

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 20, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, February 26, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review 2015 Tour de Terrace Agreement, 2) Review of Interlocal Agreement with City of Edmonds for Sharing 228th Street Construction Costs, 3) Review of Comprehensive Plan Utilities Element Update, and 4) Police Department 2014 Year End Update.

The City Council's next regular meeting is scheduled for Monday, March 2, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Presentation by Executive Director Deborah Anderson, Foundation for Edmonds School District, 2) Approve 2015 Tour de Terrace Agreement, 3) Continuation of Public Hearing and Approval of Atworth Commons PUD/Preliminary Plat, and 4) Continuation of Public Hearing and Adoption of Subdivision Regulations Ordinances.

COMMUNITY MEETINGS AND EVENTS

- **Pavilion Pool and Therapy Pool Opening and Ribbon Cutting Event:** Come celebrate the completion of the Pavilion pool liner repair and new therapy pool installation with a ribbon cutting ceremony and special event. Guests will be treated to a **FREE Swim on Friday, February 20 from 4:00 to 7:00 p.m. at the Mountlake Terrace Recreation Pavilion** 5303 228th Street SW. Along with the FREE swim, children may participate in the "fish pond" game, where they'll fish for plastic fish with a pole that the Pavilion will provide from 4:00 to 6:00 p.m. Rubber duck races take place at 5:00 p.m. There will also be fitness demonstrations. The therapy pool ribbon cutting ceremony follows at 6:00 p.m. and the FREE recreation swim will continue until 7:00 p.m. The Verdant Health Commission Building Healthy Communities Fund provided a \$75,000 grant for building the therapy pool.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, March 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

ADMINISTRATIVE SERVICES

- **The 2015-2016 Biennial Budget Was Submitted to GFOA for Budget Award:** The 2015-2016 Adopted Biennial Budget book was sent to the Government Finance Officer's Association (GFOA) for consideration of the Distinguished Budget Presentation Award. The City has received this prestigious award for the past seventeen years. Copies of the Adopted Budget Book will be distributed to Council members at the February 26 Council Work Session. A copy will also be maintained at the Mountlake Terrace Library. The 2015-2016 Adopted Biennial Budget Book can also be accessed at the City's website at: http://www.cityofmlt.com/cityServices/financesAndBudget/pdf/2015-2016_AdoptedBudgetBook_Fnl.pdf

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Construction permits are issued for 96-unit project in Town Center:** Civil site construction and building permits were issued for the construction of a four-story, mixed-use, building on a 0.86-acre vacant lot at 5525 244th Street SW. This site is located in the Town Center (BC/D), subdistrict C. The project, Mountlake Senior Living, is designed to provide 96 affordable residential units for independent seniors, aged 55 and older (not a state licensed facility). The building contains some commercial/office space on the ground floor together with understructure parking, including electric vehicle and bicycle parking, 3 stories of living units, and a shared rooftop open space. The building footprint will cover most of the site. A recessed entry courtyard provides access from the pedestrian activity area into the building. A parking reduction was approved based on a demonstration that the residence type did not need as many parking spaces as would otherwise be required. A pre-construction meeting was held by the City Construction Inspector, Building Official and Electric Inspector, with the contractor, on February 4, 2015. Groundbreaking began Monday, February 9, with completion expected in about 13 months.
- **Brighton School project construction update:** Building and civil construction plans are under review for Phase I of the Brighton K-8 school projects. Phase I is the renovation and reuse of the former City Church site, located at 21705 58th Avenue W. Staff is reviewing the plans for consistency with adopted codes and standards and the applicable conditions of approval. Interior remodel work is scheduled to begin the second week in February. Civil work will take place later this spring and through the summer. A water main extension in 58th north of 218th Street SW is part of the needed improvements to public infrastructure to serve the school. That work will be planned to occur immediately after the city completes its water main replacement work in 58th Avenue W. The school will be improving the street and sidewalk along the property frontage (east side of 58th) including a parking lane and the missing sidewalk section south of the school property to 220th Street SW. The intersection of 220th Street SW and 58th Avenue W will be converted, temporarily, to a four-way stop with a flashing warning light. Southbound 58th will be restriped to a 3-lane configuration; one lane in and two out, with the right hand lane a dedicated right turn only lane. Phase I is projected to open in the fall of 2015. No appeals to the Hearing Examiner's decision of approval, with conditions, were filed by the January 23, 2015 deadline.
- **Hearing Examiner approves a 2-lot Short Plat with Variance:** On January 27, 2015, the Hearing Examiner issued a written decision to approve the division of one parcel into two single-family residential lots together with a variance to street frontage improvements. The

proposed short plat, located at 4807 224th Street SW, has an unusual parcel configuration with extenuating circumstances. The abutting street, a cul-de-sac, is paved but there is no curb/gutter or sidewalk along the subject lot side of the public street. A variance to eliminate the street improvements (sidewalk, curb and gutter and landscape strip) was granted due to the narrow street frontage (mostly driveway access), the existing shape of the cul-de-sac, and the negative impact completion of street improvements would have on the subject site (removal of significant trees) and on the driveway of an abutting parcel. Emergency vehicle turnaround in the cul-de-sac is sufficient. The city has no plans for capital improvements in this area. The Hearing Examiner held a public hearing on January 12. There was no public testimony. The approval decision is subject to appeal to the Superior Court for 21 days or by February 17, 2015.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The project has been advertised and bids will be opened on March 9.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Concrete curb ramps and pedestrian curbs have been poured and are getting a substantial amount of use. Some minor restoration work remains.

- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. Work has started at 218th and 219th Streets. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. During the week of February 23, the contractor will be working on the north side of 236th Street at the 55th and 54th Avenue intersections. Work is expected to be complete this spring.

RECREATION UPDATES

- **Summer Camps:** It may be winter outside but inside the Mountlake Terrace Recreation Pavilion, we're planning for summer! Camps and programs will be available for children of all ages. The always-popular Aqua Kids will return, as well as day camps, dance camps and swim team. Two new specialty camps will be introduced this year: the Red Onion is working with us to create a new culinary camp for teens, as well as safety camp for children entering 1st through 3rd grade. Registration begins March 9.
- **Pool's Open!** The pool is back up and running. Swimming lessons are underway after an unexpected two-day delay due to some filtration issues. The sand filters were replaced, which restored water quality. Swim lessons are near capacity: Monday/Wednesday lessons are at 86% capacity; Tuesday/Thursday at 89% capacity, Fridays are at 80%, Saturday at 94% and Sunday at 97%. During the closure, aquatic staff completed a lot of cleaning, painting and organizing projects. They are happy to be back in the water!
- **Grand Reopening:** The Therapy Pool Ribbon Cutting and Pool Reopening will take place on Friday, February 20. Activities include a FREE Recreation Swim from 4 -7 p.m., there will be a fishing pond in the teach pool, a rubber duck race in the river, water fitness demonstrations and a hula performance on deck. There will be cake and coffee in the lobby starting at 4 p.m.
- **Lifeguard In-Service:** After the Ribbon Cutting and Reopening festivities, the lifeguard staff will participate in their monthly in-service training from 7:15-9:15 p.m. This important training that continues lifeguard readiness is usually on the first Friday of the month from 4:15-6:15 p.m.
- **Field Rentals:** Field rentals have been coming in and all the regular groups from past years have secured field times for youth baseball, softball, and soccer. Other groups have rented for adult sports and Ultimate Frisbee. Remaining field space is being filled with private sport leagues and other users. If you are interested in renting field space, contact Kevin Witte, Athletics Supervisor at (425) 640-3105 or kwitte@ci.mt.wa.us.

Park Services and Property Management Updates

- During the pool closure, Park and Recreation Staff have completed a lot of work including deck surfacing, pump and air handler repair, light replacement, plumbing and electrical work as well as some general painting and deep cleaning.
- Field repairs and improvements for the upcoming Baseball\Softball Season are underway. Work will include fence repair, turf repair, infield level and skinning, base placements, foul line painting and irrigation repair and prep. Recreation and Park staff attended two coaches meetings for the Mountlake Terrace Youth Association (MTYAA) on Thursday February 12, to discuss the upcoming season and maintenance practices.
- The Snohomish County P.U.D has requested some line maintenance brush and overgrowth removal in Terrace Creek Park. This activity is considered normal and routine maintenance of existing utilities and is therefore permitted as an exception under the Critical Areas chapter 16.15 of the municipal code. Snohomish County PUD will provide vouchers for appropriate replacement trees for any that are removed.

POLICE DEPARTMENT UPDATES

(February 11 2015, to February 17, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	11	7	8
Week	4	3	1

Patrol Statistics	Week	Year to date
Police Reports	66	471
Arrests / Misd. / Felony	17	139
Traffic Infractions	115	692
Verbal Warnings	76	597
Traffic Collisions	5	44
DUI's	0	7
FIR'S	33	160

Burglaries	Commercial	Residential
21700 Hwy 99	X	
4400 212 th St SW	X	

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	1	40	17

Vehicle Thefts/Recoveries/Prowls

- 6000 244th St SW Stolen Vehicle Recovery-x3
- 22300 60th Ave W Stolen Vehicle Recovery
- 23900 54th Ave W Theft from Vehicle
- 23400 Hedlund Ave Theft from Vehicle
- 5900 238th St SW Theft from Vehicle
- 5600 239th Pl SW Theft from Vehicle
- 6000 244th St SW Vehicle Theft
- 21900 58th Ave W Vehicle Theft

Significant Incidents:

- On 2-14-15 at approximately 10:13 p.m., patrol officers were dispatched to a rollover collision involving a school bus on the county line at I-5. A school bus with approximately 15 students had a mechanical failure and, according to the driver, lost its breaking ability. The bus was exiting Southbound I-5 for Westbound 244th Street SW. The bus went out of control and skidded into a curb causing the bus to roll on to its side and slide across westbound 244th Street. The bus came to rest on the median perpendicular to the lane of travel blocking three lanes in both directions. Washington State Patrol also responded and it was determined that they would take the lead on the collision because the initial impact was on the off-ramp. Mountlake Terrace Officers assisted with traffic control and crowd control.
- On 2-11-15 at 4:06 p.m., Mountlake Terrace patrol officers responded to an accident at 44th Avenue W and 228th Street. The accident involved a fire engine from Fire District 1 that had been responding to a medical call. The fire engine had collided with a passenger vehicle in the intersection of 228th Street SW and 44th Avenue W. The driver of the passenger vehicle had failed to stop for the red light and was struck by the fire engine. The elderly driver of the passenger vehicle was transported to the hospital for evaluation. Washington State Patrol conducted the accident investigation.

Detective Unit Update:

- No update this week.

Other items of interest:

- On Tuesday and Thursday of last week, officers attended the range to complete their yearly firearms qualification and to familiarize themselves with their new handguns.

Code Enforcement Property of the Week:

On 2/17/2015, Mountlake Terrace Police Code Enforcement became aware of a property located in the 6600 block of 235th Street SW, having multiple code violations. In the front driveway of the property was a large RV, appearing inoperable and unused. The RV had a jack underneath it next to the tire and had moss growing on it. Also observed in the front driveway of the property was miscellaneous junk and debris, including a refrigerator. These are violations of MTMC 8.15.050B8-recreational or utility vehicles parked outside of a building shall be maintained in a clean, stable and well-kept state, MTMC 8.15.040I-accumulations of broken or neglected items, litter, salvage materials and junk not in an approved enclosed structure, in the front, back, or side yards of the property and MTMC 8.15.040H1-all broken or discarded household furniture, furnishings or equipment, or any appliances not in an approved enclosed structure, in the front, side, or back yard of a property. A code violations case was generated and notice sent to the property owner. CE will perform a follow up inspection on 3/4/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Public Hearings of Atworth Commons & Subdivision Code Continued to March 2

MARK YOUR CALENDARS

- February 20, 4:00-7:00 p.m. Pavilion Pool & Therapy Pool Opening, Recreation Pavilion
- February 25, 7:30 – 9:00 a.m. Snohomish County Update Featuring Executive John Lovick, Xfinity Arena, 2000 Everett Avenue, Everett
- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse

- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - March 19 – Location TBD
 - April 16 – Location TBD
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace