

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 17, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, July 20, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) New Employee Introduction (Alex Capron and Nicholas Holland 2) Approval of Amendment to Waste Management Contract, 3) Consideration of Objection to Use of Alternative Procedure by Alderwood Water and Waste Water District to Change its Corporate Boundary, and 4) Review of Economic Development Strategy.

The City Council's next special work/study session is scheduled for Thursday, July 30, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Discuss Metropolitan Park District 2) Discuss Transportation Impact Fees, 3) Review of Preferred Ballinger Park Master Plan, 4) Discuss 2015-2017 City Council Goals, and 5) Discuss City Manager Evaluation Process and Forms.

COMMUNITY MEETINGS AND EVENTS

- **Tour de Terrace:** Mark your calendars! One of the best family festivals of Seafair for the past two decades, Tour de Terrace kicks off Friday, July 24 with the 22nd Annual Tour de Terrace Parade featuring the Seattle Police Motorcycle Drill team at 6:45 p.m. This year's Grand Marshal is Shellie Hart, Warm 106.9 Radio Personality and On-Court Entertainment Emcee for the Seattle Storm. The parade travels along 56th Avenue West from 234th Street northward to 222nd Street and Evergreen Playfield.

The parade rolls down "Main Street" with fan favorites including the Seafair Pirates and Clowns, Lake City Western Vigilantes, drill teams, dancers, floats, trucks, classic cars and much more. TV Personality, Disc Jockey and Actor Danny Bonaduce, who was the 2013 Grand Marshal, will also be in the parade. The Tour de Terrace Parade is always held the night before the "Seattle Torchlight Parade" and serves as a dress rehearsal for many of the parade participants.

Among the Tour de Terrace highlights are live music and entertainment on the main stage, a beer garden, food booths, pancake breakfast, street fair, Davis Shows Northwest Carnival, 5K fun run/walk, and the classic car, truck and motorcycle show (Saturday only 9-3). The fireworks show will light up the sky on Saturday evening just after 10:00 p.m.

This is the second year in a row for an exciting BBQ Competition and Chili Cookoff sanctioned by and subject to the rules of the Pacific Northwest Barbecue Association

(PNWBA) and the Chili Association Society International, Inc. (CASI). Teams and judges come from the entire Northwest and Canada. This event takes place on the northern-most soccer fields at the Evergreen complex.

The Mountlake Terrace 5K Fun Run/Walk begins at 8:30 a.m. Saturday, July 25 at the Mountlake Terrace High School and winds its way through city streets and Terrace Creek Park. Proceeds from this event help local public schools. To register for the fun run/walk, Barbecue competition or car show, visit www.tourdeterrace.org and click “events”.

“Tour de Terrace draws thousands and thousands of people to Mountlake Terrace each year and it’s only possible because of the hardworking citizens who formed a group and started this festival over 20 years ago,” stated Community Relations Director Virginia Olsen. “The core of those original volunteers still carries out this festival today. It’s a very special weekend for the Mountlake Terrace community!”

Don’t miss out on this fun, family-friendly festival. For more information about Tour de Terrace including the musical line-up, visit www.tourdeterrace.org. You can also find them on Facebook at Tour de Terrace!

- **National Night Out:** Magic, music, water walking, bouncy house, free food and more! The City of Mountlake Terrace invites you to attend our award-winning National Night Out Against Crime on Tuesday, August 4, from 6-9 p.m. at Evergreen Playfield, 22205 56th Avenue West. It’s no illusion, this year’s event features The Magic of Craig Martin, DJ RT who will emcee and play tunes, our fabulous caricature artist, a K-9 dog demonstration, and more! Premera has generously donated \$2,500 as the main sponsor of the event and other community partners are committing to event contributions as well. We hope to see the community come out in full force again at Evergreen Playfield.
- **Ballinger Master Plan Open House:** Over 50 interested citizens attended the Ballinger Park Master Plan meeting held July 14 to view the preferred plan for the park. City Council will review the plan at its July 30 and September 3 meetings with final approval tentatively scheduled for September 8.
- **Vineyard Park Ribbon Cutting Event:** Vineyard Park, another key project in the city’s downtown revitalization, held a ceremonial ribbon cutting to officially mark their grand opening on Saturday, July 11. Vineyard Park is the second major mixed-use development built in the city since the Mountlake Terrace Town Center Plan was adopted. About 50 officials from Vineyard Park, the City of Mountlake Terrace, and the Mountlake Terrace Business Association as well as residents and guests gathered in the lobby to mark the occasion followed by the actual cutting of the ribbon. Vineyard Park officials led tours of the facility that has 81 independent and assisted living apartments as well as 29 memory care units. The tour featured glimpses of the dining room, a movie theatre, hair salon, physical therapy space, massage therapy room, outdoor dining area, and game room among other amenities. In addition, the facility hosts a gift shop called “The Gift Closet” with jewelry, scarves and other items.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input

about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, August 12, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY RELATIONS

- **Website Redesign:** The professional services agreement for website redesign was approved at the June 15 City Council meeting. Staff held a kickoff meeting with CivicPlus on July 1 to determine the project schedule. The new modernized, user-friendly website with mobile capability and enhancements for civic engagement will go live by the end of the year.
- **City Social Media Sites:** In addition to Facebook, Twitter and YouTube, the city now has an Instagram account. You can find us [@cityofmlt](#) and there's a convenient link from the homepage of our website, www.cityofmlt.com. Instagram is a great way to show off our community through photo sharing. Follow us!

COMMUNITY AND ECONOMIC DEVELOPMENT

- **2015 Population Estimate:** New population estimates were recently released from the Washington State Office of Financial Management. The April 1, 2015 estimate states that the City of Mountlake Terrace now has 21,090 residents, or about 530 more residents than the 2014 estimate. Mountlake Terrace ranked 24th in the State for percent change of population growth, having a 2.73% growth rate since 2014. This was just slightly higher than Snohomish County's growth rate of 2.24% for the same period. The county gained 16,600 residents. Conversely, Seattle had a 3.42% growth rate ranking them 15th on the list and the City of Mill Creek ranked 8th with a growth rate of 5.22%. The state estimate also shows Washington State's population now tops 7 million persons with 57,400 people moving into the state. Strong economic activity in the region was suggested as the reason for the higher than average migration into the state.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund a majority of the construction costs. During the week of July 20, the contractor will be working on the storm and illumination systems and concrete curb, gutter, and sidewalk within the right-of-way. The free right turn from westbound 236th Street SW to northbound 65th Place W will be closed. Drivers need to proceed to the intersection and then make a right turn. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday – Thursday. Normal work hours are 7 a.m. to 6 p.m., Monday – Thursday. Expect delays. Use of alternate routes is recommended.
- **Main Street Revitalization Project:** Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide

smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in 2015.

- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Some utility repair work remains, which may require lane closures, but no detours.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of July 20, work is continuing in the area of 56th Avenue W and 58th Avenue W north of 220th Street SW and into the Maple Glen Apartment complex. Expect lane closures but no detours during daytime work hours. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday - Friday. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contractor has received substantial completion and will be finishing some punch list items during the next few weeks to close out the project.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds has begun construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Work will not begin in the City of Mountlake Terrace portions of the project until August.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Ballinger Park Master Plan:** The Berger Partnership presented the Preferred Ballinger Park Master Plan at the third public meeting held at the Ballinger Clubhouse on Tuesday, July 14. Over 50 interested citizens attended and provided great feedback and asked good questions.
- **July is Parks and Recreation Month:** The City of Mountlake Terrace is participating in Parks and Recreation Month by offering specials and discounts at the espresso stand all

month on its facebook page and in person. Check out our facebook at <https://www.facebook.com/mltrec>.

- **July Espresso Specials:** The espresso stand at the Recreation Pavilion will be having some great weekly specials during the month of July. Get \$.50 off a 16oz! 7/19-7/25 Hazelnut Latte 7/26-7/31 White Chocolate-Raspberry Mocha
- **Taste of Edmonds (TOE):** Some of the dancers from the Academy will dance on the children's stage at the TOE this year. Saturday, August 15 at 4 p.m. MLT Dance Academy is invited to fill the stage for 45 minutes. This is an excellent opportunity for the dedicated dancers of the program to get more experience performing in a different environment and for a different audience while exposing a diverse audience to our dance programs.
- **WCIA Training:** On Wednesday, July 6, Recreation Supervisor Kevin Witte and Tuesday, July 7, Recreation Supervisor Rose Ploeg, attended a WCIA training, "Building Supervisory Skills 201". This training focused on conflict resolution, time management, and how to conduct effective meetings.
- **Dog Training classes:** The Basic Dog Obedience class started on July 6 and meets through August 17 every Monday night at the Recreation Pavilion from 7:30-8:30 p.m. This class teaches commands for walking on a leash, sit, down, stand, stay and come. Behavior problems and proper equipment are discussed. The Intermediate Dog Obedience class picks up where the Basic Class left off and prepares dogs for the AKC Canine Good Citizen test that is given on the last night of class. This class meets Wednesdays from 7:30-8:30 p.m. Puppygarten is a beginning class for puppies 8-16 weeks old that works on socialization and basic obedience. Housebreaking and other basic behavior issues are discussed as well. This class meets on Thursdays from 7:30-8:30 p.m.
- **Swim Team:** The MLT Marlins first home swim meet is Friday, July 17 against the Edmonds Penguins. The meet will run from 4:30 to 8:30 p.m. The pool will close at the end of the 2:45-4:15 p.m. Recreation Swim.
- **Swimming Lessons:** Registration is open for the third session of daily swimming lessons. MLT resident registration is July 15 with open and online registration July 16. Lessons will meet July 20-31. Pre registration for Monday/Wednesday and Tuesday/Thursday swimming lessons is July 20 and 21. MLT registration is on July 22 with open and online registration on July 23. These lessons will start July 27 and 28 and will run through August 26 and 27.
- **Lifeguard Training:** Lifeguard In-Service was held on Friday, July 10. Lifeguards reviewed first aid scenarios and practiced back boarding skills for spinal injuries in the water.
- **CPR First Aid Class:** Registration is currently being taken for a CPR First Aid class offered by Fire District 1 on Saturday, July 18 from 9 a.m. to 4 p.m. The fee for this class is \$70. The class is held at FD1 Headquarters in Everett. Through an agreement with Fire District 1, the Recreation Pavilion takes registration for these classes every other month on the odd numbered months.
- **Fall Hiring for Aquatics and Youth Programs:** Leadership personnel are preparing to replace the seasonal staff that will start leaving for school soon. The Aquatics section

interviewed several candidates for lifeguards and swim instructors, and six have been offered positions. Training will begin during the second session of summer swim lessons to prepare them for teaching their own classes in the fall. Childcare positions are open as well for ¾ time and ½ time positions at Madrona and Mountlake Terrace Elementary. Visit <http://www.cityofmlt.com/cityServices/humanResources/currentJobs.htm>

- **Fall 2015 Registration for Preschool & Kindergarten Readiness Classes, Junior Kids Krew (Ages 3-5) and Kids Krew (Kindergarten through 6th grade):** Registration is ongoing until full. Sign up now as they fill quickly. These programs are certified by the Department of Early Learning and accept DSHS subsidies for qualified applicants. Contact the Recreation Pavilion about class options, sites and fees.
- **Summer Specialty Camps:** Culinary Camp was a huge success and a fun hands-on experience for all involved! The specialty camp designed for teens, ages 12-15, started with a Food Handlers class taught by representatives from the Snohomish County Health District. Following certification, the campers visited Albertsons and a local fruit stand in addition to enjoying a presentation from a guest Fire Fighter who talked about cooking in a fire station. The week concluded with campers preparing a meal for family and friends where they were able to share their new-found skills. Shaun Richards, owner of Red Onion Burgers, graciously hosted the camp on-site at his restaurant. He was a fantastic instructor and mentor for the campers!
- **Summer Day Camps:** Summer day camps are off to a great start! All-Stars, Majors and Minors campers are enjoying field trips, swimming, walking to local parks, playing games, hanging out with friends and so much more! Camp runs from 9 a.m. to 4 p.m. with wrap-around childcare starting at 6:30 a.m. and ending at 6:30 p.m. This month's field trips include Pump It Up, Pacific Science Center, Henry Moses Aquatic Center, EMP, St. Edwards State Park, Museum of Flight and the Seattle Mariners Kids Day at Safeco Field. Registration continues for August with only a few spots remaining.
- **Fall Sports:** Registration for fall adult leagues has begun. Registration is being taken for Basketball, Softball and Volleyball. Recreational and competitive options are available. For more information, or to register, contact Kevin Witte at (425) 640-3105 or kwitte@ci.mlt.wa.us.

POLICE DEPARTMENT UPDATES

(July 8, 2015 to July 14, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	49	31	20
Week	1	0	1

Patrol Statistics	Week	Year to date
Police Reports	55	1717
Arrests / Misd. / Felony	23	463

Traffic Infractions	69	2269
Verbal Warnings	58	1829
Traffic Collisions	5	164
DUI's	1	16
FIR'S	18	455

Burglaries	Commercial	Residential
23500 56 th Ave W		X
5400 212 th St SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	7	4	172	120

Vehicle Thefts/Recoveries/Prowls

- 4207 236th ST SW Vehicle Theft
- 22800 Lakeview Dr Vehicle Theft
- 21000 44th Ave W Stolen Vehicle Recovery
- 21400 52nd Ave W Theft from Vehicle
- 5400 220th St SW Theft from Vehicle

Significant Incidents:

- On 7-10-15 at 4:17 p.m., patrol officers responded with Fire Department personal to a brush fire in a wooded area located between the north parking lot of the Red Dragon Casino and Hwy 99. It was quickly extinguished, and left a 30'x40' burn site with two medium-sized cedar trees significantly burned. It appears to have originated at a homeless camp, but no witnesses were located. The Fire Marshal was called to the scene to investigate.
- On 7-14-15 at 10:42 p.m., Mountlake Terrace patrol officers were dispatched to the 22700 block of the Interurban Trail for a disturbance heard on the trail. The reporting party heard sounds of arguing and possibly gun shots along the trail. Patrol officers arrived and contacted two people walking from the trail onto 224th Street SW. No one else was seen in the area. One of the persons contacted was missing shoes, and stated he was assaulted by an unknown subject with an unknown object on the trail and ended up going to Swedish Hospital for a head laceration. The other subject was heavily intoxicated and cited for being underage and in possession of alcohol. A check of the trail revealed a small loaded handgun, two mismatched shoes, and a cell phone. All located property items and the firearm were collected and entered into evidence. A dog track was conducted along the trail with no other persons located.

Detective Unit Update:

- Detectives working a robbery at the AM/PM arrested one suspect and identified the second suspect. Charges on the subjects were referred to the prosecutor.

Other items of interest:

- Chief Wilson along with Commanders Hansen and Pickard attended the FBI National Academy Associates National Conference. For the first time in many years, the conference was held in Seattle. The Conference was well attended with nearly two thousand attending from all over the United States, Canada and the world.

Code Enforcement Property of the Week:

On 7/14/15, Code Enforcement received a complaint of a property located in the 21500 block of 53rd PL W having multiple code violations. The complaint stated that the grass and weeds in the rear of the property were unmaintained and had been for an extended period of time. Code Enforcement inspected the property and observed multiple code violations. The grass and weeds in the front yard appeared to have been mowed recently but no other yard maintenance appears to have been done for some time. Also observed in the driveway and street in front of the property were two vehicles. Both vehicles had expired license tabs and appeared to have been sitting for an extended period of time. These are violations of MTMC 8.15.040A1-vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back or side yard, adjacent public right-of-way or planting strip, or any vacant property and MTMC 8.15.050B1-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. A code violations case was generated and notice posted on the property. Code Enforcement will perform a follow up inspection on 7/28/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Mountlake Terrace Swim Lesson Registration Open
- Mountlake Terrace Youth Safety Classes Available

- Vineyard Park Celebrates Official Opening
- Preferred Plan for Ballinger Park Presented
- Sandi Hansen Painting Exhibit Opens August 1
- Tour de Terrace Festival Begins July 24
- 2015 Arts of the Terrace Call to Artists Deadline August 30
- A Magical National Night Out, Tuesday, August 4
- Tour de Terrace Parade Friday, July 24

MARK YOUR CALENDARS

- July 24-26, Tour de Terrace, Evergreen Playfield Complex
- August 4, 6:00 – 9:00 p.m. National Night Out, Evergreen Playfield Complex
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 12, 9:00 a.m.-12, Fall Clean Up, Ballinger Park
- September 25, 7:00-9:00 p.m., Award Reception for Artists, Library
- September 26-October 10, 37th Annual Arts of the Terrace, Library
- October 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 4, 6:30 p.m., Tree Lighting, Evergreen Playfield Complex
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
 City Manager
 City of Mountlake Terrace