

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 1, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, January 4, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Administer Oath of Office to Newly Elected Councilmembers (Positions 5, 6, and 7), (2) Election of Mayor for 2016-2017, (3) Election of Mayor Pro Tem for 2016, (4) Appointment of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions, (5) Adoption of Lodging Tax Advisory Committee 2016 Funding Recommendation, (6) Executive Session Regarding Potential Litigation per RCW 42.30.110(1)(I), and (7) Approval of Settlement Agreement (Tentative).

The City Council's next work/study session is scheduled for **Thursday, January 14, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of Code Enforcement Chapter Revisions Ordinance, (2) Review of Response Letter to ST3 on Candidate Project Selection, (3) Discussion of City Council Retreat, (4) Discuss City Manager Recruitment, and (5) Review City Council Meeting Schedule.

COMMUNITY MEETINGS AND EVENTS

- **Holiday Closures/Special Hours:** All City Offices will be closed January 1 for the holidays. The Recreation Pavilion will have a modified swim schedule from December 21 through January 7.
<http://www.cityofmlt.com/cityServices/recreation/indoorPool/pdfswimsched/2015-16%20Winter%20Break.pdf>
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, January 13, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Code Updated:** The [Mountlake Terrace Municipal Code](#) was recently updated through Ordinance 2674, passed November 16, 2015. The online code is updated frequently.

- **New City Website:** The new City of Mountlake Terrace website is complete and will undergo testing over the next week with a planned launch date of January 8. The new site, developed by CivicPlus and city employees, will serve as a positive first impression of the city, enhance the user experience, simplify content management, and provide better information and customer service to our residents, businesses, and visitors. The website is user friendly, available in all mobile formats, and will provide enhanced communication opportunities between the city and our community.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of January 4, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **North Side Water Main Improvements:** This project constructed approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaced undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work was done within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. Work is complete and a punch list is being prepared for final close out of the project, which will be completed this winter.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **Lynnwood Emergency 212th Water Main Project:** The temporary repair for a broken water main on 212th Street SW near 60th Avenue W was completed. 212th Street will remain open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed next year by the City of Lynnwood.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **The 2016 Winter Craze is here!** Pick one up at the Pavilion, or look in your mail or online at www.crazedigital.org.
- **Dance Academy second semester registration is open!** The second semester provides 20 weeks of instruction with an opportunity to perform in the Spring Recital at the Mountlake Terrace High School Theater. Stay posted for the recital theme and performance date. Ballet, Hip Hop, Tap, Irish Step, Jazz and Creative Dance are all part of this program for kids 3.75 to 19 years of age. Registrations are already coming in for classes starting in February. Don't wait to register at the Pavilion or your class of choice might fill! This is a great gift for the aspiring dancer. Scholarships are available. For more information, contact program director Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us.
- **Quarterly Dance and Fitness registration for winter and spring sessions is open:** Tai Chi, Turbokick, Yoga, East Coast Swing, Zumba, Parent Toddler and Creative Dance are just some of the classes starting in the New Year. Find all of our programs in the latest Craze magazine. If you want a specialized fitness workout, we have added a personal trainer to our team. Inquire at the pavilion for one, three or six sessions with the energized and positive Michele Tobias.
- **Adult Basketball and Volleyball:** Winter sports registration is now open! Men's basketball (recreational and competitive) begins Monday, January 4, 2016. Co-ed volleyball begins on Tuesday, January 5, 2016. For information, or to register, call (425) 776-9173 x0.
- **Holiday Swim Schedule:** A special swim schedule began Monday, December 21 and runs through January 7. There are added recreation swims during the week from 1:15-2:45 p.m. on this schedule. Pavilion hours have been adjusted during the holidays, so check out the schedule to know when the building will open or close. The Pavilion will be closed on January 1. On January 2, the building and pool hours will return to regular times with drop in fitness and swimming available until January 7. The special schedule is available online at www.mltrec.com or pick one up at the Recreation Pavilion.

POLICE DEPARTMENT UPDATES

(December 23, 2015 to December 29, 2015)

Due to the ongoing New World/RMS transition and complexity of retrieving accurate year-to-date activity numbers at this time, **ONLY WEEKLY** activity numbers will be documented during the remainder of 2015. Year-To-Date and weekly activity numbers will begin January 2016.

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	28	65	1	3	0	2	0	1
YTD	-	-	-	-	-	-	-	-

Significant Incidents:

- None reported this week, a relatively quiet holiday weekend.

Detective Unit Update:

CASES ASSIGNED:

- 1 - Assault
- 1- Possession of Stolen Property
- 1 - Sex Offense

CASES CLEARED:

- 4- Felony order violations: Detectives interviewed the suspect at Snohomish County Jail and the suspect confessed with charges forwarded on these cases.
- 1- Missing Person
- 1- Suspicious Circumstances
- 1- Assault
- 1- Harassment

Directed Enforcement:

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers are investigating some recent complaints about troublesome homes and their occupants.

Code Enforcement Property of the Week:

On 12/23/15, Code Enforcement received a complaint of a property in the 23100 block of 54th Avenue W having code violations. After inspection, Code Enforcement observed a large pile of old roofing materials in the driveway of the property. Also observed in the front of the house were miscellaneous construction materials, including wood debris. These are violations of MTMC 8.15.040E-(accumulations, stacks, piles of building or construction materials not associated with a current in progress project including metal, wood, wire, electrical or plumbing materials in disarray or exposed to the elements on the property). A code violations case was generated and notice sent to the owner. Code Enforcement will perform a follow up inspection on 1/7/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- No News Releases were sent this week.

MARK YOUR CALENDARS

- January 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace