

## **CITY MANAGER'S WEEKLY REPORT**

### **January 4, 2019**

#### **CITY COUNCIL MEETINGS**

The City Council's next meeting is on **Monday, January 7, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Girl Scout and Eagle Scout Recognition; (2) Update from Snohomish Health District; (3) Approval of Interlocal Agreement with Participating Agencies and US Department of Agriculture for the 2019-2023 Waterfowl Management Program; (4) Public Hearing and Adoption of Revisions to Wireless Telecommunication Facilities Code Amendments Including Small Cell Wireless Regulations; and (5) Adoption of Lodging Tax Advisory Committee 2019 Funding Recommendation.

The City Council's next meeting is a Work/Study Session **Thursday, January 17, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Update on Light Rail Project by Sound Transit; (2) Update on Civic Campus Project; (3) Discuss City Council Retreat Dates; (4) Review City Council 2019 Meeting Schedule; and (5) Review of Third Amendment to Office Lease with Redstone WA Property, LLC.

#### **COMMUNITY MEETINGS AND EVENTS**

- **Coffee with the City January 9:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, January 9, 2019 from 6:00-7:00 p.m. in the Jungle Room.
- **Gateway Plaza Open House, January 15:** The City of Mountlake Terrace will host a community meeting on Tuesday, January 15 to present the conceptual design of the Gateway Plaza and gather additional public input. The meeting will be held at the Mountlake Terrace Senior Center at 23000 Lakeview Drive at 7:00 p.m.

The Gateway Plaza is adjacent to Sound Transit's Mountlake Terrace Light Rail Station on the corner of 236<sup>th</sup> and the new street just east of the I-5 off ramp, currently referred to as Gateway Boulevard. The city has contracted with Otak to design the Gateway Plaza. This plaza will serve as a "gateway" to Snohomish County (as Mountlake Terrace is the first stop in Snohomish County for light rail) as well as the gateway to Mountlake Terrace for people exiting light rail at the station.

This approximately 2,000 square foot area serves as a welcoming area for passengers to take a moment to wait for their train or a ride home. Otak presented three conceptual designs for

participants to assess on December 11. Feedback from the community was gathered on what would make this site distinctly "Mountlake Terrace." The latest design combines these elements and will be unveiled at the January 15 open house.

**Sound Transit Light Rail Stations and Guideway Open House January 23:** A community open house on the Sound Transit Light Rail station and guideway location and impacts will be held January 23, 2019, 6:30-8:30 p.m. The Open House event will take place at the Ballinger Clubhouse (Senior Center), 23000 Lakeview Drive.

### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Mountlake Terrace Seeks City Council Applicants:** The Mountlake Terrace City Council discussed options for appointing a new member to fill the vacancy created after Mayor Jerry Smith passed away in December. Applications are available at [www.cityofmlt.com/469](http://www.cityofmlt.com/469) or at Interim City Hall located at 6100 219<sup>th</sup> Street SW #200. **Applications will be accepted through Tuesday, January 22, 2019 at 4:30 p.m.**

To qualify as a City Council candidate, interested parties must be at least 18 years of age, a United States citizen without any felony convictions, and a registered voter who has lived within the city for at least one year prior to the appointment. The term runs until the November 2019 election is certified and the appointee would need to stand for election in November 2019 to continue to serve for the remainder of the four-year term through December 31, 2021.

For more information, see the [news release](#) on the city's website or contact City Clerk/Community Relations Director Virginia Olsen at (425) 744-6206 or via email at [cityhall@ci.mlt.wa.us](mailto:cityhall@ci.mlt.wa.us).

- **Civic Campus Redevelopment:** ARC Architects have progressed the building massing to a point they feel it meets the goals of the city. Building model and base files have been posted to consultants so that they can hit the ground running after the holiday break.

ARC has updated the layout of public restrooms to ensure that there are enough amenities to accommodate guests during public events. In order to design a floor layout that is as efficient as possible, a building form design change has been made which straightens/squares the outer walls of the office portion of City Hall; site plans will need refinement due to updating building footprints related to this change.

As designed, the approximate square footages of City Hall and the Police Station Addition are 18,222 sq. ft. and 3,100 sq. ft. respectively. Additionally, ARC is proposing to replace the earlier designed gable roof forms on the office portion with a series of shed roof forms (simpler structure and more cost effective) that reduce the amount of wall/siding area. City staff is currently reviewing and the city must approve the proposed modification before redesign of the office portion.

- **Town Center Plaza (TCP) Masterplan:** Macleod Reckord is in the process of refining a design related to [TCP Option 2](#) and estimates being able to present a final concept in early

February that is hopefully within the project estimate. There are several milestones for the TCP project (e.g. defining an on-budget design and city approval for an additional amendment related to design drawings and construction). The goal is to eventually combine the TCP and City Hall/PD projects into one bid (still assuming the bid package will have the General Contractor split the costs into two separate line items). The current schedule has these two project timelines meeting at bidding. There would be a cost/time savings in combining these.

- **Website Redesign:** The city project team held a meeting with CivicPlus to discuss content management and design preferences. Next week, the city will approve a draft layout and color scheme. Meanwhile department coordinators have received a site map and must update all content prior to March 1. In March, all of the current content will be migrated to a new site with the anticipated launch date in late April.
- **Lodging Tax Funds:** The Lodging Tax Advisory Committee met on Wednesday, December 5 to review applications and make a recommendation to the City Council for funding 2019 events/programs. The Committee requested additional information from the applicants and met again on December 13 to form their recommendation. The Council is expected to review their recommendation January 7.
- **Records Management:** In December the Public Records Officer met with all city departments to discuss the records inventory project that must be completed by mid-January. The inventory project is a critical first step to identifying paper and electronic records in order to build the ECM system that will be launched by the end of May in 2019.

### **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Sound Transit Light Rail Station:** A public open house hosted by the City on the Sound Transit Light Rail station, project elements and guideway location to gather public comment will be conducted on January 23, 2019, 6:30 – 8:30 PM. The public open house will take place at the Ballinger Clubhouse (Senior Center) located at 23000 Lakeview Drive.

The open house is part of the land use review process for the Sound Transit Lynnwood Light Rail Extension (LLE) project located on properties in Mountlake Terrace. Project information and graphics will be provided at the open house. The City received application materials for the review of a Conditional Use Permit, Site Development Permit, and Reasonable Use Exemption on September 20, 2019. The City is currently conducting the land use review process to prepare for a public hearing with the Mountlake Terrace Hearing Examiner anticipated to be conducted in the Spring of 2019.

Further information will be provided as part of the ongoing public review process. Questions may be directed to Christy Osborn, Community and Economic Development Director at [cosborn@ci.mlt.wa.us](mailto:cosborn@ci.mlt.wa.us) or at 425-563-8687.

- **Sound Transit Office:** Sound Transit is proceeding with plans to open an office in the city. A building permit application has been submitted to make tenant improvements (TI) to more than 19,000 square feet of space on the third floor of the Redstone Building (6100 219<sup>th</sup> Street SW).

This is the same building where the interim City Hall is located. The value of the work is listed at \$300,000. Additional permits, such as plumbing, electrical and mechanical, will also be needed.

### **PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES)**

- **Main Street Revitalization Project:** Bids for construction of Phase 1 of the Main Street Revitalization project were opened. Of seven bids received, one was below the engineer's estimate. The City Council approved award of the contract at its December 17 meeting in the amount of \$9,057,386.14 to Interwest Construction, Inc.

### **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **NEW! Mermaid Experience:** Aquatics has added a new feature to some of our Recreation Swims—Mermaid Training! This is an opportunity for those with mermaid fins and tails to get instruction and an opportunity to swim with them under the supervision of an instructor. Participants must provide their own monofin and tail to participate as well as take a swim test to ensure swimming ability for safety. Pre-requisites are that participants complete the swim skills test before registering. A minimum of one week advance registration is required. The fee for this class is a \$20.00 flat fee and includes the entry into the Recreation Swim. The Recreation Swims available are: Fridays from 4:40-6:00 p.m., Saturdays from 6:15-7:45 p.m. and Sundays from 5:15-6:45 p.m. This course was developed by aquatic lifeguard/swim instruction staff. During spring break there will also be a 4-day Mermaid camp. For information contact the Recreation Pavilion at (425) 776-9173.
- **Fly Tying Class:** Chironomid fishing is one of the latest and fastest growing techniques in fly fishing today. Join us to learn what they are, how to tie them yourself, and how to fish them. Class runs on Thursdays in March from 6:00 p.m.-7:30 p.m. Call (425) 776-9173 to register!
- **Fitness Programs:** Physical activity helps fight the winter blues! We have so many choices in our fitness department. Find the instructor and activity that's right for you by dropping in to classes. When you discover the one you love, register for a session for the best hourly rate. Our Yoga and Tai Chi instructors are all long standing with a dedicated following. Come find out why their regulars come back every time. New on staff we have Danny Horovitz teaching Strong by Zumba on Saturday mornings and Jamie Neill teaching Core de Force on Monday nights. Both of these classes are conditioning classes that focus on strength building and cardiovascular fitness. Christy Oliver is teaching Therapeutic Stott Pilates for the 'morning larks' at 6:00 a.m. Wednesdays and also on Tuesday evenings. Zumba Classic and Silver Sneakers are also offered at various times during the week. Visit [www.mltrec.com](http://www.mltrec.com) and use our interactive Craze pdf page 14 to view the options.
- **Quarterly Dance Programs:** For all those little dancers inspired to twirl, wiggle and skip to the music we have Quarterly Creative Dance mid-day after pre-school. Children should be 3 by the class start date. Our next session begins Thursday, January 10 at 12:45 p.m. Adult / Teen Tap, Ballet, Jazz, Flamenco and Salsa all start up again in the week of January 7. Whether you're interested in being part of our future performances or just want to have fun and stay fit

in class you're welcome to join our Adult/Teen classes. Get registered now or give the gift of dance and register your loved one. Visit [www.mltrec.com](http://www.mltrec.com) and use our interactive Craze pdf page 14 to view the options.

- **Academy Dance Classes:** Academy dance classes are taking a winter break through January 6. However, first semester isn't over yet! It continues until the fourth week of January and then second semester begins right away on January 28. Second semester is open for registration. Thanks to Ms. Tiffani, one of our new and fabulous teachers we've been able to add some new classes to the schedule. Beginning Lyrical and Teen Hip Hop will have their first class of the school year on Saturday, February 2. All other classes are a continuation and will build on what the kids have learned since September. Dancers interested in joining the program can take a trial lesson to be sure they're where they need and want to be. If you'd like to join you don't have to wait till January 28. Start January 7 and get first semester pro-rated at the same time you register for second semester. For more information, visit [www.mltrec.com/435/Academy-classes](http://www.mltrec.com/435/Academy-classes), or for placement contact Chloe Davenport (425) 640-3107, [cdavenport@ci.mlt.wa.us](mailto:cdavenport@ci.mlt.wa.us).
- **Youth Employment Opportunities:** The Recreation Pavilion is looking to hire one ¾ time Preschool Lead Teacher. For the complete job description and to apply visit [www.cityofmlt.com/Jobs.aspx?UniqueId=101&From=114](http://www.cityofmlt.com/Jobs.aspx?UniqueId=101&From=114)
- **Taking Aquatic Applications:** Aquatics is accepting applications for Swim Instructors, Lifeguards and Water Fitness Instructors. We provide training for swim instructors and water fitness instructors. To be hired as a lifeguard, applicants must hold a current lifeguard certification. After being hired, they will go through an orientation of our facility. Contact Rose Ploeg, Recreation Supervisor/Aquatics at (425)776-9173 ext. 1109 for any questions. Applications can be submitted online [www.cityofmlt.com/Jobs.aspx](http://www.cityofmlt.com/Jobs.aspx) or in person at the Recreation Pavilion.
- **Swimming Lesson Voucher Program:** The second year of the Swimming Lesson Voucher Program through the Verdant Health Commission has begun. It includes any non-swimmers in grades K-12 in the Edmonds School District for beginning level swimming as well as our adaptive lesson program. These vouchers will be presented by each participating aquatic facility including Mountlake Terrace, Lynnwood, for Edmonds the Dale Turner YMCA will participate during the spring and fall as well as Yost Pool in the summer. Each facility will offer a Free Water Safety Event each quarter where vouchers will be distributed for non-swimmers. The 3rd grade voucher program will continue for 3<sup>rd</sup> graders who either resides or goes to school within the boundaries of the Edmonds School District. You may receive a set of three swim lessons for free in the youth/school age swim levels 1-4. Contact the Recreation Pavilion for more information. The vouchers for 2019 school year will run from January through December 2019 and were distributed through the Edmonds School District to all 3<sup>rd</sup> graders before winter break began. During the spring of 2019 all three aquatic departments will take part in presenting the Water Safety Presentations to the third graders. These swim lesson and water safety opportunities are provided through a grant from the Verdant Health Commission.

- **Swim Lessons:** The first session of 2019 will begin the week of January 7 through 13. Registration is still available for any open spots, which depending on the day, may be limited. If parents are unsure of what level to place their child in, they should arrange an evaluation with one of the Coordinators. Weekday swim lessons meet twice a week: Monday/Wednesday lessons will run January 7 to January 30; Tuesday Thursday will run January 8 to January 31. Weekend lessons meet once a week and will meet as follows: Fridays January 11 to February 15; Saturdays January 12 to February 16 and Sundays January 13 to February 17. For those not enrolled in the first session, registration for the second session of 2019 for weekdays will be January 30 for Mountlake Terrace Residents and January 31 for open registration. Both are now available online. For weekends Mountlake Terrace registration will be February 20 and open registration will be February 21. Participants currently enrolled in the first session will have the opportunity for priority registration before it opens up to those not currently enrolled.
- **Water Fitness:** We have added a 6:00-7:00 a.m. Deep Water Class on Fridays. The instructor is Nancy McMurrer who is a volunteer water fitness instructor.
- **Dog Training Classes:** The Basic Dog Obedience class meet every Monday night at the Recreation Pavilion from 7:30-8:30 p.m. The next class will begin on Monday, January 7. This class teaches commands for walking on a leash, sit, down, stand, stay and come. Behavior problems and proper equipment are discussed. The new class is currently full. The next available class will start on March 4, and registration is currently open. The Beyond Basic Dog Obedience class picks up where the Basic Class leaves off and prepares dogs for the AKC Canine Good Citizen test that is given on the last night of class. This class meets Wednesdays from 7:30-8:30 p.m. The next class starts on January 9. This class is also full, the next scheduled session begins March 6. Puppygarten is a beginning class for puppies 8-16 weeks old that works on socialization and basic obedience. Housebreaking and other basic behavior issues are discussed as well. This class meets on Thursdays from 7:00-8:00 p.m. and will start a new class session on January 10. Registration is open for the current Puppygarten class, with spaces available. All our Dog Obedience classes are taught by Caren Malgesini who is a Certified Professional Dog Trainer (CPDT).
- **Girl and Eagle Scout Project:** A ribbon cutting was held Saturday, December 8 at noon with representatives from the Girl Scout Troop, the Boy Scouts, Carstar Collision, City Council and City Staff. The Troop and Jared will be recognized at a Council meeting on January 7. Troop 41246 Leader Heather Margo along with Girl Scouts Stephanie Kha, Neeva Shrestha, Holland Hornaday, and Jessie Tong were working for their Silver Award and opted to paint a new swing set to be installed at Terrace Creek Park to keep the "Candy Cane" theme. The troop taped and masked the swing set and Carstar Collision donated a professional paint job for the set. At the same time Eagle Scout Candidate Jared Popelka was interested in a park project for his Eagle candidacy and submitted a project to assist with the installation. Park staff removed the old swing set and worked with Jared to install the new set on Sunday, November 18. Jared worked with approximately 25 volunteer Boy Scouts from Troop 288 and Parents to complete the installation then returned to hang the swings on November 25.
- **Jack Long Park "Little Free Library":** Girl Scout Troop Leader Amy Wiskerchen with the help of the Mountlake Terrace Community Foundation has installed a "Little Free Library" at

Jack Long Park. The libraries are small lending libraries installed at various areas and monitored by local groups. Currently there are a few throughout Mountlake Terrace including one at Bicentennial Park and Fire Fighters Park. The new Library at Jack Long Park will be monitored by Amy and her Girl Scout Troop 40060.

- **Pavilion Lighting:** Facilities crews replaced the lobby lighting at the recreation pavilion with LED lights over the holidays. The lighting change consisted of LED bulbs that were retrofitted into the existing globes throughout the Pavilion lobby.
- **Restroom Maintenance:** Some of the park restrooms have been closed for maintenance. Repairs to be addressed include vandalism repair, painting, as well as plumbing and fixture replacements.
- **Espresso Special:** Next week at the Recreation Pavilion espresso stand, the special of the week will be Skinny Vanilla Latte. January 7-13, enjoy a 16oz version of this delicious treat and receive \$.50 off.
- **Popcorn Sales:** Recreation staff popped and sold 12,481 bags of popcorn in 2018.

**POLICE DEPARTMENT UPDATES**

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>	191	328	44	26	5	12	5	1
<i>YTD</i>	2384	3915	549	294	40	110	46	141

*\*Activity is updated the first full week of each month*

**Significant Incidents**

- On December 26 at 12:32 a.m., patrol responded to a prowler in the 6500 block of 222<sup>nd</sup> Street SW. The reporting person stated a male subject unknown to her was trying to make entry to her residence. After trying the front door without success the suspect went to the rear of the house and was looking for a method of entry. Upon arrival officers located the suspect (who was under the influence of narcotics) and detained him. After additional investigation the suspect was booked at the Snohomish County Jail for attempted burglary without incident.
- On December 26 at 1:40 p.m., patrol responded to a fraud complaint in the 22000 block of 54<sup>th</sup> Avenue W. The victim stated she was contacted by the suspect via electronic mail regarding providing him with money in exchange for more money later. The victim sent money to the suspect in addition to her personal financial information before realizing the situation was a scam. Investigation continues.
- On December 27 at 12:42 a.m., patrol observed a suspicious vehicle in the 7100 block of 220<sup>th</sup> Street SW. The officer recognized the vehicle and driver from previous contacts and knew her to have multiple warrants for her arrest. The driver was subsequently arrested for three

warrants. While standing outside her vehicle a bag of methamphetamine fell out of her pocket. She was medically checked for booking due to recent heroin use. After clearance she was transported to the Snohomish County Jail. During the custody search another bag of heroin was found. She was booked for all the crimes and warrants without incident.

- On December 27 at 1:40 p.m., patrol responded to a hit-and-run collision in the 5800 block of 220<sup>th</sup> Street SW. While waiting at the stop sign the victim's vehicle was struck by the suspect's vehicle who was attempting to cut off another motorist. The suspect fled in her vehicle and was followed by the victim, however he eventually lost sight of the suspect vehicle. Investigation continues.
- On December 27 at 10:20 a.m., patrol responded to a theft report in the 5900 block of 212<sup>th</sup> Place SW. The victim stated she received some mail that made her suspicious her financial information had been compromised. Upon further investigation she discovered pieces of mail have been stolen over an extended period of time. Investigation continues.
- On December 28 at 10:25 a.m., patrol responded to a trespass in the 5200 block of 213<sup>th</sup> Place SW. The victim stated the property is unoccupied and when he arrived to check on it he discovered an unknown male inside. The suspect left prior to police arrival. An inspection of the property revealed several items of value inside the victim did not recognize. The items were collected for safekeeping/evidence.
- On December 29 at 8:39 a.m., patrol responded to a domestic assault in the 23300 block of 55<sup>th</sup> Avenue W. Upon arrival patrol contacted the residents and identified them as roommates. The victim stated the suspect had thrown another victim's clothes on the floor, and the reporting property responded by placing the suspect's clothes on the floor. The suspect then threw a full cat litter box on the victim and pushed him. The suspect was arrested and booked at the Snohomish County Jail without further incident.
- On December 29 at 9:13 a.m., patrol responded to a burglary report in the 21500 block of 52<sup>nd</sup> Avenue W. The victim stated sometime over the previous several days the suspect(s) made entry by unknown method and stole several musical instruments. Investigation continues.
- On December 29 at 9:47 p.m., patrol observed a speeding vehicle in the 23100 block of 44<sup>th</sup> Avenue W. Upon stopping the driver the officer smelled marijuana coming from the vehicle. Further investigation revealed the driver to be under the influence of the drug and in possession of additional marijuana/paraphernalia while being under 21 years of age. The suspect was arrested and a warrant was approved to collect a sample of his blood. After warrant service the suspect was booked at the Lynnwood Jail without incident.
- On December 30 at 1:03 p.m. patrol responded to a burglary report in the 23100 block of 44<sup>th</sup> Avenue W. The victim stated suspect(s) broke into her home and stole her washing machine. The refrigerator was moved by the door and left in preparation to be stolen as well. In addition to the appliances, the suspect(s) stole a garden shed from the victim's backyard. No suspect information, investigation continues.



- On December 30 at 1:06 p.m., patrol responded to a burglary report in the 21400 block of 48<sup>th</sup> Avenue W. The victim stated the suspect(s) broke into his garage by cutting the padlock and stole a variety of tools. There is no suspect information, and investigation continues.
- On December 30 at 2:51 p.m., patrol responded to a robbery just occurred in the 22000 block of 52<sup>nd</sup> Avenue W. Upon arrival the victim said she was in a parked car with two acquaintances and the three of them had recently used drugs. One of the suspects attempted to take her purse and they began to fight over it. While this was occurring the second suspect produced a firearm. The victim surrendered her purse and exited the vehicle to call 911. The suspects fled in the vehicle. An area check was negative. The victim declined to assist any further with the investigation.
- On December 31 at 11:50 a.m., patrol responded to a burglary report in the 22900 block of 54<sup>th</sup> Avenue W. The victim stated upon leaving her residence she noticed the shed doors were ajar. Upon investigating she discovered several tools and the lawn mower were stolen. There is no suspect information, and investigation continues.
- On December 31 at 12:25 p.m., patrol responded to a burglary report in the 21500 block of 48<sup>th</sup> Avenue W. The victim stated the suspect(s) broke into his shed by cutting the lock and stole several valuable commercial tools. There is no suspect information, investigation continues.
- On December 31 at 1:30 p.m. patrol responded to a theft report in the 5000 block of 243<sup>rd</sup> Street SW. The victim stated he put some checks in his outgoing mail for invoices. He later discovered suspects in a black car stole his mail and then attempted to cash the checks nearby. Investigation continues.
- On December 31 at 3:15 p.m., patrol responded to a fraud complaint in the 4500 block of 243<sup>rd</sup> Place SW. The victim stated he began an online relationship with a woman and sent her several thousands of dollars after she complained of financial problems. He later realized his bank account had been compromised and concluded he had been scammed. Investigation continues.
- On December 31 at 6:02 p.m., patrol responded to a DUI accident in the 22600 block of 58<sup>th</sup> Avenue W. Upon arrival patrol discovered a vehicle left the roadway, struck a power pole and sheared it in half. The suspect was apprehended fleeing the scene on foot. It was apparent the suspect was under the influence of intoxicants. Post sobriety tests the suspect was arrested, processed, medically cleared and booked at the Lynnwood Jail for the crime without incident.
- On January 1 at 4:08 p.m., patrol contacted a suspicious subject in the 21200 block of 52<sup>nd</sup> Avenue W. Investigation revealed she had multiple warrants for her arrest. She was arrested for the warrants and during search incident to arrest was found in possession of narcotics paraphernalia. She was transported to the Snohomish County Jail for booking where she was declined admittance for recent narcotics use.
- On January 1 at 4:35 p.m., patrol responded to a disturbance in the 4100 block of 236<sup>th</sup> Street SW. The reporting person stated she could hear screaming and banging coming from a nearby

residence. Upon arrival patrol contacted the agitated resident who was bleeding from his fist and face. He was uncooperative and would not talk about what happened. Officers made exigent entry into the residence to determine if someone else was inside who was in need of medical assistance. Nobody was located. An area check was conducted without success. Investigation continues.

#### **Detective Unit Update**

- Cases Assigned
- 18-19971 Burglary
- 18-20023 Burglary
- 18-20049 Disturbance
- 18-18030 Fraud
- 18-20276 Theft
- 18-20327 Missing Person
- Cases Cleared
- 18-18983 Theft
- 18-18581 Theft

#### **Community Outreach & Directed Enforcement**

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library), Creekside Church and marijuana dispensaries.
- Outreach materials are being distributed when appropriate.
- School liaison officers are making their school visits.
- Officers worked Washington TZT grant funded emphasis shifts during this period focused on pedestrian safety
- Officers conducted their periodic registered sex offender visits.

#### **Code Enforcement Property of the Week**

On November 15, 2018, Code Enforcement received a complaint involving an inoperable vehicle as well as junk and debris in a driveway, located near the 4000 block of 226<sup>th</sup> Place SW. Code Enforcement verified the complaint and issued a notice of violation in accordance with 8.15.040.G.1 – (Garbage not kept in proper receptacle with tight fitting lid); 8.15.040.I – (Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property); and 8.15.050.B.1 – (All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure). On December 14, 2018, Code Enforcement inspected the location and noted the junk and debris were removed, but the junk vehicle still exists. Code Enforcement will continue with the civil process until the property is compliant with city nuisance ordinances.



**Other Items of Interest**

- Officers responded to a fire assist at Vineyard Park. Upon clearing the call they joined a group of carolers in the holiday festivities.



- Detective Mettler has been working to update his case files in preparation for assignment as night shift sergeant beginning January 5.
- Additional entry level candidates were interviewed and one conditional offer was made. Unfortunately the candidate was disqualified during the background process.

**NEWS RELEASES**

News releases can be found on the [City's webpage](#).

**UPCOMING MEETINGS AND EVENTS**

- January 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- January 15, 7:00 p.m., Gateway Plaza Open House, Mountlake Terrace Senior Center
- January 23, 6:00-8:00 p.m., Sound Transit LLE Open House, Ballinger Clubhouse
- January 30, 6:00 p.m., Boards and Commissions Recognition Event, Ballinger Clubhouse

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace