

CITY MANAGER'S WEEKLY UPDATE

July 12, 2019

CITY COUNCIL MEETINGS

The City Council's next regular meeting is on **Monday, July 15, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of July 22 and September 26, 2019 Special Meetings; (2) Review of City Departments Performance Measures for January-June 2019: (a) Recreation, Parks, and Property Management; (b) Community & Economic Development; (c) Public Works/Engineering Services and Operations; (d) Organizational Development; and (e) City Council/City Manager/Community Relations; (3) Discuss Street Naming of Van Ry Boulevard; and (4) Review and Approval of City Council Subcommittee Recommendation for Planning Commission Member Appointment.

The City Council's next meeting is a **Special Meeting scheduled for Monday, July 22, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The agenda will be an Introduction of Town Center Subarea Plan, 2018 Comprehensive Plan Amendments, and Development Regulations including:

- a. Town Center Subarea Plan (Text and Map Amendments)
- b. Amendments to Zoning Code Chapter 19.50 (Text and Map Amendments)
- c. Urban Design Standards - Town Center-Chapter 19.123 (Text Amendment)
- d. Amendments to Economic Vitality Element of Comprehensive Plan (Text Amendment)
- e. Designation of approximately 1.3 acres of property located on 64th Avenue W from Urban Residential Low (URL) to Park and Open Space (POS) (Comprehensive Plan Map Amendment) and as Recreation and Park District (REC) on Official Zoning Map

The City Council's next work/study session is on **Thursday, August 1, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Town Center Supplemental Environmental Impact Statement (SEIS) (*Joint Meeting with Planning Commission*); (2) Review Professional Services Agreement for Ballinger Park Water Elements Design; (3) Review of Monopole Land Lease Agreement (Tentative); (4) Review of Sewer Comprehensive Plan Revenue Requirement Alternatives; (5) Presentation of Civic Campus Redevelopment Bid Package (Tentative); and (6) Review of Mountlake Terrace Salary Commission Appointees (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **Tour de Terrace Festival July 26, 27 and 28:** Mark your calendars for one of the best family festivals of Seafair for the past 27 years. Tour de Terrace, a three-day community event, kicks off Friday, July 26 with the Annual Tour de Terrace Parade.

At about 6:45 p.m., the Tour de Terrace Parade takes off with the roar of the precision Seattle Police Motorcycle Drill Team, followed by fan favorites including the Seafair Pirates and Clowns, Lake City Western Vigilantes, drill teams, dancers, floats, trucks, classic cars and much more. The parade travels along "Main Street" (56th Avenue W) from 234th Street, north to 222nd Street and Evergreen Playfield. The Tour de Terrace Parade is always held the night before the "Seattle Torchlight Parade" and serves as a dress rehearsal for many of the parade participants.

Among the Tour de Terrace highlights are live music and entertainment, a beer garden, food booths, pancake breakfast, street fair, carnival, and the classic car, truck and motorcycle show (Saturday only 9 a.m.-3 p.m.). The fireworks show will light up the sky over Tour de Terrace on Saturday evening, July 27, just after 10:00 p.m. The festival continues on Sunday, July 28 with more live music, food and activities. For more information about Tour de Terrace including the musical line-up, visit www.tourdeterrace.org. You can also find them on Facebook at Tour de Terrace!

- **Town Center Plan Update Process:** The Planning Commission conducted a public hearing on July 10, 2019 to consider public testimony on proposed draft amendments to the Town Center Subarea Plan and related development regulations, the Economic Vitality Element as well as the Recreation, Parks and Open Space Element of the Comprehensive Plan. The hearing was closed following a question and answer period between the Planning Commission and consultants/city staff, and comments made by a few community members.

A Planning Commission meeting is also scheduled on July 16, 2019 to further discuss and consider potential revisions to the above referenced documents. The public meeting will take place at 7:00 p.m. at Interim City Hall, 6100 219th Street SW, Suite 220, Mountlake Terrace. During the meeting, the Planning Commission may make a recommendation to the City Council.

The City Council will host a special meeting on July 22, 2019 during which a presentation will be given similar to the presentation given on July 10, 2019 to the Planning Commission.

For more information or questions about the Town Center Subarea Plan, visit the city's website at www.cityofmlt.com/1936 or contact the Community and Economic Development Department at (425) 776-1161.

- **City Hall & Police Station Addition:** On July 1, 2019, the City Council approved the Arts Advisory Commission recommendation to continue working with Louise McDowell and CJ Rensch for the purpose of creating two distinct sculpture artworks for the Civic Campus Redevelopment project. Each artist will be meeting with the Commission to collaborate and discuss refining proposed concepts. The Arts Advisory Commission is meeting with Louise McDowell on July 16, 2019 and CJ Rensch on July 25, 2019 to discuss concepts.
- A boundary line adjustment (BLA) application, associated with the new City Hall project, was submitted this week to reconfigure five existing lots at the Civic Campus. The existing lots are collectively developed with the police and fire stations, library, Veteran's Park, and pending

construction of the new City Hall. The BLA will result in five new parcel shapes, so that each building is on a separate parcel (rather than having a building straddle two or more parcels). The application was deemed complete and a notice posted on the site.

The site development plan application for the construction of City Hall and addition to the Police Station has also been deemed complete. Review for consistency with city codes is underway. The building permit application is in concurrent review. A SEPA determination has already been issued. A notice of complete application and intent to approve is being posted concurrent with the BLA notice. A 14-day public comment period applies.

- **Coffee with the City August 14:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, August 14, 2019 from 6:00 - 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Happenings:** The August issue is nearly completed pending the Planning Commission's recommendation on the Town Center Subarea Plan. The Town Center Plan Update is the lead article to alert the community on the plan moving forward for City Council review and additional public input.
- **Boards and Commissions:** The City Council Subcommittee completed interviews of the remaining Planning Commission applicants on July 1 and the recommendation moves forward to the City Council on July 15. The new Commissioner will replace long-time Commissioner Alice Kier who is retiring after 25 years of service.
- **Summer Events:** Staff continues planning for the city's booth at Tour de Terrace coming up in late July, as well as National Night Out Against Crime on August 6. The city's booth will feature project updates on the Sound Transit Light Rail Project, Terrace Station, Main Street, Civic Campus and Town Center Plan.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Current Development Activity:** The Community and Economic Development and Engineering staff are currently processing more than 20 land use development applications. The type of development is split roughly between subdivision of property for fee-simple unit lot ownership and single family residential lots. They will add a substantial number of new single family residential housing in the city.

The applications are comprised of the following residential units:

- Townhomes in land use review totaling 78 residences
- Single-family lots subdivisions in land use review for 27 homes
- Civil construction plan review for 31 townhomes
- Civil construction plans for 56 single family lots

- Projects with pending submittal for processing totaling 107 residential units

The sum total of residential units is 299 units: 192 approved or pending construction, and 107 expected in the coming months.

Civil, building, electrical, mechanical, plumbing, and in some cases, fire permits need to be processed for each residence. This activity does not include individual home construction.

In addition, other projects staff is processing include Sound Transit's Conditional Use Permit (CUP) for light rail and reuse of Roger's Market site for interim temporary parking, the Civic Campus (City Hall) site development plan and boundary line adjustment applications, Premera Campus Renovation (a five-year phased proposal), and a street vacation.

- **Premera Campus Renovation:** The Premera Blue Cross headquarters is located between 216th and 220th Street SW and the interurban trail and 68th Avenue W (primary site address is 7001 220th Street SW). Premera Blue Cross has submitted a proposal to renovate the campus to replace Building 1 with a facility that provides more on-site amenities for employees and to make minor modifications to most of the four other buildings. A site development plan application was submitted June 21 and is being revised to meet filing requirements. The proposed work includes a new Building 1 with a smaller footprint, removing nearly 200 parking spaces, creating more open space, changes in circulation, and pedestrian friendly street frontage improvements on 220th Street SW and a portion of 216th.
- **Creekside Meadows PUD:** This 56-home subdivision, located at 7011 226th Place SW, will commence construction in the next several weeks. A demolition permit to remove the existing church building has been issued. Prior to demolition, local police and fire departments will use the building for training exercises. Significant clearing of vegetation will occur, most obviously on the hillside on the east property line. Grading and construction of retaining walls will also take place.
- **New Terrace Townhomes:** A 12-lot fee simple townhome development located at 4907 216th Place SW, has submitted for their civil construction permit to construct frontage and onsite improvements.

HUMAN RESOURCES

Job Opportunities:

- **Dance Instructor – Ballet, Hip Hop, Jazz, Tap, or Lyrical:** Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion. Responsible for instructing dance in one or more of the following disciplines: Ballet, Hip Hop, Tap, Jazz or Lyrical or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Dance Instructor](#)
- **Clerk I – Recreation Pavilion:** This position performs a variety of customer service functions in support of the Recreation and Parks Department at the Recreation Pavilion. These functions include: answering customer inquiries by telephone and/or person, registering participants for

classes/programs, collecting admissions fees, making financial deposits, filing, copying, maintaining program information, scheduling facilities for private and public use, and providing food and beverage service at the espresso cart. Details can be found online here: [Recreation Clerk I](#)

- **Lifeguard/Swim Instructor (Recreation Leader I):** Position responsible for lifeguarding assigned areas of an indoor swimming pool facility as well as teaching swim lessons. Details can be found online here: [Lifeguard/Swim Instructor](#)
- **Public Works Maintenance Aide(s):** Temporary full-time position that assists maintenance workers perform the maintenance of city streets and drainage, traffic control, sanitary sewer system and water system, and related work as required. Details can be found online here: [Public Works Maintenance Aide](#).
- **Youth Programs Rec Leader I – Before or After School:** Responsible for assisting with various youth programs: arts and crafts, games, sports, special events and leisure activities for kids aged 5-12 at before/after school site (Madrona, Mountlake Terrace or the Recreation Pavilion). Details can be found online here: [Youth Programs - Before or After School](#).
- **Youth Programs Rec Leader I – Summer Programs:** Responsible for assisting with various youth programs: arts and crafts, games, sports, special events and leisure activities for kids aged 3-12. Details can be found online here: [Rec Leader I - Summer Programs](#)

You can also subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me® button [here](#).

If you have questions about job opportunities please contact Human Resources at HRCity@ci.mt.wa.us or (425) 744.6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Construction Update:** The Main Street Revitalization Project construction work on 236th Street SW and 56th Avenue W is ongoing and on schedule. The week of July 8, significant roadway construction work began on 236th Street SW; this work is expected to take between four to eight weeks to complete. During this period, all roadway users should expect the following:

Week of July 8 – The road surface of 236th Street SW from Gateway Boulevard to 56th Avenue W is undergoing asphalt grinding. 236th Street SW has been reduced to one lane of travel with flaggers controlling the direction of traffic between westbound and eastbound travel. During this week, traffic was moved from the north side to the south side, depending on which side of the roadway the contractor was working on.

Weeks of July 15 through the completion of this phase of work – The asphalt grinding of 236th Street SW between Gateway Boulevard and 56th Street SW will be completed. Drivers should expect to travel on gravel. In addition, travel on 236th Street SW between 56th Street SW and 58th Street SW will be westbound traffic only. Drivers

should use the signed detour routes or take an alternate route that may be more convenient. As construction progresses during this period, the city will provide additional construction information that is up-to-date and reflects the contractor's progress.

Night work for utility crossings on the state-controlled portion of 236th (the vicinity of the overpass) will continue through July 18. WSDOT mandates that the closures necessary to install the utility crossings occur at night. The contractor has been granted an exemption from the city's noise ordinance to complete this work. People can expect construction and equipment noise at both the worksite (Transit Center) and the construction staging area (Civic Campus).

Drivers should expect traffic delays during these construction activities.

Weekly travel advisories on all construction projects throughout the city are provided online at www.cityofmlt.com/208 (traffic alerts). Main Street updates are shared on social media. These updates are provided to keep the community informed about the type of traffic modifications that are in place and where they are located.

- **228th/230th Bridge Closure for Single Night:** The bridge will be closed Monday evening, July 15 into Tuesday morning, July 16. Main Street will have a detour in place, directing traffic to 220th Street SW.
- **Northbound 220th Interstate 5 On Ramp:** The on ramp will be closed from 11:00 p.m. to 5:00 a.m. from July 8 – July 19 for grinding and paving on I-5.
- **Northbound 236th Interstate 5 Off Ramp:** The 236th off ramp will have nighttime closures for grinding and paving by WSDOT, Sunday and Monday, July 14 and 15 starting at 10 p.m.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Summer Camps:** All camps are full with waitlists for each camp. This week All-Stars camp will be going to Elevated Sportz while Majors will be going to the Seattle Aquarium. Science Tellers are visiting Jr. Kids Krew camp to perform a show about Aliens.
- **Fall Registration:** Space is still available at the Pavilion for before and after care and limited at both Madrona and MLT elementary sites. Both Kindergarten Readiness and Jr. Kids Krew are full but there is availability in T/TH half day Preschool. For more information or to register call (425) 776-9173.
- **Summer Tennis Programs:** Summer tennis camps and team still have room! Camps are available for children ages 7 to 13. The Jr. Tennis Team competes against teams in the surrounding area. You can still join the team. Tennis lessons are also available. For more information or to register, call (425) 776-9173.

- **Skyhawks Sport Camps:** Skyhawks sports offers sport camps throughout the summer, including baseball, basketball, golf, flag football and soccer. For information or to register call (425) 776-9173.
- **Summer Dance Classes and Camps:** Registration is open for all summer dance classes and camps. Camps are starting to fill so don't wait! Weekly classes and camps are happening throughout the summer, so you can plan a regular workout or tailor your family's dancing days around other camps and vacations. The department is excited to be offering two opportunities for Total Dance Immersion camp again. This camp is a weeklong childcare option and so much fun for the dancers. Kids get to take classes in multiple disciplines including Ballet, Jazz, Lyrical, Yoga and more. Dancers will be led through a choreographic project with a performance of all their works on Friday. For more information about what activities are offered see the Summer Craze online www.issuu.com/crazeedmmlt/docs.
- **Adult Basketball League:** The summer basketball league tips off on Monday, July 15. Games are played on Mondays, Wednesdays or both days. For more information or to register call (425) 640-3105.
- **New Swim Session:** Daily swimming lessons began on Monday, July 8. This session Lake Forest Park Montessori started their first of three sessions they will be attending.
- **Lifeguard In-Service:** Friday, July 12 there will be a Lifeguard In-service from 4:15-6:30 p.m. The pool, spa, and sauna will close at 4:15 p.m. Staff will be practicing rescues during this in-service.
- **Dog Obedience:** A new session of Dog Obedience began on Monday. The Monday Basic class was full with a waitlist of 8. Beyond Basic had 2 registered and as a result the Beyond Basic class was canceled and a second Basic class was created and will meet on Wednesdays. Puppygarten is also nearly full; it starts on Thursday.
- **Adult & Pediatric CPR/AED and First Aid Class:** An American Red Cross CPR/AED/First Aid class will meet on Saturday, July 13. This is a blended learning class where lecture is online and skills are performed at the skill session on Saturday.
- **Espresso Special of the week:** Next week's espresso special will be a Twisted Toffee Blended Coffee. Stop by the espresso stand at the Recreation Pavilion July 15-21 and receive \$.50 off a 16oz.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1053	1824	266	121	17	42	26	73

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On July 3, 2019 at 10:06 a.m. officers responded to the 6300 block of 230th Street SW for an alarm. Witnesses heard an alarm and saw a male suspect fleeing the area. Officers searched the area but were unable to locate the suspect. Nothing was stolen from the building.
- On July 3, 2019 officers were investigating a stolen bicycle report. A witness told the on-scene officer that he saw the suspect walking away. The suspect was stopped and detained for questioning. During the questioning it was learned that the suspect was in possession of drug paraphernalia, had warrants for his arrest and was in violation of a no contact order. He was taken into custody and booked for the listed crimes.
- On July 3, 2019 at 3:49 p.m. officers responded to a report of a suspicious vehicle and driver possibly stealing packages. A description of the vehicle was given, however officers were unable to locate it.
- On July 3, 2019, there was a report of a vehicle prowl at the 4100 block of 225th Place SW. The victim stated that he left his vehicle unlocked and found that an unknown person entered it and stole several items.
- There were two verbal domestic cases reported this week.
- Mountlake Terrace officers made two DUI arrests this past week.
- On July 4, 2019 at 12:53 a.m. officers were dispatched to a possible heroin overdose. A Mountlake Terrace officer eventually found a female who was unconscious at the 7000 block of 220th Street SW. The officer gave the female three doses of Naloxone in an attempt to counteract the effects of heroin. The female eventually regained consciousness and was transported to the hospital for further care.
- On July 4, 2019 at 5:00 a.m. there was a vehicle prowl of an unlocked vehicle located in the 4000 block of 212th Street SW.
- On July 4, 2019 at 11:20 p.m. a suspect was arrested at the 4100 block of 236th Street SW for a Domestic Violence no contact order violation.
- On July 5, 2019 at 9:00 a.m., officers responded to the Mountlake Terrace Library for a suspicious person. The library supervisor requested that the suspicious person be trespassed from the property. The person was contacted and issued a trespass notice.
- On July 5, 2019 a victim reported a theft from his storage unit located at the 21800 of 66th Avenue W. This theft likely occurred last May and is being investigated along with several others at that same location.
- On July 5, 2019 two vehicles were prowled at the 21600 block of 66th Avenue W.

- On July 5, 2019, there was a disturbance reported in the 21100 block of 44th Avenue W. A subject entered two businesses and was causing a disturbance because his vehicle was tagged for impound due to it being parked illegally.
- On July 8, 2019 a bicycle was stolen from a back porch in the 21200 block of 50th Avenue W.
- On July 7, 2019, a Mountlake Terrace resident discovered that she was a victim of identity theft. The victim stated that accounts were opened using her information. The case is under investigation.

Detective Unit Update

Cases Assigned

- 19-9542 Fraud
- 19-9473 APS
- 19-9655 Collision

Cases Cleared

- 19-8052 Burglary
- 19-9424 Fraud
- 19-8989 Fraud
- 19-8020 Assault DV
- 19-8988 Animal Complaint

Significant Cases

- Detectives are completing case work for an upcoming homicide trial.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of July 3, 2019 – July 9, 2019 was active with officers making several contacts with the community. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that have been made to include contacts with homeless subjects and homeless camps.

- Officer Sheets stopped to play ball with some local baseball players.
- Officers posed for pictures with some kids during a traffic collision.
- Officers assisted with the cleanup of camping debris left behind at St. Pius Church.
- A few officers purchased some lemonade from a stand near the 6400 block of 220th Street SW.
- Officer Krahn visited with several people throughout the city while they were doing their yardwork.
- There were 28 community oriented policing contacts last week.
- Several police department staff members worked the 3rd of July celebration.



CODE ENFORCEMENT PROPERTY OF THE WEEK

On June 14, 2019, Code Enforcement followed up to a property complaint of trash and debris in the front and backyard of a property located near the 22600 block of 73rd Place W. Code Enforcement verified the complaint and issued a civil notice of violation in accordance with 8.15.040.I – (Accumulations of broken and neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of a property), 8.15.040.H.1 – (All broken or discarded household furniture items, furnishings or equipment, or any appliance not in an approved enclosed structure, in the front, side or back yard of a property), 8.15.040.G.1 – (Garbage not kept in a proper receptacle with a tight-fitting lid), and 8.15.040.A.1 – (Vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property). Code Enforcement will continue to monitor the property until all nuisance violations have been corrected.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- July 26, 27, 28, Tour de Terrace, Evergreen Playfield
- August 6, 6:00-9:00 p.m., National Night Out, Evergreen Playfield
- August 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 9 a.m., National Day of Service, Recreation Pavilion
- September 20, 7:00 p.m., Arts of the Terrace Juried Art Show, Library
- September 25, 6:30 p.m. Evergreen Award Program, Ballinger Clubhouse
- October 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace