

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 23, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, September 29, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) First Review of Sign Code Update (Tentative), (2) Review of Staffing Agreement with Sound Transit (Tentative), (3) Review of Ordinance to Assume Duties and Obligations of Transportation Benefit District, and (4) Discuss Community Process for City Hall Project.

The City Council's next regular meeting is scheduled for **Monday, October 3, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of 2017-2019 Legislative Agenda, (2) Public Hearing to Consider the Assumption of the Rights, Powers, Functions and Obligations of the Mountlake Terrace Transportation Benefit District, (a) Motion Finding that the Public Interest and Welfare Would be Satisfied by the City's Assumption of the Rights, Powers, Functions and Obligations of the District, (b) Motion to Assume all the Rights, Powers, Immunities, Functions and Obligations of the Mountlake Terrace Transportation Benefit District, and (c) Adoption of Ordinance Assuming the Duties and Obligations of the Mountlake Terrace Transportation Benefit District and Amending Mountlake Terrace Municipal Code Chapter 3.85, (3) Approval of Staffing Agreement with Sound Transit (Tentative), and (4) Introduction of Proposed 2017-2018 Biennial Budget.

COMMUNITY MEETINGS AND EVENTS

- **Meetings with the 32nd Legislative Delegation:** The City Council will be meeting with the 32nd legislative delegation on the 2017 Legislative Agenda and Session Plan. Meetings have been scheduled for:
 - November 7, 12:00-12:45 p.m., Meeting with Representative Ryu, at Mountlake Terrace Interim City Hall

- November 10, 10:30-11:30 a.m., Meeting with Senator Chase, at Mountlake Terrace Interim City Hall
- November 10, 12:00-12:45 p.m., Meeting with Representative Kagi, at 18560 1st Avenue NE (Room E800), Shoreline. (Council can park in the lot on the corner of N 185th Street and 1st Avenue NE and enter through the doors just past the senior center. There is a sign that says legislative offices lining the walkway. The office is the first door to the right of the entrance.)
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with City officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 12, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **38th Annual Arts of the Terrace Juried Art Show:** The 38th Annual Arts of the Terrace Juried Art Show is set for Saturday, September 24 through Sunday, October 9, 2016 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region.

The show is free and open to the public, Monday through Thursday, 12 noon to 6:00 p.m., Fridays and Saturdays, 12 to 5:00 p.m. and Sundays, September 25 and October 2 1:00-5:00 p.m. and closing day of October 9 from 1:00-3:00 p.m. More information is on Facebook at *Mountlake Terrace Friends of the Arts*.

This year's jurors include Pam Ingalls for Paintings, Prints, Drawings and Miniatures, Larey McDaniel for photography, Lance Dooley for 3-Dimensional and Artisans' Works, and Sally Penley for Calligraphy.

As a juried art show, artists compete for more than \$4,000 in cash awards and art merchandise and the quality and caliber of art submissions has increased the competition for acceptance into the show. Artists from as far away as Arkansas, British Columbia, Ellensburg and Bellingham have entered the show, thus increasing its notoriety as a regional and now as a national and international show.

The Mountlake Terrace Library is hosting local poet, Ann Batchelor Hursey, MFA, author of *A CERTAIN HOLD* (2014), who will join forces with Arts of the Terrace juried art show to lead a creative writing session September 24 inspired by art on display and live music from the Puget Sound Folk Society. Those attending will experience ways that poets use both the visual arts and music to inspire their work. All levels of writers and poets are welcome.

- **City Happenings:** The October issue of *City Happenings* will be mailed on or before September 29. The lead story is "Council Thanks Voters for Supporting Levy," as well as "Budget & Property Tax Basics." Other items of interest are Main Street Funding Awarded for Phase 1, Visit Arts of the Terrace, Ballinger Park Master Plan Funding Update, Purple Lights

for Domestic Violence Awareness, Are You Ready for the Storms, Mountlake Terrace Tree Lighting Ceremony, Mountlake Senior Living Opens, Evergreen Awards Program Continues and 10th Annual Costume Carnival.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- Hazard Mitigation Plan approved by FEMA:** The Federal Emergency Management Agency (FEMA) has approved the City's Natural Hazards Mitigation Plan (HMP) effective September 9, 2016. Hazard mitigation planning helps to protect the community from the risks and damage to life and property from natural hazards, such as earthquakes, flooding, severe storms and other natural hazards. The Plan identifies steps that the City can take in its regulatory, administrative and fiscal capacity to avoid, reduce and mitigate risks from natural hazards the City may experience. A webpage has been created on the city's website about the HMP at <http://www.cityofmlt.com/1893/Hazard-Mitigation-Plan>. The HMP is updated every 5 years. The next update is due in 2020.
- Sign Code Update – Open House:** An open house was held September 20 to discuss a proposed update to the City's sign code. The update is in response to a 2015 U.S. Supreme Court decision - *Reed v. Town of Gilbert, Arizona*.

The open house provided an opportunity to introduce the issues associated with the *Reed* case, to have open dialogue on proposed measures to regulate signs under the *Reed* decision, and discuss how regulations might address new technologies. The open house preceded a public hearing on a draft sign code before the Planning Commission scheduled for September 26. The draft code is tentatively scheduled for the City Council's review on September 29.

- Development Permit Activity Report**

The following Pre-Application Permits were submitted this week. Additional permit information is available and searchable on the City's website, via the Permit Portal (<https://ci-mountlaketerrace-wa.smartgovcommunity.com>). Select "Reports" at the bottom of the page.

Submittal Date	Applicant	Site Address	Description (Permit Type: P-PRE-APP)
9/14/2016	Insight Engineering	22205 70 th Avenue W	Proposed 100,000 square foot mini storage site on 5.31 acres.
9/16/2016	BCRA	5507 236 th Street SW	New five-story, 150 residential unit, 215,000 sf mixed use building encompassing five lots along 236 th Street SW (between 55 th and 56 th Avenue W).
9/21/2016	Studio 19 Architects	4907 216 th Place SW	14 townhomes in the Medium Density Multi Household Zoning District.
9/22/2016	LQH Inc.	5708 230 th Street SW & 23003 58 th Avenue W	14 flex-space townhomes on two existing lots in the Community Business Downtown Zoning District.

ENGINEERING SERVICES AND PUBLIC WORKS UPDATES

- **Lakeview Drive Overlay:** The current schedule includes the ADA ramp and gutter work to be completed by Wednesday, September 21 with roadway planning and digouts to be done September 22 and 23. Overlay of Lakeview Drive is scheduled for Monday, September 26. All work is weather dependent. Expect more significant traffic delays once planning starts through the remainder of the project.
- **Main Street Revitalization Project:** Staff are currently working with WSDOT on the procedure for approval of channelization west of the new Gateway connector and new signal as WSDOT regulations will entail modifying the new intersection to be limited access. The City's consultant is continuing to provide offers to property owners for right of way (ROW) and easements while working with staff to address property owner concerns. Staff is continuing coordination with PUD regarding legals and exhibits for switch vaults in City ROW.

RECREATION, PARKS, AND PROPERTY MANAGEMENT

- **Espresso Special:** Next week's Espresso special is the Emerald City Latte. This is a delicious latte with Irish Cream and cinnamon sprinkles. Come in September 25 through October 1 and receive \$0.50 off a 16oz!
- **Aquatics Staffing:** Aquatic Programs are underway. Coordinators have interviewed a few more candidates for swim instructor/lifeguard positions. Offer letters are being prepared for these candidates.
- **Aquatics Training:** Recreation Supervisor Rose Ploeg attended the WRPA Aquatic Network meeting in Everett on September 22. Topics of discussion included the upcoming fall summit in Seattle. Training will be a major topic and will also include bringing back the frontline staff training Skill Builder.
- **Dance Academy and Quarterly Dance Classes:** Registration for fall dance classes is ongoing. We have added Modern Dance and Lyrical to our regular line up of Ballet, Jazz, Tap, Hip Hop and Irish Step Dance in the yearly program. Several new and exciting teachers have been hired for the next season of dance. Look for their biographies on our Dance web page in the next month. We are expanding our adult classes with Tap Dance and East Coast Swing in late afternoon for the 55 and over community. Also new on the schedule is Flamenco and Salsa for teens and adults. Check it all out in the *Craze* at www.crazedigital.org. Classes began Monday, September 12.
- **Land Fitness Classes:** INSANITY is a new fitness class that pushes you with interval exercises for 3 minutes and then gives a 30 second rest. This kind of training is great for burning calories and pushing you past any plateau you might be feeling in your fitness training. We still offer excellent Yoga, Tai Chi, Zumba, PiYo, Turbokick and Stretch & Tone. Check it out in the *Craze*.
- **Boeing Health and Wellness Event:** Recreation staff attended a health and wellness event at Boeing on September 22. Recreation staff provided information on programs offered at the Recreation Pavilion. The event had about 18,000 Boeing employees in attendance.

- **Kindergarten Readiness:** The fall Kindergarten Readiness class welcomed parents and siblings to their class on September 23 for a beginning of the school year potluck. This was a great opportunity for parents to meet other families, spend time in the classroom, and see what their children are learning this school year. For information about preschool programs, call (425)776-9173.
- **Local Business Schedule Volunteer Effort:** On September 16, 15 Crystal Commerce employees worked hard at Ballinger Park cleaning up along trails and the creek bed. The company expressed interest in ongoing volunteerism and community service.
- **Eagle Scout Candidate Project:** Josh Harter has raised the necessary funds to extend the pathway at Bicentennial Park, and will commence his project this weekend. This project will continue the pathway that previous scouts and grants have funded.
- **National Day of Service:** National Day of Service Park Cleanup was hosted this past Saturday, September 17 at Ballinger Park. A few brave souls worked out in the rain and wind, to whom we gave many thanks!

POLICE DEPARTMENT UPDATES FOR SEPTEMBER 14 – 20, 2016

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	47	45	5	4	0	1	1	16
<i>YTD</i>	1485	2597	275	182	25	92	52	116

Significant Incidents

- On September 14, 2016 at 4:56 a.m., Officers responded to an unidentified adult male subject who had possibly jumped from the 220th overpass to the Southbound I-5 freeway. The Washington State Patrol also responded. The male sustained injuries and was transported to Harborview Hospital in Seattle by personnel from Snohomish County Fire District 1. The Washington State Patrol is investigating.
- On September 14, 2016 at 6:30 a.m., Officers responded to multiple vehicle prowls that occurred overnight in the 4100 block of 236th Street SW. While one of the vehicle prowl victims was vacuuming her car later in the day, she recovered a bullet jacket that had separated from the core, which is common when a bullet strikes glass. Earlier in the evening officers in Mountlake Terrace and Brier had been dispatched to sounds of gunfire in the same area. At that time, nothing was located. No shell casings were located at the vehicle prowl scene when initially investigated. No other vehicle prowl victims reported recovering bullets and none reported bullet holes in their cars.
- On September 17, 2016, Officers began investigating a report of an young girl being sexually assaulted by a known adult family member. After further investigations, the suspect was taken into custody without incident and booked at Snohomish County Jail. The investigation is ongoing.

- On September 20, 2016 at 11:00 a.m., Officers responded to a death investigation in the 21300 block of 50th Avenue West. Once the officers arrived on scene, they discovered that the deceased person was a 28-year-old Mountlake Terrace resident. The officers also learned that the deceased individual had suffered from drug addiction and recently had a heart pacemaker installed. The Snohomish County Medical Examiner arrived and took possession of the deceased individual.

Detective Unit Update

Cases assigned:

- 1 – Assault
- 2 – Sex Offenses
- 1 – Missing Person
- 1 – Harassment
- 1 – Burglary

Cases cleared:

- 2 – Burglaries
- 3 – Missing Persons
- 1 – Possession of Stolen Property/Fraud/Narcotics
- 1 – Theft

Directed Enforcement/Community Outreach

- Officers continue to visit their assigned schools during their normal patrol shifts.
- An officer spent time discussing marijuana regulations with a resident.
- Due to residents' concerns, officers continued to conduct a traffic emphasis on 216th Street SW between 48th Avenue West and 52nd Avenue West.
- Throughout the week, officers have conducted homeless outreach services along the interurban trail.
- Officers continued to conduct local business and area checks which included Studio 6 Motel, AM/PM, Creekside Church, Ballinger Park, Interurban Trail, Boat Ramp, Mountlake Terrace High School, Park and Ride lot, Senior Center, Albertsons, QFC, Northern Lights Apartments, Taluswood Apartments, Markland Woods Apartments, and Greenview Apartments.
- Sergeant Pickard transported a 16-year-old male to his home in Bothell after he attended a late night video game party and his ride home had failed to show up. He was also cold and tired.
- An officer gave a confused elderly male a ride to Swedish Hospital in Edmonds. That same officer gave him a ride back to his vehicle after he was released from the hospital.
- With the aid of a blanket, Sergeant King and Sergeant Pickard assisted a couple with catching their cat that had been attacking them for several hours. Once contained, the cat was placed on their deck for the evening to calm down.

Code Enforcement Property of the Week

On May 24, 2016, Code Enforcement issued a Notice of Violation regarding junk and debris located on a commercial property for sale near the 22800 block 44th Avenue West. After having many notices returned, Code Enforcement proceeded to post the notices on the property. Code Enforcement later contacted the realtors representing the property, who indicated yard maintenance workers were hired to cut back much of the vegetation. Code Enforcement explained the ordinances regarding accumulations of junk and debris prohibited, and that the mattresses, furniture, trash and debris located on the south side of the property needed to be removed. On

September 16, 2016, Code Enforcement verified the trash, debris and junk had been removed from the property.



NEWS RELEASES

The following news releases, issued this week, can be found on the [City's webpage](#):

- Eagle Scout Candidates Tedrow and Stelter Recognized
- September is National Disaster Preparedness Month

MARK YOUR CALENDARS

- September 24-October 9, Arts of the Terrace Juried Art Show, Mountlake Terrace Library
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 29, 5:00 p.m., 10th Annual Costume Carnival, Terrace Park School Gym
- November 7, 12:00-12:45 p.m. Meeting with Representative Ryu, Mountlake Terrace Interim City Hall
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 10:30-11:30 p.m., Meeting with Senator Chase, Mountlake Terrace Interim City Hall
- November 10, 12:00-12:45 p.m., Meeting with Representative Kagi, 18560 1st Avenue NE, Shoreline
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill
City Manager
City of Mountlake Terrace