

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

March 6, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, March 12, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of 2015 Recreation and Parks Advisory Commission Workplan, 2) Review of 2015 Arts Advisory Commission Workplan, 3) Review of Comprehensive Plan Transportation Element Update, 4) Review of Development Activities Update, and 5) Review of Parks and Transportation Impact Fees.

The City Council's next regular meeting is scheduled for Monday, March 16, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Approval of Professional Services Agreement for Hearing Examiner Services.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, March 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

ADMINISTRATIVE SERVICES

- **Solid Waste Collection:** Since the early 1970s, the city has required all property owners in Mountlake Terrace to use a contracted garbage service. As part of this program, in the months ahead Waste Management will be reaching out to Mountlake Terrace residents who are not paying for collection services to inform them of the need to set up an account.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Atworth Commons Preliminary Plat and Planned Unit Development:** On Monday, March 2, 2015, the City Council approved, with conditions, a preliminary plat and concurrent planned unit development to subdivide a 4.35-acre site into 31 single family residential homes and three open space areas. The planned unit development was requested to allow lots ranging in size between 2,628 sf. and 4,700 sf., a bonus density in the number of single-family residential units from 22 units to 31 units, variation in building setbacks, lot coverage, among others, and a reduction in street right-of-way and pavement widths. Homes will range

in size between 2,000 and 3,235 sf. Two of the three open space areas, totaling over a quarter of the total site area, are proposed for passive use (such as walking, reading, etc.), and one open space is proposed for active use (such as Frisbee, rollerblading, bike riding, among others).

- **Fire Service Benefits Charge:** Snohomish County Fire District 1 (FD1) will be presenting voters with a proposed **Fire Service Benefits Charge** as an alternative means of taxation/funding. This will shift the burden of fire department costs borne by single family taxpayers to a commercial base taxation using building use and area, for which most fire resources are required. FD1 will be raising public awareness as the vote will be coming in 2015.
- **New World Emergency Dispatch:** A computer aided dispatch process for emergency response will “go live” on June 8, 2015. The process will be supported by *New World*, a technology software package that includes a record management system. New World - ten years in the making - will be utilized by every police and fire agency in Snohomish County.
- **Code Limitations on Driveway Length to be Reviewed:** As follow-up to the adoption of the new Title 17 Subdivision Code, staff will immediately begin the process to review and recommend amendments to the driveway standards in the transportation code. This will address the current restriction on the length of driveways permitted for townhouse developments. This issue came to light during the update to the subdivision code because townhouses can otherwise be developed under the fee simple unit lot subdivision provisions of the new subdivision code. However, it was discovered that the current restriction in the transportation code on driveway lengths could adversely limit the ability to develop a townhouse development on larger and/or deeper properties.
- **Projected Occupancy Date for Vineyard Park:** The Vineyard Park of Mountlake Terrace assisted living facility is moving closer to occupancy. As of March 4, 2015, all outstanding fees and charges associated with the development have been paid to the city, including connection charges to the city’s regional storm water facility. It is expected that remaining items to be completed, including landscaping and streetlights, will be secured through a performance bond to allow issuance of a temporary certificate of occupancy (TCO). The TCO is scheduled to be issued on Friday, March 6. Furnishings have already been delivered and marketing of the project has occurred during construction, so immediate tenancy is expected.
- **Gateway TOD Development Update:** A request for a Certificate of Planned Action Ordinance Consistency, along with an environmental checklist, was submitted on March 3 as the first formal application pertaining to the Gateway TOD development proposal beyond the pre-application conference held in early January. The purpose of the Planned Action Ordinance Certificate is to confirm whether the development as defined in the application is consistent with development allowed under the Planned Action Ordinance (PAO). If the project is found to be within the scope of the Planned Action Ordinance, no additional environmental analysis will be required except as specified in the PAO. Staff expects to make a determination of PAO consistency the week of March 9. In addition to the PAO Consistency application, the developer will also be able to apply for an amendment to the Gateway Place binding site plan now that the new subdivision code has been adopted (effective March 11). The binding site plan amendment will be necessary to carve off the

Lot 8 portion of the Gateway Place binding site plan so that it can be merged with the Gateway TOD development site. The process for amending the existing binding site plan is defined in the new subdivision code.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The project has been advertised and bids will be opened on March 9.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project constructed 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps meet current Americans with Disabilities Act (ADA) Standards. This project is now complete and seeing substantial use.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. Work continues at 218th and 219th Streets and will move to 56th Avenue W the week of March 2. This project is expected to be completed in summer 2015.

- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. During the week of March 2, the contractor will be working on the south side of 236th Street at the 53rd and 52nd Avenue intersections. Some daytime road closures at 52nd Avenue will be necessary. Detours will be posted. Work is expected to be complete this spring.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Ballinger Park Master Planning Process:** Last Monday the City Council approved the contract for Berger Partnership to begin the process of planning for Ballinger Park. The kickoff meeting for the staff team and Berger will be this Wednesday, March 11. The upcoming schedule and scope will be reviewed as well as previous documents and meetings held regarding the park project.
- **NEW Precor Recumbent Bike:** The Recreation Pavilion has a new Precor Recumbent Bike! It arrived on March 5 to replace the eight-year-old bike that was too expensive to fix. Stop by and check out the latest addition to the cardio room that includes a Precor Treadmill, AMT, Elliptical, a Concept II Rower and dumbbells.
- **Cookie Sales:** Since the grand reopening on February 16, the Recreation Pavilion Espresso stand has sold 308 cookies. That is roughly 20 cookies per day! Stop by the Pavilion for a latte or mocha and a fresh baked cookie!
- **Summer Camp Registration:** Summer Camp registration begins Monday, March 9. We are offering many different camps this summer including MLT All-Stars and Majors, Junior Kids Krew camp, Sports Camps, and Dance Camps. Also, NEW this year, we are offering Safety Camp at the Pavilion and Culinary Camp at Red Onion Burgers.
- **Boot Camp and Couch to 5K – Spring Fitness:** Battle the bulge and start thinking swimsuit season with our fun, non-competitive class for adults. Each Sunday morning a circuit-training course will help you prepare for all those great outdoor activities that you want to do in the sun. Like a 5K! Starting in May add our new Couch to 5K program to your workout schedule Mondays and Wednesdays with conditioning and running exercises. It's perfectly timed to be prepared for our beloved Tour de Terrace run on Saturday July 25. There's time for you to be ready. Start training now.
- **Clubhouse Zumba:** Zumba Fitness is happening every Monday and Wednesday, 10:30-11:30 a.m., at the beautiful Ballinger Park Clubhouse! Have a pre-lunch work out and shake the winter blues off your seat. Vidette McDowall will be there to guide you through a fun cardio work out that feels like a party. All levels are welcome. Modifications will be suggested and coached for individual needs. Register for the whole session or buy a punch card at the Recreation Pavilion, 5303 228th Street SW, Mountlake Terrace.
- **Kids Love Soccer:** The next session is outdoors and begins April 16 at Ballinger Playfield. This program emphasizes sportsmanship, effort, learning and fun. This 8-week session is on Sundays.

- **Adult Sport Leagues:** Spring softball registration ends March 8. Leagues start the week of March 22. Basketball registration is open through March 22. Games begin April 6. Volleyball Registration also closes March 22. Games begin April 7. For more information about adult sport leagues contact the Recreation Pavilion at (425) 776-9173.
- **One-Day Racquetball Tournament:** The one-day Racquetball Tournament will be Saturday, April 18.
- **Free Swim Lessons for Third Graders:** Third graders who live or attend school within the boundaries of the Edmonds School District have an opportunity to receive 3 sets of swim lessons for free. Free swim lessons are provided through a grant from the Verdant Health Commission. Contact the Recreation Pavilion at (425) 776-9173 for more information. Also as part of the Verdant grant, Safety Presentations are being offered to third grade classes in the Edmonds School District. In April, MLT staff will conduct Safety Presentations at the five schools closest to the Pavilion. The 30-minute presentations discuss ways to be safe in and around the water. This will also promote interest in using the swim vouchers.
- **Swim Lesson Program:** The second session of weekday lessons started March 9 and 10. These classes meet on Monday/Wednesday or Tuesday/Thursday. Weekend lessons are underway and will continue through March 29, April 3 or 4. This year lessons will not meet on Easter Sunday due to low turnout of swim lesson participants. The pool will be open regular hours, no swimming lessons will occur. The next set of swimming lessons will begin after Spring Break.
- **April Pools Day:** Aquatic staff is currently putting together a plan for April Pools Day activities. Edmonds Family Medicine is donating \$200 for sponsoring a set of swim lessons and purchasing some prizes for the raffle. Swedish Edmonds has also committed to sponsoring and participating as well.
- **Water Fitness Classes:** Classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Program and Aqua Zumba. Interest is increasing in the new Gentle Aquatic Movement class designed to help increase mobility, strengthen and stretch muscle groups, enhance flexibility and balance using flotation equipment.
- **First Aid & CPR Class:** Fire District 1 has a Heartsaver First Aid /CPR class for anyone over 12 years old. Anyone interested can register at the Pavilion or online for the class that meets at the Fire District 1 Headquarters in Everett on Saturday, March 21 9 a.m.-4 p.m. for \$70. We will continue to promote these courses every other month.
- **Lifeguard In-Service:** Guards practiced basic rescues at the February In-Service training held February 20 after the ribbon cutting and re-opening event. The March Lifeguard In-Service training is Friday, March 6, at an EXPO where 120 participants swim free while lifeguards practice rescues.
- **After Hours and Overnight Pool/Room Rentals:** Rentals are available for groups either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing

during the school year. These are great for youth groups including Boy Scouts, Girl Scouts and Camp Fire to work on their water safety badges. For more information about after hour rentals or overnights, contact the Recreation Pavilion at (425) 776-9173.

- **Basic, Intermediate and Puppygarten Dog Obedience:** Classes are offered throughout the year. Dogs must have current vaccinations. The Basic Obedience class is running full and Puppygarten will be meeting on Thursdays. The Intermediate class was canceled due to lack of enough registration.

POLICE DEPARTMENT UPDATES

(February 25, 2015, to March 3, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	15	8	8
Week	4	1	0

Patrol Statistics	Week	Year to date
Police Reports	75	607
Arrests / Misd. / Felony	22	172
Traffic Infractions	76	825
Verbal Warnings	73	700
Traffic Collisions	4	54
DUI's	1	8
FIR'S	15	191

Burglaries	Commercial	Residential
22600 39 th Avenue West		X
7100 220 th Street SW	X	
4300 236 th Street SW		X
24200 54 th Avenue West		X
4800 218 th Place SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	6	51	32

Vehicle Thefts/Recoveries/Prowls

- 23500 Lakeview Drive Stolen Vehicle Recovery
- 5900 214th Street SW Stolen Vehicle Recovery
- 6300 Saint Albion Way Vehicle Theft
- 21700 60th Avenue West Vehicle Theft

- 6000 219th Street SW Vehicle Theft
- 6600 220th Street SW Vehicle Theft
- 6000 244th Street SW Vehicle Theft
- 21400 48th Avenue West Vehicle Theft
- 21900 64th Avenue West Theft From Vehicle
- 4300 214th Street SW (x2) Theft From Vehicle
- 4700 216th Street SW Theft From Vehicle

Significant Incidents:

- On 03-03-15 at 6:43 p.m., Mountlake Terrace Patrol Officers responded to a collision in the 4300 block of 212th Street SW. Upon arrival officers observed the driver of one vehicle was unconscious. He regained consciousness shortly after the officer contacted him but was not alert and had a difficult time answering questions. He was transported to Harborview Medical Center in Seattle for treatment. His family was advised of the incident and where he was transported. No other injuries reported.

Detective Unit Update:

- The Mountlake Terrace Police Detectives were able to identify a suspect responsible for the theft/malicious mischief incident where approximately \$10,000 was stolen from a Mountlake Terrace Laundromat. The case was referred to the Snohomish County Prosecutor’s Office for filing.
- While investigating a theft of approximately \$10,000 from a victim’s bank account over a few months, The Mountlake Terrace Police Detectives were able to identify a family member as the suspect. The case was referred to the Snohomish County Prosecutor’s Office for filing.
- On 11-19-2014, the Mountlake Terrace Police Detectives investigated the death of an adult male at Veterans Park. The subject was found deceased from an apparent gunshot wound. The Snohomish County Medical Examiners Office determined the mode of death to be a suicide.

Other items of interest:

- Mountlake Terrace Police Detective Froisland is attending a child interviewing course in Tacoma.

Code Enforcement Property of the Week:

On 3-2-2015, Mountlake Terrace Code Enforcement became aware of a property located in the 5700 block of 241st Street SW having multiple code violations. Observed in the side and back yards of the property was miscellaneous junk and debris including a couch and vehicle tires. These are violations of MTMC 8.15.040H-all broken or discarded household furniture, furnishings or equipment, or any appliances not in an approved enclosed structure, in the front, side, or back yard of a property and MTMC 8.15.040I-accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property. A code violations case was generated and notice sent to the property residents. Mountlake Terrace Code Enforcement will perform a follow up inspection on 3-18-2015.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Join the Conversation Coffee with the City March 11, 6pm
- Nominations Open for Annual Evergreen Awards
- Atworth Commons PUD Approved
- MLT Council Recognizes Students from Brighton School
- MLT Seeks Partnerships for Downtown Revitalization

MARK YOUR CALENDARS

- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- April 11, 9:00 a.m.-12 p.m., April Pools Day, Recreation Pavilion
- April 25, 9:00 a.m.-12 p.m., Earth Day Volunteer Cleanup, Ballinger Park
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - March 19 – Location Lynnwood Convention Center
 - April 16 – Location TBD
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace