

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 23, 2015

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, January 29, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Review of Comprehensive Plan Recreation, Parks and Open Space Element Update, 2) Review of Atworth Commons PUD/Preliminary Plat, and 3) Review and Discuss the Intersection at 220<sup>th</sup> Street SW and 58<sup>th</sup> Avenue W.

The City Council's next regular meeting is scheduled for Monday, February 2, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Adoption of Resolution Authorizing Employees to Receive Up to Two Unpaid Holidays Per Calendar Year, Per Substitute Senate Bill 5173 (2014 Legislative Session).

## COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, February 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **Council Meeting Audio Equipment:** The new wireless microphones and digital mixer for the Council Chambers have arrived and will be installed on Tuesday, February 3. The new equipment should improve the sound for the City Council and Planning Commission work/study sessions by replacing the old wireless microphones. The new digital mixer should help alleviate some of the streaming problems we have experienced over the past six months and it is controlled via iPad. The equipment is funded with PEG (Public, Educational & Government access) fees and not General Fund dollars. You may see Doug Jones from Northern Lights attending some of the next few meetings doing sound checks while we get the new system up to speed.

## COMMUNITY AND ECONOMIC DEVELOPMENT

- **CDBG Funding Request Considered:** On Wednesday, January 21, Associate Planner, Paula Schwartz, represented the city at the Snohomish County Community Development Block Grant Technical Advisory Committee (TAC) meeting. TAC members reviewed grant

fund requests made by cities, towns, and special districts under the CDBG Public Facilities and Infrastructure program. The TAC has made a recommendation to the Snohomish County Policy Advisory Board (PAB) to approve the city's request for \$235,854 to construct sidewalks along the east side of 60<sup>th</sup> Avenue W from 225<sup>th</sup> Street SW to 228<sup>th</sup> Street SW and along the north side of 228<sup>th</sup> Street SW from 60<sup>th</sup> Avenue W to 59<sup>th</sup> Avenue W. The PAB will issue a final decision this coming spring.

- **Atworth Commons Preliminary Plat and Planned Unit Development:** On Monday, January 12, 2015, the Planning Commission made a recommendation to City Council to approve, with conditions, a preliminary plat and concurrent planned unit development to subdivide a 4.35-acre site into 31 single family residential homes and three open space areas. The planned unit development is being requested to allow lots ranging in size between 2,628 sf. and 4,700 sf., a bonus density in the number of single-family residential units from 22 units to 31 units, variation in building setbacks, lot coverage, among others, and a reduction in street right-of-way and pavement widths. Homes will range in size between 2,000 and 3,235 sf. Two of the three open space areas, totaling over a quarter of the total site area, are proposed for passive use (such as walking, reading, etc.), and one open space is proposed for active use (such as Frisbee, rollerblading, bike riding, among others). A public hearing before the City Council has been scheduled for Tuesday, February 17, 2015, in Council Chambers to make a final decision on the applications.

## **ENGINEERING SERVICES UPDATES**

- **Vineyard Park:** 231<sup>st</sup> Street SW is closed between the west driveway into Roger's Market and 57<sup>th</sup> Avenue W while the on site development is being completed. Alternate routes are 230<sup>th</sup> Street SW and 232<sup>nd</sup> Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236<sup>th</sup> Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project in February.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Design is anticipated to be complete in mid 2015.
- **216<sup>th</sup> Street SW Storm Improvements (52<sup>nd</sup> Avenue to 53<sup>rd</sup> Place):** This project will replace the existing storm drain pipe on 216<sup>th</sup> Street SW between 52<sup>nd</sup> Avenue W and 54<sup>th</sup> Avenue W, and on 53<sup>rd</sup> Place W to the north of 216<sup>th</sup>. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Storm system, concrete curb

and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect detours during utility trenching.

- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219<sup>th</sup> Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Concrete curb ramps and pedestrian curbs have been poured. Some minor restoration work remains. This project is expected to be completed by the end of this month.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215<sup>th</sup>/216<sup>th</sup> Streets between 61<sup>st</sup> and 66<sup>th</sup> Avenues, 56<sup>th</sup> Avenue W between 216<sup>th</sup> and 220<sup>th</sup> Streets, 218<sup>th</sup> and 219<sup>th</sup> Streets west of 58<sup>th</sup> Avenue W, and in 54<sup>th</sup> Avenue W and 216<sup>th</sup> Street SW from 214<sup>th</sup> Street to 56<sup>th</sup> Avenue W. The contract has been awarded and work is expected to begin in January and be completed in summer 2015.
- **236<sup>th</sup> Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236<sup>th</sup> Street SW between 48<sup>th</sup> and 56<sup>th</sup> Avenues W. There are currently only two curb ramps along this section of 236<sup>th</sup>. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contract has been awarded to Taylor's Excavators and work is expected to begin in February 2015.

## **RECREATION UPDATES**

- **Therapy Pool:** Final items including health district inspection should be occurring this week. Grand Reopening will be mid-February with the remodeled pool.
- **Pavilion Hours:** The Recreation Pavilion is still under modified hours during the pool closure. The building is closed on Sundays. Please check the website for more information. [www.mltrec.com](http://www.mltrec.com)
- **Pool Closure:** Recreation and Property Management is working on many projects within the Pavilion such as the pool deck, pool liner, therapy pool, locker rooms, etc. The facility should be open mid-February upon completion of the pool liner installation.
- **Evergreen Playfield #1 Field Light Pole:** The E-1 southeast corner pole was damaged during the windstorm on Sunday evening. It split at the base and fell. Parks staff cleaned up the associated mess and is analyzing different possibilities for re-aiming existing lights or replacing the pole.
- **CPR/First Aid:** Over 50 city staff attended mandatory CPR/First Aid trainings last week at the Pavilion and earned new certification or recertification.

**PARK SERVICES AND PROPERTY MANAGEMENT UPDATES**

- **Evergreen Play Area Phase II:** The new play equipment has arrived. Staff will begin installation in January. The playground will open before spring. Both phases of the new play equipment installation were made possible by an \$85,000 Community Development Block Grant from Snohomish County.
- **Playfield Repairs and Improvements:** Baseball is just around the corner and park staff is beginning field repairs and improvements for the upcoming Baseball\Softball Season. Work will include fence repair, turf repair, infield level and skinning, base placements, foul line painting and irrigation repair and prep.
- **Volunteer Project on 56<sup>th</sup>:** Riley Taylor from Calvary Fellowship Church assembled a small group of volunteers (included in the group was City Manager Arlene Fisher and her spouse Rich Maurer) to clean up along 56<sup>th</sup> Avenue W on Saturday, January 10. Riley, who met with park staff, is interested in other possible volunteer events and possibly adopting a park in the future.
- **Eagle Candidate Ryan Trueb:** Ryan has submitted his project to the city of Mountlake Terrace and has been approved by the Mount Baker Council of the Boy Scouts of America. Ryan intends to install the final piece of play equipment at Firefighters Memorial Park as part of the grant-funded enhancements.
- **Eagle Candidate Dakota Damiano:** Dakota has an interest in completing an Eagle Project at the Matt Hirvela/Bicentennial Park. Dakota’s project entails continuing the pathway created during the sidewalk project and gazebo installation at the park. Dakota has drawn up plans to extend the pathway to the north along the west edge of the park and has received approval from the Mount Baker Council of the Boy Scouts of America. Dakota will be scheduling his project for January or February.
- **Upcoming Volunteer Project near Hall Creek Culvert:** Park staff has been contacted by Clara Guyot, a sixth grade student at Brighton School, with an interest for her class to do a project along the creek bed. Clara and her group will be working near the culvert project along Hall Creek in January or February.
- **Upcoming Volunteer Project at Firefighters Memorial Park:** Park staff has been contacted by Girl Scout Troop 43752 with an interest in a project at Firefighters Memorial Park. Staff passed along some ideas to troop leaders, who will submit a project to be completed in early spring.

**POLICE DEPARTMENT UPDATES**

*(January 14, 2015 to January 20, 2015)*

<b>Agency Assists</b>	<b>Brier</b>	<b>Edmonds</b>	<b>Lynnwood</b>
Year to Date	1	1	2
Week	0	0	1

Patrol Statistics	Week	Year to date
Police Reports	68	196
Arrests / Misd. / Felony	21	71
Traffic Infractions	89	300
Verbal Warnings	87	282
Traffic Collisions	4	18
DUI's	1	5
FIR'S	27	69

Burglaries	Commercial	Residential
23300 La Pierre Dr		X
5700 220 <sup>TH</sup> Street SW		X
22200 48 <sup>th</sup> Ave W		X
4700 224 <sup>th</sup> Place SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	3	15	8

**Vehicle Thefts/Recoveries/Prowls:**

- 6300 St Albion Way Vehicle Theft
- 5900 242<sup>nd</sup> Street SW Recovered Stolen Vehicle
- 24200 60<sup>th</sup> Ave W Recovered Stolen Vehicle
- 5900 242<sup>nd</sup> Street SW Recovered Stolen Vehicle
- 4500 216<sup>th</sup> St SW Theft from Vehicle
- 5800 214<sup>th</sup> St SW Theft from Vehicle
- 21300 41<sup>st</sup> Ct West Theft from Vehicle
- 21800 58<sup>th</sup> Ave W Vehicle Prowl

**Significant Incidents:**

- On 01/14/15 at 2:44 p.m., Mountlake Terrace Patrol Officers responded to a report of a burglary in progress at a home in the 22200 block of 48<sup>th</sup> Avenue W. The neighbors, who live across the street from the victim's address, witnessed two Hispanic males flee the residence and observed the resident standing in the doorway holding a firearm. The suspects fled in a four-door silver SUV. Brier and Lynnwood Police and Snohomish County Sheriff departments assisted with an area check with negative results. No plate was obtained. Patrol interviewed the occupant of the home who told them that the house had been burglarized two weeks earlier. The occupant stated that he heard the door being kicked in and grabbed his pistol. He pointed it at the suspects and they immediately fled. No shots were fired. The suspects were described as a heavy-set male in his late twenty's and a thin male also in his late twenty's. Both were wearing grey hooded sweatshirts. Detectives are investigating.

### **Detective Unit Update:**

- Detectives closed a bomb threat case from the high school with the arrest of a 14-year-old student. The December 4 case involved a male caller that stated, “You have six minutes until the bomb explodes”. Police evacuated and searched the school and found nothing. Using a warrant to gain access to telephone records, along with some careful investigation, police identified the suspect as a student at the school. The student readily admitted to making the call as a “prank.” Charges of “Threats to Bomb” have been filed with the Juvenile Court and the student faces school discipline.

### **Other Items of Interest:**

- January 14, 2015 at 11:30 p.m., Mountlake Terrace Patrol responded to a fire alarm in 23300 block of La Pierre Drive. SNOCOM advised there was visible smoke and flames at the residence. Upon arrival officers confirmed that all occupants had exited the residence and made sure that they were a safe distance from the home. Fire arrived on scene and extinguished the fire. Nothing suspicious was reported. Damage was estimated at over \$150,000.

### **Code Enforcement Property of the Week:**

- On 1/21/2015, Mountlake Terrace Code Enforcement observed a property located in the 22900 block of 54<sup>th</sup> Avenue W having code violations. Observed in the front carport area of the property were piles of miscellaneous junk, debris and trash. These are violations of MTMC 8.15.040I-accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property. A code violations case was generated and notice sent to the occupants. Code Enforcement will perform a follow up inspection on 2/4/15.



### **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Kiah Helms Photography Exhibit Opens February 1
- MLT Swears in New Reserve Police Officer

## **MARK YOUR CALENDARS**

- February 2-4, Legislative Trip, Washington DC
- February 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- February 18-19, City Action Days, Olympia
- February 25, 7:30 – 9:00 a.m. Snohomish County Update Featuring Executive John Lovick, Xfinity Arena, 2000 Everett Avenue, Everett
- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7<sup>th</sup> Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
  - March 19 – Location TBD
  - April 16 – Location TBD
  - May 21 – Location TBD
  - July 16 – Location TBD
  - August 20 – Location TBD
  - September 17 – Location TBD
  - October 15 – Location TBD
  - November 19 – Location TBD

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace