

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 29, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's special work/study session is a City Council goal-setting session scheduled for **Saturday, January 30, 2016** beginning at 9:00 a.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220.

The City Council's next regular meeting is scheduled for **Monday, February 1, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Recognition of the Conservation Futures Program Advisory Board and (2) Police Department 2015 Year End Update.

Transportation Benefit District agenda items include: (1) Election of Officers and (2) 2015 Annual Report.

The City Council's next work/study session is scheduled for **Thursday, February 11, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of Planning Commission's 2015 Accomplishments and 2016 Work Program, (2) Review of 2015 Comprehensive Plan Performance Measures, (3) Discussion of Potential Live/Work Development Standards Amendments, (4) Review of Non-Conforming Use Standards Ordinance, and (5) Review of 2016 Budget Amendment Ordinance (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **City Action Days:** On January 27 and 28, five Councilmembers traveled to Olympia to meet with six legislators to discuss Ballinger Park, Main Street and development activities in the community.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 10, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Council Retreat:** The Council is meeting on Saturday, January 30 onsite at City Hall to review their six-year financial forecast, and discuss City Council goals, finances, possible ballot measures to maintain services and/or fund a city hall to solve the cost of renting, and exploration of a regional fire authority. The meeting begins at 9:00 a.m. and is open to the public.
- **Lakeview Trail Award Nominations:** Engineering, Community Relations and Recreation have partnered to work on submittals of the Lakeview Trail Project for two awards – Walkable Washington Symposium & Innovation Awards as well as a Trail/Path Spotlight Award by the Washington Recreation and Parks Association (WRPA). The Walkable Washington Awards showcase projects that make it easier, safer, and more inviting for people to go by foot. The city also has plans to nominate the Lakeview Trail Project for a Puget Sound Regional Council VISION 2040 Award this year. Last year, the City of Mountlake Terrace won a VISION 2040 Award for its Regional Stormwater Facility and in 2014, the community won for the Arbor Village project.
- **City Happenings:** The February issue of *City Happenings* was mailed this week. The lead story is the completion of the Lakeview Trail. Other items of interest are the Light Rail Final Design to Begin, Recreation & Parks Plan Approved, Getting Special Event Permits, Mountlake Terrace Senior Living Opening in spring, City Launches New Website, Plans to Fund Ballinger Park Master Plan in Motion, Funding Public Safety, Forest Crest Park to Receive New Lighting, Earth Day Cleanup, and Police Department Receives Reaccreditation Award.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Light Rail ST2 Update:** City staff continues working with Sound Transit representatives on plans for the ST2 light rail project through Mountlake Terrace. Current efforts are focused on development of a “Term Sheet” which will be a statement of understanding between the City and Sound Transit regarding process, applicable codes, issues to be coordinated, etc. The purpose of this Term Sheet is to confirm a common understanding of general terms and conditions that the City of Mountlake Terrace and Sound Transit believe will advance the implementation of the Lynnwood Link Extension project within the City. The Term Sheet will address such things as program management, permitting and development process and regulations, a design review process, right-of-way issues, parking, mitigation of impacts, coordination with abutting development, etc.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of February 1, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.

- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. During the week of February 1, the contractor will be working on surveying and clearing operations within the right-of-way. Construction is expected to be complete this spring.
- **Lynnwood Emergency 212th Water Main Project:** The design process is underway for a broken water main on 212th Street SW near 60th Avenue W. The water main has been repaired and 212th Street is open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed by the City of Lynnwood.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **New Year's Fitness:** It's the New Year and fitness classes are doing great! Turbokick and Zumba are full with lots of people moving to fun music and sweating off the holiday calories. Boot Camp, PiYo, Yoga and Tai Chi are also continuing with great success and new faces. The best news is that we now have a personal trainer in house. People can purchase 1, 3 or 5 sessions with Michele Tobias our newest charismatic and inspirational fitness instructor. Contact the Pavilion to buy a session card and then schedule the time that works for you.
- **Mountlake Terrace Dance Academy:** The Dance Academy is currently taking registrations for Second Semester. Classes begin on February 2 and run through June 18. Ballet, Hip Hop, Tap, Jazz, Irish Step, Creative Dance, Pre-Ballet and Ballet /Tap combination classes are available for kids ages 4-19. All Academy classes are involved in our Spring Recital June 11 at the Mountlake Terrace High School Theater. Our newest Academy class is Teen Tap / Jazz on Tuesdays from 5-6 p.m. This class is intended to help teenagers prepare for musical theater auditions. They will be instructed in the basics of tap and jazz technique with an emphasis on learning routines. For more information, call Chloe Davenport (425) 640-3107.
- **Free Swim Lessons for Third Graders:** If you have a third grader who resides or goes to school within the boundaries of the Edmonds School District, you have this great opportunity to receive three sets of swim lessons free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in

October 2015. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.

- **Swim Lessons:** The next swim lesson registration will take place the first week of February for weekday/twice a week lessons. Monday/Wednesday will preregister on February 1, Tuesday/Thursday on February 2 with Mountlake Terrace registration February 3 and open/online February 4. Weekend lessons will register February 12, 13 and 14, Weekend Mountlake Terrace registration will be February 15 and open/online will be February 16.
- **April Pools Day, April 16:** Recreation Supervisor/Aquatics Rose Ploeg will be a co-coordinator for the April Pools Day Water Safety Event scheduled for April 16. Rose will be working with representatives from Children’s Hospital, WRPA Aquatic Network and other Aquatic Professionals to promote this statewide water safety event. Mountlake Terrace will hold April Pools day on Saturday, April 16, 2016 with sponsorship from Edmonds Family Medicine and Swedish Edmonds.
- **Kidz Love Soccer:** Kidz Love Soccer is a developmental program for children who are interested in soccer. This program teaches kids basic skills and rules of the game. Programs are available for children 2.5-10 years old. For more information, or to register, call (425) 776-9173 x0.
- **Adult Sports:** Winter basketball and volleyball are underway. Registration for spring softball is now open! Softball begins March 21. Male, female and co-ed options are available. Spring basketball and volleyball registration opens in February. For more information or to register, contact Kevin Witte at (425) 640-3105 or kwitte@ci.mlt.wa.us
- **Youth programs are hiring!** Youth programs are looking to fill three positions in their area. The first position is a ¾ time benefited position working with preschool M-F from 8:00 a.m. to 3:00 p.m. The second position is a part time non-benefited position working with school age Kids Krew in the mornings at Madrona Elementary school from 6:30-9:30 a.m. Monday through Friday. The last position is a part time non-benefited position as a preschool assistant. Visit www.cityofmlt.com and click on the jobs button for job descriptions or to apply.

POLICE DEPARTMENT UPDATES

(January 20 to January 26, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	31	99	5	1	0	1	0	1
YTD	141	349	14	19	0	4	1	4

Significant Incidents:

- None this week

Detective Unit Update:

CASES ASSIGNED:

- 1- Sex Offense, Child Pornography
- 1 - Harassment
- 4 - Assault
- 1- Violation of the Uniform Controlled Substances Act, VUCSA

CASES CLEARED:

- N/A

Directed Enforcement:

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers are investigating some recent complaints about troublesome homes and their occupants.
- Officers are checking the Ballinger Playfield area for transient related problems.

Code Enforcement Property of the Week:

On 1/26/16, Code Enforcement received a complaint of a house having multiple code violations in the 23000 block of 63rd PL W. The complainant stated that there was an abandoned vehicle, trash and rodents all on the property. Code Enforcement performed an inspection on the property and observed multiple code violations. Observed in the front yard of the property was a pickup truck having an expired license and parked on an unimproved surface. Also observed in the front yard were bags of trash. These are violations of MTMC 8.15.050B1-(all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure); MTMC 8.15.050B3-(all motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface) and MTMC 8.15.040G-(garbage not kept in a proper receptacle with a tight-fitting lid).

A code violations case was generated for the listed violations.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Motor Vehicle Collides with Pedestrian

MARK YOUR CALENDARS

- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace