

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 25, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, October 1, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Second Quarter Financial Report and Performance Measures, (2) Executive Session Pursuant to RCW 42.30.110(1) (I) (iii) or Other Purposes Identified in RCW 42.30.1. (1) as May be Announced, and (3) Review of Traffic Safety Ordinance.

The City Council's next regular meeting is scheduled for **Monday, October 5, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Eagle Scout Recognition, (2) Public Hearing and Adoption of Transportation and Park Impact Fees Ordinance, and (3) Public Hearing and Adoption of Building/Electrical Code Update Ordinance.

COMMUNITY MEETINGS AND EVENTS

- **Arts of the Terrace Juried Art Show:** The 37th Annual Arts of the Terrace Juried Art Show is set for Saturday, September 26 through Sunday, October 11, 2015 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Advisory Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region. A patrons' preview and artists' awards ceremony will be held Friday, September 25. The show opens to the public on Saturday, September 26.
- **National Prescription Drug Take-Back Day:** The City of Mountlake Terrace Police Department will be participating in the Drug Enforcement Administration's National Prescription Drug Take-Back Day on Saturday, September 26, 2015. Residents may drop off unwanted or unused prescription medications to Police Department staff between 10:00 a.m. and 2:00 p.m. at the police station located at 5906 232nd Street SW in Mountlake Terrace.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 7, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Terrace at Park West Commences Site Work:** The Terrace at Park West project located at 21303 48th Avenue W. is commencing site work. The project is a 27-unit townhome development located behind the Axis Condominiums. A final decision on the Site Development Plan was approved on July 2, 2015. A clearing and grading permit was issued on Thursday, August 6, 2015. There are a few conditions of approval that have to be met before actual building permits can be issued but the conditions are minor and staff expects to be issuing full construction permits shortly. The approved clearing and grading permit will allow the developer to take care of the major site work during the dry season and keep the project on schedule. Once the foundations are in place, the applicant intends to subdivide the property through the fee simple unit lot subdivision process.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of September 28, the contractor will be working on the illumination systems, concrete curb, gutter, and sidewalk within the right-of-way and paving the trail. A retaining wall will be constructed along the north side of 236th Street SW west of I-5. The free right turn from westbound 236th Street SW to northbound 65th Place W is closed. Drivers need to proceed to the intersection and then make a right turn. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday – Thursday. Normal work hours are 7 a.m. to 6 p.m., Monday – Thursday. Expect delays. Use of alternate routes is recommended.
- **Main Street Revitalization Project:** Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90 percent plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. The city has received confirmation from WSDOT, PSRC, and the Department of Commerce that phasing of the project is acceptable and design and right-of-way acquisition will be completed with 236th as Phase 1 and 56th as Phase 2. Design is anticipated to be complete in 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Some utility repair work remains, which may require lane closures, but no detours.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the city's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th

and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of September 28, work will continue on 216th Street SW. The contractor will start on the west side of 66th and work eastward. Expect delays. At times there will be a uniformed officer directing traffic at the 216th/66th intersection while the traffic signal is in red flash mode. Use of alternate routes is recommended. On-street parking will be restricted during construction. Expect to be towed if you are parked in a No Parking zone. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday - Friday. This project is expected to be completed in early fall.

- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues the construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the fall. During the week of September 28, Edmonds' contractor will begin grinding the 228th/Lakeview Drive roadway to a depth of 10" before reconstructing the roadway. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Expect delays. Use of alternate routes is recommended.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Help Wanted in Recreation!:** Recreation positions that are currently available include Lifeguard (part time), Swim Instructor (part time), Before or After School Assistant, Preschool Assistant (part time), and Children's Dance Instructor (part time). They are posted on the website at <http://www.cityofmlt.com/cityServices/humanResources/currentJobs.htm>
- **Espresso special:** 9/27-10/2 – Raspberry Crème Royal! This is a white chocolate mocha with caramel and raspberry. Yum! Get \$.50 off a 16oz all week!
- **National Recreation and Parks Conference:** Recreation Supervisor Kevin Witte attended the National Recreation and Parks (NRPA) Annual Conference last week. Kevin spent time attending educational sessions, volunteering, networking with professionals from across the nation, and building leadership skills. Session topics included best practices in marketing strategies, effective use of social media, bridging the generation gaps, and positioning programs for the future.
- **The school year is off to a great start at the Recreation Pavilion:** All Kids Krew programs are full or almost full. Jr Kids Krew, Preschool and Kindergarten Readiness are also full and accepting families on a waitlist. Due to the popularity of both before/after school care and preschool this year, we are diligently working to expand some of our programs and open new classes, based on building space available. Stay tuned for more information!
- **Fall Sports Leagues:** Fall leagues have begun. Registration for winter leagues will begin November 16. Volleyball and basketball are available in winter. For more information, contact Kevin Witte at (425) 640-3105 or kwitte@ci.mlt.wa.us.
- **Kidz Love Soccer:** Kidz Love Soccer runs an acclaimed soccer program that lets kids have fun and learn important skills at the same time. This program emphasizes sportsmanship,

effort, learning and most of all fun for all ages! Fall Sessions are underway. New sessions begin on November 1. Call (425) 776-9173 x 0 to register or for more information.

- **Racquetball Tournament:** Players from around the area will compete in this one-day racquetball tournament. The tournament will be held Saturday, September 26.
- **Fitness and Dance for Adults:** We are offering some great fitness opportunities. Expecting mothers can join our “Fit 4 Baby” classes and get ready for all the excitement that childbirth and new babies bring while making friends. Also don't miss our new PiYo workout, a Pilates and Yoga based workout to music. Other classes include Tai Chi, Yoga, Turbokick, Boot Camp, and Stretch & Tone. We also offer great fun and fitness with dance. Dance classes for teens and adults include East Coast Swing, Ballet, Tap, and the ever popular Zumba!
- **Yoga and Dance for kids:** We offer energetic quarterly classes to toddlers and preschoolers. Parent/Toddler dance is for parents with kids 18 months to 3 years old, Family Yoga for ages 2-7 with their favorite adult, Creative Dance and Creative Pre-Ballet for preschoolers and half day Kindergartners.
- **Mountlake Terrace Dance Academy:** Registration is still open for all academy classes. Some have just a few spots left. If you want to participate in our December performance, get started right away so you're eligible for the show. Our yearly dance program runs the whole school year. Registration can be made by semester or for the whole year and can be pro-rated for a late start. Payment plans and scholarships are available. Ask the front desk for more information. Classes include Creative Dance, Creative Pre-Ballet, and Ballet levels I-V, Pointe, Jazz, Tap, Irish Step, Funky Kids and Hip Hop. See our Fall Craze for more information at www.crazedigital.org. Dance and Fitness Programmer Chloe Davenport is happy to answer your questions at (425) 776-9173 x1107 or cdavenport@ci.mlt.wa.us.
- **Swim Lessons:** The first session of swimming lessons will be ending soon. Pre Registration will be October 5 and 6 for Monday/Wednesday and Tuesday/Thursday swimming lessons. Resident registration will be on October 7 and Open/Online Registration October 8. Lesson schedules will be available online on October 2.
- **New Hire:** Chris Barker is our new Recreation Coordinator for Aquatics. He is in charge of Tuesday/Thursday lessons and all day on Fridays. Chris has a long history with Mountlake Terrace, starting in aquatics as a volunteer, and then he became a swim instructor and lifeguard as well as Head Lifeguard/swim instructor before leaving us for Shoreline for a bit. We are happy to have him back full time.
- **Dog Obedience:** On Saturday, October 10, we have a Dog First Aid/CPR class scheduled. This course will teach you how to be prepared for emergencies that involve a dog and how to protect yourself and the animal from further harm, injury or suffering by teaching prompt, effective first aid actions and care. Participants will have an opportunity for hands on practice with a canine manikin. The class meets from 9:30 a.m.to 12 p.m. at the Recreation Pavilion. Fees are \$48 for MLT residents and \$53 for non-residents. The fees include the cost of the manual and DVD for the class.
- **Training:** On Monday and Tuesday, September 28 and 29, Coordinator Roy Brooks and Supervisor Rose Ploeg will be attending the Washington Recreation and Park Association

Aquatic Conference. The conference brings in nationally recognized aquatic professionals from all over the United States. Slated to speak are George Deines, an aquatic consultant with Councilman/Hunsaker in Dallas Texas; Chris Nunes, Parks and Recreation Director for Woodlands, Texas; and Pete Dequincy, Aquatic Manager from East Bay Regional Park District in Oakland, California. Topics will include creating a Positive Guest Experience, Philosophy of Revenue, Cost Recovery and Pricing in Action; how to spice up aquatic programs; sessions on staff training; working with special populations and leadership sessions. Local speakers include Greg Schmidt from Eastern Washington University Aquatic Center in Cheney, Washington and Baly Botton from SiView Metropolitan Park District in North Bend, Washington.

- **Eagle candidate:** Gavin Clark has met with city staff with an interest in completing a project over the winter. Gavin is exploring many possible projects and will submit to staff for approval in the next few weeks.
- **Eagle candidate:** Mike Mackay has completed an Eagle project at the Mountlake Terrace Off Leash Dog Park. Mike met with Superintendent Courtmanch and MLT D.O.G president Jim Ito, received donations for materials, and installed front steps to the west entry of the dog park over the Labor Day weekend. Mike is scheduled to receive recognition before the City Council at its October 5 meeting.



POLICE DEPARTMENT UPDATES

(September 16, 2015 to September 22, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	66	43	26
Week	2	3	0

Patrol Statistics	Week	Year to date
Police Reports	41	2237
Arrests / Misd. / Felony	9	642
Traffic Infractions	46	3001
Verbal Warnings	41	2206
Traffic Collisions	2	207
DUI's	1	24
FIR'S	15	589

Burglaries	Commercial	Residential
None reported		

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	4	236	171

Vehicle Thefts/Recoveries/Prowls

- 22300 48th Ave W Stolen Vehicle Recovery
- 4100 212th Street SW Theft from Vehicle
- 22300 70th Ave W Theft from Vehicle
- 6000 St Albion Way Theft from Vehicle

Significant Incidents:

- None this week.

Detective Unit Update:

- In a case that involved a stolen car from Everett, which contained \$300,000 worth of jewels belonging to a traveling salesman, a detective from Mountlake Terrace investigated a connection to the jewels and the Studio 6 Motel. After stealing the car in Everett, the suspect brought the car to the Studio 6. After finding the jewels in the car, the suspect’s mother set up a meeting with two other subjects to try to “off-load” the stolen gems. The supposed buyers of the gems in turn robbed the woman of the jewels using a knife and hatchet. One of the suspects, Eddie Sheldon, 56, pled guilty to the robbery and was sentenced to 10 years in prison last week. Charges are still coming on the other suspects in this case.

Other items of interest:

- Mountlake Terrace Police Department personnel assisted Washington State Patrol and Snohomish County officers with the Chinese President’s transportation and security detail this week.

Code Enforcement Property of the Week:

- On 6/24/15, Code Enforcement observed code violations at a property in the 23400 block of 55th Ave W. Code Enforcement recognized this property as one that has had similar violations in the past. Observed in the front yard of the property was a van parked on an unimproved grass surface, having an expired license. There was another van parked in the driveway of the property also having an expired license. These are violations of MTMC 8.15.050B1-(all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure) and MTMC 8.15.050B3-(all motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface). A code violations case was generated and notice sent to the property resident.

On 7/13/15, Code Enforcement performed a follow up inspection and noted no change to the violations. Code Enforcement noted new violations that included boxes of miscellaneous items and debris piled up in front of the house. This is a violation of MTMC 8.15.040I- (accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back or side yards of the property). On 7/27/15, Code Enforcement performed another follow up inspection and noted that the vehicles in violation had been removed but the piles of debris and boxes remained. Code Enforcement also noticed several other large piles of debris and trash that appeared to have come from the inside of the house. Code Enforcement was able to confirm with the property owner that the tenant was moving out.

Over the course of the next several weeks, Code Enforcement performed numerous property inspections as well as had numerous conversations with the property owner about getting the property cleaned up. Due to some landlord-tenant issues, Code Enforcement was advised that the property would be cleaned up by the end of the day on 9/9/15. On 9/11/15, Code Enforcement observed that all the debris and trash had been removed from the property.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Council Approves Ballinger Park Master Plan
- MLT Recreation Offering Dog First Aid
- Take Time Now to Plan Ahead for Emergencies
- October is Domestic Violence Awareness Month

MARK YOUR CALENDARS

- September 25, 7:00-9:00 p.m., Award Reception for Artists, Library
- September 26, 10:00 a.m. – 2 p.m., National Prescription Drug Take-Back Day, PD
- September 26-October 10, 37th Annual Arts of the Terrace, Library

- October 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 4, 6:30 p.m., Tree Lighting, Evergreen Playfield Complex
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace