

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

May 1, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, May 4, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Proclamation for Law Enforcement Appreciation Week and Memorial Day (May 10-16); 2) Approval of Interlocal Agreement with the Department of Social and Health Services (State of Washington) for Community Settings Respite Care; 3) Approval of Interlocal Agreement with the Department of Social and Health Services (State of Washington) for Recreational Opportunities; 4) Approval of Interlocal Agreement with American Healthways Services, LLC; and 5) Adoption of Resolution Adopting a Right-of-Way Relocation Appeal Procedure.

The City Council's next special work/study session is scheduled for Thursday, May 14, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Introduction of a Franchise with McLeod Windstream 2) Review of 2015 Comprehensive Plan, 3) Review of Amendment to Driveway Standards Ordinance, and 4) Discuss 2015-2017 City Council Goals.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, May 13, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY RELATIONS

- **Evergreen Awards:** Nominations are open for the seventh Annual Evergreen Awards. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2015. This time of year, we are in the field taking photos of the nominated properties.
- **Volunteer Boards and Commissions Recruitment:** The city is recruiting citizens to serve on its Boards and Commissions to help organize events, inform and advise the City Council, and get involved in the community. Volunteers use their time and talents to promote Mountlake Terrace and its events like National Night Out and Arts of the Terrace.

Applications are due May 22, 2015. Visit the city's website for more details and an application at www.cityofmlt.com, click on For Residents/ Advisory Boards & Commissions or contact Virginia Olsen, City Clerk/Community Relations Director at (425) 744-6206 or volsen@ci.mlt.wa.us.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Comprehensive Plan Update Open House held April 27:** A public open house on a “major” update to the City’s Comprehensive Plan was held April 27. The update covers the next 20 years, 2015-2035, based on the projected population and job growth by 2035. The Plan addresses economic development, the environment, housing, land use, transportation, recreation, parks and open space, capital facilities and utilities. The open house was followed by a short presentation at 7:00 p.m. as part of the Planning Commission regular meeting. Draft updates to each element of the Comprehensive Plan have been reviewed by the Planning Commission and the City Council at a combined total of 24 meetings over the past 18 months. A special website (www.cityofmlt.com/majorupdate) provides more information on the update and the draft elements. The update is due to the state by end of June.
- **APA Conference in Seattle supports local planning efforts:** The National American Planning Association (APA) conference was held in Seattle this year (last held in Seattle in 1999). The event was packed by more than 6,300 attendees, from every state in the Union and 25 countries, the second largest attendance in the event’s history. The Pacific Northwest’s leadership in sustainable environmental planning, technology innovation, and growth was attributed to be an attraction for the conference. More than 300 sessions were offered on topics including comprehensive planning, attainable housing options, climate change, walkability, urban redevelopment elements, transportation for all users, and community resiliency. Planning is very much a concern in central Puget Sound, which is expected to gain a million more people in the region by 2040, and is essential to the region’s quality of life. Some timely issues for the City are consideration of the “missing middle housing” types (options to quality housing that is attainable/affordable) and community livability. Keynote speaker Ron Sims, former King County Executive and U.S. Department of Housing and Urban Development Deputy Secretary, cited research showing the correlations between home address (zip code) and life expectancy and economic success, and lower crime rates in communities with amenities like sidewalks and parks. City Senior Planner Edith Duttlinger attended the conference.
- **Vineyard Park applies for Property Tax Abatement status:** Vineyard Park has submitted an application for a Final Certificate of Limited Property Tax Exemption. City staff is reviewing the application for consistency with Chapter 3.95 MTMC, Property Tax Abatement Program for Qualified Multifamily Residential Development. The purpose of the code is to encourage high-quality development in urban centers and increase multifamily residential opportunities within targeted areas. The property tax abatement is an effective incentive for new development to proceed. In addition, the economic return from new construction and increased activity generated by new residents offsets the temporary reduction in property taxes (reduction applies only to the residential portion of buildings, not commercial). Vineyard Park is located in the Town Center district, one of the targeted areas (other targeted areas are Freeway/Tourist district and areas north of 216th Street SW that allow multi-household residential use). Once approved, the abatement is effective for eight

successive calendar years. The Community and Economic Development Director is authorized to certify the project meets the criteria and issue the certificate.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund a majority of the construction costs. During the week of May 4, the contractor will be continuing clearing and grading operations.
- **Main Street Revitalization Project:** Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete this year.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of May 4, work is continuing at 56th Ave W and 216th Street. A detour will be in place for 56th Avenue W between 218th Street SW and 220th Street SW during daytime work hours. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contractor has received substantial completion and will be finishing some punch list items during the early part of May.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Dog obedience:** Classes will begin the week of May 4. Basic Obedience starts May 4, Intermediate Obedience starts May 6 and Puppygarten starts May 7. Registration remains open through the first class, space is still available.
- **Swimming Lesson Pre registration:** Pre registration for the weekday classes will take place on Monday, May 4 and Tuesday, May 5. Mountlake Terrace registration will be May 6 with online and open registration on May 7. The new weekday sessions will begin May 11 and 12. The swim schedule is available at the front desk and on website. <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimLessons.htm>
- **The Memorial Day Modified Schedule:** The pool will have a modified schedule on Saturday, May 23 and Sunday, May 24 and the Pavilion will be closed on Monday, May 25 in observance of Memorial Day. The modified schedule is available online at <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimSchedule.htm>
- **WCIA Training:** Last Thursday, April 23, Recreation Supervisor Kevin Witte along with several other city staff attended the WCIA training on “Best Practices for Recruiting, Interviewing, and Hiring” held in Tukwila at the WCIA offices.
- **Earth Day Community Cleanup at Ballinger Park:** Approximately 70 volunteers were in attendance to help clean up Ballinger Park. Work was done along the creek as well as the park in general. A brush box was filled past capacity in addition to an overflow pile, and two truckloads of material. The event culminated with the City Council serving lunch to the hungry volunteers. This was a great success and tangibly helped improve the park.
- **Family Yoga & Boot Camp:** Starting Sunday, May 17, families with children ages 2-7 years old are invited to move, dance, play, sing and meditate with Michelle Tobias in this great inclusive Family Yoga class at the pavilion from 9:30-10:30 a.m.
- **Dance and Fitness:** Quarterly Dance and Fitness classes begin May 4. We are particularly excited to be offering Zumba at the Ballinger Lake Clubhouse Mondays and Wednesdays at 10:30 a.m. Don't miss out on this opportunity to have a workout party with Vidette in one of our most beautiful facilities. We also offer zumba kids classes on Saturday mornings at the pavilion.
- **Couch to 5K:** Everyone loves Tour de Terrace and this year the Pavilion fitness department is supporting Cedar Way Elementary PTO and Tour de Terrace in their annual 5K fun run fundraiser. Our Couch to 5K is starting May 4, Mondays and Wednesdays, 7:30-8:30 p.m. at the pavilion to get you prepared for the Tour de Terrace run on Saturday, July 25. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Summer Dance & Fitness classes and camps:** Registration is open for seven exciting weeks of summer programs that start July 6. We are offering dance camps for ages 3-18 and weekly dance and fitness classes for all ages. Styles of dance and fitness include Ballet, Tap, Jazz, Modern Dance, Hip Hop, Irish Step, Hawaiian Hula, Couch to 5K, Boot Camp, Yoga, Zumba, and Fit 4 Baby. Check out all the details at www.crazedigital.org or visit our website www.mltrec.com and click on the link.

- **Dance Academy:** The Mountlake Terrace Dance Academy will be producing their own special version of "The Secret Garden" for this year's spring recital. Look for ticket sales in May for our two June 13 performances at the Mountlake Terrace High School Theater. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Summer Camp Registration:** Summer Camp registration is off to an impressive start! As of April 7, registration is 42% higher than it was at this time in 2014. We are offering many different camps this summer including MLT All-Stars and Majors, Junior Kids Krew Camp, Sports Camps, and Dance Camps. Also, NEW this year, we are offering Safety Camp at the Pavilion and Culinary Camp at Red Onion Burgers.

POLICE DEPARTMENT UPDATES

(April 22, 2015 to April 29, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	29	118	13
Week	1	2	3

Patrol Statistics	Week	Year to date
Police Reports	65	1086
Arrests / Misd. / Felony	19	265
Traffic Infractions	86	1450
Verbal Warnings	68	1183
Traffic Collisions	6	98
DUI's	2	12
FIR'S	7	304

Burglaries	Commercial	Residential
6303 213 th Pl. SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	9	5	100	71

Vehicle Thefts/Recoveries/Prowls

- 4602 224th Pl. SW Theft from Vehicle
- 22403 60th Ave. W. Theft from Vehicle
- 24307 59th Ave. W. Stolen Vehicle Recovery
- 22705 Lake View Drive. Vehicle Theft

Significant Incidents:

- On 04/27/2015 around 6:04 p.m., Mountlake Terrace Officers were dispatched to the Sellen Construction lot for an alarm. The alarm company was reporting a subject was seen in the Northwest corner of the lot. Officers arrived on scene and contacted the on call person for Sellen. The representative stated no one should be on the lot. K9 was requested and containment was set up around the location. A dog track was conducted inside the construction lot. However, no one was located. There was no visible evidence or way to identify a suspect at the time of the report. An access point was identified on the Northwest side of the yard. There was a footpath into the underbrush, and a sign blocking the entrance into the lot was pushed over without damaging the sign. It is unknown if anything was taken at this time.

Detective Unit Update:

- Detectives are investigating a large sexting ring at Mountlake Terrace High School with several juveniles involved.
- Detectives are investigating a suspicious death of a 29-year-old male.

Other items of interest:

- Commander Hansen, the detectives and two patrol officers attended FBI lessons learned training regarding juvenile homicide in Kitsap County.
- All the detectives have been attending New World training in preparation for the go-live on June 9.

Code Enforcement Property of the Week:

On 4/21/2015, Code Enforcement observed nuisance violations near the 22900 block of 55th Avenue W involving furniture and miscellaneous debris on the front lawn, and tall vegetation. Code Enforcement documented the violations with photos, and issued a Notice of Violation to the property owners in accordance with; 8.15.040.I - Debris and trash accumulations of broken or neglected items, 8.15.040.H.1 -All broken or discarded household furniture, furnishings not in an approved enclosed structure and 8.15.040.A.1 - Vegetation exceeding 12 inches in height. Code Enforcement will continue to follow up until the property is in compliance with City nuisance codes.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Volunteers Clean Up Ballinger Park in Honor of Earth Day
- MLT Recreation Offering Dog Training and 1st Aid
- SW Recycling and Transfer Station to Close for Repairs
- Swim Lesson Registration at Mountlake Terrace
- Next “Launch Lab” for Entrepreneurs May 13

MARK YOUR CALENDARS

- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- July 24-26, Tour de Terrace, Evergreen Playfield Complex
- August 4, 6:00 – 9:00 p.m. National Night Out, Evergreen Playfield Complex
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace