

CITY MANAGER'S WEEKLY UPDATE November 1, 2019

CITY COUNCIL MEETINGS

The City Council's next regular meeting is on **Monday, November 4, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Recognition of Eagle Candidate Michael Frary; (2) Approval of Snohomish County Licensing Agreement for Ballot Drop Box; (3) Approval of Civic Campus Redevelopment Project Artists Professional Services Agreement with Louise McDowell; (4) Public Hearing and Adoption of Sewer Comprehensive Plan Ordinance; (5) Public Hearing and Adoption of Sewer and Stormwater Rate and Code Update Ordinance; (6) Public Hearing and Adoption of Ordinance Approving Church Preliminary Subdivision and Rezone; and (7) Public Hearing and Adoption of Ordinance Approving Frontier Cable Franchise Transfer to Northwest Fiber, Amendments to, and Grant of Extension of the Franchise.

The City Council's next meeting is a Work/Study Session on **Thursday, November 14, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Agreement for Wastewater Treatment, Disposal and Conveyance Services for Edmonds Wastewater Treatment Plant; (2) Review of Business License Code Amendment Ordinance; (3) Review of Second and Third Quarter Financial Report; (4) Review of Six-Year Financial Forecast; (5) Review of 2020 Revenues Including Property Tax Ordinance; and (6) Review of 2019-2020 Mid-Biennial Budget Modification Ordinance; and (7) Review of Civic Campus Redevelopment Project Artists Professional Services Agreement with C.J. Rench of CJRDESIGN (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **November 5, 2019 General Election:** The General Election ballot features statewide ballot measures, local ballot measures, county offices and other local offices including Mountlake Terrace City Council. Voters should have received two voter pamphlets this election – one featuring state measures and judicial candidates and one for local measures and offices. Visit www.snohomishcountywa.gov/224 for more information. The ballot drop box is located at the Mountlake Terrace Civic Campus (232nd Street SW and 58th Avenue W) near the island between to the Mountlake Terrace Library and Police Station (relocated from the northeast corner).



- **Salary Commission:** The next meeting of the Salary Commission is Wednesday, November 13 at 5:00 p.m. in the Interim City Council Chambers, 6100 219th Street SW, Suite 220. The Salary Commission meets the 2nd and 4th Wednesday of the month. www.cityofmlt.com/2036/
- **Trunk or Treat:** Thanks to the Mountlake Terrace Business Association (MTBA) for hosting another successful "Trunk or Treat" on Halloween (October 31) at the lot by Espresso Break located near the corner of 232nd Street and 56th Avenue West. There were nearly 1,500 children who participated and the Association estimates close to 2,500 total visitors. About 30 vehicles participated this year and donated candy for the children. Maria Ellis was the contact for MTBA at (206) 793-4201. The Mountlake Terrace Police Department hosted a vehicle again this year!



- **Coffee with the City, November 13:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room. Some of the City Councilmembers are usually in attendance to listen to your questions and concerns.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Planning Commission Vacancy:** One of the Planning Commissioners has moved out of Mountlake Terrace creating a vacancy on the Commission, and the City Council Subcommittee would like to conduct an interim recruitment. The Planning Commission meets twice a month on the second and fourth Mondays at 7:00 p.m. Applications and information can be found [here](#) and must be received by the city by 4:30 p.m. on Friday, November 22. For more information, please contact the Community and Economic Development Department at (425) 744-6207.
- **Utilities 101 Webpage:** This [new webpage](#), featured in the October issue of *City Happenings*, was constructed to help educate the community about funding city utilities. The webpages

include helpful videos, photos of utility facilities and budget information. In addition to the webpages, there have been social media posts and newsletter articles to explain the importance of funding utilities and the challenges of keeping up with the cost to operate them. A public hearing on the sewer and stormwater rates is coming up on Monday, November 4 at 7:00 p.m.

- **Tree Lighting Ceremony:** The annual Tree Lighting Ceremony is scheduled to take place on Friday, December 6 at Evergreen Playfield. Thanks to Mountlake Terrace Plaza for sponsoring this event again this year. Additional thanks to the Tour de Terrace volunteers for serving warm drinks and cookies, as well as Santa Claus and South County Fire for their participation. With construction of the field turf happening at Evergreen Playfield next year, the event could move to the Civic Campus in 2020 since the City Hall project should be close to completion by that time. Stay tuned for more updates as further discussion takes place.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **City Hall & Police Station Addition:** The bidding process for the Civic Campus is underway. Notice for solicitation of bids on the Civic Campus Redevelopment Project was issued on Monday, October 21, 2019 with a second advertisement taking place on Monday, October 28, 2019. A pre-bid meeting will take place on November 5th and bids are to be submitted to the City by November 19, 2019.

A professional services agreement between the City of Mountlake Terrace and artist Louise McDowell was considered by the City Council on October 31 and will be placed on the November 4, 2019 City Council consent calendar. A draft professional services agreement between the City of Mountlake Terrace and artist CJ Rench is also being prepared and will be placed on the November 14 and 18, 2019 council agendas.

- **Town Center Marketing:** An ad ran in the November 1, 2019 issue of the Puget Sound Business Journal and is intended to highlight investment and revitalization opportunities within the Mountlake Terrace Town Center. The November 1, 2019 issue is estimated to be one of the largest in circulation for the year.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **City Seeks Input on ADA Transition Plan:** The city is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons



with disabilities. Visit www.cityofmlt.com/2053/ to take the survey. The deadline to complete the survey is January 1, 2020.

More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mlt.wa.us or (425) 744-6265.

- **Main Street Revitalization Project 56th/236th:** Preliminary paving on the Main Street project was completed on October 11 and concluded the asphalt paving activity for this year. (The final lift of pavement will be placed next spring when the weather warms up.) The contractor striped new traffic lanes in mid-October. Traffic lanes were shifted to leave the sides of the street open for utility companies (Comcast, Wave, Frontier and Snohomish County PUD) to complete their undergrounding work this winter. The final large utility vault placement was completed October 21. No major roadway closures by the contractor are anticipated until spring activities.



RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Dance Instructors – Jazz and Tap and Hip Hop:** Recreation is seeking a part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion, responsible for instructing dance in one or more of the following disciplines: Jazz and Hip Hop and Lyrical and Jazz or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Jazz and Hip Hop](#) and [Lyrical and Jazz](#)
- **Childcare Job Opportunities:** Recreation is seeking a full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care as well as a part time non-benefitted Recreation Leader I after care at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.

- **Salsa & Bachata Workshop:** November 9, 1:00-3:00 p.m. Now's the time to get your taste of the smooth and sassy Latin dances that are taking over Seattle and the north end. Whether you've never danced before, have dabbled in other partner dances, or are well-versed in the basics of Salsa and Bachata, this 2-hour workshop is designed to have you ready to hit the dance floor or just have fun in the moment. No partner needed. Register online or at the front desk.
- **Quarterly Dance & Fitness Classes Fall Session 2:** Adult/Teen classes like Ballet, Tap, Jazz, Salsa & Bachata, Flamenco, Swing & Two Step, happen in the evenings, Monday through Thursday. We also have children's after pre-school classes on Thursdays between 12:45 and 2:15 p.m. These classes provide little movers and shakers space to learn about themselves and have fun with other dancers. Fitness Classes including PiYo, Thai Chi, Therapeutic Stott Pilates, Yoga, Strong and Zumba and are convenient, inexpensive ways to take care of yourself here at the Recreation Pavilion. Fall session 2 has just started. You can join our quarterly classes at any time. For more information, visit our brochure at www.crazedigital.com.
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, the Dance Academy students and some of the adult classes will perform on the Mountlake Terrace High School Theater stage. Show time and ticket prices are still TBA. Dancers invited to perform will receive information packets in class with specific instructions and more details on arrival and show time. Viewers keep a look out for the advertising poster and Facebook post. For more information or placement in the program, contact Dance Director Chloe Davenport (425) 640-3107. Or visit our dance bulletin board outside the Mambo Room dance studio.
- **Espresso Special of the Week:** Next week at the Recreation Pavilion espresso stand, the special of the week will be Amaretto Mocha. November 4-10, receive \$.50 off a 16oz!
- **Brighton School and Whale Scouts Project:** A nonprofit group known as the Whale Scouts, working with Brighton School, contacted park staff to conduct an educational presentation for the school concerning the importance of local fish bearing streams and the orca whale population. The group is interested in visiting a local stream and participating in a volunteer effort, following classroom presentations, to learn more about the ecosystem. They met with staff on Friday, October 11 to discuss possibilities at Hall Creek and learn about the Hall Creek Restoration Project. They plan on holding their event at Hall Creek on November 9.
- **Garden Club Cleans Up Entry Sites:** The Mountlake Terrace Garden Club finished the fall cleanup of entry sites throughout the city this week. The Mountlake Terrace Garden Club is a volunteer based community group that for over 20 years has annually planted flowers and maintained several different sites throughout the city. If you are interested in joining the garden club or just helping out please visit their website at: <http://www.mltgardenclub.com/> or contact Parks and Facilities Superintendent Ken Courtman at (425) 776-1811.
- **Ballfield Seasons Ending:** The grass sport ball fields in Mountlake Terrace will close for the season on November 1. Closing the fields gives the grass time to recover and grow for the next season of play. Field reservation requests for 2020 will begin after the first of the year.

- **Ballinger Park Improvements:** Design work for the waterfront improvements at Ballinger Park is getting underway. Design consultants from PND Engineers have made arrangements for a geotechnical investigation including survey work along the north east shoreline of Lake Ballinger. Survey work is scheduled to begin on Thursday, November 7 near the boat launch. Additionally, some tree work will begin in anticipation of the installation of new restrooms. This may require a periodic closing of the upper parking lot at the boat launch starting on Tuesday, November 5.
- **Youth Programs:** Early Release Day is coming up on November 8. There is still space available at all sites. Veteran’s Day is November 11 and Kids Krew will have a modified schedule that will run from 8:00 a.m. to 6:00 p.m. To register please call (425) 776-9173.
- **Preschool:** On October 30 and 31, the preschool classes wore their costumes and went Trick-or-Treating around to all the offices at the Recreation Pavilion.



POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1658	2441	398	193	27	74	46	121

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On October 23 at 7:11 a.m. patrol responded to a harassment complaint in the 5900 block of 232nd Street SW. The victim reported her ex-husband had been harassing her by repeatedly calling and threatening her safety. Patrol was unable to contact the suspect, and his whereabouts were unknown. The victim was given information on how to protect herself and obtain a court order. Investigation continues.
- On October 23 at 10:13 a.m. patrol responded to CPR in progress at a residence located in the 23000 block of 56th Avenue W. Investigation revealed the resident was previously diagnosed with cancer and minutes earlier suffered a medical event related to this condition. Aid personnel arrived and efforts to resuscitate him were unsuccessful. Nothing suspicious was noted.
- On October 23 at 4:08 p.m. patrol responded to a fraud complaint at a residence located in the 4200 block of 214th Street SW. The victim stated she discovered someone was able to use her financial information to open a credit card and accumulate approximately \$16,000 of debt. There is suspect information and investigation continues.
- On October 23 at 8:33 p.m. patrol responded to a domestic assault at a residence located in the 5400 block of 212th Street SW. Investigation revealed the residents to be in a dating relationship. The victim's boyfriend was upset about her talking on the phone and forcibly took it from her and threw it. He then assaulted her by punching her several times and then put his fist through the wall. The suspect was uncooperative with officers, but was successfully arrested with minimal force. He was later booked at the Snohomish County Jail for the offenses without further incident.
- On October 23 at 10:04 p.m. patrol responded to a vehicle collision in the 7000 block of 226th Place SW. Upon arrival investigation revealed a driver was traveling west on 226th Place W, went off the roadway and struck an unoccupied legally parked vehicle. During the investigation officers developed probable cause to arrest the driver for DUI. She was processed for the offense, medically cleared at the hospital and booked at the Snohomish County Jail without incident.
- On October 24 at 3:18 a.m. patrol contacted a suspicious person at a business located in the 21900 block of Highway 99. Officers suspected him to be under the influence of opiates. Investigation revealed the person to have warrants for his arrest and was a Department of Corrections escapee. He was arrested for the warrants and booked at the Snohomish County Jail without incident.
- On October 24 at 1:14 p.m. patrol responded to a suicidal subject at Mountlake Terrace High School. The reporting person said a student notified her the student intended to themselves by taking pills. Officers located the subject, who acknowledged being depressed. The student was taken into protective custody and transported to the hospital for an evaluation.

- On October 24 at 9:22 p.m. patrol observed a suspicious vehicle in the 5600 block of 220th Street SW. Investigation revealed the driver to have a warrant for his arrest. He was contacted, arrested for the warrant and booked at the Lynnwood Jail without incident.
- On October 24 at 11:55 p.m. patrol stopped a vehicle for moving violations. Upon contact the officer suspected the driver to be under the influence. Investigation resulted in probable cause for DUI. The driver was arrested, processed for the offense and booked at the Snohomish County Jail without incident.
- On October 25 at 2:02 a.m. patrol observed a suspicious vehicle in the 22600 block of 73rd Place W. Investigation revealed a subject associated with the vehicle had a warrant for her arrest. Upon contacting the vehicle it was confirmed the subject was in the vehicle and was arrested. During a search incident to arrest she was found to be in possession of drug paraphernalia. She was transported to the Snohomish County Jail where she was booked for the warrant and drug offense without incident.
- On October 25 at 5:33 p.m. patrol responded to a fraud complaint at a residence located in the 4200 block of 236th Street SW. The reporting person, identified as a vulnerable adult, explained the unknown suspect identified himself as a government employee and she would need to provide him Target gift cards to avoid losing her social security. The victim provided the suspect with \$2,500 in gift cards and later realized the incident was a scam. Investigation continues.
- On October 26 at 1:33 a.m. patrol responded to an assault complaint at a business located in the 21900 block of 66th Avenue W. Upon arrival the suspect(s) had fled on foot. They were located nearby, however the victim changed her mind about cooperating with the investigation. The suspect(s) were trespassed from the business.
- On October 26 at 2:09 a.m. patrol responded to a burglary complaint at a church in the 22100 block of 58th Avenue W. The reporting person said an unknown man was attempting to break into the church. Upon arrival officers located the suspect and arrested him. Investigation revealed the suspect broke multiple windows in his attempt to get inside. He was transported to the Snohomish County Jail where he was booked for the offenses without incident.
- On October 26 at 9:16 a.m. patrol responded to a theft report at a residence located in the 4000 block of 212th Street SW. The victim stated her bicycle was secured on her patio overnight and she discovered it missing in the morning. There is no suspect information.
- On October 27 at 2:00 a.m. patrol contacted a suspicious subject in a parking lot located in the 4300 block of 212th Street SW. Investigation revealed the subject to have a warrant for his arrest. He was advised of the warrant and notified he was under arrest. The suspect immediately became confrontational and resisted efforts to arrest him. After a brief physical altercation he was subdued with minor injuries. A search incident to arrest revealed him to be in possession of methamphetamine. Post medical clearance he was transported to the Snohomish County Jail where he was booked for his warrant in addition to several new offenses.

- On October 27 at 3:29 a.m. patrol responded to a disturbance at a business located in the 6000 block of 244th Street SW. Upon arrival officers located a heavily intoxicated subject in the parking lot who was screaming and uncooperative. After some negotiation the subject agreed to be quiet. At 4:04 a.m. patrol responded a second time for the same issue. This time the subject was trespassed from the property. Shortly thereafter patrol returned again for the same issue and arrested the suspect for trespassing. He was transported to Everett and released to mission personnel without incident. The trespassing charge was referred to the prosecutor for filing.
- On October 27 at 6:30 p.m. patrol observed a recklessly driven vehicle crash into another occupied vehicle in the 5600 block of 236th Street SW. Upon contacting the driver of the at-fault vehicle it was apparent he was under the influence of intoxicants. In addition, his license had been revoked and he had a warrant for his arrest. Probable cause for DUI was developed and he was arrested. The suspect resisted officers, but was subdued with minimal force and no injury. Post medical clearance he was booked at the Snohomish County Jail for the offenses and his warrant without incident.
- On October 28 at 7:45 a.m. patrol responded to a robbery at the high school. Investigation revealed a student assaulted another by hitting him several times on the head, knocking him to the ground and threatening to stab him with a knife. While the victim was on the ground the suspect stole the victim's shoes. The suspect was located and arrested. At the time of arrest he was wearing the victim's shoes. Surveillance of the incident confirmed the victim's statement. The suspect was booked at the Denney Youth Center for the offense.
- On October 28 at 9:29 a.m. patrol responded to a burglary report at a business located in the 6300 block of 215th Street SW. Investigation revealed the suspect(s) used a blow torch overnight to break into a large shipping container and a large tool box inside. The suspect(s) were not able to steal any property. Investigation continues.
- On October 28 at 4:08 p.m. patrol responded to a vehicle prowl report at a residence located in the 4200 block of 236th Street SW. Investigation indicated the suspect(s) accessed the vehicle by breaking a window. The contents of the vehicle were rifled through. It is unknown what was taken. Investigation continues.
- On October 28 at 8:44 p.m. patrol responded to a suicidal subject report at a residence located in the 4400 block of 212th Street SW. Investigation revealed the subject to be heavily intoxicated and depressed, and had notified a friend he intended to kill himself. He was taken into protective custody and released to mental health workers at the hospital for an evaluation.
- On October 29 at 11:39 p.m. patrol observed a suspicious vehicle in the 21800 block of 44th Avenue W. Investigation revealed the occupant of the vehicle to have a warrant for her arrest. She was arrested and booked at the Snohomish County Jail without incident.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- 19-15441 Theft
- 19-15415 Fraud
- 19-15192 Sex Offense
- 19-11091 Burglary
- 19-15337 Fraud
- 19-15461 CPS Referral
- 19-15551 Burglary
- 19-15342 CPS Referral
- 19-11439 Theft

Cases Cleared

- 19-14729 Assault
- 19-14073 Hit and Run Collision
- 19-4377 CPS Referral
- 19-13333 Theft
- 19-13306 CPS Referral
- 19-12424 Theft

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

- Officers continue to conduct local business and area checks at the following locations: Studio 6 Motel, Ballinger Park, Interurban Trail, schools and marijuana dispensaries.
- 20 reported outreach contacts this week. Some highlights include:
 - Officer Elrod checked on the welfare of an elderly female resident and helped her get to her medical appointment.
 - Officer Nguyen provided a courtesy transport to a stranded motorist.
 - An unoccupied vehicle parked in a driveway rolled into the street and was pushed back into the driveway by Officer Nguyen.
 - Officer Rodgers helped a disabled motorist.
 - Check of homeless individuals sleeping at the library due to cold weather, provided outreach materials.
 - Check on a homeless person who was sick at Veterans Park. He declined assistance other than outreach materials.
 - Checked on a homeless female panhandling at the 220th off ramp. She was provided outreach supplies and warned about soliciting.
- Increased patrol and contacts around Veterans Park and the library with homeless individuals.
- Traffic enforcement emphasis on Lakeview Drive, 66th and neighborhoods surrounding the construction at 56th and 236th.
- Increased patrol at the Recreation Pavilion and surrounding woods.
- Increased patrol in the 7000 block of 220th Street SW due to homeless activity and drug use.

CODE ENFORCEMENT PROPERTY OF THE WEEK

On October 11, 2019 Code Enforcement observed a blue Subaru Legacy with an expired license of March 1, 2019 being stored on the public street, located near the 21400 block of 52nd Avenue W. Code Enforcement issued a correction notice in accordance with 10.10.190 – (Storing vehicles on a public street in excess of 72-consecutive hours), and 10.10.230 – (Abandoned inoperable vehicles having expired license exceeding 30 days). On October 14, 2019 Code Enforcement returned to the location and noted no changes had been made to the vehicle. Towing was dispatched and the vehicle was impounded.

OTHER ITEMS OF INTEREST

- Sage training and qualification occurred this week.
- Taser training and qualifications also occurred this week.



- Detective Cronk, who was previously selected as a new firearms instructor for our department, began his instructor level training.
- Records Specialist Newgard attended peer support training.
- Officers Nguyen and Sheets were selected as the newest members of our firearms training cadre.
- Sergeant Porter attended a regional meeting regarding CCTA training for 2020. This is a grant funded program focused on practical exercises allowing personnel from multiple agencies to work together on large scale critical incidents.

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- November 5, 8:00 p.m., General Election
- November 13, 5:00 p.m., Salary Commission Meeting, City Council Chambers
- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace