

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

April 8, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, April 14, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Update on Community Policing Advisory Board (Tentative), (2) Update on Ballinger Park Funding, and (3) Review of Levy Lid Lift.

The City Council's next regular meeting is scheduled for **Monday, April 18, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Snohomish County Tourism Bureau Annual Report (Tentative), (2) Public Hearing and Adoption of Live/Work Development Standards Ordinance, and (3) Review of 2016 Budget Amendment Ordinance (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, April 13, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards:** Nominations for our seventh Evergreen Awards program are open. The program builds the community's pride, enhances the community's image, and promotes sustainability. Nomination forms will be accepted through May 28, 2016 and are available online at www.cityofmlt.com and at city facilities. On nice days, we will be in the field taking photos of the nominated properties for the next couple of months. Since last year's program was postponed for budgetary reasons, all 2015 nominees will be considered this year.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Gateway Permits:** Community and Economic Development is expected to take in permits for the Gateway TOD Building Permit for the bridge on March 31, 2016 and the Gateway TOD Civil submittal on April 1, 2016.

- **Sound Transit Announces Projects Selected for ST3 Light Rail Plan:** The Draft Plan for ST3 was released March 24. This 25-year draft plan proposes to add 58 miles of light rail and 39 stations in the greater Seattle area resulting in a 108-mile light rail connecting Everett to Tacoma and Seattle to Issaquah (and points in between). The draft plan includes [Bus Rapid Transit](#) (BRT) service and [Expansion of Sounder South commuter rail](#) to DuPont, see [News Release](#) for more details.

The City of Mountlake Terrace had supported two candidate projects – the 220th Street Infill Station and a parking garage at the 236th Street Light Rail Station. Neither project is in the ST3 Draft Plan. A public comment period on the Draft Plan is open through April 29, see www.soundtransit.org/About-Sound-Transit/News-and-events/News-releases/public-comment-period-begins-sound-transit-3-draft. A series of seven public meetings on the draft plan are scheduled around the region. The Snohomish County Subarea Public meeting is April 25 at the Everett Station from 5:30 to 7:30 p.m.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** This project is essentially complete with only minor punch list items remaining along Lakeview Drive with minor traffic impacts. Normal work hours are 7:00 a.m.-6:00 p.m., Monday through Thursday.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures but no detours on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday through Friday from 7:00 a.m.-5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenues W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. This project is essentially complete with only minor punch list items remaining on 227th Street SW with minor traffic impacts.
- **PSE Gas Main Replacements:** PSE is replacing a gas main on 44th Avenue W from 224th Place SW to 224th Street SW. Only minor restoration remains with minor traffic impacts. A grind and overlay of the affected travel lanes on both 44th and 48th is expected in late April.
- **Lynnwood Emergency 212th Water Main Project:** The water main repair work is continuing for a broken water main on 212th Street SW. **Until approximately May 15, 2016, 212th from 52nd to 63rd Avenues is anticipated to have only one lane opened to traffic while a new water main is installed.** Delay is expected during construction work

hours from 6:00 a.m. - 6:00 p.m. Monday through Thursday. All lanes will be opened to traffic during weekends and off-construction work hours from 6:00 p.m.- 6:00 a.m.

- **Scriber Creek Apartments Sewer Main Project:** Work has begun on the Scriber Creek Apartments Sewer Main project, which will install a new sewer main in 212th Street SW between Larch Way and 41st Court W. This is an Alderwood Water & Wastewater District sewer line located partially in the City of Mountlake Terrace. During the week of April 11, expect occasional lane closures. An alternate route along Poplar Way, 214th Street SW and 44th Avenue W is advised.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Summer Craze is out:** Check out the *SUMMER* digital craze at www.crazedigital.org. You can also click on the QR code in the printed craze or go to the recreation website at www.mltrec.com and click on the link.
- **Espresso Specials:** April will have some great espresso specials. Each week, receive \$.50 off a 16oz drink! April 7 Caramel Macchiato, April 11 White Chocolate Americano, April 18 Coffee Nudge Mocha, and April 25 Coconut Sunset.
- **Registration:** Registration is now open and available for all summer camps, fall preschool, fall Kids Krew and dance academy classes.
- **Golden Teddy Awards:** Nominations for Parent Map's Golden Teddy awards is currently underway. Please take some time to go to www.parentmap.com/golden-teddy and nominate us for a 2016 Golden Teddy award! We are listed in there as Mountlake Terrace Community Center Pool. How this would benefit us: All Golden Teddy winners will be featured, with links and listings, on parentmap.com for the whole year. Award winner benefits include praise and recognition via ParentMap's print and digital media platforms, including a print announcement listing all the winners in our July issue. **Plus...** 1. Winner certificate, window decal, and digital badges for use in your marketing. 2. FREE gold business profile and featured business status in ParentMap.com's online directory (value: \$295). 3. Automatic entry into the Golden Teddy Winners Draw for a chance to win \$500 of ParentMap media space! **Voting for the winner begins April 11.**
- **Free Swim Lessons for Third Graders:** If you have a third grader residing or attending school within the boundaries of the Edmonds School District, you have this great opportunity to receive three sets of swim lessons for free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October 2015. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **Swim Registration:** The first session of spring lessons are underway. Classes begin Monday, April 11 and Tuesday, April 12 for weekday, twice a week lessons and weekend lessons begin Friday, April 15, Saturday, April 16 and Sunday, April 17. Weekend lessons will have one 9-lesson session and will end June 17, 18 and 19. Monday/Wednesday and Tuesday/Thursday lessons will end May 11 and 12. There will be one more session before summer on weekdays. Registration will be taken for any open spots until the third lesson. Schedules can be found at: <http://www.cityofmlt.com/529/Swim-Instruction>

- **April Pools Day is Saturday, April 16:** Edmonds Family Medicine has donated EFM Beach Balls and \$200 for a session of swim lessons and for prizes during the event, and Swedish Edmonds will have staff on hand during both sessions of the event. This year the event has been split into two events: First will be the Safety Information fair in the lobby from 9 a.m. - 1 p.m. while swimming lessons are going on. Swedish Edmonds will have their prize wheel to spin; Fire District 1 will have volunteers present to provide information. The second part of the event will take place April 16 from 5-6 p.m. - aquatic staff will be conducting water safety stations in the pool and on the deck. Swedish Edmonds will have a fun activity in the teach pool and it will culminate with a prize raffle after the stations are completed (before the recreation swim). Prizes include a child's life vest from the Drowning Prevention Network, one session of swimming lessons sponsored by Edmonds Family Medicine as well as other prizes. Anyone who participates and completes the safety stations will earn a free pass to the 6:15-7:45 p.m. recreation swim that follows. April Pools Day is a statewide water safety event that will be held at many participating pools through the month of April to educate everyone about how to be safe in, on and around the water.
- **Deep Water Fitness:** Next week we will add a temporary deep-water fitness class from 9:35-10:35 a.m. taught by Donna Lovell from Shoreline Pool. This deep-water class will meet until June 16 when our schedule transitions to summer schedule and Shoreline is scheduled to reopen June 20. Many of our water fitness classes have been larger than usual due to the influx of Shoreline participants attending. A new schedule for spring has been posted on the website <http://www.cityofmlt.com/531/Pool-Schedule>
- **Lifeguard and Instructor of the Month:** At our April in-service, we named Richard Estrada Lifeguard of the Month and Ty Harden as Instructor of the Month. Both are newer employees and have shown dedication and quality in their work for Mountlake Terrace. Both are eager to pitch in to help out whenever and wherever we need it.
- **Aquatics Closure:** This week the pool, deck, spa, sauna and locker rooms have been closed Monday through Wednesday for cleaning, acid washing and light installation in the natatorium. Staff has also been teaching CPR/First Aid classes, a babysitters training class and a lifeguard training class that will run Wednesday through Sunday. The pool will open for drop in swimming, fitness classes and some extra recreation swims on Thursday and Friday. Saturday and Sunday will run as normal except for the absence of swimming lessons.
- **Playful City USA:** The City of Mountlake Terrace has applied to become a Playful City USA for the third year in a row. Examples of play were submitted to the review committee. Examples of play included the agreement with the school district for use of fields and gym space, the Ballinger Park Master Plan, which includes play features, and the Move 60! Program.
- **Spring Break Camp:** This camp marks the beginning of spring at the Mountlake Terrace Recreation Pavilion. This year's camp was a huge success with full registration, happy campers and lots of fun and sun. Each day focused on a different week of summer camp. The themes included Safari Adventure, Emerald City Fun, The Great Outdoors, Take Me Out to the Ball Game and Fit n Fun.

- **Mountlake Terrace Dance:** The second spring session of dance begins Monday, April 11. Teen and Adult Ballet, East Coast Swing, Creative Dance 3-5 years, and Creative Pre-Ballet 4-6 years have been very popular. Don't wait to start!
- **Summer Dance Camps and Weekly Classes:** Registration has started for summer dance. We offer one-week camps for all ages and a seven-week session for weekly classes starting on July 5. New Cheer Camp! Our Seagal Bronwyn Gibson will be teaching three camps divided by age range over the course of the summer. Take a look at all the dance programs on line at www.mltrec.com and click on the craze.
- **Mountlake Terrace Fitness:** Yoga, Tai Chi, PiYo, Turbokick, and Zumba are all going strong. People can register at any time and be pro-rated. Drop-in is available after five people have registered. The second spring session of fitness begins May 2.

POLICE DEPARTMENT UPDATES

(March 30 – April 5, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	29	85	3	4	0	1	3	3
YTD	511	1211	76	61	7	31	17	46

Significant Incidents:

- On April 5, 2016 at 12:39 p.m., Mountlake Terrace officers responded to a report of a car that had collided with a light pole in the 6100 block of 216th Street SW. The driver of the car told officers he may have fallen asleep leaving his lane of travel and the roadway knocking the light pole over. Fortunately, there were no injuries. The driver was cited and released.
- On April 5, 2016 at 5:25 a.m., Shoreline Police Department conducted a traffic stop on a robbery suspect in the 5600 block of 236th Street SW. Eastbound traffic on 236th Street SW was stopped for several minutes while the officers conducted a high-risk stop and then one lane of eastbound traffic was blocked while a tow truck was called to remove the vehicle. Mountlake Terrace officers did not assist with the traffic stop or traffic control but were made aware of the traffic stop by dispatch.
- On March 31, 2016 at 7:33 a.m., Mountlake Terrace patrol units responded to the 22200 Block of 54th Avenue on a welfare check of a 63 year old male who hadn't been heard from in 10 days. He had reportedly missed several days of work and was not answering his phone. At the home patrol was unable to get a response from inside of the residence, the front door was breached and entry into the residence was made. The subject was located deceased in his bathtub. A rifle was lying across his body and he had significant trauma to his head from a gunshot wound. Detectives were notified and responded to the scene. The Medical Examiner responded and collected the body.

Detective Unit Update:

CASES ASSIGNED:

- 1- Burglary
- 1- Death Investigation
- 1- Harassment
- 1- Fraud

CASES CLEARED:

- 1- Harassment
- 1- Fraud

Directed Enforcement:

- Mountlake Terrace Patrol Officers continue to work on various locations where there have been complaints of speeding vehicles.
- Mountlake Terrace Patrol Officer continue to monitor school zones during school hours.

Code Enforcement Property of the Week:

On 04/05/2016, Mountlake Terrace Police Department Code Enforcement observed a property located in the 23000 block of 52nd Avenue W having code violations. Observed in the front driveway area of the property was miscellaneous debris; including a mattress, chairs, cardboard, and tires. These are violations of MTMC 8.15.040I-(accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property) and MTMC 8.15.040H1-(all broken or discarded household furniture, furnishings or equipment, or any appliances not in an approved enclosed structure, in the front, side, or back yard of a property).

A code violations case was opened and notice sent to the property residents. A follow up inspection will be performed on 4/19/16.



Other Items of Interest:

Officers attended handgun and rifle training on Friday, April 1 and Tuesday, April 5 at the Twin Rivers Correctional Complex outdoor range in Monroe.

NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Edmonds and MLT Craze Available
- Coffee with the City, April 13, 6pm
- Council Recognizes Eagle Scout Dane Johnson

MARK YOUR CALENDARS

- April 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 16, 9:00 a.m., April Pools Day, Recreation Pavilion Pool
- April 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 23, 9:00 a.m., Earth Day Park Clean Up, Ballinger Park
- May 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 19, 5:30 p.m., Snohomish County Cities Meeting, TBD
- June 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 17, 9:00 a.m., National Day of Service, Ballinger Park
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace