

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

June 11, 2019  
7:00p.m.

Recreation Pavilion  
5303 228<sup>th</sup> St SW.  
Mountlake Terrace, WA.

**PRESENT**

Noah Knodle, Vice Chair  
Clare McLean  
Crystal Gamon  
Linda Rogers  
Keith Edholm  
Amelia Anthony

**EXCUSED**

**ABSENT**

Don Enochs, Chair

**Council Liaison**

Councilor Doug McCardle

**City Staff**

Jeff Betz, Recreation and Parks Director  
Ken Courtmanch, Parks and Facilities Superintendent

**Guest**

Joanna Nelson de Flores, Forterra Green Cities Director

**10 CALL TO ORDER:**

Vice Chair Knodle called the meeting to order at 7:03 PM

**20 ROLL CALL:**

The roll was called with Vice Chair Knodle, and Commissioners Anthony, Edholm, Gamon, McLean and Rogers present.

**30 APPROVAL OF MINUTES**

Approval of the May 14, 2019 Meeting Minutes.  
Commissioner Rogers moved to approve the minutes as presented. Commissioner Edholm seconded. Motion passes 6 yes 0 no.

**40 PUBLIC COMMENT:**

There was no public comment.

**50 AGENDA CONSIDERATIONS:**

There were no agenda considerations.

**60 ORAL OR WRITTEN COMMUNICATIONS:**

Commissioner Edholm noted that he had talked with former commissioner Joe Skidmore who asked the he send his best to the Commission.

**70 OTHER BUSINESS:**

**70.1 Forterra Green City Partnership**

Director Betz introduced Forterra Green Cities Director Joanna Nelson de Flores Director Nelson de Flores produced a presentation describing the Green City Partnership which is a program offered by Forterra. The program is focused on the health of the urban forests in the region. She stated that the Green City Partnership program is an effort to assess the health of the forests in the urban environments and assist on stewardships and other volunteer and partnership programs to begin restoration projects within the forested areas in the urban environments. She did note that there is a cost involved and the program would need to have a funding source.

The Commission reviewed the presentation and held roundtable discussions concerning the program and the possibility of recommending the presentation be made available to the City Council.

Commissioner Gamon made a motion to recommend the Green Cities Program presentation be made available to the Mountlake Terrace City Council.

Commissioner Edholm seconded. Motion Passes 6 yes 0 no.

**70.2 Letter of Support Town Center Plaza**

Superintendent Courtmanch noted that the Commission had been involved in the input for the construction of the Town Center Plaza. He further stated that the current funding includes most elements discussed with the exception of the water feature. Director Betz noted that the city is interested in applying for a grant from the Hazel Miller Foundation to assist in funding. Director Betz produced a draft letter of support from the Commission for review.

Vice Chair Knodle Moved to approve the Chair sign a Letter of Support on behalf of the Commission. Commissioner Rogers seconded. Motion passes 6 yes 0 no.

**70.3 2019 Work Plan**

Superintendent Courtmanch noted that the Request for Qualifications for the Design of the water elements of the Ballinger Park Master Plan. The city had received five firms interested in the design of these elements and staff will be reviewing the Qualification Statements this week. He reminded the Commission that the Independence Day Celebration event is scheduled for the 3<sup>rd</sup> of July. The Tour de Terrace is scheduled for July 26<sup>th</sup> through 28<sup>th</sup>.

Superintendent Courtmanch noted that both he and Director Betz would be out of the office at the next scheduled meeting date on July 9<sup>th</sup>. He asked how many Commissioners were available for that date and at least three Commissioners said they would also be out of town. Commissioner Rogers moved to cancel the July

9<sup>th</sup> meeting due to reduced staff and possible lack of a quorum. Commissioner Edholm seconded. Motion passes 6 yes 0 no.

**80 REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Rogers noted that this would be her last meeting. She wanted to thank the Commission for their hard work and that she has enjoyed her long tenure as an RPAC Commissioner. The entire Commission thanked Commissioner Rogers for her service. Vice Chair Knodle wanted to thank the volunteer effort at Veterans Memorial Park.

**90 REPORTS FROM COUNCIL LIAISON:**

Councilor McCardle reported that June 12<sup>th</sup> will be Coffee with the City. He also invited the Commission to the next Council meeting that will include the Police department annual report.

**100 STATUS REPORT:**

Director Betz and Superintendent Courtmanch reported on the June status report. Director Betz noted that staff have been meeting with the Army Corps of Engineers to move the feasibility study forward and that the Corps was receptive to include the boardwalks in the design.

**110 AGENDA RECONSIDERATION:**

There were no agenda considerations.

**120 ADJOURNMENT:**

As there were no further items for discussion, Vice Chair Knodle adjourned the meeting at 8:14 p.m.