

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

October 2, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, October 5, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Eagle Scout Recognition, (2) Continuation of Public Hearing and Adoption of Transportation Impact Fees Discount Ordinance, (3) Public Hearing and Adoption of Transportation and Park Impact Fees Ordinance, and (4) Public Hearing and Adoption of Building/Electrical Code Update Ordinance.

The City Council's next special work/study session is scheduled for **Wednesday, October 14, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Hazard Mitigation Plan Update Presentation by SnoCo HMP Project Manager (Tentative), (2) Introduction of Town Center Design Standards, (3) Review of Code Enforcement Chapter Revisions, (4) Review of Financial Policies (Tentative), and (5) Review of Six Year Financial Forecast (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **Arts of the Terrace Juried Art Show:** The 37th Annual Arts of the Terrace Juried Art Show continues through Sunday, October 11, 2015 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Advisory Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 7, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **Lakeview Trail Grand Opening Ribbon Cutting Event:** The City will celebrate the completion of the Lakeview Trail with a Grand Opening and Ribbon Cutting Event on Saturday, October 17 at 11:00 a.m. at the Ballinger Park entry on the trail. Lacey Harper, Deputy Director of External Affairs will be there to represent the Governor. As a U. S. Congressman, Jay Inslee helped secure federal funding for the Lakeview Trail.

COMMUNITY RELATIONS

- **City Happenings Newsletter:** The October issue of the City Happenings Newsletter was mailed October 1 to Mountlake Terrace residents. Features in this issue include the Gateway Development, Emergency Preparedness and the Annual Tree Lighting Ceremony.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Promenade Living at Town Center:** Approval was granted for a mixed-use development at 23713 56th Avenue W., which lies just two lots south of the Arbor Village site. The project consists of 48 residential units, 4,424 square feet of commercial space on the ground floor, and an enclosed parking garage. Building permits have not yet been applied for but staff expects them to be submitted very soon.
- **Renovation of Mallory Building:** Application has been submitted for site plan approval to renovate the existing Mallory Building at 24113 56th Ave. W. The building has been vacant for an extended period of time, meaning that it cannot be reoccupied until it is fully brought up to all City standards. The applicant, Duane Landsverk, purchased the site to be used for his office space needs and waited on submitting application to renovate the site until the recently adopted code amendments pertaining to Town Center were adopted. Specifically, he needed the benefit that the newly adopted angle-in parking provisions would provide because the building currently does not meet maximum setback requirements from the curb. The angle-in parking standards will resolve that by moving the curb closer to the building rather than requiring that the building be moved closer to the curb. The new standards will also address an on-site parking deficiency because the angle in parking spaces (which partially extend onto Mr. Landsverk's property) may be counted toward his on-site parking requirements.
- **PSRC High Capacity Transit (HCT) Workshop:** The City's Director of Economic Development was invited to make a presentation at Puget Sound Regional Council's HCT Workshop on Wednesday, September 23 in Redmond. The focus of the workshop was to share what communities along existing or planned light rail corridors were doing to encourage Transit Oriented Development (TOD). Although the City of Mountlake Terrace was in the "cool market" category, the City's presentation highlighted a clear warming trend in development activities in both the Town Center and the Gateway site. Development examples included Arbor Village, Vineyard Park, Mountlake Senior Living, Promenade at Town Center, renovation of the Mallory Building, two Townhome Developments, and of course the Gateway TOD site. Credited for this development trend were the many investments the City has made to pave the way for investment in these areas including visionary planning, area-wide environmental review, infrastructure improvements such as the regional stormwater facility in the Town Center and planned improvements along Main Street. The presentation also focused on an effective working relationship with Sound Transit to coordinate light rail station development with planned public and private improvements in the area. That in fact was the take-way message from most presentations at the workshop – to get involved early in the planning process for light rail and to promote a positive vision for how light rail can support local TOD development efforts and reflect local values.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of October 5, the contractor will be working on the illumination systems, concrete curb, gutter, and sidewalk within the right-of-way and paving the trail. The free right turn from westbound 236th Street SW to northbound 65th Place W is closed. Drivers need to proceed to the intersection and then make a right turn. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday – Thursday. Normal work hours are 7 a.m. to 6 p.m., Monday – Thursday. Expect delays. Use of alternate routes is recommended.
- **Main Street Revitalization Project:** Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90 percent plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. The city has received confirmation from WSDOT, PSRC, and the Department of Commerce that phasing of the project is acceptable and design and right-of-way acquisition will be completed with 236th as Phase 1 and 56th as Phase 2. Design is anticipated to be complete in 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Some utility repair work remains, which may require lane closures, but no detours.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the city's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of October 5, work will continue on 216th Street SW. The contractor will start on the west side of 66th and work eastward. Expect delays. At times there will be a uniformed officer directing traffic at the 216th/66th intersection while the traffic signal is in red flash mode. Use of alternate routes is recommended. On-street parking will be restricted during construction. Expect to be towed if you are parked in a No Parking zone. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday - Friday. This project is expected to be completed in early fall.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues the construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace

portions of the project through the fall. During the week of October 5, Edmonds' contractor will continue grinding the 228th/Lakeview Drive roadway to a depth of 10" before reconstructing the roadway. This work will continue for the next several weeks. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday through Friday from 7 a.m. to 5 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **37th Annual Arts of the Terrace:** The Artists Preview and Awards Ceremony was held Friday, September 25 at the Mountlake Terrace Library. There was a terrific turnout. Many positive comments about how great the show looked and how it was run were shared amongst the crowd. Congratulations to the Arts Commission and thanks to staff and volunteers that assisted. The show is open to the public and free! Final date to view the art show is October 11 at the Mountlake Terrace Library.
- **Help Wanted in Recreation!:** Recreation positions that are currently available include Lifeguard (part time), Swim Instructor (part time), Before or After School Assistant, Preschool Assistant (part time), and Children's Dance Instructor (part time). They are posted on the website at <http://www.cityofmlt.com/cityServices/humanResources/currentJobs.htm>
- **Espresso Special:** 10/3-10/9 – Pumpkin Spice Latte! Fall is in the air! Receive \$.50 off a 16oz all week!
- **Scholarship Fund:** The Michelle Ringler Recreation Scholarship Fund is a financial assistance program for children and youth 17 years and younger who reside within the boundaries of the Edmonds School District. Applicants may be awarded up to \$50.00 per calendar quarter. This provides many recreational opportunities for children in need. Funds are 100% donated from private and public organizations and individuals.
- **Swimming Lesson Registration:** Pre-Registration for those currently in swimming lessons for the second session will begin October 5 for Monday/Wednesday classes, and October 6 for Tuesday/Thursday classes. Mountlake Terrace Resident registration will be Wednesday, October 7 and open and online registration will be on Thursday, October 8. Registration will remain open through the third lesson of the session. Mountlake Terrace Resident Walk-in Registration is available between 8 a.m. and 8 p.m., phone-in registration is available from 12 to 8 p.m. Online registration is available all day beginning at midnight on October 8 at www.mltrec.com, click on "Register Online Go". You will need to call the Pavilion to obtain your login and pass code prior to registering, if you don't already have one. Monday/Wednesday lessons will begin October 12 for and will run through November 11, Tuesday/Thursday classes will begin October 13 and will run through November 12.
- **Schedule Change for Training:** The pool, sauna and therapy pool will close at 4:15 on Friday, October 2 for our regular Lifeguard in-service. Staff will be working on skills to keep them fresh and consistent.
- **Water Fitness Classes:** Classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water

Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Fitness and Aqua Zumba. **Lap swimming** is available Monday through Friday from 6 a.m.-2:30 p.m., and Mon/Wed from 8-9:30 p.m. and Tues/Thurs from 8:30-9:30 p.m. On Saturdays, Laps are available from 7-8:30 a.m. and Sunday from 8 a.m.-1 p.m.

- **After Hours & Overnight Pool/Room Rentals:** Rentals are available for your group either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at (425) 776-9173. Overnights have already been booked for the fall and Lighthouse Diving has rented the pool after hours for the month of October for seven sessions.
- **Dog Training Classes:** The Basic Dog Obedience class is underway and meets every Monday night at the Recreation Pavilion from 7:30-8:30 p.m. The Intermediate Dog Obedience class meets Wednesdays from 7:30-8:30 p.m. Puppygarten did not get enough registration to run, so the next classes scheduled are in January 2016. A Dog First Aid/CPR class is scheduled for October 10 from 9:30 a.m.-12 p.m. Students will learn how to care for dogs in an emergency and keep themselves and the dogs safe. Registration is currently open.

POLICE DEPARTMENT UPDATES

(September 23, 2015 to September 29, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	69	44	27
Week	3	1	1

Patrol Statistics	Week	Year to date
Police Reports	37	2274
Arrests / Misd. / Felony	14	656
Traffic Infractions	60	3061
Verbal Warnings	41	2206
Traffic Collisions	4	211
DUI's	0	24
FIR'S	9	598

Burglaries	Commercial	Residential
None reported		

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	7	2	243	173

Vehicle Thefts/Recoveries/Prowls

- 22200 66th Avenue West Vehicle Theft
- 23600 56th Avenue West Vehicle Theft
- 24000 59th Place West Theft from Vehicle

Significant Incident:

- On 09/25/2015, Mountlake Terrace Patrol Officers were dispatched to assist the fire department in the 3700 block of 223rd Street SW in regards to an elderly male who was non-responsive and CPR was in progress by a family member. When police and fire departments arrived, they determined the elderly male was deceased. The deceased's son, who was on scene during the incident, reported his father complained of having darkened vision and then passed out. The son immediately began CPR. The Chaplain soon arrived to assist with final arrangements.
- On 09/26/2015 at 8:49 p.m., Mountlake Terrace Patrol Officers responded to the Mountlake Terrace Park and Ride Lot (6000 Block of 236th Street SW) for a robbery. A 20-year-old female from the Peirce County area stated she was waiting on foot at the entrance to the parking lot when an unidentified white male driving a white passenger vehicle stopped abruptly in front of her, exited his vehicle and approached her. The suspect assaulted the victim by knocking her to the ground and punching her several times. During the attack, the suspect stole the victim's purse. The victim fled on foot and was pursued by the suspect in his vehicle. Once he caught up to her he exited his vehicle and chased her on foot. The victim was able to flag down the driver of another vehicle who called 911. The suspect returned to his vehicle and fled. Aid personnel transported the victim to Swedish Edmonds Hospital. The case was assigned to investigations for follow up.
- On 09/28/2015 at 1:58 p.m., Mountlake Terrace Patrol Officers responded to a hit and run collision in the 6400 block of 236th Street SW. SNOCOM reported a white sedan was westbound on 236th Avenue West after striking a 45-year-old female construction flagger working the road construction project. She was reported to have suffered a head laceration. Officers located the suspect vehicle in the 5800 block of 236th Avenue West. A 64-year-old male subject was taken into custody and booked for vehicular assault. DUI charges are pending the blood test results.
- On 09/29/2015 at 7:57 p.m., a Mountlake Terrace Patrol Officer attempted to conduct a traffic stop on a vehicle in the Red Dragon Casino parking lot, 21900 Highway 99. The vehicle continued to drive through the parking lot and exited onto Hwy 99. The vehicle failed to yield and accelerated away from the officer northbound on Hwy 99. The officer did not initiate a pursuit. A short time later the vehicle was involved in a hit and run collision in Lynnwood. The vehicle was later found unoccupied in the City of Lynnwood. The suspect was not located.

Detective Unit Update:

- No detective update.

Other items of interest:

- On 09/26/2015, the Mountlake Terrace Police Department participated in the National Drug Take Back Day where several pounds of unused and expired prescription medications were collected and later safely disposed of. This program is sponsored by the United States Drug Enforcement Administration. In the past five years, over 234,000 pounds of prescription narcotics have been collected in Washington, Oregon, Idaho, and Alaska.

Code Enforcement Property of the Week:

- On 9/9/2015, Mountlake Terrace Code Enforcement observed nuisance violations near the 5800 block of 225th Place SW involving miscellaneous debris on the front lawn. Mountlake Terrace Code Enforcement documented the violations with photos, and issued a Notice of Violation to the property owner(s) in accordance with; 8.15.040.I - Debris and trash accumulations of broken or neglected items, and 8.15.040.H.1 – (All broken or discarded household furniture, furnishings not in an approved enclosed structure.) Mountlake Terrace Code Enforcement will continue to follow up until the property is in compliance with City nuisance codes.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- 2015 Arts of the Terrace Winners Announced
- MLT Residents Encouraged to Enroll in Emergency Alert System
- MLT Encourages Responsible Pet Ownership
- Join the Conversation Coffee with the City October 7, 6 p.m.
- Celebrate the Harvest at the Costume Carnival

MARK YOUR CALENDARS

- September 26-October 11, 37th Annual Arts of the Terrace, Library
- October 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 17, 11:00 a.m., Lakeview Trail Grand Opening, Trail
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 4, 6:30 p.m., Tree Lighting, Evergreen Playfield Complex
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - October 15 – Nile, 5:30 p.m.
 - November 19 – Location TBD

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace