

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 30, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, February 2, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Adoption of Resolution Authorizing Employees to Receive Up to Two Unpaid Holidays Per Calendar Year, Per Substitute Senate Bill 5173 (2014 Legislative Session).

The City Council's next work/study session is scheduled for Thursday, February 12, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Planning Commission's 2014 Accomplishments and 2015 Work Program, 2) Review of 2014 Comprehensive Plan Performance Measures, and 3) Review of Subdivision Regulations Ordinance.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **Council Meeting Audio Equipment:** The new wireless microphones and digital mixer for the Council Chambers have arrived and will be installed on Tuesday, February 3. The new equipment should improve the sound for the City Council and Planning Commission work/study sessions by replacing the old wireless microphones. The new digital mixer should help alleviate some of the streaming problems we have experienced over the past six months and it is controlled via iPad. The equipment is funded with PEG (Public, Educational & Government access) fees and not General Fund dollars. You may see Doug Jones from Northern Lights attending some of the next few meetings doing sound checks while we get the new system up to speed.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **CDBG Funding Request Considered:** On Wednesday, January 21, Associate Planner, Paula Schwartz, represented the city at the Snohomish County Community Development Block Grant Technical Advisory Committee (TAC) meeting. TAC members reviewed grant fund requests made by cities, towns, and special districts under the CDBG Public Facilities

and Infrastructure program. The TAC has made a recommendation to the Snohomish County Policy Advisory Board (PAB) to approve the city's request for \$235,854 to construct sidewalks along the east side of 60th Avenue W from 225th Street SW to 228th Street SW and along the north side of 228th Street SW from 60th Avenue W to 59th Avenue W. The PAB will issue a final decision this coming spring.

- **Atworth Commons Preliminary Plat and Planned Unit Development:** On Monday, January 12, 2015, the Planning Commission made a recommendation to City Council to approve, with conditions, a preliminary plat and concurrent planned unit development to subdivide a 4.35-acre site into 31 single family residential homes and three open space areas. The planned unit development is being requested to allow lots ranging in size between 2,628 sf. and 4,700 sf., a bonus density in the number of single-family residential units from 22 units to 31 units, variation in building setbacks, lot coverage, among others, and a reduction in street right-of-way and pavement widths. Homes will range in size between 2,000 and 3,235 sf. Two of the three open space areas, totaling over a quarter of the total site area, are proposed for passive use (such as walking, reading, etc.), and one open space is proposed for active use (such as Frisbee, rollerblading, bike riding, among others). A public hearing before the City Council has been scheduled for Tuesday, February 17, 2015, in Council Chambers to make a final decision on the applications.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W as the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project in February.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect detours during utility trenching.

- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Concrete curb ramps and pedestrian curbs have been poured and are getting a substantial amount of use. Some minor restoration work remains.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. The contract has been awarded and work is beginning on Monday, February 2 at 218th and 219th Streets. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contract has been awarded to Taylor's Excavators and work is expected to begin in mid-February 2015.

RECREATION UPDATES

- **WRPA Training:** Several Recreation staff will be heading to Shoreline on Thursday, February 5 to attend the Washington Recreation and Parks Association training entitled, "Standing the Heat – The Urgent need for Adaptive Leadership". Standing the Heat will examine a range of contemporary adaptive leadership concepts and asks the question whether we are prepared to challenge conventional thinking. Discussion on the complexion of parks and recreation today, the non-defensible actions that many agencies continue to employ and how to evaluate the difference between status quo reactionary management (including antiquated operational practices versus strategic thinking) and sound business acumen. This workshop will assist in enabling agencies to position themselves for long-term health and effectiveness.
- **Therapy Pool:** The final Health District inspection is scheduled for Friday, January 30.
- **Pool Closure Projects:** Aquatic staff is continuing to work on projects to spiff up the natatorium and locker rooms at the pavilion. The locker rooms and the walls of the natatorium are being painted and logos will be added to the big wall next to the entry door to the lobby. Facilities technicians are also working on many projects during the closure including installing a new drinking fountain, sanding and refinishing the sauna, performing maintenance on pool pumps, filters and other equipment.
- **Ballfields:** Ballfields are being prepared for the upcoming baseball and softball seasons. Materials have been ordered, supplies inventoried, and work has begun. This past week staff spiked and dragged the Forest Crest Playfields to prepare for an upcoming MTYAA work

party on the fields. Work will be completed on Ballinger and Evergreen Playfields in the next few weeks.

- **Recreation Staff in-house training:** This week Aquatics Coordinators are taking the opportunity to lead training for Water Fitness (on Monday) and Swim Instruction (Wednesday and Thursday). These trainings will continue to build necessary skills in our staff.
- **MLT Dance Academy:** The second semester of the MLT Dance Academy begins February 2. All dancers in the second semester are invited to participate in our yearend recital June 13 at the MLT HS Theater. Ballet, Hip Hop, Tap, Contemporary, Jazz, Hawaiian Hula, Irish Step, Creative Dance and Funky Kids classes are all offered. Most styles of dance have several levels by age and ability including adult classes. When you participate, reap all the benefits dance can provide such as discipline, perseverance, grace, flexibility, strength, coordination, balance, agility and the fun costumes and stage time with your community! For more information contact Dance and Fitness Programmer Chloe Davenport at (425) 64-3107 or cdavenport@ci.mlt.wa.us

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Evergreen Play Area Phase II:** The new play equipment has arrived. Staff will begin installation in January. The playground will open before spring. Both phases of the new play equipment installation were made possible by an \$85,000 Community Development Block Grant from Snohomish County.
- **Volunteer Project on 56th:** Riley Taylor from Calvary Fellowship Church assembled a small group of volunteers (included in the group was City Manager Arlene Fisher and her spouse Rich Maurer) to clean up along 56th Avenue W on Saturday, January 10. Riley, who met with park staff, is interested in other possible volunteer events and possibly adopting a park in the future.
- **Eagle Candidate Ryan Trueb:** Ryan has submitted his project to the city of Mountlake Terrace and has been approved by the Mount Baker Council of the Boy Scouts of America. Ryan intends to install the final piece of play equipment at Firefighters Memorial Park as part of the grant-funded enhancements.
- **Eagle Candidate Dakota Damiano:** Dakota has an interest in completing an Eagle Project at the Matt Hirvela/Bicentennial Park. Dakota's project entails continuing the pathway created during the sidewalk project and gazebo installation at the park. Dakota has drawn up plans to extend the pathway to the north along the west edge of the park and has received approval from the Mount Baker Council of the Boy Scouts of America. Dakota will be scheduling his project for January or February.
- **Upcoming Volunteer Project near Hall Creek Culvert:** Park staff has been contacted by Clara Guyot, a sixth grade student at Brighton School, with an interest for her class to do a project along the creek bed. Clara and her group will be working near the culvert project along Hall Creek in January or February.

- **Upcoming Volunteer Project at Firefighters Memorial Park:** Park staff has been contacted by Girl Scout Troop 43752 with an interest in a project at Firefighters Memorial Park. Staff passed along some ideas to troop leaders, who will submit a project to be completed in early spring.

POLICE DEPARTMENT UPDATES

(January 21, 2015 to January 27, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	4	2	5
Week	3	1	3

Patrol Statistics	Week	Year to date
Police Reports	64	260
Arrests / Misd. / Felony	18	89
Traffic Infractions	98	398
Verbal Warnings	87	369
Traffic Collisions	8	26
DUI's	0	6
FIR'S	24	93

Burglaries	Commercial	Residential
22500 51 ST Avenue West		X
22500 56 TH Avenue West		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	5	21	13

Vehicle Thefts/Recoveries/Prowls

- 22400 53rd Avenue West Vehicle Theft

Significant Incidents:

- On 01/25/2015 at 1:27 a.m., a Mountlake Terrace Patrol Officer attempted to conduct a traffic stop on vehicle for a traffic violation in the area of 212th Street SW and 48th Avenue West. The vehicle failed to yield to the officer and traveled east on 212th Street SW at a high rate of speed. The officer did not attempt to pursue the vehicle. Following a short investigation, the vehicle was located parked in front of a residence in the 6000 block of 219th Street SW. The owner of the vehicle was questioned about the incident and denied driving the vehicle.

- On 01/26/2015 at 9:53 p.m., a Mountlake Terrace Patrol Officer attempted to conduct a traffic stop on a vehicle for a traffic violation in the 4500 block of 221st Place SW. The vehicle eluded the officer down a dead end street and continuing through a community park to flee the scene. The vehicle was then seen traveling southbound on 44th Avenue West at approximately 80MPH and then turned east towards Brier. The driver did not attempt to pursue the vehicle. An area check for the vehicle yielded negative results.

Detective Unit Update:

- During an investigation in regards to a sex offense, digital evidence was located on a personal electronic device seized during a warrant service. This additional evidence was located by forensic examiners from the Everett Police Department. This case will be investigated further.

Other items of interest:

- On 01/27/2105, Chief Wilson, Deputy Chief Caw, Commander Pickard, and Officer Betts attended a United States Department of Justice sponsored training class called VALOR (Preventing Violence Against Law Enforcement and Ensuring Officer Resilience and Survivability). This training was attended by various local, state, and federal law enforcement agencies and it was held at the Washington State Criminal Justice Training Academy in Burien, Washington.

Code Enforcement Property of the Week:

On 1/16/2015, Mountlake Terrace Code Enforcement observed a silver Mercury having an expired license, and parked at the 22600 block of 66th Avenue West. A records check also revealed the vehicle had not been reported stolen. Mountlake Terrace Code Enforcement then chalked the tires and issued a 72-hour correction notice, and parking citation in violation of MTMC 10.10.230 - Abandoned vehicles. On 1/21/2015, Mountlake Terrace Code Enforcement returned to the above location and noted the correction notice, parking citation, police marker and chalk marks were still intact, indicating the vehicle had not been moved. In addition, the vehicle's license was still expired. The vehicle was in violation of MTMC 10.10.230 – Abandoned vehicles parked on public right-of-way prohibited over 72 consecutive hours. Mountlake Terrace Code Enforcement then impounded the vehicle.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- MLT Swears in New Reserve Police Officer
- Subdivision Regulations Code Workshop Feb. 5

MARK YOUR CALENDARS

- February 2-4, Legislative Trip, Washington DC
- February 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- February 18-19, City Action Days, Olympia
- February 25, 7:30 – 9:00 a.m. Snohomish County Update Featuring Executive John Lovick, Xfinity Arena, 2000 Everett Avenue, Everett
- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - March 19 – Location TBD
 - April 16 – Location TBD
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace