

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 21, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, September 27, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation by Forterra on Landscape Conservation and Local Infrastructure Program (LCLIP); (2) Review of Interlocal Agreement with Army Corps of Engineers for Ballinger Park Feasibility Study; (3) Review of Otak Contract Supplement for Sound Transit Light Rail Station Pedestrian Plaza; (4) Review Water Rate Study; and (5) Quarterly Discussion and Update of City Council Goals.

The City Council's next meeting is on **Monday, October 1, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation by Snohomish County Council Vice-Chair Terry Ryan; (2) Proclamation for Fire Prevention Week (October 7-13); (3) Update From Senior Center Board; (4) Approval of Otak Contract Supplement for Sound Transit's Light Rail Station Pedestrian Plaza (Tentative); (5) Approval of Interlocal Agreement with Army Corps of Engineers for Ballinger Park Feasibility Study; and (6) Review of Proposed 2019-2020 Biennial Budget

COMMUNITY MEETINGS AND EVENTS

- **The 40th Annual Arts of the Terrace Juried Art Show, September 22:** Arts of the Terrace begins Saturday, September 22 and runs through Sunday, October 7 at the Mountlake Terrace Library Complex located at 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from the region.

Artist preview night and awards ceremony will be Friday, September 21. Art entries this year at a national caliber for juried competition include entries from California and Oregon, along with those from Washington State. Over 141 artists entered 416 pieces of art and competed within the juried process with a final selection of over 300 making the final cut to be in the show.

As a juried art show, artists compete for more than \$5,000 in cash awards and art merchandise. The show is free and open to the public September 22 through October 7, 2018, Monday through Thursday, 12 noon to 6:00 p.m., Fridays and Saturdays, 11 to 5:00 p.m. and Sundays, September 23 and 30, 1:00-5:00 p.m. and closing day of October 7 from 1:00-3:00 p.m. The Mountlake Terrace Library is located at 23300 58th Avenue W. More information is on Facebook at *Mountlake Terrace Friends of the Arts* or website www.MLTArts.org.

- **Coffee with the City October 17:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 17, 2018 from 6:00-7:00 p.m. in the Jungle Room.
- **Civic Campus Redevelopment Open House, November 14:** A public open house is scheduled for November 14, 2018 and will consist of two parts. ARC Architects will begin with a presentation of a final concept for the new City Hall. This will be followed by the Recreation Parks Advisory Commission hosting a presentation by MacLeod Reckord who will present up to three concepts related to the public gathering space (Town Center Park/plaza). The meeting will take place in the large Library Meeting Room located at 23300 58th Ave W, Mountlake Terrace, WA 98043. The evening meeting start time will be determined.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards:** Property owners and their guests have been invited to the city's 9th Evergreen Awards Program reception that takes place on September 26. The event features 25 properties and the guests will be treated to a dessert reception with a presentation of the award-winning properties. Currently, the presentation and program are being prepared, the awards are ready, and staff is coordinating with local businesses for the food. The city would like to thank Snohomish Pie Company, QFC and other local businesses including Red Fish, Blue Fish Photography for helping with this event as well as the Mountlake Terrace Garden Club and Mountlake Terrace Community Senior Center for their assistance. The city recognizes pride in ownership in Mountlake Terrace's six neighborhoods in five different categories including Best Maintained Residence, Best Transformation, Most Sustainable, Best Maintained Multi-Family Property, and Best Maintained Business.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Economic Vitality and Town Center Task Force:** A sixth Economic Vitality & Town Center Task Force meeting was held on September 6. During the meeting, a number of items were discussed and presented such as:
 - Previous Task Force comments, issues, and consensus
 - Public comments from May 15 open house
 - Community Attributes Report Findings (April 2018)
 - Panelists' comments and observations from the July 12, 2018 event.
 - Conceptual Land Use Concepts A and B

- Task Force discussion and creation of draft Preliminary Town Center Land Use Concept
- **Town Center Subarea Plan and Development Regulations:** Updates on the Town Center Subarea Plan and Development Regulations review were presented to the Planning Commission and City Council on September 10 and 13 respectively, which included the above information. All information provided and produced during the September 6 Task Force meeting can be found on the City's website. During the update, city staff highlighted additional necessary steps in the process which included SCJ Alliance creating a draft Preliminary Town Center Land Use Plan for submittal to the Task Force for review. An open house(s) will also be scheduled to allow the public an opportunity to review a draft plan, maps and to provide comments and feedback. The Task Force will then need to meet in order to work towards forwarding a recommendation to the Planning Commission for review and consideration during work sessions and public hearing, followed by the forwarding of a recommendation to the City Council for review and consideration.
- **Creekside Meadows Subdivision and PUD:** A revision to a proposed development on a nine-acre site located at 70th Avenue W and 226th Place SW has been received. The revision increased the number of single-family homes from 49 to 56 by changing the building type mix (narrower homes). The proposal clusters many of the homes around a common green. Some of the design changes include more homes with direct access to the common green, an improved and comprehensive pedestrian circulation system and a double-loaded alley to access garages. On-site stream and wetland buffers on Hall Creek are being enhanced. An open house on the proposal is planned, and public meetings/hearings for preliminary approval are scheduled toward the end of the year.
- **Terrace Station:** Construction progress on the site is rapidly connecting the new roadway with 236th Street SW (although it will not be open for some time to come). The building permit for the first of three buildings has been issued, and the foundation for the box culvert over the onsite tributary to McAleer Creek has been poured.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Puget Sound Energy Gas Line Work:** Puget Sound Energy (PSE) will be constructing gas lines on 236th in the WSDOT right of way near I-5. WSDOT requires the work to be performed at night to prevent traffic impacts to commuters. This night work will last about one more week.
- **Interurban Trail Ribbon Cutting:** The City of Lynnwood will be hosting a ribbon cutting event at the newly completed Interurban Trail crossing at 212th Street SW. The event is set for Monday, September 24 at 2:00 p.m.
- **Bike2Health:** The cities of Edmonds, Lynnwood and Mountlake Terrace are working together to improve access to health and wellness choices within their communities, make bicycling safer, and increase connectivity by completing 11 critical missing links of the regional bicycle

network. This collaboration, called Bike2Health, is funded by a grant from the Verdant Health Commission. More information is available [online](#) and [here](#). The community events and education portion of the program have many opportunities in 2018, with the following events taking place:

- **Bike2Health: Back to Basics Adult Riding Class:** Sunday, Sept. 23 at Mountlake Terrace Senior Center 23000 Lakeview Dr. from 9:30 a.m. to 2:30 p.m. Expand bike handling skills. This class is for adults who know how to ride but need more practice. The class allows you to practice bike-handling techniques and culminates in a nearby neighborhood ride to solidify what you've learned by riding on low-traffic streets. Pre-registration required at www.cascade.org/bike2health.
- **Fall Family Rides:** The entire family can explore local neighborhood routes and destinations. These rides emphasize safety, fun and learning to be a predictable rider. [Pre-registration](#) is required. Rides are set up for 5:30 p.m. September 26 in Edmonds.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **City Wellness Committee:** The Wellness Committee has been working since January to get the organization qualified as a WellCity through the Association of Washington Cities (AWC). WellCities place employee well-being among their core values and demonstrate that belief by developing healthy workplace cultures. AWC provides consultation, training, and programs to help public agencies earn AWC's WellCity Award, which results in a two percent discount on medical premiums.
- **Winter Warm Up:** Between October 1 and 30 city employees are invited to sign up and participate in the AWC winter campaign called Winter Warm Up. This is a team steps challenge; everyone who signs up will be on the city's team. About 90 other cities, towns and public organizations across Washington will also field teams and join the challenge. When employees enroll in Winter Warm Up, they will get 50 Wellness Reward points right away! If they finish the challenge, they'll earn another 100 points - enough to get their \$35 Wellness Reward and help Mountlake Terrace earn AWC's WellCity Award. Wellness Committee members represent all parts of the city employee workforce. The deadline to apply to be a WellCity is February 1, 2019.
- **Espresso Special:** Next week at the Recreation Pavilion espresso stand, save \$.50 on a 16oz Nutella hot chocolate.
- **Now Hiring:** The Recreation Pavilion front desk has part time positions available. Go to www.cityofmlt.com to fill out an application, or call (425) 776-9173 for more information.
- **New Staff:** Youth programs would like to welcome Sam S. and Lea B. to the team as site leads for the Kids Krew Programs. They both will begin work next week. Both have extensive experience in childcare and are excited to get started. Welcome to Sam and Lea!

- **Early Release:** The first early release day of the school year is coming up on Friday, September 28. There is still space in care on these days. For more information or to register call (425) 776-9173.
- **Staff Award:** Recreation Supervisor Kevin Witte was selected as a recipient of the Christopher K. Jarvi for the Advancement of Partnerships scholarship from the Society of Outdoor Recreation Professionals. Kevin will be using the funds to attend the National Recreation and Parks Association annual conference next week in Indianapolis.
- **Kidz Love Soccer:** There is still time to register for the last outdoor session of Kidz Love Soccer! Children learn the basics of soccer while playing games and having fun. Classes are for ages 2-13 and take place Sunday afternoons for 6 weeks. Call (425) 776-9173 to register.
- **Save the Date!** The Recreation Pavilion will be celebrating its 50th birthday on Tuesday, November 20 from 4:00-7:00 p.m. There will be a variety of games and activities to participate in. More information will be coming soon!
- **Mountlake Terrace Dance Academy is still registering students:** Get into dance ASAP. We have so much fun and some classes will fill. Plus we'll be preparing for our Winter Concert right away. To register, you can pick up a packet at the Pavilion's front desk or go online to print them yourself. Visit our Dance Academy page at www.mltrec.com/435/AcademyClasses and scroll to the bottom of the page for the links to registration information. You can also read about our instructors on the teacher biographies page.
- **New Hip Hop and Jazz staff this year at the Dance Academy:** We're excited to welcome two new dynamic, excellent teachers to the Dance Academy team. Tiffani Gorbonos will be teaching Hip Hop and Jazz and Dayna Rumski will be teaching Funky Kids and Jazz classes. Both of these experienced instructors hail from the east coast, Maryland and Pittsburg respectively. Please be sure to check out the website or our teacher biography board to read more about them. Their biographies and pictures will be posted as soon as it's been compiled.
- **Quarterly Fitness Classes Are Ongoing:** Core de Force! Strong by Zumba! Tai Chi! Zumba Classic! We have something for everyone. Three kinds of Yoga means you find the best fit. Therapeutic Stott Pilates will have you feeling ready for the day or healed for a good night's sleep. White Tiger Marital Arts gives you the opportunity to practice fitness with the whole family on Saturdays starting in November. Get registered online, over the phone, or in person. Go to www.crazedigital.org and turn to pages 14 to see the classes, times, prices, and to register.
- **Quarterly Dance Classes are ongoing:** Creative Dance Thursday 12:45-1:30 p.m. Ages 3- 5, Pre-Ballet Thursday 1:30-2:15 p.m. Ages 4-6 just started! A short term commitment with an in house presentation at the end of the session makes these after pre-school classes perfect for the inquisitive beginner. We also have Salsa, Flamenco, Jazz/Hip Hop, Ballet and Tap for ages 16+ starting now. Come drop in to find the right dance class for you! We also have a new Clogging class starting with ages 8+. You can have a family dance night starting in November! To view classes times and prices and register visit www.crazedigital.org and turn to page 15.

- **Eagle Project at Bicentennial:** Eagle Candidate Tyler Mudaliar has received approval for his Eagle Project at Bicentennial Park. Tyler will be installing three new benches along the new trail at Bicentennial Park. Tyler has secured lumber and concrete donations and will be installing the benches on September 22. Park staff will be onsite to assist in the installation.
- **ESD Cross Country Volunteers:** The Edmonds School District will be holding cross country meets at Ballinger Park this year. The first cross country track meet was held Friday, August 31 and the second is on September 19. Coach Alan Bonney has contacted park staff to have cross country team members hold a volunteer event to help clean the area. Due to the air quality over the last few weeks the cleanup event has been moved to September 21. This will be the third annual event of this nature. The team has also contacted Senior Center Director Lisa Norton to help with other events at the Senior Center.
- **Fall Volunteer Effort:** The Mountlake Terrace Fall Clean-up day in honor of National Day of Service was held on September 15. Approximately 25 participants were onsite at the Recreation Pavilion on Saturday and worked with staff to pull weeds, clean flower beds, sweep, spread bark chips and pick up litter. After the event participating youth received a wrist band for a free Recreation Swim at the Recreation Pavilion that day.



POLICE DEPARTMENT UPDATES

Activity Year-to-Date Through September 11								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1602	2871	355	183	27	75	31	100

Significant Incidents

- On September 12 at 1:50 a.m., patrol responded to a residence in the 22100 block of 53rd Avenue W for an assault in progress. Upon arrival investigation revealed several individuals assaulted the resident. The suspects were located and arrested. Two subjects were booked at the Snohomish County Jail for assault and warrants without incident.
- On September 12 at 7:20 a.m., patrol responded to a business in the 6300 block of 215th Street SW for a malicious mischief complaint. The victim stated while at work she discovered someone 'slashed' her vehicle tires. She discovered a trail of blood leading to the employee bathroom. She later observed a cut on a co-workers hand with whom she had recently had a disagreement. Officers confronted the co-worker who eventually admitted to the crime. The suspect was cited for the offense.
- On September 12 at 11:41 a.m., patrol responded to the station for a suspicious circumstance report having occurred at a residence located in the 22800 block of Lakeview Drive. The reporting person said she suspects a family friend of sexually abusing two of her children. Investigation continues.
- On September 12 at 5:31 p.m., patrol responded to a residence in the 21800 block of 55th Avenue W for a domestic disturbance. Upon arrival the reporting person stated his adult son was arguing with family members and he became concerned about his behavior. The suspect fled in a vehicle prior to police arrival. Investigation revealed a valid court order prohibiting the suspect from being at the residence. Case referred to the City Prosecutor for filing.
- On September 12 at 8:10 p.m., patrol responded to a residence in the 23900 block of 60th Avenue W for a burglary report. The victim stated she interrupted a burglary prior to anything being stolen. The suspects were not located.
- On September 13 at 6:59 a.m., patrol responded to a business in the 22000 block of 70th Avenue W for a robbery just occurred. The victim stated the suspect approached her armed with a firearm and demanded money. The victim was able to provide responding officers with a license plate of the suspect vehicle and description of the suspects. The suspect vehicle was located unoccupied at a residence in Shoreline. The suspects were not located, but have tentatively been identified. The vehicle was seized as evidence; investigation continues.

- On September 13 at 9:29 a.m., patrol responded to a residence in the 24200 block of 54th Avenue W for a burglary report. The victim stated she was recently in the hospital and upon returning home she discovered her residence was burglarized. Entry was made by forcing the front door. Money and prescriptions were stolen. Investigation continues.
- On September 13 at 1:00 p.m., patrol responded to a business in the 21200 block of 44th Avenue W for a theft just occurred. Upon arrival the suspect was being detained by loss prevention staff. The suspect had stolen several items, which had been observed by the security officer. The suspect was cited for the crime and trespassed from the store.
- On September 14 at 6:50 a.m. patrol was dispatched to the 4700 block of 216th Street SW for an injury collision. Upon arrival a heavily damaged vehicle was located. It was determined the driver struck a tree. The suspect was located nearby complaining of pain. A witness identified him as the driver. He admitted to drinking beer and evidence of such was observed in the vehicle. He was transported to the hospital by aid where he received medical clearance for booking. While at the hospital a blood draw search warrant was served. Upon being discharged he was booked at the Snohomish County Jail without incident.
- On September 15 at 2:22 a.m., patrol responded to the area of 23600 48th Avenue W for a possible DUI driver. The vehicle was not located immediately and officers responded to the area of the registered owner's address. Upon arriving in the area the suspect vehicle was observed in the roadway. Upon contacting the vehicle, officers observed the driver passed out, the vehicle was running and in gear. Officers put the vehicle in park and woke the driver. He was eventually arrested for DUI. He was transported to the Snohomish County Jail where a blood search warrant was served. The suspect was then booked for the crime without incident.
- On September 16 at 3:30 a.m., patrol stopped a vehicle for registration violations in the 6600 block of 220th Street SW. Investigation revealed the driver to have multiple warrants for his arrest. He was arrested for the warrants and booked at the Snohomish County Jail without incident.
- On September 17 at 5:56 p.m., patrol stopped a vehicle for moving violations in the 5800 block of 232nd Street SW. Upon contacting the driver, the officer suspected he was under the influence of intoxicants. Probable cause for DUI was developed and the driver was arrested. He was transported to the Lynnwood Jail and booked for the crime without incident.
- On September 17 at 2:47 a.m., patrol observed a suspicious vehicle in the 5500 block of 244th Street SW. Patrol stopped the vehicle for possible criminal violations. Investigation revealed the driver's license to be revoked and the passenger to have warrants for her arrest. Both subjects were arrested and booked at the Snohomish County Jail without incident.
- On September 17 at 7:39 a.m., patrol responded to a business in the 7100 block of 220th Street SW for a vehicle theft report. The victim stated upon arriving for work in the morning they realized one of the company vans was stolen. A different van was left in its place. The van left on scene was later determined to be a previously unreported stolen vehicle. Investigation continues.

- On September 18 at 2:30 p.m., it was reported to the school resource officer at Mountlake Terrace High School that an unknown suspect(s) threatened to 'shoot up the school.' Investigation revealed the source of the threat originated from a cell phone stolen from a student earlier in the day. Investigation continues.

Detective Unit Update

- Cases Assigned
 - 18-14838 Fraud
 - 18-14924 Robbery
 - 18-14868 Suspicious Circumstance/Sex Offense

• Cases Cleared

- 18-13719 Sex Offense
- 18-12740 Theft
- 18-13128 Theft
- 18-13302 Assault
- 18-13662 Possess Stolen Property

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.
- Traffic emphasis in school zones. School liaison officers resumed school visits.
- Officers attended a block party in the 22300 block of 51st Avenue W.
- Officers attended the Trillium open house, 23000 55th Avenue W.



Code Enforcement Property of the Week

On August 8, 2018, Code Enforcement observed a property having junk and debris stored inside a carport, open to public view near the 6400 block of 222nd St SW. Code enforcement issued a civil notice of violation for the following; 8.15.040.I – (Debris and Trash. Accumulations of broken or neglected items, litter, salvage materials, and junk not stored not in an approved structure), and 8.15.040.H.1 – (All broken or discarded household furniture, furnishings or equipment, or any appliances not in and enclosed structure, in the front, side, or back yard of a property). On August 28, 2018, Code Enforcement returned to the location and noted the property was in compliance of city codes.



Other Items of Interest

- Officers attended the memorial service for Chaplain Ken Gaydos.
- Traffic Officer Brecht is attending advanced collision training.
- Sergeant Pickard responded to a SMART incident in Marysville.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- September 21, 7:00-9:00 p.m., 40th Annual Arts of the Terrace Awards, MLT Library
- September 22 – October 7, 40th Annual Arts of the Terrace Juried Art Show, MLT Library
- September 26, 6:30 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, TBD, Civic Campus Redevelopment Open House, MLT Library
- November 20, 4:00 – 7:00 p.m., Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace