

CITY MANAGER'S WEEKLY UPDATE

July 19, 2019

CITY COUNCIL MEETINGS

The City Council's next meeting is a **Special Meeting scheduled for Monday, July 22, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The agenda will be an Introduction of the Town Center Subarea Plan, 2018 Comprehensive Plan Amendments, and Development Regulations including:

- a. Town Center Subarea Plan (Text and Map Amendments)
- b. Amendments to Zoning Code Chapter 19.50 (Text and Map Amendments)
- c. Urban Design Standards-Town Center-Chapter 19.123 (Text Amendment)
- d. Amendments to Economic Vitality Element of Comprehensive Plan (Text Amendment)
- e. Designation of Approximately 1.1 Acres of Property Located on 62nd Avenue W From Urban Residential Low (URL) to Park and Open Space (POS) (Comprehensive Plan Map Amendment) and as Recreation and Park District (REC) on Official Zoning Map.

The City Council's next work/study session is on **Thursday, August 1, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Town Center Supplemental Environmental Impact Statement (SEIS) (*Joint Meeting with Planning Commission*); (2) Review Professional Services Agreement for Ballinger Park Water Elements Design; (3) Review of Sewer Comprehensive Plan Revenue Requirement Alternatives; and (4) Review of Mountlake Terrace Salary Commission Appointees (Tentative).

The City Council's next regular meeting is on **Monday, August 5, 2019** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of Professional Services Agreement for Ballinger Park Water Elements Design; (2) Approval of Gray and Osborne Supplement for Sewer Rate Study; (3) Approval to Surplus Public Works Vehicles and Equipment; (4) Public Hearing on Town Center Draft Supplemental Environmental Impact Statement (SEIS) (*Joint Meeting with Planning Commission*); (6) Public Hearing and Adoption of 2020-2026 Transportation Improvement Program (TIP); (7) Public Hearing and Approval of Street Naming of Van Ry Boulevard; and (8) Ratification of Mountlake Terrace Salary Commission Appointments (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **ADA Self-Assessment & Transition Plan Open House, July 22:** An Americans with Disability Act (ADA) Self-Assessment & Transition Plan is being developed for facilities within the city's public right-of-way. The city is hosting an open house on Monday, July 22, 2019 from 6:00 – 6:50 p.m. in the Interim City Council Chambers located at 6100 219th Street SW, Suite 220. This open house immediately precedes the special meeting of the City Council that begins at 7:00 p.m.

- **Town Center Plan Update Process:** The City Council will host a special meeting on July 22, 2019 with a presentation to introduce the Town Center Subarea Plan as recommended by the Planning Commission following their July 16 meeting. For more information or questions about the Town Center Subarea Plan, visit the city's website at www.cityofmlt.com/338 or contact the Community and Economic Development Department at (425) 776-1161.
- **Tour de Terrace Festival July 26, 27 and 28:** Judi Smith and her family continue the Tour de Terrace tradition next Friday, July 26 with the Annual Tour de Terrace Parade. For the 27th year, the Tour de Terrace Parade takes off with the roar of the precision Seattle Police Motorcycle Drill Team at 6:45 p.m. followed by fan favorites including the Seafair Pirates and Clowns, Lake City Western Vigilantes, drill teams, dancers, floats, trucks, classic cars and much more. The parade travels along "Main Street" (56th Avenue W) from 234th Street, north to 222nd Street and Evergreen Playfield. The Tour de Terrace Parade is always held the night before the "Seattle Torchlight Parade" and serves as a dress rehearsal for many of the parade participants.

Among the Tour de Terrace highlights are an impressive lineup of live music and entertainment, a beer garden, food booths, pancake breakfast, street fair, carnival, and the classic car, truck and motorcycle show (Saturday only 9 a.m.-3 p.m.). The fireworks show will light up the sky over Tour de Terrace on Saturday evening, July 27, just after 10:00 p.m. The festival continues on Sunday, July 28 with more live music, food and activities. For more information about Tour de Terrace including the musical line-up, visit www.tourdeterrace.org. You can also find them on Facebook at Tour de Terrace!

- **National Night Out on August 6:** Planning continues for this year's National Night Out Against Crime on Tuesday, August 6. The event begins at 6:00 p.m. at Evergreen Playfield located at 22205 56th Avenue W. Financial sponsorships from Premera Blue Cross, Mountlake Terrace Business Association, Vineyard Park at Mountlake Terrace and AFCO & Sons are funding this year's event provided free to our community with numerous donations of food, supplies and equipment from other local businesses.
- **Coffee with the City August 14:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, August 14, 2019 from 6:00 - 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall & Police Station Addition:** On July 1, 2019, the City Council approved the Arts Advisory Commission recommendation to continue working with Louise McDowell and CJ Rench for the purpose of creating two distinct sculpture artworks for the Civic Campus Redevelopment project. Each artist will be meeting with the Commission to collaborate and discuss refining proposed concepts. The Arts Advisory Commission met with Louise McDowell on July 16, 2019 and will meet with CJ Rench on July 25, 2019 to discuss concepts.

- **City Happenings:** The August issue is now complete and being printed for mailing next week. The Town Center Plan Update is the lead article to alert the public about the plan moving forward for community and City Council review and additional input.
- **Tour de Terrace Community Outreach:** The city will have a booth at Tour de Terrace on Saturday and Sunday, July 27 and 28 and will feature project updates on the Sound Transit Light Rail Project, Terrace Station, Main Street, Civic Campus and Town Center Plan. Our Stormwater Program Manager will also staff the booth for a few hours on Saturday to provide stormwater updates.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Current Development Activity:** The Community and Economic Development and Engineering staff are currently processing more than 20 land use development applications. The type of development is split roughly between subdivision of property for fee-simple unit lot ownership and single family residential lots. They will add a substantial number of new single family residential housing in the city.

The applications are comprised of the following residential units:

- Townhomes in land use review totaling 78 residences
- Single-family lots subdivisions in land use review for 27 homes
- Civil construction plan review for 31 townhomes
- Civil construction plans for 56 single family lots
- Projects with pending submittal for processing totaling 107 residential units

The sum total of residential units is 299 units: 192 approved or pending construction, and 107 expected in the coming months.

Civil, building, electrical, mechanical, plumbing, and in some cases, fire permits need to be processed for each residence. This activity does not include individual home construction.

In addition, other projects staff is processing include Sound Transit's Conditional Use Permit (CUP) for light rail and reuse of Roger's Market site for interim temporary parking, the Civic Campus (City Hall) site development plan and boundary line adjustment applications, Premera Campus Renovation (a five-year phased proposal), and a street vacation.

- **Premera Campus Renovation:** The Premera Blue Cross headquarters is located between 216th and 220th Street SW and the interurban trail and 68th Avenue W (primary site address is 7001 220th Street SW). Premera Blue Cross has submitted a proposal to renovate the campus to replace Building 1 with a facility that provides more on-site amenities for employees and to make minor modifications to most of the four other buildings. A site development plan application was submitted June 21 and is being revised to meet filing requirements. The proposed work includes a new Building 1 with a smaller footprint, removing nearly 200 parking spaces, creating more open space, changes in circulation, and pedestrian friendly street frontage improvements on 220th Street SW and a portion of 216th.

- **Creekside Meadows PUD:** This 56-home subdivision, located at 7011 226th Place SW, will commence construction in the next several weeks. A demolition permit to remove the existing church building has been issued. Prior to demolition, local police and fire departments will use the building for training exercises. Significant clearing of vegetation will occur, most obviously on the hillside on the east property line. Grading and construction of retaining walls will also take place.
- **New Terrace Townhomes:** A 12-lot fee simple townhome development located at 4907 216th Place SW, has submitted for their civil construction permit to construct frontage and onsite improvements.

HUMAN RESOURCES

Job Opportunities:

- **Dance Instructor – Ballet, Hip Hop, Jazz, Tap, or Lyrical:** Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion. Responsible for instructing dance in one or more of the following disciplines: Ballet, Hip Hop, Tap, Jazz or Lyrical or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Dance Instructor](#)
- **Clerk I – Recreation Pavilion:** This position performs a variety of customer service functions in support of the Recreation and Parks Department at the Recreation Pavilion. These functions include: answering customer inquiries by telephone and/or person, registering participants for classes/programs, collecting admissions fees, financial deposits, filing, copying, maintaining program information, scheduling facilities for private and public use, and providing food and beverage service at the espresso cart. Details can be found online here: [Recreation Clerk I](#)
- **Lifeguard/Swim Instructor (Recreation Leader I):** Position responsible for lifeguarding assigned areas of an indoor swimming pool facility as well as teaching swim lessons. Details can be found online here: [Lifeguard/Swim Instructor](#)
- **Public Works Maintenance Aide(s):** Temporary full-time position that assists maintenance workers perform the maintenance of City streets and drainage, traffic control, sanitary sewer system and water system, and related work as required. Details can be found online here: [Public Works Maintenance Aide](#).
- **Public Works Maintenance Worker I:** Full-time position that performs maintenance of City infrastructure including (but not limited to), streets, sewer systems, storm water systems and water systems as required to provide a clean, safe, and functional environment for all city patrons and employees. Details can be found online here: [Public Works Maintenance Worker I](#)
- **Site Assistant – Before and After School Programs:** Half-time position responsible for assisting with various youth programs: arts and crafts, games, sports, special events and leisure activities for kids aged 3-12. Details can be found online here: [Site Assistant - Before and After School Programs \(half-time\)](#)

- **Youth Programs Rec Leader I – Summer Programs:** Responsible for assisting with various youth programs: arts and crafts, games, sports, special events and leisure activities for kids aged 3-12. Details can be found online here: [Rec Leader I - Summer Programs](#)

You can also subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me® button [here](#).

If you have questions about job opportunities please contact Human Resources at HRCity@ci.mlt.wa.us or (425) 744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Construction Update, 236th Street SW:** The Main Street Revitalization Project construction work on 236th Street SW and 56th Avenue W is ongoing and on schedule. The week of July 8, significant roadway construction work began on 236th Street SW; this work is expected to take between 4 to 8 weeks to complete. During this period, all roadway users should expect the following:

The road surface of 236th Street SW from Gateway Boulevard to 56th Avenue W has undergone asphalt grinding. 236th Street SW has been reduced to one-lane of travel with flaggers controlling the direction of traffic between westbound and eastbound travel. Drivers should expect to travel on gravel. In addition, travel on 236th Street SW between 56th and 58th Avenues W will be westbound traffic only. Drivers should use the signed detour routes or take an alternate route that may be more convenient. As construction progresses during this period, the city will provide additional construction information that is up-to-date and reflects the contractor's progress.

- **Tour de Terrace Traffic Changes:** The current detour route that takes drivers north of 236th will be flipped to the south for the weekend of Tour de Terrace to avoid conflicts with the parade.

Night work for utility crossings on the WSDOT controlled portion of 236th has been completed.

Drivers should expect traffic delays during these construction activities.

Weekly travel advisories on all construction projects throughout the city are provided online at www.cityofmlt.com/208 (traffic alerts). Main Street updates are shared on social media. These updates are provided to keep the community informed about the type of traffic modifications that are in place and where they are located.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Youth Programming Job Opportunities:** Hiring Half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8.

Must be available from 7:15-9:15 a.m. and 3-6:00 p.m. Monday – Friday. Visit www.cityofmlt.com or call (425) 640-3102 for more details.

- **Summer Camps:** All camps are full with waitlists for each camp. This week All-Stars camp went to the Snohomish County Aquatic Center while Jr. Kids Krew camp are welcoming Museum on the go activity “Meet the Robots.”
- **Fall Registration:** Space is still available at the Pavilion for before and after care and limited at both Madrona and MLT elementary sites. Both Kindergarten Readiness and Jr. Kids Krew are full but there is availability in Tuesday/Thursday half day Preschool. For more information or to register, call (425) 776-9173.
- **Swim Lesson Registration:**
Daily swim lesson registration for Session #2 is open to Mountlake Terrace residents July 17 and to everyone on July 18. These lessons run Monday through Friday for two weeks, July 22-August 2.
- **Twice Per Week Registration:** Registration for Monday/Wednesday and Tuesday/Thursday Session #2 will start with Pre-registration for those in swimming lessons on July 22 and 23, MLT Registration will be July 24 and Open Registration on July 25. These lessons will start July 29/30 and run through August 28/29.
- **Saturday and Sunday Swimming Lessons:** These lessons are ending the weekend of July 27/28. Pre-registration will take place on those dates with MLT registration on July 31 and Open registration on August 1. The next session will begin August 3 and 4 and end August 24/25. Pre-registration must be in person, MLT and Open registration is available online, in person or by phone. Contact the Recreation Pavilion at (425) 776-9173 or go to www.mltrec.com to set up a DASH Account to register online.
- **Marlins Home Swim Meet:** The Marlins will host Snohomish Aquatic Center Piranhas on Friday, July 19. The Pool, Spa and Sauna will close to the public at 2:45 p.m. for set up for the meet. The meet will start at 4:30 p.m. for warm ups and 5:00 p.m. for events.
- **Cub Scout Service Project:** Park staff have been approached by Cub Scout Den Leader Joel Fingerroot with an interest in a service project for his Cub Scout Pack #76 on July 27. Since this lands on a date during the Tour de Terrace, Joel and his pack have offered to assist in patrolling the grounds for litter and general clean up during the event. Joel and about ten volunteers of cub scouts ages 6-7 will meet with staff on site Saturday morning and help pick up litter throughout the grounds.
- **Independence Day:** Approximately 4,000 people were in attendance for the Independence Day Celebration on July 3 at Ballinger Park. Volunteers helped clean up after the event and Park crews have been preparing fields for play following the heavy use on the playfields. Crews also report only minor instances of damage or clean up following the 4th of July.

- **Summer Special Events:** Parks, Facilities and Public Works staff are also helping to prepare for other special events this summer. The Tour de Terrace is scheduled for July 26-28 at the Evergreen Playfield Complex. The National Night Out Against Crime is scheduled for the evening of August 6 at the Evergreen Playfield Complex as well. Crews will be working through the park and in the surrounding areas to prepare for the events over the next few weeks.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1053	1824	266	121	17	42	26	73

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On July 10 at 3:08 a.m. patrol responded to a death investigation in the 23300 block of 58th Avenue W. Investigation revealed the deceased had a history of health issues and his passing was not unexpected. Nothing suspicious was discovered.
- On July 10 at 6:22 a.m. patrol responded to a vehicle prow/theft in the 4400 block of 212th Street SW. The victim reported suspect(s) broke out his vehicle window and stole several tools. Investigation continues.
- On July 11 at 1:57 a.m. patrol responded to a domestic assault in the 22000 block of 66th Avenue W. Investigation revealed the couple were in a dating relationship and were fighting over alleged infidelities. During the argument the boyfriend of the victim pushed her to the ground several times and punched her in the face. The suspect was later located at a residence nearby and arrested for the offense. He was booked at the Lynnwood Jail without incident.
- On July 11 at 8:19 a.m. patrol responded to a vehicle prow/theft in the 4300 block of 236th Street SW. The victim reported his vehicle was broken into and his pistol was stolen. He stated it was wedged between the front seat and console. The vehicle was processed for evidence without success. Investigation continues.
- On July 11 at 4:28 p.m. patrol responded to a fraud complaint in the 23200 block of 57th Avenue W. Investigation revealed the victim to be subject to a Publisher's Clearinghouse fraud scam and has been sending money to suspect(s) in New York. It was explained to her she is being defrauded of her money. Investigation continues.
- On July 12 at 2:03 a.m. patrol stopped a vehicle for defective equipment in the 6500 block of 220th Street SW. Investigation revealed one of the occupants to have a warrant for his arrest. He was arrested for the warrant, and during a search of his person incident to arrest, found to be in possession of drug paraphernalia. Custody of the suspect was released to the Mill Creek Police Department. Additional charges pending investigative follow up.

- On July 12 at 7:45 p.m. patrol responded to a suspicious vehicle in the 22800 block of 44th Avenue W. Upon arrival the vehicle was located and a subject was observed passed out. He was awakened and exited the vehicle. In doing so a variety of drug paraphernalia was observed. Post Miranda the suspect acknowledged recently using heroin and consented to a search of his vehicle. The drug paraphernalia was seized in addition to heroin. Due to the Snohomish County charging standards for narcotics the suspect was cited for drug paraphernalia and released to a family member.
- On July 12 at 8:12 p.m. patrol responded to a domestic assault in the 4500 block of 224th Place SW. The reporting person said his adult sister was intoxicated and pushed him into a door during an argument. The suspect was heavily intoxicated and accused her brother of smoking methamphetamine. She was arrested for the crime and booked at the Snohomish County Jail post medical clearance without incident.
- On July 13 at 7:15 a.m. patrol responded to a fraud complaint in the 3600 block of 222nd Street SW. The victim stated she called a number to upgrade her computer security. Ultimately she inadvertently provided the suspect remote access to her computer. The suspect electronically transferred funds from her bank account and credit card. Investigation continues.
- On July 13 at 10:21 a.m. patrol responded to a burglary complaint in the 4000 block of 212th Street SW. The victim alleged an acquaintance broke into her residence and stole her computer tablet. She said he has been teasing her about the crime. The suspect was located and denied the allegations. He said she is a broke drug addict and does not like him, insinuating this was motivation for naming him a suspect. The same suspect was also accused of a vehicle prowling/theft in the same time frame by a second victim at the same location. He denied this crime as well. Investigation continues.
- On July 13 at 3:37 p.m. patrol responded to a burglary complaint in the 24200 block of 48th Avenue W. The victim reported her drug addicted adult son was attempting to break into the home and was accessing a window with a ladder. Upon arrival the suspect had already fled in a vehicle. The victim stated she did not know what he wanted and was afraid of him. An area check for the suspect was unsuccessful. Investigation continues.
- On July 14 at 9:28 a.m. patrol responded to a domestic disturbance in the 4100 block of 212th Street SW. The victim stated her ex-boyfriend (a convicted murderer and well known to local law enforcement) was at her residence pounding on her door and suspected of being armed with a firearm. The victim was recently involved in an altercation with the subject where he attempted to run her over and repeatedly rammed her vehicle with another vehicle. Upon officers' arrival the suspect had fled and was not located. Approximately an hour later he returned and began pounding on the door again. When she did not answer he pushed in a window air conditioning unit and began yelling in the window for her to come out. Again the suspect fled prior to police arrival and could not be located. Patrol helped the victim find another lodging option then surveilled the residence for several hours. The suspect was not located. Charges referred to the City prosecutor for filing.

- On July 14 at 7:29 p.m. patrol responded to a burglary at a church located in the 21400 block of 44th Avenue W. Investigation revealed the suspect(s) broke into the church through a door and stole a large, antique bronze cross. There is no suspect information. Investigation continues.
- On July 15 at 8:39 a.m. patrol responded to a domestic assault in the 6100 block of St. Albion Way. Upon arrival the victim stated he was arguing with his brother when he physically attacked him by pushing him to the floor and repeatedly punching him. The suspect was located and was uncooperative with police. Further investigation revealed the suspect's demeanor to be worsening as of late and was accused of committing additional previous unreported assaults. He was arrested for the offense and booked at Denney Youth Center without incident.
- On July 16 at 12:54 a.m. patrol responded to a domestic assault in the 4300 block of 236th Street SW. The victim stated her boyfriend was intoxicated and punched her in the face during an argument. The suspect proved to be heavily intoxicated and uncooperative with officers. He was arrested for the offense and booked at the Snohomish County Jail post medical clearance without incident.
- On July 16 at 9:38 p.m. patrol responded to a fraud complaint in the 6000 block of 244th Street SW. The reporting person said a guest of the motel paid for her room with a credit card. He received a phone call shortly thereafter from a woman in California advising him her credit card was used without her permission to rent the room and she did not know the suspect. Officers called the victim in California and confirmed her financial identity had been compromised. Officers attempted to contact the suspect without success. With some additional investigation the suspect(s) identity was learned. Investigation continues.

Detective Unit Update

Cases Assigned

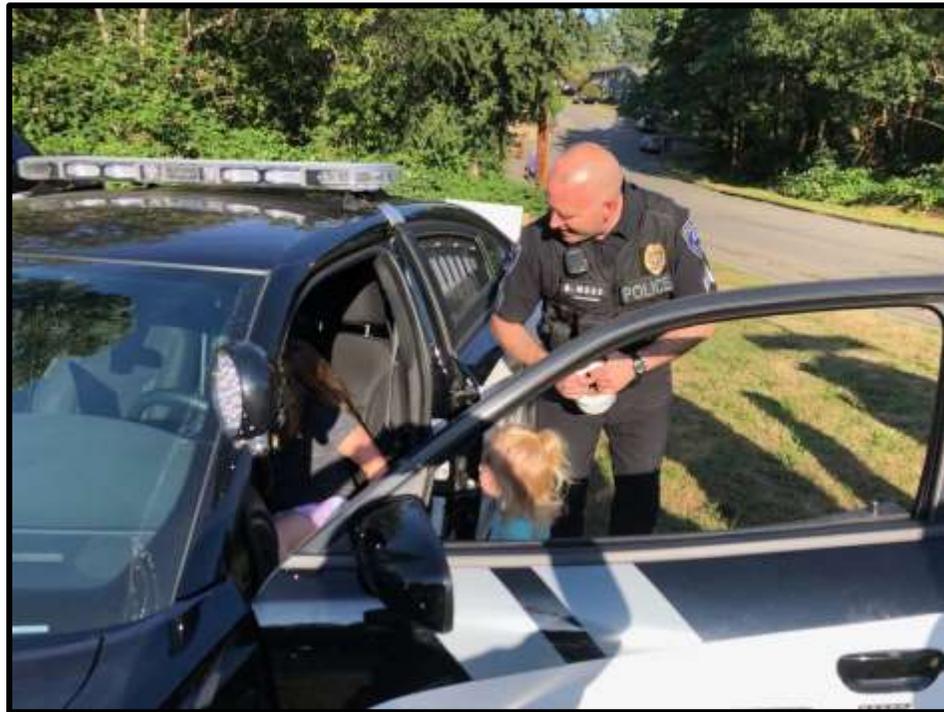
- 19-9927 Theft
- 19-9426 Humane
- 19-10075 Theft

Cases Cleared

- N/A

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

- Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- 21 outreach contacts this week.
- Officers attended the Coffee with the City event at the Recreation Pavilion.
- Officers attended the grand reopening of the Red Onion Cafe
- Officers attended a picnic in the park event with the kids and parents of Forever Young Daycare.



CODE ENFORCEMENT PROPERTY OF THE WEEK

On June 12, 2019, Code enforcement observed a gray Mercury appearing abandoned, located at the 21900 block of 56th Avenue W. Code Enforcement chalked the rear driver's side tire, and

issued a correction notice in accordance with 10.10.190 – (Storing vehicles on the public street over 72 consecutive hours). On June 19, 2019, Code enforcement returned to the location and noted the vehicle had not moved, as indicated by the chalk marks. Towing was dispatched and the vehicle was impounded and towed.

OTHER ITEMS OF INTEREST

- The police department underwent the onsite reaccreditation process. Overall the process was very successful and reflective of the effort level made by staff over the past 4 years to maintain WASPC standards.
- A conditional offer was given to a candidate for the cadet position.

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- July 22, 6:00-6:50 p.m., ADA Self-Assessment & Transition Plan Open House, Council Chambers
- July 26, 27, 28, Tour de Terrace, Evergreen Playfield
- August 6, 6:00-9:00 p.m., National Night Out, Evergreen Playfield
- August 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 9 a.m., National Day of Service, Recreation Pavilion
- September 20, 7:00 p.m., Arts of the Terrace Juried Art Show, Library
- September 25, 6:30 p.m. Evergreen Award Program, Ballinger Clubhouse
- October 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace