

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 9, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session scheduled for **Thursday, January 15, 2015 is canceled.**

The City Council's next work/study session is a special meeting scheduled for **Wednesday, January 14, 2015 beginning at 6:00 p.m.** in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Meet and Greet with Opsis Architecture, 2) New City Hall Scoping Discussion, 3) Email and Electronics Records Training, 4) Review of Quit Claim Deed for Return of Access Rights at 236th Street SW to WSDOT (Tentative), 5) Review of Resolution Authorizing the City Manager to Accept the Gateway Boulevard Project Funded by the Public Works Board as Complete, and 6) Review Legislative Agenda.

The City Council's next regular meeting is scheduled for **Tuesday, January 20, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Swearing in of Reserve Officer Norman McLain, 2) FBI Academy Update and Recognition of Police Commander Doug Hansen, 3) Approval of Interlocal Agreement with Cross Valley Water District for Vehicle Maintenance, and 4) Adoption of Amended Salary Ordinance to Update Job Titles.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

ADMINISTRATIVE SERVICES

- **Utility Revenue Bonds Sale:** On December 9, the city successfully sold \$6.2 million of Utility Revenue Bonds to fund water and storm water utility construction projects over the next three years. The city's strong "Double A" (AA) rating from Standard and Poor's, solid market conditions and the strength of the city's management team and City Council all contributed to the success of this sale. The true interest cost of the issue is 3.077%, which includes debt issuance costs. There was a lot of interest in purchasing the city's bonds, as orders were filled within 15 minutes of the opening of the sale, with demand exceeding the

\$6.2 million available to sell. The success of the bond sale resulted in lower interest costs and savings from what is in the financial forecast.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **American Community Survey Estimates Released:** Just last December, the U.S. Census Bureau released the latest installment of 5-year estimates (2009-2013) through its American Community Survey Program. This program serves communities of all sizes and collects data on housing, economic, demographics, and social issues. The data is then used for various purposes, some being: schools, hospitals, transportation, federal funding, business locating, and many others. The easiest way to see the latest data about Mountlake Terrace is to use the Census tool “American FactFinder”. Here is a link to a query to get you started: http://factfinder.census.gov/bkmk/table/1.0/en/ACS/13_5YR/DP04/1600000US5347490
- **Subdivision Code Update:** Staff continues to make progress on the subdivision code update, incorporating changes based upon input received from other city staff and departments, and comments from the attorney who drafted the model code that the ordinance is based upon. The Planning Commission will continue its discussion of the proposed ordinance on Monday January 12. In the mean time, staff will be conducting a workshop with those from the development community who may have interest in the update to introduce them to the draft ordinance and to solicit their input before finalizing the ordinance for public hearing. The public hearing before the Planning Commission is tentatively scheduled for February 9
- **Gateway TOD Development – Pre-application Meeting:** A pre-application meeting was held Friday, January 9 to discuss the proposed development of the Gateway site in the Freeway/Tourist District. Staff has been meeting over the last few weeks to discuss the proposed development and prepare written comments for the applicant. Comments will include information on required applications and processes, pertinent code requirements, suggested changes to ensure compliance, and other issues to consider prior to submittal of the formal applications.
- **Atworth Commons PUD to be considered by the Planning Commission:** The Planning Commission will consider the Atworth Commons proposal at its January 12 meeting and make a recommendation to the City Council to approve with conditions or deny the applications. The proposal, located on 56th Avenue between 216th and 218th Streets SW, consists of PUD (Planned Unit Development) with 31 single-family units. Significant issues are traffic, parking lot sizes, and overall aesthetics and appearance. The City Council is scheduled to hold a public hearing on the application on February 2.
- **Brighton School Update:** The Brighton School proposal at 21705 58th Avenue is moving forward. Civil site permit fees totaling \$17,228.00 were paid this week.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project in February.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Storm system work and approximately half of the paving work is complete. Concrete curb and gutter and additional paving work remain. This work is weather dependent. Expect detours through January 16 when weather should allow final paving work to be complete.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Work will be done at current entrances into the Lakeside Apartment site and some lane closures and delays may be necessary. There are no detours associated with this work. Concrete curb ramps are expected to be poured the week of January 12. This work is weather dependent and is expected to be completed this winter.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. The contract has been awarded and work is expected to begin in January and be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contract has been awarded to Taylor's Excavators and work is expected to begin in February 2015.

RECREATION UPDATES

- **Spotlight your Organization:** We are currently seeking groups affiliated with the city that would like to “spotlight” their organization by hosting a table in the Pavilion lobby to talk to the public about what they do and hand out literature. The Mountlake Terrace Library, Senior Center, MTYAA, ESCA and many more have been contacted. Spotlights will be held one Saturday per month from 9 a.m. to 1:00 p.m.
- **Recreation Pavilion Fun Fact:** In December 2014 the Recreation and Parks Clerical staff registered 1,077 children, teens and adults for swim lessons!
- **Therapy Pool:** The therapy pool is mostly complete! Just a few small items left to finish! Keep an eye on our facebook page for more updates.
- **January Pool Closure:** The pool will be closed beginning Sunday, January 11 for a liner warranty repair. The pool will be closed for a period of up to 5 weeks, reopening sometime in mid-February. The Recreation Pavilion will remain open during the pool closure with dance, fitness, youth programs, open gym, cardio and racquetball unaffected.
- **Swim Lesson Program:** Registration will remain open throughout the closure for those who still want to get into swimming lessons. The new sessions will begin the week of February 16.
- **Saturday and Sunday Schedule Changes:** When the pool reopens, the Saturday and Sunday lesson schedules have been expanded by one hour to accommodate the demand for more swimming lessons. Attendance for the back-to-back Recreation Swims for Saturdays and Sundays was evaluated and it was determined that combining the two Recreation Swims and expanding swimming lessons is the best solution. This also adds an additional leisure swim from 12:00 to 1:00 p.m. The Recreation Swim is from 1:15 to 2:45, with Rentals available at 2:55, 4:00 and 5:05 p.m. on Saturday. The building will close after the 6:15 to 7:45 p.m. Recreation Swim. Sunday would be the same except the last Recreation swim is 5:15 to 6:45 p.m. The new times for the Recreation Swims and rentals began January 1.
- **First Aid & CPR Class:** Fire District 1 has a Heartsaver First Aid /CPR class for anyone over 12 years old. Anyone interested can register at the Pavilion or online for the class that meets at the Fire District 1 Headquarters in Everett on Saturday, January 17 9:00 a.m.to 4:00 p.m. for \$70. We will continue to promote these courses every other month.
- **Clubhouse Zumba!** Starting January 12, Zumba Fitness will be happening at the beautiful Ballinger Park Clubhouse! Every Monday and Wednesday, 10:30 to 11:30 a.m., you can have a pre-lunch work out and shake the winter blues off your seat. Vidette McDowall will be there to guide you through a fun cardio work out that feels like a party. All levels are welcome and modifications will be suggested and coached for individual needs. Register for the whole session or buy a punch card at the Recreation Pavilion, 5303 228th Street SW, Mountlake Terrace, WA 98043. For more information, call Dance and Fitness Programmer Chloe Davenport (425) 640-3107.
- **School Year Dance Programs** are open for registration now! The School Year Program is run as a dance academy. Our first semester dances through January. Second semester begins

February 2. Students can register at any time and will be pro-rated. Siblings receive a discount and payment options are available if you're enrolling in more than one dance class. We provide two stage performance opportunities each year. Classes include Creative Dance, Creative Pre-Ballet, and Ballet levels I-V, Pointe, Jazz levels I-V, Tap, Irish Step, and Hip Hop levels I, II and a Teen class. Please contact Chloe Davenport to help place your child mid semester (425) 776-9173 x1107 or cdavenport@ci.mt.wa.us. See our Fall Craze for specifics at www.crazedigital.org.

- **Basic, Intermediate and Puppygarten Dog Obedience:** Classes are offered throughout the year. Dogs must have current vaccinations. Our final session of Basic Dog Obedience has begun with a full class. New classes will begin January 7 for Intermediate dog obedience and January 8 for Puppygarten. Registration is open and space is available. The next Basic class will begin March 2.
- **Kids Love Soccer:** The next session is indoors and begins January 25 at Terrace Park School Gym. This program emphasizes sportsmanship, effort, learning and fun. This 8-week session is held every Sunday.

POLICE DEPARTMENT UPDATES

(December 31, to January 6, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	0	1	0
Week	0	1	0

Patrol Statistics	Week	Year to date
Police Reports	57	57
Arrests / Misd. / Felony	22	22
Traffic Infractions	92	92
Verbal Warnings	88	88
Traffic Collisions	5	5
DUI's	4	4
FIR'S	21	21

Burglaries	Commercial	Residential
21700 48 th Ave W		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	5	0	5	0

Vehicle Thefts/Recoveries/Prowls

- 4100 236th St SW Vehicle Theft x2
- 22800 64th Pl W Vehicle Prowl
- 4200 236th St SW Stolen Vehicle Recovery
- 5800 228th St SW Stolen Vehicle Recovery

Significant Incidents:

- On 01/03/2015 around 5:30 p.m., a Brier resident was walking up the trail in Veterans Memorial Park between the Park and Ride and 58th Avenue W. Along the path, the 53-year-old male came upon two males and two females. The two males attacked the victim causing cuts to his head. The victim was hit with fists or other hard objects, and lost consciousness. The victim was transported to Harborview for medical treatment. The only description of the suspects are a possible Native American male about 5-8 to 5-9. The other male was possibly white and about 6-0 tall and skinny. The victim could not describe the males anymore in depth, and did not see the females well enough to describe them. The trail was walked and the area searched but no one was located.
- On 1/3/2015 at 10:27 p.m., Mountlake Terrace Patrol Officers responded to 4506 240 Street SW for a suspicious circumstance report. At the address, there appeared to be a house full of people and no one was coming to the door. The homeowner was not around, and was contacted via phone. The homeowner requested that officers remove the people from the home and notify him when complete. The owner's son arrived and all the subjects in the home left the area. The house was cleared except one room. The one room had a locked door, and the lock could not be defeated without force. Based on the request of the homeowner, and the smell of a burning candle coming from the room, the door was breeched causing damage to the doorframe. Once in the room, no subjects were located. The homeowner was notified of the damaged doorframe. The son of the homeowner secured the house to prevent future unauthorized entry.

Detective Unit Update:

- Detective Froisland started her commitment as the newest Detective in the investigations unit with Detective MacKenzie being assigned as her training officer.
- Detectives are investigating a case referred by the King County Sheriff's Office (KCSO). A victim in the KCSO investigation had been sexually assaulted by her father. During her interview, she stated her half sister, who lives in Mountlake Terrace had also been assaulted.

Other items of interest:

- The Civil Service Commission hearing on the Donald Duncan matter concluded on Tuesday, January 6. The board promised to have their decision released by January 16.

Code Enforcement Property of the Week:

On 12/29/14, Code Enforcement (CE) received a complaint of a property located in the 5600 block of 236th Street SW having code violations. The complainant stated that the property residents were piling their garbage on the side of the house for an extended period of time. CE performed an inspection and observed trash bins overflowing as well as trash piled up on the ground on the side of the house. This is a violation of MTMC 8.15.040G1-garbage not kept in proper receptacle with a tight-fitting lid. A code violations case was generated and notice sent to the property residents and property owner. A follow-up inspection will be performed on 1/12/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- FBI National Academy Graduate
- Council Approves 2015 Lodging Tax Requests

MARK YOUR CALENDARS

- January 15, Snohomish County Cities Dinner, location TBD
- February 18-19, City Action Days, Olympia

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace