

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

November 20, 2015

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, December 3, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Economic Alliance Snohomish County Annual Report Presentation, (2) Review of 2016-2020 Recreation and Park Fees Resolution, (3) Review of Lake Ballinger Watershed Forum Interlocal Agreement Second Amendment, (4) Review of Community and Economic Development Permit Fees Schedule and Resolution, and (5) Review of Non-Conforming Use Standards Ordinance (Tentative).

The City Council's next regular meeting is scheduled for **Monday, December 7, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Washington Association of Sheriffs and Police Chiefs (WASPC) Police Department Accreditation Award, (2) Continuation of Public Hearing and Adoption of 2015-2016 Mid-Biennial Budget Modification Ordinance, (3) Approval of Recreation, Parks, and Open Space Master Plan, and (4) Review and Adoption of City Attorney Contract.

## COMMUNITY MEETINGS AND EVENTS

- **Mountlake Terrace Tree Lighting Ceremony:** The Annual Tree Lighting Ceremony is Friday, December 4, from 6:30 to 8 p.m. at Evergreen Playfield, 22205 56th Ave W and features a concert by Mountlake Terrace Elementary and Terrace Park Elementary School students, a visit from Santa and the traditional lighting of the tree. This year's Tree Lighting Ceremony is sponsored by Vineyard Park at Mountlake Terrace.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, December 9, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

## ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of November 23, the contractor will be working on landscaping, fencing and striping. The new traffic signal at 236th Street SW and 65th Place W is fully functional. The timing for this signal includes an exclusive pedestrian phase.

When the signal is on for pedestrians to cross at one of the crosswalks, the pedestrian signal will be on for all of the crosswalks. If pedestrians/bicyclists do not press the button for a walk signal, the pedestrian phase will be skipped. This signal has been set up this way due to the large volume of vehicles that travel southbound on 65th Place W and then turn left onto 236th Street SW. These left turns create a conflict with trail users who are crossing 236th Street SW at this intersection. Expect lane closures but no detours on 228<sup>th</sup> Street SW/Lakeview Drive/236<sup>th</sup> Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.

- **North Side Water Main Improvements:** During the week of November 23, concrete and pavement restoration work will begin. Expect delays. Use of alternate routes is recommended. On-street parking will be restricted during construction. Expect to be towed if you are parked in a No Parking zone. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday-Friday. This project is expected to be completed this fall.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228<sup>th</sup> Street SW from 76<sup>th</sup> Avenue W to SR99. This project will include new traffic signals at SR99/228<sup>th</sup> and at 76<sup>th</sup>/228<sup>th</sup>, and will also include reconstructing 228<sup>th</sup> Street/Lakeview Drive from 73<sup>rd</sup> Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the fall. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup to be performed. Expect lane closures on 228<sup>th</sup> Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project.
- **Lynnwood Emergency 212th Water Main Project:** The repair process is underway for a broken water main on 212th Street SW near 60th Avenue W. 212<sup>th</sup> is expected to reopen on Friday, November 20 and remain open until the spring when the water main will be repaired by the City of Lynnwood. Minor repairs over the next few weeks may include lane closures and detours.

## **RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES**

- **Pavilion Saturday Market:** The Recreation Pavilion will be holding a Saturday Market on November 21 from 9 a.m. to 2 p.m. The public and patrons can come and do their holiday shopping at the many craft and vendor booths set up in the lobby.
- **Hazard Tree Removal:** Park Services is working with a contractor to remove hazard trees at Matt Hirvela/Bicentennial Park. The trees in question are dead or dying and need to be removed for the safety of park patrons. The park will be closed during the removal process for at least another week. Upon reopening, only a portion of the park will be available for public use.
- **Mountlake Terrace Dance Academy:** The school year is underway with solid Ballet, Hip Hop, Irish Step and Tap programs. We are still taking registration. It's not too late to join us. Second semester begins in February and registration is open as of November 1. Dancers with

good attendance will brave the stage on December 12 at the Mountlake Terrace High School Theater. It will be an entertaining, afternoon show with tickets sold at the door.

- **PiYo Fitness Class:** PiYo is short for Pilates and Yoga. This new class has become immediately popular at the Pavilion on Wednesday nights. Patterns of movement that are related to Pilates and Yoga are set to music keeping participants entertained while working up a sweat. Another key to its success is that it's great for all levels of fitness.
- **Help Wanted in Recreation!** Recreation positions currently available and posted on the website at <http://www.cityofmlt.com/cityServices/humanResources/currentJobs.htm> include:  
Lifeguard (part time)  
Swim Instructor (part time)  
Before or After School Assistant  
Preschool Assistant (part time)  
Children's Dance Instructor (part time)  
Zumba Instructor
- **Espresso Specials:** The Recreation Pavilion's espresso stand will have some great fall drink specials this November. Each week, receive \$.50 off a 16oz! The special for November 22-28 is Hazelnut Divinity White Mocha.
- **Adult Sports:** Registration for winter adult sports opened Monday, November 16. Men's Basketball and Co-Ed Volleyball are available. Winter leagues begin January 4, 2016. For more information, or to register, call (425) 776-9173 x0.
- **Racquetball Tournament:** Players from around the area will compete in this one-day racquetball tournament. The tournament will be held Saturday, December 5. Registration is open! Deadline is Monday, November 30. For more information, or to register, call (425) 776-9173x0
- **Gift Giving Campaign:** The Mountlake Terrace Youth programs will be participating in the annual holiday gift giving campaign. Information on families in need is being gathered. Requests for gifts will be coming in early December.
- **Preparing for Winter:** All turf athletic fields have been closed for the season. Parks staff will winterize the fields. They will also spread fairway sand on the fields to help them recover from a heavy season of use by a variety of groups.
- **Youth Programs Welcome New Staff:** The Mountlake Terrace Youth Programs welcome some new staff to their programs this school year. Mary Stuman and Nicole Richard are the site leads for the off-site care programs. Mikala Valdez, Ruby Dagget and Tara Shannon have begun working with the pre-school and Jr Kids Krew programs at the Pavilion. All new staff comes to us with lots of experience and they are working very hard to implement the programs.
- **Swimming Lessons:** The third session of Monday/Wednesday and Tuesday/Thursday Weekday Swimming Lessons began November 16 and 17 and will run through December 16 and 17. Registration will remain open through the third lesson. Class schedules are available in the lobby of the Pavilion or online at

<http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimLessons.htm>. The next pre-registration will take place December 14, 15, 18, 19 and 20 for those currently in swimming lessons. Mountlake Terrace registration will be December 21 and open and online registration will be December 22. These registrations will be for the first sessions in January 2016.

- **Holiday Schedule for Thanksgiving Weekend:** A special schedule is posted online <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimSchedule.htm> and is available to pick up at the Pavilion front desk. November 25-29 will be a modified schedule. The Pavilion will be closed on Thursday, November 26 for Thanksgiving. November 25, the pavilion will close early at 6:30 p.m. and will have shortened hours on November 27-29. There are no swimming lessons scheduled during this time.

**POLICE DEPARTMENT UPDATES**

*(November 11, 2015 to November 17, 2015)*

Due to the ongoing New World/RMS transition and complexity of retrieving accurate year-to-date activity numbers at this time, **ONLY WEEKLY** activity numbers will be documented during the remainder of 2015. YTD and weekly activity numbers will begin January 2016.

| WEEKLY ACTIVITY |         |         |         |            |       |            |                |                |
|-----------------|---------|---------|---------|------------|-------|------------|----------------|----------------|
|                 | Reports | T-Stops | Arrests | Collisions | DUI's | Burglaries | Vehicle Thefts | Vehicle Prowls |
| <b>Week</b>     | 37      | 78      | 5       | 5          | 1     | 1          | 4              | 5              |
| <b>YTD</b>      | -       | -       | -       | -          | -     | -          | -              | -              |

***Significant Incidents:***

- No significant incidences.

***Detective Unit Update:***

**Cases assigned:**

- Two – Death Investigations
- One - Child Protective Services Investigation

**Cases closed:**

- Two – Burglaries
- One - Theft

***Directive Enforcement:***

- Mountlake Terrace Patrol Officers continue their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.

### ***Code Enforcement Property of the Week:***

- On 07/17/2015, the Mountlake Terrace Police Department became aware of a homeless camp located just off the Interurban Trail behind the Red Dragon Casino. Mountlake Terrace Code Enforcement contacted the property owners to work on a plan to clean up the camp. The majority of the trash and debris is located on a vacant lot north of the casino. On 08/07/2015, Mountlake Terrace Code Enforcement met with the management of the Red Dragon Casino. They cleaned up one homeless camp previously. It was determined that there were two homeless camps and one was cleaned up, but the original camp remained. Due to some uncertainty over property lines, there was a delay in getting this encampment cleaned up. After a meeting with city officials, the property lines were determined and subsequently the management of the Red Dragon Casino removed the trash and debris from the remaining homeless camp. Mountlake Terrace Code Enforcement was able to close the case on 11/05/2015.



### ***Other Items of Interest***

- On 11/17/2015, Mountlake Terrace Patrol Officers responded to several weather related calls due to high winds and heavy rains. There were no reports of severe damage to Mountlake Terrace city facilities, businesses, or residences.
- Between 11/16/2015 and 11/19/2015, Chief Wilson, Deputy Chief Caw attended the Washington Association of Sheriff and Police Chiefs (WASPC) fall conference in Chelan, Washington. During the conference, The city was awarded a certification of accreditation for successfully meeting the professional standards as outlined by the Washington Association of Sheriff and Police Chiefs Law Enforcement Accreditation Program.

### **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Patty McNamee Painting Exhibit at MLT Library
- 212<sup>th</sup> Street to Close from 52<sup>nd</sup> to 61<sup>st</sup> for Repairs
- Keep Your Pets Safe – Renew Their License
- Protecting Pipes in Freezing Weather
- Mountlake Terrace Tree Lighting Ceremony

**MARK YOUR CALENDARS**

- December 4, 6:30 p.m., Tree Lighting, Evergreen Playfield Complex
- December 9, 7:00 a.m., Employee Appreciation Breakfast, Nile
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL  
Interim City Manager  
City of Mountlake Terrace