

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

December 18, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, December 21, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Public Hearing and Adoption of Non-Conforming Use Standards Ordinance, (2) Adoption of Traffic Safety Ordinance, (3) Adoption of 2016 Salary Schedule Ordinance, and (4) Third Quarter Financial Report and Performance Measures.

The City Council's next work/study session **Thursday, December 31, 2015 is canceled.**

The City Council's next regular meeting is scheduled for **Monday, January 4, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Administer Oath of Office to Newly Elected Councilmembers (Positions 5, 6, and 7), (2) Election of Mayor for 2016-2017, (3) Election of Mayor Pro Tem for 2016, (4) Appointment of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions, (5) Adoption of Amended Transportation Impact Fee Ordinance, and (6) Adoption of Lodging Tax Advisory Committee 2016 Funding Recommendation.

COMMUNITY MEETINGS AND EVENTS

- **Holiday Closures/Special Hours:** All City Offices will be closed December 25 and January 1 for the holidays. The Recreation Pavilion will be closed on December 24, 25 and January 1. The Pavilion will have a modified swim schedule from December 21 through January 7. <http://www.cityofmlt.com/cityServices/recreation/indoorPool/pdfswimsched/2015-16%20Winter%20Break.pdf>
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, January 13, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of December 21, the contractor will be working on landscaping, irrigation, and striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **North Side Water Main Improvements:** This project constructed approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaced undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work was done within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. Work is complete and a punch list is being prepared for final close out of the project, which will be completed this winter.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the fall. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup to be performed. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **Lynnwood Emergency 212th Water Main Project:** The temporary repair for a broken water main on 212th Street SW near 60th Avenue W was completed. 212th Street will remain open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed next year by the City of Lynnwood.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **The 2016 Winter Craze is here!** Pick one up at the Pavilion, or look in your mail or online at www.crazedigital.org.
- **Speedo Swimwear Sale:** We're making room for the 2016 inventory at the Recreation Pavilion. Receive 20% off all Speedo swimsuits for men, women and children now through the end of the year.
- **Dance Academy second semester registration is open!** The second semester provides 20 weeks of instruction with an opportunity to perform in the Spring Recital at the Mountlake Terrace High School Theater. Stay posted for the recital theme and performance date. Ballet,

Hip Hop, Tap, Irish Step, Jazz and Creative Dance are all part of this program for kids 3.75 to 19 years of age. Registrations are already coming in for classes starting in February. Don't wait to register at the Pavilion or your class of choice might fill! This is a great holiday gift for the aspiring dancer. Scholarships are available. For more information, contact program director Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us.

- **Quarterly Dance and Fitness registration for winter and spring sessions is open:** Tai Chi, Turbokick, Yoga, East Coast Swing, Zumba, Parent Toddler and Creative Dance are just some of the classes starting in the New Year. Find all of our programs in the latest Craze magazine. If you want a specialized fitness workout, we have added a personal trainer to our team. Inquire at the pavilion for one, three or six sessions with the energized and positive Michele Tobias.
- **Adult Basketball and Volleyball:** Winter sports registration is now open! Men's basketball (recreational and competitive) begins Monday, January 4, 2016. Co-ed volleyball begins on Tuesday, January 5, 2016. For information, or to register, call (425) 776-9173 x0.
- **Swim Lesson Registration:** Swim lesson registration is currently open for those who are enrolled in our swimming lessons.
 - Monday/Wednesday pre-registration took place on December 14, Tuesday/Thursday on December 15, Friday pre-registration will be December 18, Saturday pre-registration will be December 19 and Sunday on December 20. Pre-registration is for those who are currently in swimming lessons. Schedules with swimming lessons offered are currently available online and at the front desk of the Recreation Pavilion.
 - Mountlake Terrace resident walk-in registration will be December 21 and is available between 8:00 a.m. and 8:00 p.m., phone-in registration is available from 12:00 p.m. to 8:00 p.m. December 22, online registration is available all day beginning at midnight at www.mltrec.com, click on "Register Online Go". You will need to call the pavilion at (425) 776-9173 to obtain your login and pass code prior to registering, if you don't already have one. Open registration will be available all day at the pavilion from 8:00 a.m. to 8:00 p.m.
 - Monday/Wednesday classes will begin January 11 and run through February 3, Tuesday/Thursday classes December 12 through February 4. Fridays will run January 8 through February 12, Saturday January 9 through February 13 and Sunday January 10 through February 14.
- **Holiday Swim Schedule:** A special swim schedule will begin Monday, December 21 and run through January 7. There are added recreation swims during the week from 1:15-2:45 p.m. on this schedule. Building hours have been adjusted during the holidays, check out the schedule to know when the building will open or close. The Pavilion will be closed on December 24, 25 and January 1. On January 2, the building and pool hours will return to regular times with drop in fitness and swimming available until January 7. The special schedule is available online at www.mltrec.com or pick one up at the Recreation Pavilion.

POLICE DEPARTMENT UPDATES

(December 9, 2015 to December 15, 2015)

Due to the ongoing New World/RMS transition and complexity of retrieving accurate year-to-date activity numbers at this time, **ONLY WEEKLY** activity numbers will be documented during the remainder of 2015. Year-To-Date and weekly activity numbers will begin January 2016.

| WEEKLY ACTIVITY | | | | | | | | |
|-----------------|---------|---------|---------|------------|-------|------------|----------------|----------------|
| | Reports | T-Stops | Arrests | Collisions | DUI's | Burglaries | Vehicle Thefts | Vehicle Prowls |
| Week | 47 | 91 | 3 | 4 | 0 | 3 | 2 | 2 |
| YTD | - | - | - | - | - | - | - | - |

Significant Incidents:

- None this week.

Detective Unit Update:

CASES ASSIGNED:

- 4 – Felony Order Violations...suspect was interviewed at the jail and confessed.
- 1 – Assault
- 1 – Child Protective Services Complaint
- 2 – Missing Persons
- 1 – Fraud

CASES CLEARED:

- 1 – Robbery with a firearm. Discrepancies in the victim's story led investigators to question the victim further. The victim admitted to embellishing his story because he was mad that he only got burnt sugar while trying to buy heroin.
- 1 – Missing Person
- 1 – Theft
- 1 – Child Protective Services case
- 1 – Theft. Detectives worked with the Sheriff's Office and a victim to recover some stolen property.

Directed Enforcement:

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers continue to regularly visit their assigned Mountlake Terrace Schools as part of the School Liaison program.
- Mountlake Terrace Patrol Officers are investigating some recent complaints about troublesome homes and their occupants.

Code Enforcement Property of the Week:

On 12/15/15, Code Enforcement observed a property located in the 22800 block of 55th Ave W having code violations. Observed in the driveway of the property, were two vehicles appearing inoperable and unused. Both vehicles had dirt and moss built up on them as well as having flat tires. These are violations of MTMC 8.15.050B1 (all motor vehicles that are junk, inoperable and unused for 30 days or more shall be stored inside a fully enclosed structure) and MTMC 8.15.050C (all stored vehicles must be maintained in a clean and safe manner.) A code violations case was generated and notice sent to the property owner. Code Enforcement will perform a follow up inspection on 12/30/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Keep Your Pets Safe – Renew Their License
- Mountlake Terrace Offers Free Swim Lessons for Third Graders
- Ellen Busted Painting Exhibit at MLT Library

MARK YOUR CALENDARS

- January 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace