

## **CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL**

November 9, 2018

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

### **CITY COUNCIL MEETINGS**

The City Council's next meeting is a Work/Study Session **Thursday, November 15, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Review of Stormwater Comprehensive Plan; (2) Impact Fees Update; (3) Review of Third Quarter Financial Report; (4) Review of Property Tax; (a) Review of Operating Levy Property Tax Resolution; (b) Review of EMS Levy Resolution; (c) Review of Property Tax Ordinance; and (5) Review of Proposed 2019-2020 Biennial Budget.

The City Council's next meeting is on **Monday, November 19, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Presentation of 2019 State Legislative Agenda; (2) Approval of Interlocal Agreement with Snohomish County for Emergency Management Service; (3) Public Hearing on Revenue Sources, Including Property Tax; (a) Adoption of Operating Levy Property Tax Resolution; (b) Adoption of EMS Levy Resolution; (c) Adoption of Property Tax Ordinance; (4) Public Hearing and Adoption of 2019-2020 Biennial Budget Ordinance; (5) Adoption of Financial Policies; (6) Resolution Approving the Second Separation Agreement with Police Chief; and (7) Executive Session: City Manager Annual Performance Evaluation, Per RCW 42.30.110(1)(g).

### **COMMUNITY MEETINGS AND EVENTS**

- **Civic Campus Redevelopment Open House, November 14, 6:00 p.m. Mountlake Terrace Library:** A public open house is scheduled for 6:00 p.m. on November 14, 2018 at the Library. The open house will consist of two parts. ARC Architects will begin with a presentation of a final concept/scheme for the new City Hall. This will be followed by the Recreation Parks Advisory Commission hosting a presentation by MacLeod Reckord who will present up to three concepts related to the Town Center public gathering space/park/plaza at the Civic Campus.

The meeting will begin at 6:00 p.m. and take place in the large Library Meeting Room located at 23300 58th Avenue W, Mountlake Terrace, WA 98043.

- **Ribbon Cutting for Juicy Power Yoga, November 15:** The City of Mountlake Terrace welcomes Juicy Power Yoga to our community on Thursday, November 15 at 2:00 p.m. for a ribbon cutting ceremony. The new business is located in Gateway Place at 6007 244<sup>th</sup> Street SW, Suite B, near the Gene Juarez Academy and across from Cinebarre movie theatre. The facility features classes seven days a week with both heated and non-heated studios. They have showers and lockers and offer cold-brew coffee and kombucha on tap.

Juicy Power Yoga will have a limited schedule from November 16 through December 3. On December 2, they will have a grand opening celebration with three 60 minute classes at 11am, 1pm and 3pm. These are donation- based classes (\$5 suggested donation) benefitting Yoga Behind Bars and each \$5 donation gets you a raffle entry with prizes from Lululemon, Juicy Power Yoga, Indigo Kitchen and Alehouse.

Juicy Power Yoga offers power vinyasa classes as well as a class called yostrong that blends yoga, weight training and high intensity interval training in their heated studio. In the non-heated studio, they will offer Yin, a floor-based class where postures are held for 1-5 minutes. Additionally, they will also offer "align and refine", a class that slows things down and takes time to get more in-depth with alignment as well as offer modifications and props for each pose (recommended for beginners or people that enjoy a slower pace with less heat). For more information, visit their website at [www.juicypoweryoga.com](http://www.juicypoweryoga.com).

- **Coffee with the City December 12:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, December 12, 2018 from 6:00-7:00 p.m. in the Jungle Room.

## **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Website Redesign:** The city has commenced a redesign of its website to improve navigation, make information easier to locate, and provide more convenient project updates. New photos, graphics, color scheme and design are included as part of the project. Online payment options are also being considered and a web distribution portal for access to public records will be added when the city completes the implementation of the Enterprise Content Management System. The new website is anticipated to be ready in early spring of 2019.

Do you have photos you would be willing to share? In order to give the website a fresh look, new photos are desired and the city encourages the public to participate in this project as well. Along those lines, opportunities to provide feedback on what you would like to see improved will be offered on our Facebook page (City of Mountlake Terrace Government) over the coming weeks. Please submit photos to [cityhall@ci.mlt.wa.us](mailto:cityhall@ci.mlt.wa.us) by December 1, 2018. We are looking for scenic photos, seasonal photos, event photos and any photos of iconic Mountlake Terrace businesses, places, signs or landmarks. If the photos are used on the homepage banner, they must be over 1 MB and 2200 pixels wide. Upon request, photo credits will be displayed for any photos used.

- **Enterprise Content Management (ECM) System Project:** The ECM Steering Committee met this week to discuss the scope of work with FreeDoc who is subcontracting with Laserfiche to help the city implement the ECM. The scope outlines the work to be done as well as the project timeline. The deadline to implement the project is May 31, 2019, in accordance with the terms of the State of Washington grant that helps fund the ECM software. The ECM will allow the city to capture, define, store, share and dispose of records in a manner designed to ensure proper retention and more efficient records management.
- **Lodging Tax Grants Available:** \$25,000 in lodging tax funds is available to qualified applicants for projects and events that promote tourism in 2019. Lodging tax funds come from the taxes collected from the Studio 6 Hotel located in Mountlake Terrace.

You may download an [application](#) from the city's website at [www.cityofmlt.com](http://www.cityofmlt.com) on the City Happenings/Community Grant Funds page or contact Community Relations Director Virginia Olsen at (425) 744-6206, or [cityhall@ci.mt.wa.us](mailto:cityhall@ci.mt.wa.us). Application materials must be received by 4:30 p.m. on Thursday, November 15, 2018.

The city's Lodging Tax Advisory Committee will review the applications and make a recommendation to the City Council based upon certain criteria and state law. Allocation of the funds is tentatively scheduled for the January 7, 2019 City Council Meeting.

- **Tree Lighting Ceremony Sponsorship:** Sincere thanks to Mountlake Terrace Plaza for sponsoring the 2018 Tree Lighting Ceremony scheduled for Friday, December 7 at 6:30 p.m. The event takes place at Evergreen Playfield and will feature local school choir students, a visit from Santa Claus and cookies and cocoa served by our stalwart Tour de Terrace volunteers. Mountlake Terrace Plaza held a grand reopening in August and recently won an Evergreen Award for their transformation. They are an active participant with the Mountlake Terrace Business Association and were a part of the Trunk or Treat event held this week. We appreciate their generous donation and support of our community!

## **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Neighborhood Meeting on Creekside Meadows Planned Unit Development (PUD) well attended:** A meeting was hosted by city planning staff, on the proposed redevelopment of an existing church property, on November 7. It was well attended by 40-50 people. Senior Planner Edith Duttlinger described the proposal, the code standards and review process, and responded to questions from the audience. Most of the concerns related to traffic. Staff received compliments on engaging the community and being informative. The Planning Commission is holding a work session on the proposal Tuesday, November 13. See also article in MLTNews: <https://mltnews.com/neighborhood-meeting-nov-7-on-subdivision-proposed-for-creekside-church-property/>.
- **Pre-application Conference Requests Continue:** To date, 19 pre-application conference applications have been submitted. The most recent requests are for:

- A 15-lot formal plat of a 4.47 acre parcel on 214<sup>th</sup> Street SW. The site is vacant, but contains wetland buffers and the 100-foot wide PUD transmission lines easement. The proposal includes a rezone from RS 8400 to RS 7200. A boundary line adjustment would precede the plat action to add more land to the subject site by shifting a property line;
- The interim temporary parking lot for Sound Transit, which is to be located on the former Roger's Market site, at 23120 56<sup>th</sup> Avenue W. The proposal is to create more than 200 temporary parking spaces on the 2.14 acre site while Sound Transit constructs temporary parking closer to the Transit Center on 236<sup>th</sup>. Includes demolition of the existing building, site lighting, and a larger commuter bus shelter on 56<sup>th</sup>.
- **Sound Transit Conditional Use Permit (CUP):** Sound Transit submitted conditional use permit materials in late September for a determination of complete application. The application was deemed incomplete on October 18. Reasons for the determination include the need for security and site lighting information, especially off-site spill over and glare, proposed site plan improvements (at the same scale as existing improvement site plans) and site specific geotechnical information when there are sensitive slopes and significant cut or fill activities.
- **Sound Transit Office:** Sound Transit is proceeding with plans to open an office in the city. A building permit application has been submitted to make tenant improvements (TI) to more than 19,000 square feet of space on the third floor of the Redstone Building (6100 219<sup>th</sup> St SW). This is the same building where the interim City Hall is located. The value of the work is listed at \$300,000. Additional permits, such as plumbing, electrical and mechanical, will also be needed.
- **Terrace Station:** Construction progress on the site is rapidly connecting the new roadway with 236<sup>th</sup> Street SW. The building permit for the first of three buildings has been issued, and the foundation for the box culvert over the onsite tributary to McAleer Creek has been poured.

#### **PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES**

- **Main Street Revitalization Project:** The construction contract for Phase 1 of the Main Street Revitalization project is out for bid with the bid opening scheduled for early December.
- **220<sup>th</sup> Adaptive Signal Project:** The construction contract for the 220<sup>th</sup> Adaptive Signal project is out for bid with the bid opening scheduled for the last week in November.
- **Re-striping Pavement Markings:** The city's traffic painting contractor will be working this weekend on re-striping the city's pavement markings.

#### **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Veterans Day:** Come to the Recreation Pavilion this Veterans Day, Monday, November 12 – Veteran's swim for free!

- **50th Birthday:** The Recreation Pavilion turns 50 this November and we want you to come celebrate it with us! Come join in on the fun on Tuesday, November 20 from 4:00-7:00 p.m. There will be door prizes, games, live entertainment and a free leisure pool swim (space is limited). Official cake cutting and ceremonial words will be at 6:00 p.m.
- **Espresso Specials:** The espresso stand at the Recreation Pavilion will have some great specials this November to help you warm up this Fall. Each week, receive \$.50 off a 16oz drink! November 5-11 Amaretto Mocha; November 12 – 18 Pumpkin Spice Cake; November 19 – 25 Caramel Latte; and November 25 – December 2 Egnog Mocha.
- **Swim Instruction:** Pre-registration for weekday twice per week classes was Monday and Tuesday of this week, with Mountlake Terrace Registration on Wednesday, November 7 and open registration for everyone on Thursday, November 8. The Monday/Wednesday classes will run from November 12 to December 12 and the Tuesday/Thursday classes will run November 13 to December 13. Registration will remain open through the third lesson of the session.
- **Aquatic Employees of the Month:** At the November 2 Lifeguard In-Service, two staff were recognized for their outstanding performance and helpfulness. Olivia Gregorich was named “Lifeguard of the Month” for helping out other staff as a substitute and picking up shifts at the last minute. Ashley Ortiz was named “Swim Instructor of the Month” for working well with challenging students and getting positive comments from parents.
- **Pool Schedule – Veterans Day:** The pool will run on a regular program schedule on Sunday, November 11, Veterans Day and Monday, November 12 the day Veterans Day is observed for some organizations. Swimming lessons and all programs will be as usual on these days. Any veteran who comes in to swim will be admitted for free when they check in at the front desk.
- **Pool Schedule - Thanksgiving:** The schedule for the Thanksgiving weekend has been posted online at <http://www.cityofmlt.com/531/Pool-Schedule> and is also available at the Recreation Pavilion. There are several time changes with early closures and late openings of the pool. There are no swimming lessons scheduled from November 21-25 during this holiday schedule. On Thursday, November 22 the Pavilion will be closed for Thanksgiving.
- **Lifeguard Training Class:** In December: Aquatics will be holding a Lifeguard training class December 17-21 from 4:00-8:30 p.m. Monday through Friday. This is a blended learning class where participants complete the lecture portion online and will attend the pool sessions at the facility. There is a required swimming pre-requisite that must be completed before registering for the class. This can be arranged with one of the Coordinators for aquatics by calling (425)776-9173 ext. 1120 or ext. 1106. Registration can be completed in person or online. Fees are: \$216 for MLT residents or \$228 for non-residents. For questions contact the aquatic staff at the above number.
- **Lifeguard and Swim Instructor Job Openings:** Aquatics is taking applications for part time employees as swim instructors and lifeguards. In-house training is available for swim instructors and lifeguard applicants must hold a current lifeguard training certification. Those

who take lifeguard training courses are often recruited to work straight out of the lifeguard class. Those who teach for 6 months and successfully complete their orientation period may be offered the lifeguard class free of charge.

- **Dog Obedience:** The final session of Basic Dog Obedience has begun with a full class of 10 dogs. A second class was added on Wednesdays to address the waitlist. That class has seven dogs attending. This year has been a very good year for the dog training classes. The Basic Dog Obedience class started on Monday, November 5 and will meet Monday nights at the Recreation Pavilion from 7:30-8:30 p.m. The added class will meet on Wednesday nights starting on November 7 at the same time. This class teaches commands for walking on a leash, sit, down, stand, stay and come. Behavior problems and proper equipment are discussed. Classes are taught by Caren Malgesini who is a Certified Professional Dog Trainer (CPDT).
- **Wellness Seahawk Walk and Potluck:** The Wellness Committee will be hosting a walk on Friday, November 9 at 12 noon followed by a potluck lunch in the Council Chambers. Meet in the first floor lobby for the walk. Staff will be walking a one mile long route wearing their favorite Seahawks gear. These walks are being called Seahawks Walks, and are open to all city employees to participate in to encourage movement and supporting fitness goals. These walks will take place two more times.
- **Early Release Child Care:** There is still space at Mountlake Terrace, Madrona and Terrace Park Elementary Kids Krew programs for care on the upcoming November 9 early release day. To register or for more information call (425)776-9173.
- **Non-School Day Care:** There is space available for the non-school day care on Monday, November 12 and Wednesday, November 21. Children will get to swim and enjoy other activities and games. To register call (425)776-9173.
- **Strong by Zumba:** Most people think of dance fitness when they hear the word Zumba. Instead, Strong class is straight up conditioning with burpees, crunches and all sorts of intense work out exercises with fun music in the mix so the time flies. Join this great Saturday 9:00-10:00 a.m. fitness opportunity. Drop-in, give it a try and when you see how fun and beneficial it is you'll want to get registered for the best hourly rate. Danny Horovitz is a fun and energetic certified fitness instructor. Take advantage of the pavilion's highly trained staff and watch your strength and endurance grow!
- **New Clogging Dance Class on Mondays:** I'm sure you have a picture of Dutch wooden shoes in your mind right now. Wrong picture! This class is closer to tap than anything else and you can come in clean, flat shoes to give it a try. Once you see how fun it is you can invest in shoes with the proper taps. Clogging uses folkloric repetitions and patterns so it's easy to pick up and anyone can participate! In fact on Monday nights we invite three generations to dance together. Come on your own or bring your whole family 8+. You'll have fun and get a work out!
- **Fields Closed for the Season:** The grass fields in Mountlake Terrace have closed for the season. Closing the fields gives the grass time to recover and grow for the next season of play. Field reservation requests for 2019 will begin after the first of the year.

- **Girl and Eagle Scout Project:** Troop 41246 Leader Heather Margo along with Girl Scouts Stephanie Kha, Neeva Shrestha, Holland Hornaday, and Jessie Tong are working for their Silver Award and have opted to paint a new swing set to be installed at Terrace Creek Park to keep the "Candy Cane" theme. The troop taped and masked the swing set and Carstar Collision donated a professional paint job to the set. The troop worked with staff to deliver it to be painted and the set has been received by the parks department. The troop is working with Eagle Scout Candidate Jared Pepolka who has submitted his Eagle project to assist with the installation and intends to install by the beginning of December.
- **Property Management:** The facilities department is starting a changeover to LED lighting at the Recreation Pavilion. The existing system is antiquated and until recently, parts were not available to change over to LED bulbs. Staff is starting with lighting over the pool and will be replacing the remainder as time allows.
- **Tree Lighting Ceremony:** The Annual Tree Lighting Ceremony is scheduled for Friday, December 7 at the Evergreen Playfield Complex. Parks and Public Works crews will climb the tower to mount and test the well-known tree in November. Park and Facilities crews are blowing and cleaning the area in preparation for the event. Volunteers from the Tour de Terrace, the Recreation Park Advisory Commission and the Neighborhood Park Improvement Subcommittee will assist with the event.
- **Historical Grant:** The Mountlake Terrace Community Foundation working with city staff has been awarded a Historic Preservation Grant with the intent of preserving Mountlake Terrace history. The Historic Preservation Grant would fund the digitization of photos and documents in an effort to preserve the historic value and allow for use in social media and other digital formats.

**POLICE DEPARTMENT UPDATES**

Activity Year-to-Date Through November 6								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>	258	212	65	35	3	11	6	32
<i>YTD</i>	2030	3391	468	246	34	88	39	137

*\*Activity is updated the first full week of each month*

**Significant Incidents**

- On October 31 at 12:24 a.m., patrol responded to a disturbance in the 2200 block of 227<sup>th</sup> Street SW. Upon arrival patrol located a subject who had fallen off his skateboard. Officers discovered he had an out of state felony warrant for his arrest. The subject was arrested and booked at the Snohomish County Jail without incident.

- October 31 at 9:58 a.m., patrol responded to an extortion report in the 23600 block of 56<sup>th</sup> Avenue W. The reporting person stated she was contacted by a subject she did not know who stated he had placed a tracking program on her phone and would disclose her activities to her contacts if she did not pay him. Investigation continues.
- On October 31 at 2:29 p.m., patrol responded to a suspicious vehicle in the 6000 block of 244<sup>th</sup> Street SW. Upon arrival the vehicle was located and the subject fled on foot. Officers recognized the subject and caught him a short while later. Officers discovered the subject to have a warrant for his arrest and he admitted to using heroin in the car. Officers recovered heroin and paraphernalia from the vehicle. Due to the subject recently injecting heroin he was not a candidate for booking. He was cited for the offense and released.
- On October 31 at 2:45 p.m., patrol responded to a burglary report in the 4400 block of 212<sup>th</sup> Street SW. The victim stated someone broke into the laundry room, damaged several machines and stole the change. Investigation continues.
- On October 31 at 4:57 p.m., patrol responded to a burglary report in the 6300 block of 220<sup>th</sup> Place SW. The victim said he had recently been displaced from his residence due to a fire, and upon returning he discovered someone broke out a window and stole his property. Investigation continues.
- On November 1 at 11:23 a.m., patrol responded to a burglary in the 6700 block of 234<sup>th</sup> Place SW. The victim stated unknown suspect(s) made entry through her back door. Upon realizing the home was occupied the suspect(s) fled. Investigation continues.
- On November 1 at 8:17 p.m., patrol responded to a hit and run collision in the 6600 block of 220<sup>th</sup> Street SW. The victims stated the suspect hit their vehicle and then fled the scene in a reckless manner. The victims were able to provide a description of the suspect and the license plate of his vehicle. Investigation continues.
- On November 2 beginning at 8:03 a.m., patrol took multiple reports regarding pornography on computers owned by the school district. The school had previously hired a third party company to scan the computers to look for unauthorized activity. Investigation continues to determine whether or not a crime occurred specific to the age of the individuals depicted in the images.
- On November 2 at 3:30 p.m., patrol responded to a custody dispute in the 22000 block of 52<sup>nd</sup> Avenue W. While investigating the issue a court order was discovered prohibiting one of the individuals from being within a 1,000 feet of the school. The suspect was arrested and booked at the Lynnwood Jail.
- On November 2 at 6:00 p.m., patrol responded to a welfare check in the 6300 block of St Albion Way. Videos of two runaway juveniles smoking marijuana and drinking alcohol with the adult resident of the address were observed. Post Miranda the suspect admitted to sexual contact with a juvenile. He was arrested and booked and the Snohomish County Jail for the crime.

- On November 2 at 8:55 p.m., patrol attempted to stop a vehicle for registration violations in the 6000 block of 244<sup>th</sup> Street SW. The vehicle failed to yield and began to drive in a reckless manner to elude apprehension. Due to safety concerns the officer did not pursue the vehicle. Officers later learned the same subject was recently involved in another event with similar circumstances.
- On November 2 at 10:17 p.m., patrol responded to a domestic disturbance in the 6300 block of 234<sup>th</sup> Street SW. The victim stated she was arguing with the suspect when he presented a knife in a manner making her believe he was intending to harm her. The suspect was arrested for the offense and booked at the Snohomish County Jail without incident.
- On November 3 at 1:52 a.m., patrol stopped a vehicle for defective equipment in the 6000 block of 244<sup>th</sup> Street SW. Officers discovered the passenger to have a warrant for her arrest. She was subsequently arrested and found to be in possession of a large amount of narcotics paraphernalia and methamphetamines. She was subsequently booked at the Snohomish County Jail without incident.
- On November 3 at 11:07 p.m., patrol stopped a vehicle for registration violations in the 5500 block of 244<sup>th</sup> Street SW. Officers discovered the passenger had a warrant for his arrest. He was arrested and booked at the Snohomish County Jail without incident.
- On November 4 at 1:32 a.m., patrol stopped a vehicle for equipment violations in the 21200 block of 52<sup>nd</sup> Avenue W. Investigation revealed the driver to be under the influence of intoxicants. He was subsequently arrested and processed for DUI. The suspect was booked for the crime at the Snohomish County Jail without incident.
- On November 4 at 7:20 a.m., patrol responded to a mail theft in progress in the 4400 block of 225<sup>th</sup> Place SW. Upon arrival officers located the suspects and detained them. Stolen mail from multiple locations was recovered. In addition, both subjects were found to be in possession of narcotics and have warrants for their arrest. One subject was declined booking due to recent narcotics use. The second was booked at the Snohomish County Jail without incident.
- On November 5 at 10:35 a.m., patrol responded to a death investigation in the 23500 block of Lakeview Drive. Investigation revealed nothing suspicious; the death appeared to be related to a number of health related issues.
- On November 6 at 10:30 a.m., patrol responded to a burglary report in the 5800 block of 236<sup>th</sup> Street SW. Entry to the residence was made by prying open a door. Several items were stolen. Investigation continues.

#### **Detective Unit Update**

- Cases Assigned
  - 18-17632 Missing Person
  - 18-17488 Hit & Run Collision
  - 18-17469 Missing Person
- Cases Cleared
  - 18-17433 Burglary
  - 18-16883 APS
  - 18-16842 Weapons Violation

- 18-17540 Sex Offense
- 18-17518 Sex Offense
- 18-17530 Sex Offense
- 18-17528 Sex Offense
- 18-17525 Sex Offense
- 18-17523 Sex Offense
- 18-17433 Burglary
- 18-17379 Sex Offense
- 18-17371 Theft
- 18-16818 Theft
- 18-17064 Theft
- 18-16993 Vehicle Prowl
- 18-16209 Burglary
- 18-17134 Burglary
- 18-17142 Burglary
- 18-17469 Missing Person
- 18-14838 Fraud
- 18-16851 Theft
- 18-17518 Sex Offense
- 18-17530 Sex Offense
- 18-17528 Sex Offense
- 18-17525 Sex Offense
- 18-17523 Sex Offense
- 18-16513 Burglary
- 18-17292 VUCSA
- 18-16989 Suspicious Circumstances
- 18-16992 Fraud
- 18-17277 Theft
- 18-17126 Child Assault
- 18-15350 Theft

**Community Outreach & Directed Enforcement**

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library), Creekside Church and marijuana dispensaries.
- Traffic enforcement in areas as requested, 44<sup>th</sup>, 214<sup>th</sup>, LVD, 48<sup>th</sup> & 65<sup>th</sup>.
- Outreach materials are being distributed when appropriate. 32 outreach contacts in October.
- Traffic emphasis in school zones. School liaison officers are making their school visits.
- Officers Brecht, Johnson and Krahn participated in the Trunk or Treat event.
- Officer Shin attended movie night at Mountlake Terrace High School.
- Officer Froisland had lunch with the students at Mountlake Terrace Elementary.



### **Code Enforcement Property of the Week**

On October 16, 2018, Code Enforcement followed up on a parking complaint involving a gray Toyota Camry located near the 4700 block of 216<sup>th</sup> St SW. When Code Enforcement arrived, they observed the vehicle and issued a correction notice in accordance with 10.10.190 – (Storing vehicles on public street in excess of 72 consecutive hours), and 10.10.080 – (Parking against the authorized direction of travel). On October 19, 2018, Code Enforcement returned to the location and noted no changes had been made. Code Enforcement contacted Snohomish County 911, and the above vehicle was impounded.



### **Other Items of Interest**

- Sgt. Porter was admitted into the state firearms instructor training program.
- Officer Cronk is attending technical collision investigation.
- Sergeant Lowe provided a basic patrol rifle instruction course.
- Security and emergency preparedness discussions with Premera Security. On site first responder walk through scheduled for later this month.
- We continue to prepare for re-accreditation, likely occurring in spring of 2019.
- Sergeant Pickard responded to a SMART investigation for a SCSO officer involved shooting.

### **NEWS RELEASES**

News releases can be found on the [City's webpage](#).

### **MARK YOUR CALENDARS**

- November 14, 6:00 p.m., Civic Campus Redevelopment Open House, MLT Library
- November 20, 4:00 – 7:00 p.m., Recreation Pavilion 50<sup>th</sup> Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace