

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

August 3, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Monday, August 6, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of On Call Survey Contracts; (2) Approval of Agreement with Snohomish County for Matt Hirvela Bicentennial Park Grant; (3) Approval of KPG Contract Supplement No. 14 for Main Street Project; (4) Approval to Surplus Public Works Vehicles and Equipment; (5) Public Hearing and Adoption of Interim Parking Facilities Development Code Amendment Ordinance; (6) Adoption of Resolution Designating Use of Town Center Park Impact Fees; and (7) Review and Approval of Interlocal Agreement with Edmonds School District for Facility Use.

The City Council's next meeting is a Work/Study Session on **Thursday, August 16, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Request for Annexation at 3922 214th Street SW; (2) Review of Update on Stormwater Comprehensive Plan; (3) Update on Lake Ballinger Invasive Aquatic Vegetation Management; (4) Review of 2019-2024 Six-Year Transportation Improvement Program (TIP) Ordinance; (5) Review of Monopole Land Lease Agreement (Tentative); (6) Review of 2018 Budget Amendments Ordinance; and (7) Review of 2019-2020 Biennial Budget Schedule; and (8) Review of First Quarter Financial Report.

COMMUNITY MEETINGS AND EVENTS

- **National Night Out Against Crime, Tuesday, August 7:** Staff from all departments have been busy preparing to host National Night Out on Tuesday, August 7 from 6:00 p.m. to 8:30 p.m. at Evergreen Playfield. This year's event features Balloon Artist Sara Chastain from Puget Sound Balloons, caricature artist Steve Hartley aka Muggshotz, DJ music, face painting by the local Girl Scouts, Smokey Bear, and Q & A with Police Chief Wilson.

The Bike Rodeo conducted by Cascade Bicycle Club returns to the parking lot near the corner of 224th Street and 54th Avenue. Demonstrations from Seattle Tae Kwon Do for martial arts, Edmonds Police Department K9 Unit and Mountlake Terrace Dance Program will also entertain. Police, Fire and Public Works vehicles are available for guests to sit in and check out from both the inside and outside.

National Night Out is an annual community-building effort that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. This free family event combines entertainment, food and community involvement for a fun-filled evening. Residents can meet city officials, visit over 30 booths with local businesses and service organizations, and celebrate with neighbors.

- **Mountlake Terrace Plaza Grand Re-Opening, August 9:** The Community Relations Director recently met with Rosita Sandell, the new Executive Director of Mountlake Terrace Plaza. Ms. Sandell invited the City Council and officials to participate in their grand re-opening to celebrate their remodel on Thursday, August 9 at 5:00 p.m. Under new management by MBK Senior Living and ownership by Capital Seniors Housing, Mountlake Terrace Plaza (formerly known as Merrill Gardens) is planning a big casino event that same day.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Majestic Nail Studio Grand Opening:** The City Council and staff welcomed a new business to the ground floor of Arbor Village on Friday, August 3. A ribbon cutting ceremony took place just outside the 1,564 square foot salon that offers a spacious and relaxing experience for customers. Owner Danny Nguyen and his wife Lily opened their second salon after their Lynnwood salon had more business than it could handle. Danny said he did some research and realized the potential of locating in the redeveloping Mountlake Terrace Town Center.



- **City Hall Update:** On July 31, 2018, department directors met with ARC Architects (ARC) representatives to discuss next steps in the design process. Over the next four weeks, ARC will be working on a draft final layout for the new City Hall and working with Police

Department staff to finalize a floor plan of the police station addition and potential remodel of the existing station.

ARC will also begin working with city staff on preliminary floor layouts of where departments could be located within the administration building and the amount of area designated to departments and other functions.

- **Arts Commission Vacancy:** The Arts Advisory Commission currently has a vacancy. The Arts Commission is comprised of seven members and five of them are required to be residents of the city while two may live outside of the city. Currently one of the members is not a resident so the vacancy may be filled by either a resident or non-resident. The term would begin upon appointment and expire on June 30, 2021.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Atlas 236** (5503 236th Street SW): This project is a 217,619 square foot, five story mixed-use building including 151 residential units, and 9,797 square feet of ground floor commercial space. Commercial spaces are located on the ground floor facing 56th Avenue W and 236th Street SW (none on 55th Avenue W). The project has been approved for tax abatement.

Status: Civil and landscape plans have been approved. Construction permits are expected to be issued for the upcoming construction season.

- **Wingate** (23209 56th Avenue W): This project will construct a new four-story, 48,920 square foot, mixed-use building with 42 residential units, 9,063 square feet of commercial space, and underground parking. Access to the site will be from 56th Avenue. Frontage improvements along 56th Avenue include a pedestrian activity area and public plaza space. The project has been approved for tax abatement.

Status: City staff has provided the applicant initial review comments on the project's consistency with TCDS, including revisions. The applicant anticipates construction in 2019.

- **Terrace at Park West** (21309 48th Avenue W): This project, under construction, includes five buildings containing a combined total of 27 townhome units. Associated vehicle circulation road, utilities, landscaping, and pedestrian amenities will surround each building.

Status: The construction of the townhome units is ongoing, with a large volume of building and site inspections taking place.

- **Mountlake Terrace Elementary School** (22001 52nd Avenue W): This project, under construction, is a new 63,800 square foot K-6 school facility.

Status: Framing and roofing inspections, as well as electrical, mechanical, and plumbing are on-going. Construction crews are currently working seven days a week on the project. More information: <https://www.bnbeducation.com/mountlake-terrace-elementary.html>

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Bike2Health:** The cities of Edmonds, Lynnwood and Mountlake Terrace are working together to improve access to health and wellness choices within their communities, make bicycling safer, and increase connectivity by completing 11 critical missing links of the regional bicycle network. This collaboration, called Bike2Health, is funded by a grant from the Verdant Health Commission. More information is available at www.bike2health.org and <https://www.cascade.org/bike2health>. The community events and education portion of the program have many opportunities in 2018, with the following events taking place:
 - **Bike Rodeo at Mountlake Terrace National Night Out, Tuesday, August 7, 6:00-8:30:** A “Bike Rodeo,” also called a “Bicycle Skills Rodeo,” is a fun, interactive and non-competitive skills course designed for kids to improve their bike handling and traffic safety skills. It will be held on the tennis courts at Evergreen Playfield Complex during National Night Out.
 - **Fall Family Rides:** The entire family can explore local neighborhood routes and destinations. These rides emphasize safety, fun and learning to be a predictable rider. Pre-registration is required at www.cascade.org/bike2health. Rides are set up for 5:30 p.m. September 12 in Lynnwood, September 19 in Mountlake Terrace and September 26 in Edmonds.
- **Interurban Trail Crossing Work on 212th:** The City of Lynnwood continues work on the Interurban Trail crossing on 212th. The work requires the intermittent use of detours onto the adjacent road network. City staff are working closely with Lynnwood’s staff to address any issues arising from the use of the detours. The work is expected to last through September. There is a traffic alert on the city’s website and social media updates have been made to alert the community. Our city also coordinated with Lynnwood to notify nearby major employers to ensure their commuters were aware of the project and associated detours.
- **Wash Vehicles and Avoid Water Pollution:** It’s been a hot, dry summer and many vehicles may need to be washed. It’s very important to wash your vehicle sensibly while keeping soap, oil, heavy metals, and other pollutants from running into local creeks, Lake Ballinger or other waterways. Even using biodegradable soaps can harm local water bodies, since just like standard soaps, biodegradable soaps can injure fish gills and skin.

Car wash water that runs into a yard drain or street catch basin does NOT go to a sewer treatment plant like wastewater from your house. Because of this, it is not uncommon for the city to receive complaints that a creek is full of soap suds, especially when it rains after a dry period. In most cases, people washing their cars are not aware that the storm drain where their wash water ended up was connected directly to the creek.

What can people do instead? Use a commercial car wash, where the wash water drains to the sanitary sewer, or wash on grass or a landscaped area, where the water can filter into the ground. If your driveway drains to an area where the wash water can infiltrate, that works too. Use a hose with a shut-off valve to reduce runoff and dump the soapy water out in the sink.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Tour de Terrace:** Park and Facilities staff are assisting in clean up after the Tour de Terrace. Crews have been cleaning, blowing and sweeping the Evergreen Complex and are working to get the ballfields back into playing shape before the fall sport season, as well as preparing for the National Night Out Against Crime on August 7.
- **Premera Volunteers:** Premera volunteers continue to work on projects with 10–20 employees doing volunteer work every other Friday. The most recent effort was held on Friday, July 20 at the Evergreen Playfield Complex in anticipation of the Tour de Terrace. The Premera volunteer efforts alone provided approximately 261 hours of hours to the Mountlake Terrace Park system so far in 2018. The group will hold another event on Friday, August 3 at the Evergreen Playfield Complex to help clean up after the Tour de Terrace.
- **Calvary Church Volunteers:** Park staff has been contacted by the Calvary Church with an interest in a volunteer event on August 25. The group had completed an event earlier in the year with approximately 75 hours of volunteer work, helping to pull weeds along the Lakeview Trail prior to the 3rd of July Celebration. This time the volunteers are targeting two locations in the park system including Veterans Memorial Park and Terrace Creek Park. The work to be completed includes painting benches and tables, general debris clean up and ivy removal.
- **Swimming Lessons:** Twice a week lessons began Monday and Tuesday; there are still spots available until the third lesson. Weekend lessons also began on Saturday and Sunday for a short 5 lesson session. These are the last sessions of summer. Pre-registration for the last session of daily swimming lessons that meet Monday through Friday for two weeks will be August 1 with MLT resident registration starting at noon and open registration on August 2. The last session will be August 20-31.
- **Lifeguard In-Service:** All pool, spa, and sauna activities will be canceled from 4:15 p.m. on Friday, August 3 for Lifeguard In-Service which starts at 4:15 p.m. and goes until 6:30 p.m. Lifeguards will be practicing the rescue skills they learn in Lifeguard training.
- **Aqua Kids Camp:** This week is a full Dinosaur camp with 12 participants. Creative construction the week of August 6 has openings, the waitlist was opened up along with the waitlist for Pirates and Mermaids the week of August 13. Aqua Kids has been at capacity or near it every week this summer.
- **The Labor Day Modified Schedule.** The schedule for September 1 and 2 has been posted online. The pool will open at the regular opening time each day and close at 2:45 p.m. with the building closing at 3:00 p.m.
- **Mountlake Terrace Dance Program:** The dance studios have been busy in the mornings all summer. Our newest programming “Total Dance Immersion” has been a huge success with ages 5-17 participating. It’s been an exciting learning experience for everyone. Take a look at the last three weeks of camp. There’s still room in Irish step camp, Cheer Camp, Moan – Jazz/Lyrical and Magical Forest Stories.

- **Mountlake Terrace Dance Academy:** Registration starts August 6 for fall dance. Evaluations and registration packets are being created to mail to past participants. Even if you don't have your packet you can still register. You don't have to wait!
- **Adult Dance and Fitness Summer Classes:** Summer is quickly coming to a close but you're welcome to drop-in to any ongoing classes. Salsa, Ballet, Tap, Yoga and Zumba are here for your fun and fitness.
- **Espresso Special:** Come to the Recreation Pavilion and check out the espresso special of the week. August 6-12, receive \$.50 off a 16oz caramel macchiato. Enjoy this delicious beverage iced or hot!

POLICE DEPARTMENT UPDATES

Monthly Activity July 2018								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>June</i>								
<i>YTD</i>	1185	2102	261	131	16	59	28	72

**Monthly activity is updated first week of each month*

Significant Incidents

- On July 25, 2018 at 1:30 a.m., an officer responded to the Albertsons store for a theft in progress. The store was reporting that a male had put bottles of alcohol in his backpack and then exited out the back door. The officer did a check of the area but was unable to locate the suspect.
- On July 25, 2018 at 3:57 a.m., an officer responded to the 22600 block of 66th Avenue West for a malicious mischief complaint. The victim was reporting that she was awakened by loud voices and the sounds of breaking glass. She went outside and noticed that unknown persons had thrown a glass bottle at her roommate's truck, damaging the window and the rear taillight.
- On July 25, 2018 at 4:44 p.m., an officer took a theft report in the lobby of the police department. The victim was reporting that he had been swimming at the Pavilion the previous night, and during his shower he left his locker unsecured and someone took his pants which he later found in the garbage. His wallet was missing and he estimated that about \$50 in cash was also gone along with his debit and credit cards. He was advised to let the officer know of any fraudulent use of his cards.
- On July 26, 2018 at 8:51 a.m., an officer was on patrol in the Gateway Plaza area. The officer observed a subject that was known to have a warrant for his arrest. The officer was able to confirm with a records check that a warrant was still in the system. The officer then contacted the suspect near the Studio Six, placed him under arrest and booked the subject at the Snohomish County Jail on the warrant.

- On July 26, 2018 at 4:54 a.m., an officer responded to the 4000 block of 212th Street SW for an assault complaint. The assault involved two juveniles. The confrontation began over some name calling. The older juvenile assaulted the younger victim who sustained minor injuries. Assault fourth degree charges may be forwarded to the prosecutor.
- On July 27, 2018 at 3:15 a.m., an officer responded to a collision in the 6300 block of 219th Street SW. The caller was reporting a vehicle had collided with a tree. During contact with the driver, the officer noted several indications that the subject might be impaired. The driver was given field sobriety tests and was arrested for DUI. A breath test was later administered at the jail with both readings indicating that the driver had twice the legal limit of alcohol. A citation for DUI was issued and the driver was booked at the Lynnwood Jail.
- On July 27, 2018 at 10:48 a.m., officers responded to the Studio 6 for a physical domestic. The female victim was reporting that she confronted her boyfriend with her suspicions that he was cheating on her and he became angry. He began hitting her around the head, pushing her down and grabbed her around the throat. She asked officers to go with her to the room to get her things because she was afraid that the male would still be there. Officers did not locate the suspect and helped the female get her personal effects. While in the room, officers observed some identity theft items and determined they would need to get a search warrant. Detectives were requested to assist. During the search for the assault suspect another wanted subject was located and arrested. He had numerous warrants for fraud and theft as well as numerous false IDs and stolen credit cards. This became a very involved case with officers, detectives and the evidence technician working many hours to catalog the evidence found in the room.
- On July 27, 2018 at 8:37 p.m., an officer responded to the 5600 block of 235th Street SW for a burglary report. The victim told the officer that he left his home around 10:00 a.m. and returned at 8:00 p.m. The victim found that his back door had been pried open and there were numerous items missing from the residence. At this point there are no suspects or leads in the case.
- On July 28, 2018 at 12:39 a.m., officer responded to a physical domestic in the 21800 block of 66th Avenue West. The female victim was intoxicated and told officers that she and her boyfriend had been attending a neighborhood BBQ. She said he was "blacked out drunk" and just grabbed her by the throat and then shoved her into a wall. At one point the boyfriend went outside and threw a large rock through the back window of her car. The boyfriend had left the residence and was eventually located nearby with the help of a K-9. He was arrested on an outstanding warrant and charged with felony assault as well as malicious mischief.
- On July 28, 2018 at 12:45 p.m., officers were dispatched to the 4300 block of 212th Street SW for a disturbance. A female had gone to the Great Clips store because an unwanted male subject was following her. The owner of the store had asked the male to leave and he refused. The male subject was contacted and trespassed from Great Clips.
- On July 28, 2018 at 10:32 p.m., patrol officers responded to a physical domestic at the Lakeside Apartments. The witnesses and female victim told the officers that the male suspect, husband of the victim, had been drinking throughout the night. The husband attempted to hit his wife but she blocked his punched and then he was restrained by friends. The suspect left prior to the

officers' arrival and could not be located. A citation for assault four was completed along with statements from the witnesses and wife.

- On July 29, 2018 at 12:30 a.m., officer responded to a report of a physical fight in the area of the Tour de Terrace at the 5400 block of 224th. The victim, a 15-year-old female, was reporting that a 45-year-old male had grabbed her buttocks. A confrontation and brief scuffle occurred but all parties separated and left prior to officers arriving. Officers learned that there was no actual fight or injuries to any parties. The victim could not provide any further information about the suspect. The victim was transported home and her mother was advised.
- On July 29, 2018 at 3:22 p.m., officers were dispatched to assist the fire department in the 22100 block of 66th Avenue West. A person was reporting that she was concerned about an elderly neighbor. The fire department was able to gain access to the apartment of the elderly neighbor via an open window. The 78-year-old male was found to be deceased. The medical examiner responded to the scene.
- On July 29, 2018 at 7:55 p.m., an officer doing some routine patrol did a records check on a vehicle plate that he had observed in the 21900 block of Highway 99. The check showed the registered owner of the car was suspended in the first degree and that he is required to have an interlock device in his vehicle. The driver identified himself as the registered owner and the officer did not see an interlock device as required. The driver was arrested and his vehicle impounded.
- On July 30, 2018 at 10:00 a.m., an officer responded to the 4700 block of 216th Street SW for a hit-and-run report. The victim told the officer he parked his car in front of his home around 6:30 p.m. the previous night. The victim said he went to use his vehicle the next morning and there was damage to the left front. At this point there are no suspects or witnesses.
- On July 30, 2018 at 9:27 p.m., an officer responded to a phone call for a malicious mischief report that occurred at the Diamond Knot Brewery. The reporting party said his parents stopped at the Diamond Knot for lunch and they unknowingly took the parking spot of a waiting vehicle. They later noticed a deep scratch to the back passenger door. They believed that the driver of the Nissan Murano, who had also been looking for a parking spot, may have been angered because they took the open spot. Because the parents were out of town, the officer gave the reporting party, their son, statement forms for them to complete when they return.
- On July 31, 2018 at 10:28 p.m., officers responded to a verbal domestic at a home in the 4700 block of 242nd Street SW. A female was at the home of her ex-boyfriend trying to retrieve her car and dog which she had left with the boyfriend while she was in jail. She was upset that the car had new damage and that her dog had been given away. The officer explained her options in dealing with her insurance company and possibly going to civil court for relief.

Detective Unit Update

- Cases Assigned
 - 18-12002 Theft
 - 18-12012 ID Theft
 - 18-12039 Fraud
 - 18-12064 Theft
 - 18-12200 ID Theft
 - 18-12237 Burglary
 - 18-12334 Assault
- Cases Cleared
 - 18-5450 Missing Person
 - 18-9906 Fraud
 - 18-10179 Theft
 - 18-10180 Vehicle Theft
 - 18-10235 Theft
 - 18-10238 Property
 - 18-11269 Death Inv.
 - 18-11741 Burglary
 - 18-11747 Burglary
 - 18-11758 Vehicle Prowl

- Detectives worked a significant case involving a wanted subject that patrol had arrested at the Studio 6. Detective Hatchel was called in to write a warrant for the room at the Studio 6 so they could take into evidence items found in the room that were being used to manufacture fake IDs.

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.
- A lot of candy was handed out at Tour de Terrace to help advertise the upcoming National Night Out.

Code Enforcement Property of the Week

On July 10, 2018, Code Enforcement followed up to an anonymous parking complaint involving a black Saturn Vue stored on a public street located at 23400 block of 65th Pl W. Code Enforcement issued a correction notice, and tagged the vehicle in accordance with MTMC 10.10.190 – (Storing vehicles on a public street over 72-consecutive hours prohibited). On July 19, 2018, Code Enforcement returned to the location and noted the previously issued correction notice and chalk marks were intact, indicating the vehicle had not moved. Code Enforcement determined the vehicle to be in violation of; MTMC 10.10.190 – (Storing vehicles on a public street over 72-consecutive hours prohibited). Towing was dispatched, and the vehicle was impounded and towed.



Other Items of Interest

- Chief Wilson attended Equitable Sharing Management Training in Kansas City, Kansas sponsored by the Money Laundering and Asset Forfeiture Section of the Department of Justice.
- Commander Hansen attended the FBI National Academy's National Conference in Quebec City, Quebec, Canada.
- Numerous police department personnel took part in providing security, directing traffic and advertising for National Night Out at Tour de Terrace.



Officers Jones and O'Hagan bonding with residents while eating pancakes and bacon on Sunday morning at Tour de Terrace.

- On Monday, July 30, Officer O'Hagan and Officer Jones visited with the "Donut Boy" during his stop in Mill Creek. The "Donut Boy", Tyler Carach is from Florida and he has been on a two year campaign to thank officers nationwide (39 states so far) for their service by sharing donuts with them.



- On Tuesday, July 31, Honor Guard members Detective Cronk and Officer Moss along with officers Johnson, O'Hagan and Shin attend the memorial and procession for the fallen Kent PD officer, Diego Moreno.



NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- August 7, 6:00-8:30 p.m., National Night Out, Evergreen Playfield
- ~~August 8, 6:00 p.m., Economic Vitality & Town Center Task Force Meeting, Council Chambers~~ **CANCELLED To Be Rescheduled**
- August 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 9, 5:00 p.m., Mountlake Terrace Plaza Ribbon Cutting Event
- August 21, 6:00 p.m., Economic Vitality & Town Center Public Open House, Council Chambers (Tentative)
- September 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 26, 6:00 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 24, Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace