

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 26, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, March 3, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of RPAC's 2015 Accomplishments and 2016 Work Program, (2) Review of Arts Advisory Commission's 2015 Accomplishments and 2016 Work Program, (3) Review of Non-Conforming Use Standards Ordinance, (4) Review of Advisory Committee Members for ST2 Light Rail Station Design, (5) Review of Resolution to Surplus Utility Property (Utility Easements) and Authorize Interim City Manager to Release the Easements in Connection with Atworth Commons Project, and (6) Review 2016 Tour de Terrace Agreement.

The City Council's next regular meeting is scheduled for **Monday, March 7, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Continuation of Public Hearing and Adoption of Non-Conforming Use Standards Ordinance, (2) Public Hearing and Adoption of Resolution to Surplus Utility Property (Utility Easements) and Authorize City Manager to Release the Easements, and (3) Briefing on Preliminary Gateway TOD Draft Development Agreement.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, March 9, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Manager Recruitment Update:** A Professional Services Agreement with Colin Baenziger & Associates was approved by City Council at their February 16 meeting. The agreement includes a scope of services and timeline for the process. As currently proposed, the timeline would include a recruitment from mid-February to March 11, background/reference checks from mid-March to early April, City Council selection of finalists in mid-April, and a community reception and final interviews in late April. Once approved, the final schedule will be announced to the public.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Melody Hill Shops and Apartments:** The proposed Melody Hill Shops and Apartments, located at 6205 222nd Street SW (former site of Melody Hill Elementary School) were Noticed as a complete application on January 4, 2016 with a 30-day public comment period, which ended on February 12 at 5:00 p.m. The project, located on a 6.5 acre site, consists of 464 residential units above 71,000 sq. ft. of ground floor commercial space and underground/surface parking across two six-story buildings. Twenty public comments were received.
- **Atworth Commons:** Atworth Commons Rezone, Planned Unit Development, and Final Plat, located at 5601 216th Court SW is a 31-lot single-family development currently under civil site construction by Sundquist Homes. On February 8, the Planning Commission held a work session to review the final applications. The Planning Commission held a public hearing on February 22 to determine the consistency of those applications with the criteria and preliminary conditions of approval and make a recommendation to the City Council. The City Council will subsequently hold a public hearing in March and make final decisions on the plat of Atworth Commons.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of February 29, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion and a final walkthrough by WSDOT. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday through Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday through Thursday.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures but no detours on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday through Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. During the week of February 29, the contractor will be pouring concrete curb, gutter, and sidewalk. Construction is expected to be complete this spring.

- **PSE gas main replacements:** PSE is replacing gas mains on 240th Place SW from 50th Place W to 52nd Avenue W and on 44th Avenue SW from 224th Place SW to 224th Street SW. There may be lane closures but no detours.
- **Lynnwood Emergency 212th Water Main Project:** The water main repair work is beginning for a broken water main on 212th Street SW. **From approximately March 3, 2016 to May 15, 2016, 212th from 52nd to 63rd Avenues is anticipated to have one lane opened to traffic while a new water main is installed.** Delay is expected during construction work hours from 6:00 a.m. to 6:00 p.m. All lanes will be opened to traffic during off-construction work hours from 6:00 p.m. to 6:00 a.m.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Adult Softball:** Spring softball registration is open! Men's, co-ed and women's leagues are available. New reduced fee of \$480 for 8 games! Games played Sunday-Friday. For more information, or to register, contact Kevin Witte (425) 640-3105 or kwitte@ci.mlt.wa.us.
- **Mountlake Terrace Dance Academy:** Announcing "The Wizard of Oz!" Dorothy and her companions will travel through Oz in search answers to their individual questions about life and family. The director and dance teachers are busy picking songs and costumes for dances about flying monkeys, munchkins, the yellow brick road and more. Performances will be June 11 mid-morning and mid-afternoon at the Mountlake Terrace High School Theater. Stay posted for specific times.
- **Mountlake Terrace Quarterly Fitness: New!** Mid-Morning Zumba, 10:30-11:30 a.m. will begin February 29 at the Pavilion. Class with Jamie is always fun and a great cardio work out before your lunch! Also, Turbo kick, PiYo, Boot Camp, Yoga, Tai Chi, Zumba and Stretch and Strength will all start a new session Monday, February 29. Do you want to have some personal attention? Get to know our personal trainer Michele Tobias. She creates a personal workout to fit your health and fitness goals. You can purchase 1, 3 or 6 sessions at the pavilion, and then call her to create your schedule. Get fit here at the pavilion so you're ready for the great outdoors this spring.
- **Dog-Training Classes:** The dog obedience classes are currently underway. The next session will begin in March. Basic Dog Obedience meets Monday nights from 7:30-8:30 p.m. The Intermediate Dog Obedience class meets Wednesdays from 7:30-8:30 p.m. Puppygarten, a beginning class for puppies 8-16 weeks old, meets on Thursdays from 7:30-8:30 p.m. All dog obedience and training classes meet in the Jungle Room at the Recreation Pavilion. The next Dog First Aid/CPR class is scheduled for April 9 from 9:30 a.m. to 12:00 p.m. Certified Professional Dog Trainer Caren Malgesini is the instructor for our dog obedience and dog first aid classes.
- **Summer Camps:** Summer is approaching fast. Don't miss out on the opportunity to register your child for fun in the sun! Summer Camp registration begins March 7 for all programs: Aqua Kids, All-Stars and Majors full day camps, Jr. Kids Krew – MLT Minors camp, dance camps, Skyhawks, tennis and more. Go to www.mltrec.com/summer for dates, details and forms. Camps fill quickly. Check it out today!

- **Shorewood Water Polo:** The team will be renting the lane space between 3:15-4:30 p.m. Monday through Friday starting February 29 and will practice at the Pavilion for 2 weeks.
- **Swim lessons:** The second session of weekday swimming lessons is ending soon. Pre-registration will be February 29 for Monday/Wednesday and March 1 for Tuesday/Thursday classes. Mountlake Terrace resident registration will be March 2 and open/online registration will be March 3. Two new aquatics staff were hired as instructors, one with lifeguarding experience. They are currently in training. Weekend Swimming Lessons are filling quickly: Friday lessons are 90% full with 71 spots; Saturday lessons are 92% full with 204 spots; and Sunday lessons are 94% full with 218 spots.
- **Marlins Swim Team:** Pre-registration for Marlins is next week. Letters have been emailed to past participants and will be handed out on deck to current advanced and competitive level swimmers. Open registration is March 7 for new participants who would like to join the swim team. It is recommended that participants undergo an evaluation with a coach before registering.
- **Lifeguard Expo:** The In-Service Training will be on Friday, March 4. There will be a free swim for the 120 people to come in to help make scenarios more realistic. Lifeguards will be performing and practicing simulated rescues to sharpen their skills in scanning and response to emergencies.
- **Weekly Espresso Special:** The Recreation Pavilion's espresso stand is offering a delicious special next week. February 29 to March 6, come by and get \$.50 off a 16oz Crème De Menthe Mocha!
- **Espresso Training:** On March 18, Pavilion clerical staff will receive free espresso training from Meghan Bennett, who is Education Team Lead at Caffé D'Arte coffee roasters.

POLICE DEPARTMENT UPDATES

(February 17 - 23, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	48	61	9	6	1	6	1	0
YTD	308	660	44	39	4	12	6	17

Significant Incidents:

- On 02/21/2016 around 9:53 p.m., a call came in on a suspicious vehicle. The vehicle was a white Chrysler Town and Country minivan with an Arizona license. The vehicle appeared to be a rental car registered out of Arizona. Mountlake Terrace Officers attempted to stop the vehicle, and the vehicle would not stop. The vehicle was last seen

entering I-5 southbound at a high rate of speed. It is unknown who was driving the vehicle, or why the vehicle was in the city.

- On 02/17/2016 around 11:00 p.m., Mountlake Terrace Patrol officers were dispatched to the 22200 block of 54th Avenue W for a report of a female threatening to kill her brother with a knife. Upon investigation, officers learned the sister had been attempting to cut through a door with a knife into a room in which the brother was located. It appeared to officers that the brother truly believed she was trying to kill him. The sister was taken into custody for Attempted Assault 1 DV and Malicious Mischief and booked into Snohomish County Jail.

Detective Unit Update:

CASES ASSIGNED:

- 4 – Harassment
- 2 – Possession of stolen property and Fraud
- 4 – Assault
- 1 – Eluding
- 1 – Burglary

CASES CLEARED:

- 1 – Possession of Stolen Property
- 1 – Robbery
- 1 – Eluding

Directed Enforcement:

- Mountlake Terrace Police Detectives are following up on information in regards to the located deceased female. A patrol officer has been shifted to the detective unit to directly assist with this ongoing investigation.
- Mountlake Terrace Patrol Officers and Code Enforcement Officers continue investigating recent complaints about troublesome homes and their occupants.
- Officers are checking the area near 6700- 220th for transient related problems.

Code Enforcement Property of the Week:

On 2/23/2016, Mountlake Terrace Code Enforcement observed an abandoned vehicle parked on the street in the 4800 block of 237th Street SW. The vehicle had all four tires removed and was obviously inoperable. Code Enforcement issued a 72-hour tow notice in accordance with MTMC 10.10.230 (abandoned/inoperable vehicle that is partially dismantled). Code Enforcement will follow up after 72 hours and if the vehicle remains, it will be impounded.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- None

MARK YOUR CALENDARS

- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 17, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 16, 9:00 a.m., April Pools Day, Recreation Pavilion Pool
- April 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 23, 9:00 a.m., Earth Day Park Clean Up, Ballinger Park
- May 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 19, 5:30 p.m., Snohomish County Cities Meeting, TBD
- June 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 10, 9:00 a.m., National Day of Service, Ballinger Park
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD

- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace