

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

December 4, 2015

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, December 7, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Washington Association of Sheriffs and Police Chiefs (WASPC) Police Department Accreditation Award, (2) Continuation of Public Hearing and Adoption of 2015-2016 Mid-Biennial Budget Modification Ordinance, (3) Approval of Recreation, Parks, and Open Space Master Plan, and (4) Review and Adoption of City Attorney Contract.

The City Council's next work/study session is scheduled for **Thursday, December 17, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Update on Fourth of July Event, (2) Third Quarter Financial Report and Performance Measures, (3) Review of Traffic Safety Ordinance (Tentative), and (4) Review of City Council Goals.

## COMMUNITY MEETINGS AND EVENTS

- **Mountlake Terrace Tree Lighting Ceremony:** The Annual Tree Lighting Ceremony is Friday, December 4, from 6:30 to 8 p.m. at Evergreen Playfield, 22205 56th Avenue W and features a concert by Mountlake Terrace Elementary and Terrace Park Elementary School students, a visit from Santa and the traditional lighting of the tree. This year's Tree Lighting Ceremony is sponsored by Vineyard Park at Mountlake Terrace.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, December 9, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **National Night Out Receives Major Award:** The City of Mountlake Terrace was selected as a National Award Winner for its outstanding participation in the "32nd Annual National Night Out" crime, drug and violence prevention program by the National Association of Town Watch. Mountlake Terrace was one of five cities in Washington State and one of 161 cities in the nation that were recognized.

## **ENGINEERING SERVICES UPDATES**

- **Lakeview Trail Project:** During the week of December 7, the contractor will be working on landscaping, irrigation, and striping. The new traffic signal at 236th Street SW and 65th Place W is fully functional. The timing for this signal includes an exclusive pedestrian phase. When the signal is on for pedestrians to cross at one of the crosswalks, the pedestrian signal will be on for all of the crosswalks. If pedestrians/bicyclists do not press the button for a walk signal, the pedestrian phase will be skipped. This signal has been set up this way due to the large volume of vehicles that travel southbound on 65th Place W and then turn left onto 236th Street SW. These left turns create a conflict with trail users who are crossing 236th Street SW at this intersection. Expect lane closures but no detours on 228<sup>th</sup> Street SW/Lakeview Drive/236<sup>th</sup> Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **North Side Water Main Improvements:** During the week of December 7, concrete and pavement restoration work will begin, weather dependent. Expect delays. Use of alternate routes is recommended. On-street parking will be restricted during construction. Expect to be towed if you are parked in a No Parking zone. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday-Friday. This project is expected to be completed this fall.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228<sup>th</sup> Street SW from 76<sup>th</sup> Avenue W to SR99. This project will include new traffic signals at SR99/228<sup>th</sup> and at 76<sup>th</sup>/228<sup>th</sup>, and will also include reconstructing 228<sup>th</sup> Street/Lakeview Drive from 73<sup>rd</sup> Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the fall. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup to be performed. Expect lane closures on 228<sup>th</sup> Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project.
- **Lynnwood Emergency 212th Water Main Project:** The temporary repair for a broken water main on 212th Street SW near 60th Avenue W was completed. 212th Street will remain open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed next year by the City of Lynnwood.

## **FINANCE UPDATE**

- **Business License Renewals:** The Finance Division mailed out 1,138 business license renewals this week.

## **RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES**

- **The Winter Craze is here!** Pick one up at the Pavilion, or look in your mail or online at [www.crazedigital.org](http://www.crazedigital.org).

- **MLT Receives Grant for Forest Crest Lighting:** The City of Mountlake Terrace and Terrace Brier Soccer Club were awarded a \$10,000 grant for Forest Crest Playfield lighting from Snohomish County's Small Capital Projects Partnership that provides supporting funds for small capital projects in Snohomish County.
- **Espresso Specials:** The Recreation Pavilion's espresso stand will have some great fall drink specials this December. Each week, receive \$.50 off a 16oz special! The special for December 6 - 12 is an Eggnog Latte.
- **Mountlake Terrace Dance Academy:** The Dance Academy is getting ready for its annual Winter Concert December 12 at 2:00 p.m. Dancers ages 3½ through adults will be performing at the Mountlake Terrace High School Theater with a variety of music and dance styles including Ballet, Jazz, Tap, Hip Hop, Irish Step and Hawaiian Hula. Tickets will be available at the door for \$8 and everyone is welcome. Don't miss this opportunity to support your local dance community and watch a fun, heartwarming, one-hour show.
- **Adult Basketball and Volleyball:** Winter sports registration is now open! Men's basketball, recreational and competitive, begins Monday, January 4, 2016. Co-ed volleyball begins on Tuesday, January 5, 2016. For information, or to register, call (425) 776-9173 x0.
- **Swimming Lessons:** The next pre-registration will take place December 14, 15, 18, 19 and 20 for those currently in swimming lessons. Mountlake Terrace registration will be December 21 and open and online registration will be December 22. These registrations will be for the first sessions in January 2016.
- **Special Schedule for Winter Break:** A special winter break schedule is posted online at <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimSchedule.htm> and is available to pick up at the Pavilion front desk. December 21-31 will be a modified schedule for the holidays and January 2-7, 2016 will be a drop in only schedule. The Pavilion will be closed on Thursday, December 24, Friday December 25, 2015 and January 1, 2016. The hours of the pavilion will be modified on weekdays during this time to an 8:30 p.m. closing time. Opening will be 6 a.m. On the weekend, the hours will be 9 a.m.-2:45 p.m. on Saturday December 26 and Sunday December 27 for drop in swimming. On Thursday, December 31, the pavilion will close early at 2:45 p.m. January 2 through 7 the pool schedule will run at the regular opening to closing times for a drop in swimming schedule.
- **Free Swim Lessons for Third Graders:** If you have a third grader who either resides or goes to school within the boundaries of the Edmonds School District – you have this great opportunity to receive three sets of swim lessons for free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October and from October 28-November 19 there have been 23 redeemed at the Recreation Pavilion. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **Schedule Change for Staff Training:** The pool will close at 4:15 p.m. on December 4 for an "All Aquatic Staff In-service Training". Staff will be working on skills to keep them fresh and consistent in Water Fitness, Swimming Instruction and Lifeguarding, both in and out of the water.

- **Room Rentals:** After Hours and Overnight Pool/Room Rentals are available for your group either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at 425-776-9173. There are two overnights scheduled for December 4 and 11.
- **Pavilion Saturday Market** – The Recreation Pavilion will be holding a Saturday Market on December 12, 2015 from 9 a.m. – 2 p.m. Come do your holiday shopping at the many booths set up in the Pavilion lobby. This is an excellent opportunity to get a one of a kind handmade gift for someone special.
- **Indoor Playground Holiday Play Party:** An instructor will help kids make their own holiday craft and decorate festive cookies! Afterwards, parents will supervise free play in the indoor playground! The holiday play party is Saturday, December 19 from 10 a.m.-12 p.m. Pre-registration is required.

## POLICE DEPARTMENT UPDATES

*(November 25, 2015 to December 1, 2015)*

Due to the ongoing New World/RMS transition and complexity of retrieving accurate year-to-date activity numbers at this time, **ONLY WEEKLY** activity numbers will be documented during the remainder of 2015. Year-To-Date and weekly activity numbers will begin January 2016.

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	51	71	4	4	0	4	0	6
<b>YTD</b>	-	-	-	-	-	-	-	-

### **Significant Incidents:**

- On 12/01/2015 around 6:08 p.m., Mountlake Terrace patrol officers were dispatched to 22700 block of 39 Avenue W for an audible alarm reported by neighbors. Upon arrival, it was obvious the house was filled with smoke and dogs were heard inside the house. Fire was not on scene and to save the dogs the door was breached. The three dogs were removed due to heavy smoke. Cause of the fire was found to be a pan on the stove, which had been cooking for some time and was now burning. Damage to the doorframe was caused when the door was breached. The home renter eventually returned and was very relieved that her animals were okay.
- On 11/29/2015 at 1:40 a.m., Mountlake Terrace Police Patrols responded to assist the fire department in the 24300 block of 59<sup>th</sup> Avenue W for a structure fire. Callers to 911 had reported that the wall of the residence was on fire and the chimney had collapsed. Fire personnel arrived and quickly extinguished the fire. All of the residents made it safely out of the house.
- On 11-24-15 at 10:47 p.m., Mountlake Terrace Officers responded to a reported robbery that had occurred 45 minutes prior in the apartment parking lot in the 21400 block of 52<sup>nd</sup>

Avenue W. The victim was robbed at gunpoint by a known suspect during the course of a narcotics transaction. The victim was not injured and the suspect fled the scene in his vehicle.

- On 11/24/2015 around 3:43 p.m., Mountlake Terrace Police Officers responded to 22300 block of 51 Avenue W for a subject threatening to burn the house down and then kill himself. The subject's father had been in the house when he was making the statements. The father was able to get out of the house and he then called 911. Police surrounded the house, and officers from Brier and Edmonds arrived to assist. Police attempted contact with the subject in the house, but he refused to interact with the police. After several failed attempts to talk to the subject, family members agreed to go elsewhere for the night and police monitored the situation.

***Detective Unit Update:***

**Cases assigned:**

- 15-2407 Theft
- 15-200744 CPS
- 15-200709 Theft
- 15-201539 Assault
- 15-201429 Robbery
- 15-201224 Theft
- 15-201515 Theft
- 15-201365 Harassment
- 15-201694 Assault

**Cases closed:**

- 15-262 Burglary
- 15-200446 Robbery
- 15-2467 Theft
- 15-200744 CPS

***Directive Enforcement:***

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers continue to regularly visit their assigned Mountlake Terrace Schools as part of the school liaison program.

***Code Enforcement Property of the Week:***

- Code Enforcement observed nuisance code violations at a property located in the 23500 block of 52<sup>nd</sup> Ave W. Observed in the side yard of the property was several vehicles appearing inoperable and unused. The vehicles appeared to have been sitting for an extended period of time and appeared unmaintained. This is a violation of MTMC 8.15.050B1(-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure). A code violations case was generated and notice sent to the property resident. Code Enforcement will perform a follow up inspection on December 16.



### ***Other Items of Interest***

- Chief Wilson and Deputy Chief Caw attended a Washington Cities Insurance Authority (WCIA) class on managing risk and liability issues related to SWAT teams.

### **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Coffee with the City, December 9
- MLT Receives Grant for Forest Crest Lighting
- MLT National Night Out Receives Major Award
- Protecting Pipes in Freezing Weather

### **MARK YOUR CALENDARS**

- December 4, 6:30 p.m., Tree Lighting, Evergreen Playfield Complex
- December 9, 7:00 a.m., Employee Appreciation Breakfast, Nile
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL  
Interim City Manager  
City of Mountlake Terrace