

CITY MANAGER'S WEEKLY UPDATE

October 11, 2019

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, October 17, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Update from Waste Management; (2) Review of 2020-2024 Recreation and Park Fees Resolution; (3) Discussion of Sewer Rates and Recommended Sewer and Stormwater Utility Rate Code Updates; (4) Review of Interlocal Agreement with Alderwood Water & Wastewater District (AWWD) for Sewer Pipe Lining; (5) Review of Second Quarter Financial Report; (6) Review and Approval of Amendment No. 6 for Fountain at Civic Campus Plaza; and (7) Review and Approval of Civic Campus Redevelopment Project Artists Professional Services Agreements with Louise McDowell and CJRDESIGN.

The City Council's next regular meeting is on **Monday, October 21, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in New Police Officers Jeremy Voeller and Noah Rodgers; (2) Presentation on Lynnwood's Diversity, Equity, and Inclusion Commission; (3) Adoption of Resolution to Name Jerry Smith Town Center Plaza; (4) Approval of Agreement with the Recreation Conservation Office (RCO) for Land Water Conservation Fund (LWCF) Grant; (5) Adoption of 2020-2024 Recreation and Park Fees Resolution; (6) Petition to Consider a Street Vacation and Set a Public Hearing Date; and (7) Introduction/Review of Frontier Cable Franchise Transfer to Northwest Fiber and Amendments to Grant Extension of the Franchise.

COMMUNITY MEETINGS AND EVENTS

- **October is Domestic Violence Awareness Month:**
The City of Mountlake Terrace will be participating in its 12th Purple Light Nights® Campaign. Purple Light Nights® began in Covington, Washington in 2007 and has grown nationally and globally. The goal of the campaign is to remember the victims who have lost their lives to domestic violence, show support for the countless survivors of violence, provide hope for those who are still living with abuse and increase the awareness of domestic violence issues and its affect upon children and families. Purple light bulbs (black lights) are provided to residents of the community with the intent that they be displayed during October to bring awareness of domestic violence and its continued impact on our community.



- **Trunk or Treat:** The Mountlake Terrace Business Association is hosting Trunk or Treat on Halloween (October 31) at the lot by Espresso Break located near the corner of 232nd Street and 56th Avenue West from 5:00-7:00 p.m. Those wishing to participate or donate candy should contact Maria Ellis at (206) 793-4201. The Mountlake Terrace Police Department will be hosting a vehicle again this year!
- **Coffee with the City, November 13:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

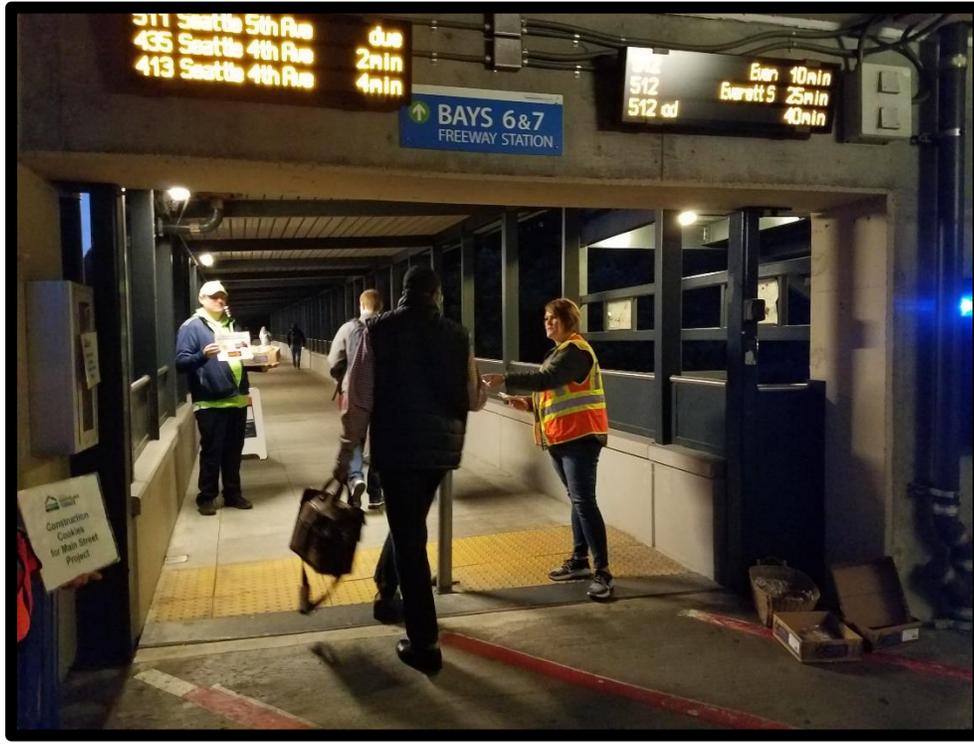
CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards Winners:** Below is a group photo of the 2019 Evergreen Award winners that attended the reception on September 25.



- **Main Street Makeover Appreciation Week:** The City Council proclaimed the week of October 7-13 as “Main Street Makeover Appreciation Week” at its October 3 meeting. Community Relations posted photos and encouraged the community to visit downtown businesses during construction. The Town Center Task Force, Planning Commission, City Council, staff and families visited affected businesses and purchased food to celebrate the adoption of the Town Center Subarea Plan Update after concluding 19 months of work. City staff also made a concerted effort to visit Town Center businesses this week during the intersection closure and purchased food, snacks and services. “Construction Cookies” were handed out bright and early on Friday morning at the Mountlake Terrace Transit Center, 236th Street and Veterans Memorial Park Trail to thank the community for coping with noise, construction, detours and impacts of the Main Street Project. Department Directors are

donating funds to purchase gift certificates from local businesses to give away to staff at the Annual Employee Appreciation Breakfast as well. Thanks to everyone in the community for participating and for being so supportive!



- **Mountlake Terrace Business Association:** The city met with leadership from the Mountlake Terrace Business Association to discuss partnering ideas to better market the city's businesses, and work together on future initiatives to make Mountlake Terrace thrive.
- **Tourism Promotion Area:** City Clerk/Community Relations Director Virginia Olsen was appointed by the Snohomish County Council to serve on the Snohomish County Tourism Promotion Area Advisory Board representing District 4 as a non-lodging member. She will attend her first meeting on October 15.
- **Tree Lighting Ceremony:** City staff met this week to plan and coordinate the annual Tree Lighting Ceremony that will take place on Friday, December 6 at Evergreen Playfield. This event will be sponsored again by Mountlake Terrace Plaza. One of the discussion items was planning ahead for 2020 following installation of the field turf at Evergreen Playfield. Staff has interest in moving the event to the Civic Campus since the City Hall project should be close to completion by that time. Stay tuned for more information.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **214th Church Subdivision Project:** The applicant for the Church Subdivision on 214th is seeking approval to subdivide one parcel, totaling approximately 4.6 acres, into 16 single-family lots with associated public street improvements, utilities, open space, wetland/stream buffer enhancement, and drainage improvements. The development would involve frontage improvements along 214th Street SW consisting of curb, gutter, five-foot planter strip and a five-foot sidewalk. A new city road (a cul-de-sac), with on-street parking and street trees within the planter strip, will be created off of 214th Street SW to serve the development. Two private access driveways will serve 6 of the 16 homes. A concurrent rezone of the property from RS 8400 to RS 7200 is requested. The proposed lots will range in size from 6,480 sq. ft. to 8,134 sq. ft. The subdivision includes enhancement of a wetland buffer and an addition .43 acres of open space.
- **City Hall & Police Station Addition:** ARC Architects and city staff have finalized the review of permit drawings related to the planned new City Hall, Police Station addition and Town Center Park/Plaza. The City expects to have specifications and contract language completed by October 14. The city is aiming to solicit bids following an update to the City Council on October 17.

City staff has prepared a draft Amendment 6 to the Professional Services Agreement between the City and ARC Architects. Proposed Amendment 6 is necessary to pay for designing an approximately 400-square-foot water feature in the Town Center Plaza portion of the project site, currently marked as 'future' on the current Bid Documents for the Civic Campus project. Additional services include preparing permitting and construction/bid documents, and bidding and construction administration services. The agreement is being placed on the October 17 and 21 agendas for Council review and consideration on either date.

Additionally, city staff have prepared professional service agreements for two artists, i.e., Louise McDowell and CJ Rench. We hope to have them reviewed by the artists to submit to the City Council for their review on October 17 or 21, 2019.

- **New Terrace Townhomes:** A 12-lot fee simple townhome development located at 4907 216th Place SW, has submitted for their civil construction permit to construct frontage and onsite improvements.
- **Solana Townhomes** (5503 240th Street SW): Building permits for 19 townhomes in the Town Center were issued.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Revitalization Project 56th/236th:** Paving of the bottom lift of asphalt on the Main Street project was wrapped-up by Friday afternoon, October 11. This concluded the asphalt paving activity for this year. The final lift of pavement will be placed next spring when the weather warms up. The contractor will be striping new traffic lanes on Monday, October 14. Traffic will be shifted to the center of the street, leaving the sides of the street open for utility companies (Comcast, Wave, Frontier and SnoPUD) to complete their undergrounding work this winter.



Main Street Paving

- **MLT Seeks Input on ADA Transition Plan:** The City of Mountlake Terrace is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit www.cityofmlt.com/2053/ to take the survey.

More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mlt.wa.us or (425) 744-6265.



RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Youth Programs:** The next non-school day is October 18. Child care is available at the Pavilion. Children will play games, do crafts and swim! There is limited space available, please call (425) 776-9173 to register.
- **Childcare Job Opportunities:** Hiring full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care as well as a part time non-benefitted Recreation Leader I after care at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.
- **We're Hiring:** Youth Programs is hiring for a Recreation Leader II for the before and after school age care at Mountlake Terrace Elementary. This is a lead position for an off-site child care program. To apply go to www.mltrec.com
- **Staff Training:** On October 9, the Youth Programs staff attended a staff meeting in the evening. The topic was "The Roots of Behavior." These trainings keep staff updated with important information about ways to work with children.
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, the Dance Academy students and some of the adult classes will perform on the Mountlake Terrace High School Theater stage. Show time and ticket prices are still TBA. Dancers invited to perform will receive information packets in class with specific instructions and more details on arrival and show time. Viewers keep a look out for the advertising poster and Facebook post. For more information or placement in the program, contact Dance Director Chloe Davenport (425) 640-3107. Or visit our dance bulletin board outside the Mambo Room dance studio.
- **Quarterly Dance Classes:** Studies have shown that dancing increases peoples longevity more than any other form of exercise. Do something good for yourself and dance! You can join our quarterly classes at any time. Adult/Teen classes like Ballet, Tap, Jazz, Bachata & Salsa, Flamenco, Swing & Two Step, happen in the evenings, Monday through Thursday. We also have children's after pre-school classes on Thursdays between 12:45 and 2:15 p.m. These classes provide little movers and shakers space to learn about themselves and have fun with other dancers. For more information, visit our brochure at www.crazedigital.com.
- **Dance Instructors – Jazz and Tap and Hip Hop:** Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion. Responsible for instructing dance in one or more of the following disciplines: Jazz and Hip Hop and Lyrical and Jazz or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Jazz and Hip Hop](#) and [Lyrical and Jazz](#)
- **Fitness Classes:** Essentrics is our newest low impact addition to the excellent fitness programs we offer. Drop-in and give it a try Mondays 7:15-8:15 p.m. PiYo and Tai Chi are taking Saturday morning by storm. Both classes are going strong and have space for you to join. Although these two forms of fitness are very different, they're both low impact activities. Other

fitness classes we offer are Therapeutic Stott Pilates, Yoga, Strong and Zumba. Don't miss out on these convenient and inexpensive ways to take care of yourself. For more information, see our *Craze* publication www.crazedigital.com.

- **Racquetball Tournament:** The next racquetball tournament will be held on October 26. Compete in singles or doubles against other players. Tournament registration includes a t-shirt and prizes for top finishers. [More information and registration information can be found here.](#)
- **Swimming Lessons:** The newest weekday session will begin October 14 for Monday/Wednesday running through November 13 and Tuesday/Thursday will begin October 15 and will run through November 14. For classes on Tuesday/Thursday, evening lessons that start after 4:00 p.m. have not been scheduled on October 31 due to a history of low to zero attendance on Halloween. Morning classes will meet as usual on October 31. Registration for any open spots will remain open until the third lesson.

Weekend sessions will run through October 25, 26 & 27 with pre-registration on the last day of classes. MLT registration will be October 23 and Open registration will take place on October 24. Registrations are available online, in person or by phone.

To register, an account must be first set up in our registration software DASH. Go to www.cityofmlt.com/530/Recreation-Parks, then click on the link that will take you to the login/sign up page. If parents are unsure what class children should register for, the Aquatic Coordinators are available by appointment for placement evaluations in the pool. Participants must come prepared to get into the pool. Call (425) 776-9173 to ensure that staff is available.

- **Daytime Swim Special!** Aquatics is running a special Facebook swim special for the Leisure/River Swims Monday through Friday from 9:30 a.m. to 2:45 p.m. Mention the code words "October Swimming" and get in for just \$3 per person!
- **Bicentennial Eagle Candidate Project:** Eagle Candidate Nathan Hjellen has contacted park staff with an interest in an Eagle project at Bicentennial Park. Nathan is interested in enhancing the play area at the park by installing a new swing set and replacing the play area borders. Nathan has submitted his project and received approval from the city and has sent it to the Mount Baker Council of the Boy Scouts of America for final approval. Nathan intends to complete his project before next spring.
- **Brighton School and Whale Scouts Project:** Park staff has been contacted by a nonprofit group known as the Whale Scouts. The Whale Scouts are working with Brighton School to do an educational presentation for the school about the importance of local fish bearing streams and the orca whale population. The group is interested in having a volunteer effort in November following classroom presentations to visit a local stream to do some volunteer work and learn about the ecosystem. They are scheduled to meet with staff on Friday, October 11 to discuss possibilities at Hall Creek and learn about the Hall Creek Restoration Project.
- **Stormwater Eagle Candidate Project:** Eagle Candidate Michael Frary completed his Eagle Scout Project in Mountlake Terrace, which was to assist in labeling and cleaning storm drains

to help protect the watershed. Michael submitted his proposal, worked with park staff and Stormwater Manager Laura Reed to complete the work on his project on September 14 with the assistance of about 20 scouts and parents from local Troop 60. They cleaned and marked storm drains throughout town center and the pavilion. Michael is met with staff October 10 to turn in his final report for his project and will be recognized at a future Council meeting.

- Girl Scout Silver Award Project Recognition:** Girl Scouts Temple Mize, Kathleen Joyce and Ava Picasso from Troop 44253 have been working with park and stormwater staff to complete a project for their Silver Award. The group devised a plan to help with the removal of invasive fragrant water lily in Lake Ballinger. The Girl Scouts did some preliminary testing, then worked removing the invasive plants on Saturday, August 17. The effort went well and the Troop removed numerous invasive plants from the lake. The troop was recognized for their efforts at the October 7 Council meeting.



Recognition of Girl Scout Troop 44523. From Left: Don Enochs, Chair of RPAC, Kathleen Joyce, Temple Mize, Ava Picasso from Girl Scout Troop 44523 and Noah Knodle, Vice Chair of RPAC

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1658	2441	398	193	27	74	46	121

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On October 2, 2019, code enforcement removed an abandoned vehicle from the 6200 block of 219th Street SW.
- On October 2, 2019, Code Enforcement issued a Notice of Violation for litter and junk vehicles at the 5900 block of 228th Street SW.
- On October 2, 2019, officers responded to a malicious mischief report taken at the Police Station. During the investigation, probable cause was developed for malicious mischief and domestic violence (DV) assault 4th degree for a female suspect. The female was distraught over recent relationship issues and slapped the male victim and scratched his vehicle with her car keys. Charges were forwarded to the prosecutor.
- On October 2, 2019, officers responded to the Safeway at the 4300 block of 212th Street SW. Upon arrival officers were told that a suspect concealed items and attempted to leave the store. When confronted, the suspect pushed the clerk and fled the area. Investigation is ongoing.
- On October 4, 2019, officers removed a blocking abandoned vehicle from the 21800 block of 58th Avenue W.
- On October 4, 2019, someone turned in several items of found property to the Police Station. Items included a saw, charger and radio.
- On October 2, 2019, officers responded to the 23400 block of 65th Place for a vehicle prowl. The victim reported that her vehicle was involved in a hit and run and then was later prowled. The victim reported that about \$200 of miscellaneous items were missing.
- There was one verbal domestic incident reported this week.
- On October 3, 2019, officers responded to the 23300 block of Cedar Way for an assault in progress. Upon arrival officers learned that the suspect was possibly having a “psychotic episode.” Officers were told that the suspect attempted to strangle his father with a shirt and then pushed his mother down a flight of stairs. The suspect also threatened to kill his mother and father and prevented them from calling 911. The suspect was arrested and booked into jail.
- On October 4, 2019, a vehicle was stolen from the 22100 block of 57th Place. Later that day the vehicle was recovered in Renton.
- On October 4, 2019, officers assisted Snohomish County Human Services with taking a subject into protective custody from the Studio 6 Motel.
- On October 5, 2019, officers were dispatched to a report of a DUI located at the 22000 block of 56th Avenue W. The vehicle was found unoccupied. Officers then located a suspect near the vehicle. The suspect then performed some voluntary field sobriety tests. Probable cause was developed for DUI. The suspect was arrested and booked into jail.

- On October 7, 2019, officers responded to the Studio 6 Motel for a report of a physical domestic call. Upon arrival officers contacted the staff who directed them to the assault. Officers contacted both parties, husband and wife, who were arguing about a broken cell phone. The suspect was arrested for hitting the victim on the back of the head as she was attempting to leave the room.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- 19-14396 Robbery
- 19-14206 Fraud
- 19-10298 Prowl

Cases Cleared

- 19-8869 Fraud
- 19-5926 Theft
- 19-10851 Assault
- 19-12582 Fraud

Significant Cases

Preparations for upcoming homicide trial.

Both detectives covered patrol shifts.

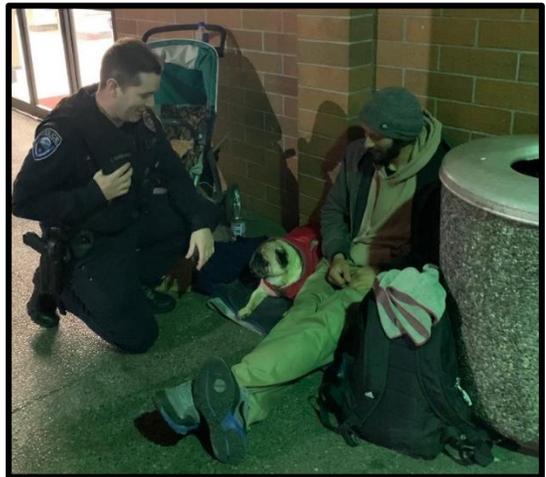
Investigation continues on a suspicious death, which occurred at the Studio 6 Motel.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of October 2 – October 8, 2019 was active with officers making several contacts with many residents. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.

Below are some highlights of the community contacts made to include contacts with homeless subjects and homeless camps.

- Officer Marshall provided outreach materials to a homeless male.
- Officer Zuniga spent a few minutes with an employee of a business speaking to them about community issues.



CODE ENFORCEMENT PROPERTY OF THE WEEK

Code enforcement followed up to multiple parking complaints involving a black Acura sedan located near the 21700 block of 49th Place W. The vehicle was parked within 15 feet of a fire hydrant, partially blocking an intersection, and more than 12 inches from the curb facing against the authorized direction of travel. Code Enforcement marked the car and issued a parking citation and correction “tow” notice in violation of; 10.10.050 – (parking within 15’ feet of fire hydrant prohibited), and 10.10.080 – (parking more than 12” inches from curb facing against the authorized direction of travel prohibited). The vehicle was soon removed.



OTHER ITEMS OF INTEREST

On Friday October 4, 2019 Officer Eugene Shin and Officer David Nguyen successfully completed two weeks of defensive tactics instructor training held at the Washington Criminal Justice Training Center. Both officers are now our newest defensive tactics instructors.

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace