

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 8, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, September 14, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) SNOCOM/SNOPAC Consolidation Update; (2) Review of Main Street Design; (3) Discuss Community Satisfaction Survey Questions; (4) Review of Interlocal Agreement Assigning Fire District 1 contract to South Snohomish County Fire & Rescue (RFA); and (5) Review of the Indirect Change in Control of Astound Broadband, LLC DBA Wave Ordinance.

The City Council's next meeting is on **Monday, September 18, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Introduction of Mountlake Terrace Community Senior Center Director Marlene Maier; (2) Approval of Interlocal Government Agreement Amendment No. 1 Regarding In-Service Training Sessions (Police Skills Refresher); (3) Approval of Bike2Health Project Contract (Tentative); (4) Report on Economic Development Strategy (Tentative); and (5) Approval of Interlocal Agreement Assigning Fire District 1 contract to South Snohomish County Fire & Rescue (RFA); and (6) Approval of the Indirect Change in Control of Astound Broadband, LLC DBA Wave Ordinance.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Annual Evergreen Awards:** About 75 guests are expected to attend the 2017 Evergreen Awards reception that features 26 properties. The presentation is being finalized, the awards are ready, and we are printing the programs in preparation for next Wednesday. The city would like to thank Snohomish Pie Company and other local businesses including Mark Hopkins Photography for helping with this event as well as the Mountlake Terrace Garden Club and Mountlake Terrace Community Senior Center for their assistance.
- **Proposition No. 1:** The city is meeting with MLTNews.com on some public education efforts on the Civic Campus ballot measure that includes an expansion of the Police Station with construction of a new City Hall. We plan to create a public education video to discuss the project that will be put online and shared with the community. The city would like to thank

all the people who took time to attend meetings and events and provide input about the project. In total, there were four citywide meetings with the architect, 12 neighborhood chats with the City Hall Advisory Committee, six City Council meetings, and dozens of online comment forms submitted. The proposal was shaped by the community during the public process with decision points at each of the citywide meetings along the way that resulted in the City Hall Advisory Committee's recommendation and ultimately, the proposal submitted by the City Council for the ballot.

PUBLIC WORKS & ENGINEERING UPDATES

- **220th Adaptive Signal Project:** Design, which is being done in-house, is at 60 percent. Staff are currently coordinating with WSDOT and the Cities of Lynnwood and Edmonds to finalize the design, including new signal cabinet hardware and fiber runs for interconnection.
- **Bike-to-Health:** The Bike-to-Health project went out to bid on Wednesday, August 23. It is anticipated that it will be brought to Council for award on September 18. The project, funded through a grant, provides directional signage to destinations for bicycle traffic in an effort to increase multimodal uses within Mountlake Terrace and surrounding cities.
- **44th Avenue / 220th Street Rectangular Rapid Flash Beacon (RRFB):** The city has received all parts necessary to install a new RRFB at the crosswalk at 44th Avenue and 220th Street. Due to old mounting bracket bolt patterns at the existing location, public works crews are removing and placing new foundations for the poles. It is planned to have this work as well as the RRFB installation complete prior to the start of the school year.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Application submitted for the 216th Townhomes Preliminary Fee Simple Unit Lot Subdivision:** On September 1, applicant Studio 19 Architects submitted a Preliminary Fee Simple Unit Lot Subdivision to establish 12 lots for the purpose of constructing townhomes at 4907 216th PL SW. The 0.6 acre site is zoned Medium Density Multi Household (RMM) and is currently under completeness review by city staff before it is formally noticed for public comment.
- **Applications submitted for the Creekside Subdivision/PUD:** Phoenix Development LLC is proposing a 49-lot Planned Unit Development (PUD) named Creekside Meadows on the 9.89-acre site at 7011 226th PL SW (former Creekside Church site). On August 30, concurrent applications were submitted for land use entitlement and civil construction permits. These include Preliminary Plat, Preliminary and Final PUD, Rezone (PUD overlay), SEPA review, a Critical Areas Variance, Short Plat for model homes, grading, civil and erosion control. The development is proposed to be constructed in two phases, which requires submittal of a Subdivision Improvement Agreement. The underlying developer, Sundquist Homes, recently completed the Atworth Commons PUD located between 56th and 58th Avenue W and 216th and 216th Street SW.

This is a complex proposal due to the large number of concurrent applications, the phasing proposal, the location of the site and its physical characteristics and the surrounding

topography. The existing improvements are built on a large, fairly level (terrace) area. A second, undeveloped terrace is located above a steep embankment to the north. Hall Creek lies just west of the property, while the east side has steep slopes with underground springs. Access is limited to one point of entry plus a second, emergency-only driveway.

- **Demolition of Roger's Market and Handi-Mart sites pending:** Permit applications have been submitted to demolish all existing structures on the former Roger's Market site at 23120 56th Avenue W as well as the Handi-Mart site (corner of 44th and 228th). Both buildings have been evaluated for asbestos, which will be removed prior to demolition commencing. All structures including signs and foundations are to be removed and the sites cleaned up.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week, stop by the Recreation Pavilion espresso stand and receive \$.50 off a 16oz Spanish Mocha. This special will run September 11 – 17.
- **Recreation Management Software:** Recreation staff have chosen DASH Platform as their new recreation management software provider. This cloud-based software will make the registration process and booking facilities run more smoothly. Staff have been working closely with the company during the implementation process, and are set to go live with the new software November 1, 2017.
- **All Aquatic Staff In-Service Friday, September 8:** The pool, spa, and sauna will close at 4:15 p.m. on Friday, September 8. This in-service will include all Swim Instructors, Water Fitness Instructors and Lifeguards.
- **Fall Swim Lessons:** Registration is underway for all swim lessons. Weekends will begin Friday, September 8 through Sunday, September 10. Monday/Wednesday lessons will begin on September 11 and Tuesday/Thursday lessons begin on September 12. Registration will be open for available spots through the third lesson of the session.
- **Staffing:** Aquatics is taking applications for Lifeguards and Swim Instructors. Several staff switched to seasonal employment, due to going away to college. Our new ¾ time Head Lifeguard Chris Shipway began on Friday, September 8. Chris has been with MLT since he was 16 as a part time Lifeguard/Swim Instructor, then switched to seasonal while attending college. We are happy to have him back in a more permanent position. Chris will be working during the weekends to help with swim lessons, recreation swims and rentals.
- **Water Fitness Classes:** Water fitness Classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Fitness and Aqua Zumba. We are currently on our summer time schedule; these classes have started back to the regular yearly times.
- **After Hours & Overnight Pool/Room Rentals:** Available for groups either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water

safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at (425) 776-9173.

- **Edmonds School District Pool Use:** The Edmonds School District girls swim team practices have started up again at the pavilion Monday through Friday from 2:30-4:30 p.m. The pool is also being used by Cross Country teams one day a week for water running and training. The girls season will run through the first part of November then the boys teams will start from then until Mid-February.
- **Dog Training Classes:** The Basic Dog Obedience class begins Monday, September 11. The class is full with a waitlist started and will meet every Monday night at the Recreation Pavilion from 7:30-8:30 p.m. through October 23. This class teaches commands for walking on a leash, sit, down, stand, stay and come. Behavior problems and proper equipment are discussed. The Intermediate Dog Obedience class picks up where the Basic Class left off and prepares dogs for the AKC Canine Good Citizen test that is given on the last night of class. This class meets Wednesdays from 7:30-8:30 p.m. This class will run September 12-October 11. Puppygarten is a beginning class for puppies 8-16 weeks old that works on socialization and basic obedience. Housebreaking and other basic behavior issues are discussed as well. This class meets on Thursdays from 7:00-8:00 p.m. September 14-October 19. Classes are taught by Caren Malgesini who is a Certified Professional Dog Trainer (CPDT).
- **Red Cross Trainer Academy:** Congratulations to Recreation Coordinator/Aquatics Roy Brooks who has been accepted as a candidate to become a Lifeguard Instructor by the American Red Cross. He submitted his application, completed a phone interview with a Red Cross Representative and now is eligible to participate in a Lifeguard Instructor Academy to complete this accomplishment. Instructor Trainers are able to train individuals to becoming Lifeguard Instructors along with all the courses included in the Lifeguarding Course including CPR/AED for the Professional Rescuer, First Aid, Bloodborne Pathogens and Oxygen Administration.
- **Quarterly, Adult Fitness and Dance:** Classes begin September 11. Don't miss our newest Funky Jazz/Hip Hop and Flamenco on Monday nights. We also offer Ballet, Tap, Salsa, Swing, Tai Chi, Yoga, Conditioning and Cardio workouts like Zumba, plus we have an outstanding personal trainer ready to help you with your fitness goals. For more information, call Chloe Davenport (425) 640-3107 or go to www.crazedigital.org
- **Mountlake Terrace Dance Academy 2017-18:** Registration is now open. The schedule is visible online and in our Craze brochure. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year's curriculum. It begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Recital.
- **ROCKSTARS Try-out Class:** Kids ages 8-19 can come to the first day of class Saturday, September 16 12:30- 2:00 and try-out for the group. This performing group will learn

choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet during the school year. Curious? Come to the first class for free and see how you like it! For more information, contact Chloe at (425) 640-3107.

- **Costume Carnival:** Save the date, October 28, for our annual Costume Carnival fundraiser at the Terrace Park Gym. It's a family favorite with games and entertainment and brings in much needed funds for dance scholarships.
- **We're Hiring:** Youth Programs is looking for qualified staff for school age and preschool-age programs. There are openings for a ¾-time site lead at Madrona Elementary School. For more information about open positions, visit <http://www.mltrec.com/Jobs.aspx> or call (425) 776-9173.
- **Youth Programs:** The first day of school is September 6. All youth programs are getting started. Kids Krew at Mountlake Terrace, Terrace Park and Madrona Elementary as well as the Jr Kids Krew program began the first day of school. Preschool and Kindergarten Readiness also began at the start of the school year. For information about youth programs, call (425) 776-9173.
- **Adult Sports:** Softball, basketball and volleyball have all begun the fall season. Registration for winter basketball and volleyball will begin mid-November.
- **Kidz Love Soccer:** The fall session of Kidz Love Soccer begins September 10. Registration is open now! Kids will learn the basics of soccer and practice their skills in a friendly environment. For more information, or to register, call (425) 776-9173.
- **Racquetball Tournament:** The next racquetball tournament is September 16. Registration cut off is Monday, September 11. Men's and women's divisions are available as well as singles and doubles. For information, or to register, call (425) 776-9173.
- **Edmonds School District Track Teams:** The Edmonds School District is planning another Long Distance Track Meet at Ballinger Park for 2017. In preparation, Coach Alan Bonney arranged a volunteer event with Track Teams from various schools in the district. Over 30 students participated on August 31. Work completed included garbage and debris removal, spreading bark chips and weeding flowerbeds at Ballinger Park.
- **Pool Closure HVAC Work:** Park and Facilities Staff have been working during a three-day pool closure to replace ducting in the pool natatorium. Crews have replaced the Duct Sock above the pool, as well as cleaned the entire natatorium H-VAC system.
- **Fall Clean Up Event:** The Mountlake Terrace annual fall clean up in honor of the National Day of Service will be on September 16 at the Recreation Pavilion at 9:00 a.m. Work to be completed will include general clean up and debris removal as well as planting to beautify around the Pavilion. For information, contact Ken Courtmanch at (425)776-1811.

POLICE DEPARTMENT UPDATES

Weekly Activity August 31 – September 5, 2017								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	31	62	12	6	1	2	0	2
YTD	1420	2021	281	161	28	82	54	77

Significant Incidents

- On September 1, 2017 at 7:42 a.m., the Mountlake Terrace Police Department was dispatched to a threats report at the Mountlake Terrace High School. School administrators were alerted to a possible threatening Instagram Post from a known student. The post mentioned “Goodbye Mountlake Terrace High School.” Symbols of guns were also contained within the same post. Since the school year had not started and the building was occupied by a small number students and staff members, the school district put the building on a modified lockdown. A Mountlake Terrace Detective later contacted the suspect at his new South Seattle address and learned that the post was a goodbye message to his old high school and friends since he was relocating to a new high school in South Seattle. The symbols of guns were jokes between he and his friends when they communicate over social media.
- On September 1, 2017 at 11:34 p.m., multiple reporting parties called 911 to report a blue two-door vehicle was involved in a one-car collision in the 22100 block of 48th Avenue W. According to people at the collision scene, the driver was out of the car and had removed the female passenger. While in route, SNOCOM advised that the female was non-responsive and CPR was in progress. Upon police arrival at the collision scene, the vehicle, as well as nearby trees, were on fire. Fire District 1 arrived shortly thereafter, and took over life saving measures and extinguished the fire. The female passenger was later pronounced deceased by fire personnel. The driver of the vehicle told officers that he had been texting at the time of the collision and had consumed two beers. One witness reported seeing two vehicles speeding past his location South on 48th at a very high rate of speed. The witness described seeing the blue car passing the other car. The blue car went off the road and collided with the tree. Two other witnesses stated the blue car was heading south on 48th at a high rate of speed, lost control and left the roadway and struck a tree. The driver was transported to Swedish for a medical evaluation and clearance for jail. Based on the collision and death of the passenger a warrant was written, approved, and served on the driver at the hospital for a blood draw. Family members of the deceased passenger were contacted in the early morning hours by Shoreline/King County officers. WSP assisted with the collision scene investigation.
- On September 2, 2017 at 3:16 a.m., Mountlake Terrace patrol officers were dispatched to the Taluswood Apartments for a physical DV between a girlfriend and boyfriend. The girlfriend (reporting party) stated that while she and her boyfriend were arguing, she locked herself in the bathroom. The boyfriend forced entry into the bathroom, and grabbed her arm and punched her in her face twice. There was a visible cut under her nose. The boyfriend stated that he had broken into the bathroom because she had previously made suicidal threats. The victim was

transported to the hospital for evaluation. While at the hospital, the victim stated that she was held down by her boyfriend and his forearm was placed across her neck. During this time, the victim recalls having reduced vision, difficulty breathing, and hearing loss. The suspect was booked into Snohomish County with charges of Assault 2-DV.

- On September 2, 2017 at 6:30 a.m., Detectives, with the assistance of several agencies including SWAT, served a warrant on a shooting suspect's residence. (7200 block of 208th Street SW Edmonds, WA.) Several pieces of evidence were recovered including the vehicle used during the shooting. The suspect was not at the residence and remains at large. Investigation ongoing.
- On September 4, 2017 at 3:34 p.m., Mountlake Terrace patrol responded to 22600 block of 39th Avenue W for a car verses pedestrian accident. Upon arrival, officers learned that an 8-year-old boy on a bike had ridden onto 39th Avenue W in front of a minivan that was traveling south. The van struck the boy throwing him off his bike. The boy was wearing a helmet and the extent of his injuries are unknown at this time. The boy was talking to fire personnel before he was transported to Harborview for treatment.

Detective Unit Update

- **Cases Assigned**
 - 17-12869 Missing Person
 - 17-12427 VUCSA
 - 17-12916 Homicide
 - 17-12542 Suspicious Circumstances
- **Cases Cleared**
 - 17-10154 Burglary
 - 17-10381 Fraud
 - 17-11626 Domestic Violence
 - 17-6152 ID Theft

Community Outreach & Directed Enforcement

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library), Mountlake Terrace High School, Park and Ride lot, Evergreen school site, Albertson's and the Recreation Pavilion

Code Enforcement Property of the Week

On August 16, 2017, Code Enforcement was contacted by a local resident regarding a stretch of sidewalk near the 22500 block of 64th Avenue W., difficult to access due to the vegetation overgrowth. After follow up, Code Enforcement documented the condition, and issued a civil notice of violation to the adjacent property owner in accordance with; 8.15.040.A.3-(Vegetation that obstructs or hinders the use of any public walkway, sidewalk, or street, or that obstructs or obscures the view of traffic or traffic control devices is prohibited). Code Enforcement also solicited the assistance of public works to possibly assist with the sidewalk maintenance.



Other Items of Interest

- The tips that helped name the suspect in the shooting at the gas station at 66th and 220th came through a Washington's Most Wanted episode that was arranged by Sgt. Lowe.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 16, 9:00 a.m., Annual Fall Cleanup, Recreation Pavilion
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace