

CITY MANAGER'S WEEKLY UPDATE October 25, 2019

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, October 31, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Discussion of Stormwater and Sewer Rate Studies and Recommended Code Updates; (2) Introduction of Church Preliminary Subdivision and Rezone (3700 Block of 214th St SW); (3) Review of 2019 Third Quarter Police Department Report; and (4) Review of Civic Campus Redevelopment Project Artists Professional Services Agreement with Louise McDowell.

The City Council's next regular meeting is on **Monday, November 4, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Recognition of Eagle Candidate Michael Frary; (2) Approval of Snohomish County Licensing Agreement for Ballot Drop Box; (3) Approval of Civic Campus Redevelopment Project Artists Professional Services Agreement with Louise McDowell; (4) Public Hearing and Adoption of Sewer Comprehensive Plan Ordinance; (5) Public Hearing and Adoption of Sewer and Stormwater Rate and Code Update Ordinance; (6) Public Hearing and Adoption of Ordinance Approving Frontier Cable Franchise Transfer to Northwest Fiber, Amendments to and Grant of Extension of the Franchise; and (7) Public Hearing and Consideration of Church Preliminary Subdivision and Rezone (3700 Block of 214th St SW).

COMMUNITY MEETINGS AND EVENTS

- **Trunk or Treat, October 31:** The Mountlake Terrace Business Association is hosting "Trunk or Treat" on Halloween (October 31) at the lot by Espresso Break located near the corner of 232nd Street and 56th Avenue West from 5:00-7:00 p.m. Those wishing to participate or donate candy should contact Maria Ellis at (206) 793-4201. The Mountlake Terrace Police Department is hosting a vehicle again this year!
- **November 5, 2019 General Election:** The November 5 General Election ballot features statewide ballot measures, local ballot measures, county offices and other local offices. Voters will receive two voter pamphlets this election – one featuring state measures and judicial candidates and one featuring local measures and offices. For information visit www.snohomishcountywa.gov/224/. Please see update below on relocated ballot drop box.
- **Coffee with the City, November 13:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Mountlake Terrace Ballot Drop Box Relocated:** Snohomish County's ballot drop box, located at the Mountlake Terrace Civic Campus, was relocated from the northeast corner of 232nd Street SW and 58th Avenue West to an island closer to the Mountlake Terrace Library and Police Station.



- **Tree Lighting Ceremony:** City staff met to plan and coordinate the annual Tree Lighting Ceremony scheduled to take place on Friday, December 6 at Evergreen Playfield. This event is sponsored by Mountlake Terrace Plaza. One of the discussion items was planning ahead for 2020 following installation of the field turf at Evergreen Playfield. Staff is exploring moving the event to the Civic Campus in 2020 since the City Hall project should be close to completion by that time. Stay tuned for more information.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **City Hall & Police Station Addition:** The bidding process for the Civic Campus is underway. Notice for solicitation of bids on the Civic Campus Redevelopment Project was issued on Monday, October 21, 2019 with a second advertisement taking place on Monday, October 28, 2019. Bids are to be submitted to the City by November 19, 2019.

A draft professional services agreement between the City of Mountlake Terrace and artist Louise McDowell has been prepared and will be reviewed with the City Council on October 31, and on the agenda for consideration at the November 4, 2019 City Council meeting. A draft professional services agreement between the city and a second artist also doing work at the Civic Campus is being prepared and will be placed on future council agendas.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Revitalization Project 56th/236th:** Preliminary paving on the Main Street project was wrapped-up on October 11. This concluded the asphalt paving activity for this year. (The final lift of pavement will be placed next spring when the weather warms up.) The contractor striped new traffic lanes Monday, October 14 and traffic is shifted to leave the sides of the street open for utility companies (Comcast, Wave, Frontier and Snohomish County PUD) to complete their undergrounding work this winter. The final large utility vault placement was completed October 21 and closed 56th Avenue W between 236th Street SW and 237th Street SW. Lane shifts continued for several following days but both directions of 56th Avenue W were open the remainder of the week. No major roadway closures by the contractor are anticipated until spring activities.



- **City Seeks Input on ADA Transition Plan:** The city is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit www.cityofmlt.com/2053/ to take the survey. The deadline to complete the survey is January 1, 2020.



More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mlt.wa.us or (425) 744-6265.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Dance Instructors – Jazz and Tap and Hip Hop:** Recreation is seeking a part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion, responsible for instructing dance in one or more of the following disciplines: Jazz and Hip Hop and Lyrical and Jazz or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Jazz and Hip Hop](#) and [Lyrical and Jazz](#)

- **Childcare Job Opportunities:** Recreation is seeking a full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care as well as a part time non-benefitted Recreation Leader I after care at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.
- **Espresso Special of the Week:** Next week at the Recreation Pavilion espresso stand, the special of the week will be Witch's Brew Latte (flavors are customer's choice). October 28-November 3, receive \$.50 off a 16oz.
- **Halloween Special Schedule:** The Recreation Pavilion will be closing at 6:30 p.m. on Thursday, October 31. There are no scheduled evening swim lessons or dance classes. We will follow our regular pool schedule from 6:00 a.m. to 4:00 p.m. with the pool, sauna and spa closing at 4:30 p.m.
- **Rubber Duck Sales:** We are almost out of autumn and Halloween rubber duckies! We have sold 190 rubber ducks in the first three weeks of October. Come get what's left while they last!
- **Youth Programming Job Opportunities:** Recreation is seeking a full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care. Recreation is also seeking a half-time Recreation Leader I - Site Assistant for Before and After School Programs. This is a benefitted position at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.
- **Youth Program Availabilities:** All three Kids Krew sites have space available for before and after care. Kindergarten Readiness is full but both Tuesday/Thursday Preschool and Junior Kids Krew have limited space available. Call (425) 776-9173 for more information.
- **Washington Recreation & Park Association (WRPA) Fall Summit:** Recreation Coordinator Mark Haug attended 2019 WRPA fall summit in Lynnwood on Tuesday, October 22. Two great speakers provided information about communication within the workplace, leadership and storytelling and motivation.
- **Quarterly Dance & Fitness Classes Fall Session 2:** Fall session 2 starts this week! You can join our quarterly classes at any time. Adult/Teen classes like Ballet, Tap, Jazz, Salsa & Bachata, Flamenco, Swing & Two Step, happen in the evenings, Monday through Thursday. We also have children's after pre-school classes on Thursdays between 12:45 and 2:15 p.m. These classes provide little movers and shakers space to learn about themselves and have fun with other dancers. Fitness Classes including Essentrics, PiYo, Thai Chi, Therapeutic Stott Pilates, Yoga, Strong and Zumba and are convenient, inexpensive ways to take care of yourself here at the Recreation Pavilion. For more information, visit our brochure at www.crazedigital.com.
- **Salsa & Bachata Workshop:** November 9 1:00-3:00 p.m. Now's the time to get your taste of the smooth and sassy Latin dances that are taking over Seattle and the north end. Whether you've never danced before, have dabbled in other partner dances, or are well-versed in the

basics of Salsa and Bachata, this 2-hour workshop is designed to have you ready to hit the dance floor or just have fun in the moment. No partner needed. Register online or at the front desk.

- **Kid's Yoga:** Kid's Yoga (Ages 8-11) Tuesdays 4:30-5:30 p.m. Kid's Yoga provides a safe and fun environment where students are transported to a world of imagination and creativity. Students will be guided through stretching, breathing and low impact exercises, while using team-based games to connect with peers and disconnect from electronics. It's a great way to help your child practice focus and breathing as coping skills and participate in physical activities that keep a young energetic mind and body engaged and having fun.
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, the Dance Academy students and some of the adult classes will perform on the Mountlake Terrace High School Theater stage. Show time and ticket prices are still TBA. Dancers invited to perform will receive information packets in class with specific instructions and more details on arrival and show time. Viewers keep a look out for the advertising poster and Facebook post. For more information or placement in the program, contact Dance Director Chloe Davenport (425) 640-3107. Or visit our dance bulletin board outside the Mambo Room dance studio.
- **Swimming Lessons:** Weekend swimming lessons begin on Friday, October 25, Saturday, October 26 and Sunday, October 27. Registration is open until the third swimming lesson, for the spots that remain open. These lessons will run until December 13, 14 and 15.
- **Junior Aquatic Leader:** The Junior Aquatic Leader class will run concurrently with swimming lessons on Saturdays. This class meets from 11 a.m.-2 p.m., participants will gain a variety of knowledge and skills including, CPR, water rescue techniques and will work with our swim lesson program. Participants must be able to swim 100 yards of crawl stroke and tread water for 1 minute. This class is for youth ages 12-15.
- **Check out Our Facebook Page:** Find out what the code word is for a discount for the Leisure Pool/Lazy River swims Monday through Friday from 9:30 a.m. to 2:45 p.m. Go to <https://www.facebook.com/mltrec/>. The code words expire on October 31.
- **Hall Creek Restoration Project:** The Public Works Department and the Parks and Recreation Department have been working with the Army Corps of Engineers to complete a feasibility study for the Hall Creek Restoration Project. The project is for habitat restoration along the creek and may include moving the creek channel. Survey work has been completed in Ballinger Park which included 5 pot holes to test for soil composition throughout the 55-acre park. Survey crews completed the tests on Wednesday, October 23.
- **Brighton School and Whale Scouts Project:** A nonprofit group known as the Whale Scouts, working with Brighton School, contacted park staff to conduct an educational presentation for the school concerning the importance of local fish bearing streams and the orca whale population. The group is interested in visiting a local stream and participating in a volunteer effort, following classroom presentations, to learn more about the ecosystem. They met with

staff on Friday, October 11 to discuss possibilities at Hall Creek and learn about the Hall Creek Restoration Project. They plan on holding their event at Hall Creek on November 9.

- **Ballinger Park Improvements:** Design work for the water front improvements at Ballinger Park is getting underway. Design consultants from PND Engineers have made arrangements for a geotechnical investigation including survey work along the northeast shoreline of Lake Ballinger.
- **Ballfield Seasons Ending:** The grass fields in Mountlake Terrace will close for the season on November 1. Closing the fields gives the grass time to recover and grow for the next season of play. Field reservation requests for 2020 will begin after the first of the year.
- **Garden Club Cleans Up Entry Sites:** The Mountlake Terrace Garden Club began the fall cleanup of entry sites throughout the city this week. The Mountlake Terrace Garden Club is a volunteer based community group that for over 20 years has annually planted flowers and maintained seven different sites throughout the city. If you are interested in joining the garden club or just helping out please visit their website at: <http://www.mltgardenclub.com/> or contact Parks and Facilities Superintendent Ken Courtmanch at (425) 776-1811.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1658	2441	398	193	27	74	46	121

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On October 16, 2019, a Mountlake Terrace resident received a few suspicious phone calls from an unknown/private number. The resident was concerned because of recent relationship problems. The resident wanted a report for information.
- On October 16, 2019, officers responded to the Double Cup Espresso for an assault report. The victim reported that a barista pushed a cup of hot coffee onto his lap causing a burn and damage to his jacket. The officer responded and listened to the barista's version of events, which was very different. The officer viewed the video confirming that there was no assault.
- On October 16, 2019, officers responded to the 23300 block of Cedar Way for a theft report. It was reported that a license plate was stolen from a vehicle. No suspects or leads at this time.
- On October 16, 2019, at 10:10 a.m., a vehicle stopped at the 4400 block of 212th Street SW. was hit from behind by another vehicle. The offender vehicle then fled the area without stopping. There were no injuries and there are no suspects or leads at this time.

- On October 17, 2019, at 12:54 a.m., officers responded to a stolen vehicle report at the 4500 block of 224th Place W. It was reported that a known suspect stole the victim's vehicle. The vehicle was eventually recovered by Bothell Police with the known suspect driving.
- On October 17, 2019, a Mountlake Terrace resident reported that an unknown subject made several purchases on her credit card. The victim did not know how her information was obtained or who might have used it. The victim's money was reimbursed by her bank.
- On October 17, 2019, a package was stolen from a porch at the 22800 block of Lake View Drive. No suspects or leads at this time.
- On October 18, 2019, officers responded to the 4300 block of 236th Street SW for a welfare check. During the welfare check officers discovered the body of a 25-year-old male with what appeared to be a self-inflicted gunshot wound to his head. There were no signs of any criminal activity. The Medical Examiner responded and took custody of the body. Investigation is ongoing.
- On October 19, 2019, it was reported that a male suspect was in violation of a court order by attending an event that his son was at. The suspect was contacted and cited for the violation.
- On October 19, 2019, a traffic stop was conducted at the 21900 block of 53rd Avenue W. During the traffic stop it was discovered that a no contact order was in place between the two occupants. The respondent was eventually arrested and booked for the violation along with some other warrants for their arrest.
- Child Protective Services referred three cases to the department this week.
- On October 20, 2019, it was reported that several notes have been left in a neighborhood, 2400 block of 48th Avenue W alleging a predator in the neighborhood and giving an address. The party reporting the notes believed they were meant in retaliation for a previous dispute.
- On October 21, 2019, officers were dispatched to a physical fight between a boyfriend and girlfriend at the 22800 block of Lakeview Drive. The male suspect was intoxicated and accusing the victim of being unfaithful. The suspect assaulted the victim by hitting her on the feet and arms. The suspect fled prior to police arrival, however, he was found later and arrested for assault.
- On October 21, 2019, officers were dispatched to the Studio 6 motel for a disturbance. Hotel management was attempting to remove some tenants from their room however they were not cooperating. Officers removed the individuals and issued them a trespass warning.
- On October 21, 2019, a Mountlake Terrace officer took a report of an assault that had occurred on a previous day. It was reported that two roommates were arguing about living arrangements. One of the roommates retrieved a baseball bat and struck the other roommate several times and

then prevented him from calling 911 by destroying his cell phone. Probable cause was developed and the suspect was eventually arrested for assault and preventing a 911 call.

- On October 22, 2019, officers were dispatched to the 5500 block of 244th Street SW for a burglary report. It was reported that an unknown male subject was in the parking garage looking into vehicles. After a vehicle alarm began sounding, the male subject left the area. There are no suspects or leads at this time.
- On October 22, 2019, a fraud was reported at the Red Dragon Casino involving a counterfeit \$100 bill. The bill ended up being play money. Casino management acknowledged that the bill was obviously play money and stated they would provide employees additional training.
- On October 22, 2019, a suspicious male was reported at the Premera complex located at the 7000 block of 220th Street SW. The suspicious male was in-and-out of his vehicle and eventually entered a building and left a note. There were no specific threats on the note but it did have some antigovernment statements. The suspicious subject then left the area. Investigation is ongoing.
- On October 22, 2019, a resident reported that someone attempted to use her identity to obtain credit. The resident is unsure how her identity was compromised. No suspect or leads at this time.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- 19-15192 Death
- 19-15031 CPS
- 19-13127 Death
- 19-10317 Missing
- 19-14343 Theft

Cases Cleared

- 19-13306 CPS
- 19-14908 Sex Offense
- 19-13155 Theft
- 19-15103 TMVWOP*
- 19-14850 Fraud
- 19-14012 CPS
- 19-3482 Burglary
- 19-14712 Death
- 19-14396 Robbery
- 19-14357 Theft

*Taking a Motor Vehicle Without
Permission

Significant Cases:

- Investigation continues on a suspicious death, possible substance homicide, which occurred at the Studio 6. Two warrants are being served and subjects are being interviewed.
- Detectives responded to a felony Domestic Violence assault and successfully served a search warrant for evidence.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of October 16 – October 22, 2019 was active with officers making several contacts with many residents. The School Liaison program is going strong with officers checking on their schools. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts made to include contacts with homeless subjects and homeless camps.

- Officer Brecht met with kids at the Recreation Pavilion and handed out stickers.
- Officers Lee and Hoeth spoke with people at the Meditation Center.
- Officers Lee and Hoeth spent time talking with fisherman at the fishing dock.
- Officer Nguyen transported a female home who was caught in the rain.
- Sgt. Moss saw a young mother pushing a stroller with a baby along Hwy 99 at 1 a.m., and checked to see if they were okay--they were.
- Officer Rodgers helped calm a cat down for the female owner who was distraught after her friend was arrested.
- Officers conducted checks of the Recreation Pavilion for homeless people. None were observed.
- Officers visited their assigned schools and assisted with vehicle, bus, and pedestrian traffic to and from school
- Officer Elrod visited with an elderly women on the east side of town to see if she needed any assistance. She was good and no immediate assistance was needed. This is the same person he checks on often, both on- and off-duty.
- Patrol check of the Interurban Trail. No new camps were located.
- After receiving a complaint about a possible homeless camp east of Taluswood, Sgt. Pickard walked the entire area and did not locate any active camps.



CODE ENFORCEMENT PROPERTY OF THE WEEK

Code Enforcement issued a Failure to Comply Notice to a property located near the 5500 block of 234th Street SW for the following nuisance violations; 8.15.040.I-(Debris and Trash. Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), 8.15.050.B.1-(All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure) and 8.15.050.B.3-(All motor vehicles shall be parked on an improved surface

anywhere on a property, or on a maintained surface per MTMC 19.125.070). Code Enforcement will continue to follow up until the property is compliant with the city's nuisance codes.



OTHER ITEMS OF INTEREST

Our newest police officers were sworn in at the City Council meeting on Monday, October 21.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- November 5, 8:00 p.m., General Election
- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace