

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 12, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Tuesday, February 16, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Approval of Professional Services Agreement with Colin Baenziger & Associates for City Manager Recruitment, and (2) Follow-up Discussion on Potential Levy Lid Lift and Metropolitan Park District.

The City Council's next work/study session is scheduled for **Thursday, March 3, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of RPAC's 2015 Accomplishments and 2016 Work Program, (2) Review of Arts Commission's 2015 Accomplishments and 2016 Work Program, (3) Briefing on Preliminary TOD Draft Development Agreement (Gateway Project) (Tentative), (4) Review of Non-Conforming Use Standards Ordinance, (5) Review of Advisory Committee Members for ST2 Light Rail Station Design, and (6) Review of Resolution to Surplus Utility Property (Utility Easements) and Authorize Interim City Manager to Release the Easements in Connection with Atworth Commons Project, and (7) Review 2016 Tour de Terrace Agreement.

COMMUNITY MEETINGS AND EVENTS

- **Presidents Day:** All city offices and facilities, except the Recreation Pavilion, will be closed on Monday, February 15, 2016 in honor of Presidents Day. They will reopen at the usual times on Tuesday, February 16.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, March 9, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Manager Recruitment Update:** A Professional Services Agreement with Colin Baenziger & Associates will be considered by City Council at their February 16 meeting. The agreement includes a scope of services and timeline for the process. As currently proposed, the timeline would include a recruitment from mid-February to March 11, background/reference checks from mid-March to early April, City Council selection of

finalists in mid-April, and a community reception and final interviews in late April. Once approved, the final schedule will be announced to the public.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Melody Hill Shops and Apartments:** The proposed Melody Hill Shops and Apartments Major Scale Site Plan and State Environmental Policy Act (SEPA) Checklist, located at 6205 222nd Street SW (former site of Melody Hill Elementary School) were Noticed as a complete application on January 4, 2016 with a 30-day public comment period which ends on February 12 at 5:00 p.m. The project, located on a 6.5-acre site, consists of 464 residential units above 71,000 sq. ft. of ground floor commercial space and underground/surface parking across two six-story buildings.
- **Atworth Commons:** Atworth Commons Rezone, Planned Unit Development, and Final Plat, located at 5601 216th Court SW is a 31-lot single-family development currently under civil site construction by Sundquist Homes. On February 8, the Planning Commission held a work session to review the final applications. The Planning Commission will hold a public meeting on February 22 to determine the consistency of those applications with the criteria and preliminary conditions of approval and make a recommendation to City Council. The City Council will subsequently hold a public hearing in March and make final decisions on the plat of Atworth Commons.
- **Mountlake Senior Living Construction Progresses:** Construction is progressing rapidly on the Mountlake Senior Living Apartments, located in the Town Center District on the north side of 244th Street SW, east of 56th Avenue W. The four-story mixed-use building will provide 96 residential units and about 2,200 square feet of office/commercial space. Most of the site is covered by the building footprint with a one-level parking garage behind the office spaces.

The main entry to the building is from a landscaped courtyard facing 244th Street SW. The foyer provides access to the residential lobby, offices, mailroom and the parking garage. Some noteworthy features of the building are six-foot wide hallways, recessed doorways to each residence, and multiple units sharing a semi-private courtyard or with private decks. A rooftop courtyard/open space offers dramatic views of Mount Rainier and the Olympics.

This is a SHAG development offering residential units for a mix of incomes for persons 55 years of age and older who are able to live independently. Some of the residential units will be market rate. The building is scheduled for completion in late spring.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of February 15, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.

- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. During the week of February 15, the contractor will be working on grading for curb, gutter, and sidewalk and beginning stormwater work. Construction is expected to be complete this spring.
- **Lynnwood Emergency 212th Water Main Project:** The design process is underway for a broken water main on 212th Street SW near 60th Avenue W. The water main has been repaired and 212th is open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed later this year by the City of Lynnwood. Lynnwood is anticipating construction to begin at the end of February and be complete in two to three months.
- **PSE gas main replacements:** PSE is replacing gas mains on 240th Place SW from 50th Place W to 52nd Avenue W and on 44th Ave SW from 224th Pl SW to 224th St. SW. There may be lane closures but no detours.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Eagle Candidate Dane Johnson:** Dane plans to submit a project to be completed in March. He intends to replace the railing and some of the decking and paint the bridge in Veterans Memorial Park.
- **Edmonds Community College with AmeriCorps:** A work party with ecology students is scheduled for March 11 along Hall Creek. They are currently working with Public Works Supervisor Tim Nye. Parks and Property Management Superintendent Ken Courtmanch will meet with them onsite as well to discuss other work parties at Ballinger Park.
- **Espresso Specials:** The Recreation Pavilion's espresso stand is offering great specials. Stop by February 15 and get \$.50 off a Melted Heart Mocha, and February 22 is Love You a-Latte.

- **National Recognition:** The Recreation Pavilion's Pool was recognized on MSN as one of 50 pools nationwide to visit during a blizzard. We are the ONE pool listed for Washington State! <http://www.msn.com/en-us/travel/article/what-blizzard-indoor-pools-in-all-50-states/ss-BBoG5up?fullscreen=true#image=48>
- **Adult Softball:** Spring softball registration is open! Men's, co-ed and women's leagues are available. New reduced fee of \$480 for 8 games! Games played Sunday-Friday. For more information, or to register, contact Kevin Witte (425) 640-3105 or kwitte@ci.mt.wa.us.
- **Mountlake Terrace Dance Academy:** The Dance Academy is currently taking registrations for Second Semester. Classes begin on February 2 and run through June 18. Ballet, Hip Hop, Tap, Jazz, Irish Step, Creative Dance, Pre-Ballet and Ballet /Tap combination classes are available for kids ages 4-19. All Academy classes are involved in our Spring Recital June 11 at the Mountlake Terrace High School Theater. Our newest Academy class is Teen Tap / Jazz on Tuesdays from 5:00-6:00 p.m. This class is intended to help teenagers prepare for musical theater auditions. They'll be instructed in the basics of tap and jazz technique with an emphasis on learning routines. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mt.wa.us.
- **Dog-Training Classes:** The Dog Obedience classes are currently underway. The next session will begin in March. Basic Dog Obedience meets Monday nights from 7:30-8:30 p.m., the Intermediate Dog Obedience class meets Wednesdays from 7:30-8:30 p.m. and Puppygarten, a beginning class for puppies 8-16 weeks old, meets on Thursdays from 7:30-8:30 p.m. All Dog Obedience and Training classes meet in the Jungle Room at the Recreation Pavilion. The next Dog First Aid/CPR class is scheduled for April 9 from 9:30 a.m. to 12 p.m. Certified Professional Dog Trainer Caren Malgesini is the instructor for our dog obedience and dog first aid classes.
- **Swimming Lessons:** The new session of Monday/Wednesday and Tuesday/Thursday lessons has begun. Some new instructors have been hired for Tuesday/Thursday lessons so that new classes could be added. Weekend pre-registration takes place this Friday (February 12), Saturday (February 13) and Sunday (February 14). Mountlake Terrace Registration is Monday, February 15 and Open registrations for once a week classes is Tuesday, February 16. The weekend swimming lessons will begin February 19, 20 and 21. The schedule of lessons offered is currently online at (<http://www.cityofmlt.com/529/Swim-Instruction>) and available at the front desk of the Recreation Pavilion.
- **Lifeguard of the Month:** At the Lifeguard In-Service on Friday, February 5, Gloria Harris was named the Lifeguard of the Month and the Instructor of the Month for helping out by subbing for others, coming in to help mentor new swim instructors and picking up lifeguard shifts that needed to be filled. During this in-service staff worked on response time of rescues.
- **Youth Summer Camps:** Are you ready for fun in the sun? Summer Camp registration begins March 7 and it's going to be a blast. Field trips this year include swimming, baseball, spray parks, jumping, bowling, local parks, games, buses to fun places and so much more! Mark your calendar. Camps fill quickly!

POLICE DEPARTMENT UPDATES

(February 3 - 9, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	41	106	8	6	1	0	1	7
<i>YTD</i>	222	538	33	26	3	4	3	11

Significant Incidents:

- On 2-8-2016 at 2:40 p.m., Mountlake Terrace officers took a report of a Mountlake Terrace resident who did not show up for work in Seattle that morning. Her car was located near the Park-&-Ride where she normally meets a coworker to carpool. The missing person was not located at home, in the park or at the Park-&-Ride. She did not return home at the normal time. Detectives responded to assist with the investigation, which is ongoing. On 2-9-16 Snohomish County Search and Rescue searched the areas around the Park-&-Ride using numerous volunteers and dogs.
- On 2-9-16 at 3:09 p.m., Mountlake Terrace Officers responded to investigate a reported vehicle accident involving a Snohomish County Sheriff command post vehicle that was exiting the library parking lot onto 58th Avenue West when it struck a passenger vehicle that was traveling northbound on 58th Avenue. The driver of the car was taken to the hospital with a sore neck.
- On 2-9-16 at 3:00 p.m., a Mountlake Terrace Officer located an occupied stolen vehicle in the 7300 block of 224th Street SW. A short pursuit ensued south on Hwy 99. The officer terminated the pursuit at the King-Snohomish County line. The vehicle was last seen entering Shoreline.

Detective Unit Update:

CASES ASSIGNED:

- 1- Missing Person
- 1 - Theft
- 2 - Assault

CASES CLEARED:

- N/A

Directed Enforcement:

- Patrol has been actively canvassing for information on the missing person case and a patrol officer has been shifted to the detective unit to directly assist with this investigation.
- Mountlake Terrace Patrol Officers and Code Enforcement Officers continue investigating recent complaints about troublesome homes and their occupants.
- Officers are checking the Ballinger Playfield area for transient related problems.

Code Enforcement Property of the Week:

On 2/9/2016, Code Enforcement observed a property located in the 23200 block of La Pierre Drive having code violations. Observed in the front driveway of the property was a junk and inoperable vehicle having flat tires and appearing to have been sitting for an extended period of time. This is a violation of MTMC 8.15.050B1-(all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure). A code violations case was generated and notice sent to the property owner. Code Enforcement will perform a follow up inspection on February 23, 2016.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- MLT Recreation Offering Dog Training
- Missing Person/Suspicious Circumstances Cheryl D. DeBoer
- Missing Person Press Conference – Cheryl D. DeBoer
- Missing Person Investigation Update

MARK YOUR CALENDARS

- February 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- February 24 – 26, Legislative Trip to Washington DC
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 17, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace