

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

December 11, 2015

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, December 17, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Update on Fourth of July Event, (2) Review of 2016 Salary Schedule Ordinance, (3) Review of Traffic Safety Ordinance, and (4) Review of City Council Goals.

The City Council's next regular meeting is scheduled for **Monday, December 21, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Public Hearing and Adoption of Non-Conforming Use Standards Ordinance, (2) Adoption of Traffic Safety Ordinance, (3) Adoption of 2016 Salary Schedule Ordinance, and (4) Third Quarter Financial Report and Performance Measures.

## COMMUNITY MEETINGS AND EVENTS

- **Mountlake Terrace Tree Lighting Ceremony:** The city's 33rd Annual Tree Lighting Ceremony sponsored by Vineyard Park attracted a crowd of over 700 Mountlake Terrace residents and visitors on December 4. Vineyard Park's Executive Director Robin Martin and Activity Director Paul Fredericks addressed the crowd while about 100 students from Mountlake Terrace Elementary School and Terrace Park School entertained with carols to usher in the holiday spirit. Thanks to Vineyard Park for funding the event and to the parents and children who participated. Additionally, almost \$300 in cash donations were collected by the hard working Tour de Terrace volunteers for the Michelle Ringler Recreation Scholarship Fund and the Manu Sood Mountlake Terrace Arts Commission Scholarship. These dedicated volunteers have served coffee, cocoa and cookies for many years!
- **Employee Appreciation Breakfast:** At its annual appreciation breakfast, the City of Mountlake Terrace recognized employees for years of service and notable accomplishments over the past year. "Extra Mile Awards" were presented to Dance Programmer Chloe Davenport, Senior Planner Edith Duttlinger, Animal Control Officer Elena McKee and Civil Engineer Thad Newport. "Customer Service Awards" were presented to Maintenance Worker Kasey Cundy, Support Services Representative Yelena Grant, Construction Inspector Tom Moehrle and Permit Specialist Susie Read. Police Officer of the Year Award went to Sergeant Pat Lowe.

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, January 13, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

## **ENGINEERING SERVICES UPDATES**

- **Lakeview Trail Project:** During the week of December 14, the contractor will be working on landscaping, irrigation, and striping along with some cleanup items. Expect lane closures but no detours on 228<sup>th</sup> Street SW/Lakeview Drive/236<sup>th</sup> Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **North Side Water Main Improvements:** During the week of December 14, concrete and pavement restoration work will begin, weather dependent. Expect delays. Use of alternate routes is recommended. On-street parking will be restricted during construction. Expect to be towed if you are parked in a No Parking zone. Normal work hours are 7:00 a.m. to 5:00 p.m., Monday-Friday. This project is expected to be completed this winter.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228<sup>th</sup> Street SW from 76<sup>th</sup> Avenue W to SR99. This project will include new traffic signals at SR99/228<sup>th</sup> and at 76<sup>th</sup>/228<sup>th</sup>, and will also include reconstructing 228<sup>th</sup> Street/Lakeview Drive from 73<sup>rd</sup> Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the fall. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup to be performed. Expect lane closures on 228<sup>th</sup> Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **Lynnwood Emergency 212th Water Main Project:** The temporary repair for a broken water main on 212th Street SW near 60th Avenue W was completed. 212th Street will remain open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed next year by the City of Lynnwood.

## **RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES**

- **The 2016 Winter Craze is here!** Pick one up at the Pavilion, or look in your mail or online at [www.crazedigital.org](http://www.crazedigital.org).
- **Espresso Specials:** The Recreation Pavilion's espresso stand will have some great fall drink specials this December. Each week, receive \$.50 off a 16oz special! The special for December 13 - 19 is a Hazelnut Latte.

- **Pavilion Saturday Market:** The Recreation Pavilion will be holding a Saturday Market on December 12, 2015 from 9:00 a.m. to 2:00 p.m. Come do your holiday shopping at the many booths set up in the Pavilion lobby. This is an excellent opportunity to get a one of a kind handmade gift for someone special.
- **Indoor Playground Holiday Play Party:** An instructor will help kids make their own holiday craft and decorate festive cookies! Afterwards, parents will supervise free play in the indoor playground! The holiday play party is Saturday, December 19 from 10 a.m. to 12 p.m. Pre-registration is required.
- **Speedo Swimwear Sale:** We're making room for the 2016 inventory at the Recreation Pavilion. Receive 20% off all Speedo swimsuits for men, women and children now through the end of the year.
- **Dance Academy second semester registration is open!** The second semester provides 20 weeks of instruction with an opportunity to perform in the Spring Recital at the Mountlake Terrace High School Theater. Stay posted for the recital theme and performance date. Ballet, Hip Hop, Tap, Irish Step, Jazz and Creative Dance are all part of this program for kids 3.75 – 19 years of age. Registrations are already coming in for classes starting in February. Don't wait to register at the Pavilion or your class of choice might fill! This is a great holiday gift for the aspiring dancer. Scholarships are available. For more information, contact program director Chloe Davenport (425) 640-3107 [cdavenport@ci.mlt.wa.us](mailto:cdavenport@ci.mlt.wa.us)
- **Mountlake Terrace Dance Academy:** The Dance Academy is ready for its annual Winter Concert December 12 at 2:00 p.m. Dancers ages 3½ through adults will be performing at the Mountlake Terrace High School Theater with a variety of music and dance styles including Ballet, Jazz, Tap, Hip Hop, Irish Step and Hawaiian Hula. Tickets will be available at the door for \$8 and everyone is welcome. Don't miss this opportunity to support your local dance community and watch a fun, heartwarming, one-hour show.
- **Quarterly Dance and Fitness registration for winter and spring sessions is open:** Tai Chi, Turbokick, Yoga, East Coast Swing, Zumba, Parent Toddler and Creative Dance are just some of the classes starting in the New Year. Find all of our programs in the latest Craze magazine. If you want a specialized fitness workout, we have added a personal trainer to our team. Inquire at the pavilion for one, three or six sessions with the energized and positive Michele Tobias.
- **Adult Basketball and Volleyball:** Winter sports registration is now open! Men's basketball, recreational and competitive, begins Monday, January 4, 2016. Co-ed volleyball begins on Tuesday, January 5, 2016. For information, or to register, call (425) 776-9173 x0.
- **Swimming Lessons:** The next pre-registration will take place December 14, 15, 18, 19 and 20 for those currently in swimming lessons. Mountlake Terrace registration will be December 21 and open and online registration will be December 22. These registrations will be for the first sessions in January 2016.
- **Special Schedule for Winter Break:** A special winter break schedule is posted online at <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimSchedule.htm> and is available to pick up at the Pavilion front desk. December 21-31 will be a modified schedule

for the holidays and January 2-7, 2016 will be a drop in only schedule. The Pavilion will be closed on Thursday, December 24, Friday December 25, 2015 and January 1, 2016. The hours of the pavilion will be modified on weekdays during this time to an 8:30 p.m. closing time. Opening will be 6 a.m. On the weekend, the hours will be 9 a.m.-2:45 p.m. on Saturday December 26 and Sunday December 27 for drop in swimming. On Thursday, December 31, the pavilion will close early at 2:45 p.m. January 2 through 7 the pool schedule will run at the regular opening to closing times for a drop in swimming schedule.

- **Free Swim Lessons for Third Graders:** If you have a third grader who either resides or goes to school within the boundaries of the Edmonds School District – you have this great opportunity to receive three sets of swim lessons for free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October and from October 28-November 19 there have been 23 redeemed at the Recreation Pavilion. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **After Hours and Overnight Pool/Room Rentals:** These rentals are available for your group either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at 425-776-9173. There are two overnights scheduled for December 4 and 11.

**POLICE DEPARTMENT UPDATES**

*(December 2, 2015 to December 8, 2015)*

Due to the ongoing New World/RMS transition and complexity of retrieving accurate year-to-date activity numbers at this time, **ONLY WEEKLY** activity numbers will be documented during the remainder of 2015. Year-To-Date and weekly activity numbers will begin January 2016.

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	35	56	5	1	0	2	0	2
<b>YTD</b>	-	-	-	-	-	-	-	-

***Significant Incidents:***

- On 12/05/2015 at 10:00 a.m., Mountlake Terrace Patrol Officers responded to the 23400 block of Lakeview Drive for a vehicle stuck in the newly established landscape area alongside of Lakeview Drive. A van had accidentally driven over the curb, which subsequently damaged 20 feet of the city's grass planting strip. The owner was on scene and was willing to help fix the damage to the city property. No damage to the owner's vehicle was reported.

***Detective Unit Update:***

**CASES ASSIGNED:**

- 4 - Assaults
- 1 - Robbery
- 1 - Harassment
- 1 - Missing Person

**CASES CLEARED:**

- 1 - Robbery
- 1 - Missing Person
- 1 - Theft

***Directed Enforcement:***

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers continue to visit their assigned Mountlake Terrace Schools as part of the School Liaison program.

***Code Enforcement Property of the Week:***

On 7/28/2015, Mountlake Terrace Code Enforcement received a nuisance complaint involving vegetation impeding the sidewalk near the 4400 block of 222<sup>nd</sup> St SW. Mountlake Terrace Code Enforcement followed up, documenting the violations with photos, and issued a Notice of Violation in accordance with; 8.15.040.A.3 – (Vegetation that obstructs or hinders the use of any public walkway, sidewalk, or street, or that obstructs or obscures the view of traffic or traffic control devices), and 8.15.040.A.1 – (Vegetation exceeding 12 inches in height exclusive of plants and flowers within a flower bed or container, shrubbery, or trees located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property). After issuing the final Notice and Order, Mountlake Terrace Code Enforcement was contacted by the property owner on 9/9/2015. Due to limited income and resources, a reasonable amount of time was provided to the property owner to cut back the vegetation. Property was compliant as of 12/2/2015.



### ***Other Items of Interest***

- On 12/07/2015, the Mountlake Terrace Police Department was recognized during a Mountlake Terrace City Council meeting for being re-accredited by successfully meeting the professional standards as outlined by the Washington Association of Sheriff and Police Chiefs Law Enforcement Accreditation Program. On 11/18/2015 Chief Wilson, Deputy Chief Caw, and Management Analyst Joie Worthen were presented with the award of re-accreditation while attending Washington Association of Sheriff and Police Chiefs (WASPC) fall conference.

### **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Economic Alliance Presents Annual Report to Council
- Holiday Crime Prevention
- MLT Swim Lesson Registration Opens December 14
- MLT Police Awarded State Reaccreditation
- MLT Residents Celebrate Tree Lighting
- MLT Recognizes Employees
- MLT Prepared for Winter Weather
- MLT Pavilion Winter Break Schedule

### **MARK YOUR CALENDARS**

- January 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL  
Interim City Manager  
City of Mountlake Terrace