

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

April 9, 2019  
7:00 p.m.

Recreation Pavilion  
5303 228<sup>th</sup> St SW.  
Mountlake Terrace, WA.

**PRESENT**

Don Enochs, Chair  
Keith Edholm  
Crystal Gamon  
Linda Rogers

**EXCUSED**

Clare McLean

**ABSENT**

Amelia Anthony  
Noah Knodle

**Council Liaison**

Councilor Doug McCardle

**City Staff**

Ken Courtmanch, Parks and Facilities Superintendent

**10 CALL TO ORDER:**

Chair Enochs called the meeting to order at 7:00 PM

**20 ROLL CALL:**

The roll was called with Chair Enochs and Commissioners, Edholm, Gamon and Rogers Present. Superintendent Courtmanch stated that Commissioner McLean had asked to be excused. Commissioner Rogers moved to excuse Commissioners McLean. Commissioner Edholm seconded. Motion passes 4 yes 0 no.

Superintendent Courtmanch noted that Commissioner Culver had been appointed to the Planning Commission and is no longer a Recreation Park Advisory Commissioner.

**30 APPROVAL OF MINUTES**

Approval of the March 12, 2019 Meeting Minutes.

Commissioner Rogers moved to approve the minutes as presented. Commissioner Edholm seconded. Motion passes 4 yes 0 no.

**40 PUBLIC COMMENT:**

There was no public comment.

**50 AGENDA CONSIDERATIONS:**

There were no agenda considerations.

**60 ORAL OR WRITTEN COMMUNICATIONS:**

There were no oral or written communications.

## **70 OTHER BUSINESS:**

### **70.1 Elect Vice-Chair**

Superintendent Courtmanch said that with the appointment of Vice Chair Culver to the Planning Commission there is a need to elect a new Vice Chair. He suggested that with Commissioners Anthony, Knodle and McLean unavailable that this agenda item be tabled. Commissioner Rogers suggested that the item be tabled until agenda considerations to give Commissioners Anthony and Knodle a chance to arrive. Commissioner Edholm seconded.

### **70.2 Grant and Project Update**

Superintendent Courtmanch discussed the 2019 grant requests. The requested projects included funding for the Evergreen Playfield improvements as well as play equipment for Ballinger Park. Currently the funding requests are awaiting a final approval of the State budget. Staff should hear about the final state budget in June. He also noted a smaller grant request to Snohomish County to expand the decking at the Mickey Corso Community Clubhouse and Senior Center. For this grant, staff is working with the Mountlake Terrace Community Foundation and would also likely hear the results in June.

Superintendent Courtmanch also discussed the projects that have received funding including the Ballinger Park Improvements and the Hall Creek Restoration Project. He noted that the improvements projects at Ballinger included the restrooms, fishing pier, boat ramp, floating boat dock, and asphalt trail. He said that the restrooms were moving forward and staff had received primary plans for the building. He also noted that he and director Betz would be putting together a request for qualifications for all of the other items to go out this summer. He further noted that staff is working with the Army Corps of engineers to complete the feasibility study for Hall Creek and that there would be six alternative plans available at the volunteer effort coming up for Earth Day and Arbor day.

### **70.3 2019 Work Plan\Adopt-A-Park\Special Event Schedule**

Superintendent Courtmanch reminded the RPAC that the Earth Day Arbor Day event is scheduled for April 27<sup>th</sup>. Along with the Army Corps maps there will be a tree give away working with the storm water department that will help in moving toward achieving "Tree City USA" status. Others expected to be on site include representatives from Plant Amnesty, the Mountlake Terrace Senior Center, the MLT Ballinger Organic Garden group (MLTBOG), the MLT Dog Off-Leash Group (MLTDOG) and lunch will be served by the City Council. He invited Commissioners to be at the Community Center at 9:00 to help kick off the event. Superintendent Courtmanch also noted that with new Commissioners he would be presenting the Open Public Meetings Act presentation from the Department of Justice at a meeting in the near future.

**80      REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Rogers reported that as part of the Mountlake Terrace Garden Club she would like to invite anyone interested in the fundraiser of flower baskets before Mother's day to let her know and she passed out informational flyers.

Chair Enochs noted that he would be on vacation for the May meeting and asked to be excused.

**90      REPORTS FROM COUNCIL LIAISON:**

Councilor McCardle reported that on April 1<sup>st</sup> through April 3<sup>rd</sup> he and Councilor Sonmore along with Director Betz were in Washington DC and met with Senators Cantwell and Murray as well as Representative Larson's office to discuss projects in Washington State including the Ballinger Park Project in the 206 funding portion of the Army Corps of Engineers. He said they also discussed the Tiger Cub program and its population thresholds that would allow further funding opportunities for projects in Washington State.

**100     STATUS REPORT:**

Superintendent Courtmanch reported on the January status report.

Superintendent Courtmanch noted that the Alderwood Terrace Rotary would be doing a volunteer effort on the 13<sup>th</sup> along with other Rotary Groups up and down the Interurban Trail from Shoreline through Lynnwood.

He also reminded the Commission that the Easter Egg Hunt is scheduled for the 20<sup>th</sup>.

Superintendent Courtmanch said he was contacted by Kory Rigler with an interest in doing volunteer effort at Veterans Memorial Park at the end of May.

**110     AGENDA RECONSIDERATION:**

Further discussion was held concerning the vote for Vice-Chair.

Commissioner Edholm moved to table the vote until the May meeting.

Commissioner Rogers seconded. Motion Passed 4 yes and 0 no.

**120     ADJOURNMENT:**

As there were no further items for discussion, Chair Enochs adjourned the meeting at 8:09 p.m.