

**CITY OF MOUNTLAKE TERRACE
RECREATION AND PARKS ADVISORY COMMISSION
MEETING MINUTES**

October 9, 2018
7:00 p.m.

Recreation Pavilion
5303 228th St SW.
Mountlake Terrace, WA.

PRESENT

Steve Woodard, Chair
Don Enochs, Vice Chair
James Culver
Keith Edholm
Noah Knodle

EXCUSED

Amelia Anthony
Linda Rogers

ABSENT

City Staff

Jeff Betz, Recreation Parks Director
Ken Courtmanch, Parks and Facilities Superintendent

10 CALL TO ORDER:

Chair Woodard called the meeting to order at 7:02 PM

20 ROLL CALL:

The roll was called with Chair Woodard and Commissioners Edholm, Culver, Knodle, and Enochs, present. Commissioner Edholm moved to excuse Commissioners Anthony and Rogers, seconded by Commissioner Culver. Motion passes 5 yes 0 no.

30 APPROVAL OF MINUTES

Approval of the September 11, 2018 Meeting Minutes.
Enochs noted an error in the roll call. Commissioner Enochs moved to approve the minutes as amended. Commissioner Culver seconded. Motion passes 5 yes 0 no.

40 PUBLIC COMMENT:

There was no public comment

50 AGENDA CONSIDERATIONS:

There were no agenda considerations.

60 ORAL OR WRITTEN COMMUNICATIONS:

There were no oral or written communications.

70 OTHER BUSINESS:

70.1 Project and Grant Update:

Recreation and Parks Director Jeff Betz informed the Commission that the city has been awarded a grant from Verdant for \$1,000,000 for the synthetic turf field project at the Evergreen Playfield Complex. He noted that the estimated project costs are approximately \$1,600,000. Staff has applied for further grants through the RCO and has placed high enough to receive financing dependent upon the state funding levels for the grant categories. The city has also received commitments for another \$55,000 from local user groups interested in the project.

Director Betz discussed the next open house for the city hall design is scheduled for November 14th at the Mountlake Terrace Library at 6:00 PM. He noted that at the same meeting there will be discussions about the town center plaza. He said that since the plaza is considered a park the Recreation Park Advisory Commission will be involved. The intent is to reschedule the regular November RPAC meeting on November 13th to a “Special Meeting” held the same night as the open house on the 14th. The City Hall open house will start at 6:00 PM and the RPAC special meeting will follow immediately after and will be primarily discussing the concepts for the town center plaza.

Director Betz informed the Commission that the Army Corps of Engineers agreement had been approved for the Hall Creek Restoration Feasibility Study and that project will be moving forward.

Superintendent Courtmanch reported that he and Director Betz had done a presentation before the Alderwood/Terrace Rotary with some possible funding options. The Rotary had expressed an interest in working with the city on some potential projects in their next budget cycle. He noted that the possibilities included some of the projects not yet funded in the Ballinger Park Master Plan.

Superintendent Courtmanch mentioned that the Bicentennial Pathway project has been finalized. An Eagle Candidate has installed new benches and the paving had been completed. He noted that Eagle Candidate Tyler Mudaliar completed his project by installing the benches and is scheduled to be recognized before the Council on October 15th. He invited the Commissioners to attend if available.

70.2 2018 Work Plan\Adopt-A-Park\Special Event Schedule

Superintendent Courtmanch noted that since the last meeting the Fall Clean-up had been held. He said that there were approximately 25 attendees and work had been completed around the Pavilion. About ten kids were in attendance and received free swim bands.

Superintendent Courtmanch reminded the Commission that the Tree Lighting Ceremony is scheduled for December 7th at the Evergreen Playfield Complex at 6:30. The program is similar to years past. He let the Commission know that if they are interested in volunteering to contact him that evening.

80 REPORTS FROM CHAIR AND MEMBERS:

There were no reports.

90 REPORTS FROM COUNCIL LIAISON:

There was no report.

100 STATUS REPORT:

Director Betz and Superintendent Courtmanch reported on the September status report. Superintendent Courtmanch reported that currently the Parks Department has received approximately 1,800 volunteer hours already this year as of the 3rd quarter and anticipates receiving well over 2,000 hours by the end of the year.

Director Betz reported that the Recreation Park and Facilities departments are scheduled to present the department budgets before the Council on October 10th at 6:00 PM.

110 AGENDA RECONSIDERATION:

There were no agenda reconsiderations.

120 ADJOURNMENT:

As there were no further items for discussion, Chair Woodard adjourned the meeting at 7:48 p.m.