

CITY MANAGER'S WEEKLY UPDATE

November 29, 2019

CITY COUNCIL MEETINGS

The City Council's next regular meeting is on **Monday, December 2, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in Newly Elected Councilmember Steve Woodard (Position 2); (2) Review of 2020 Legislative Agenda; (3) Approval of Agreement for Wastewater Treatment, Disposal and Conveyance Services for Edmonds Wastewater Treatment Plant; (4) Approval of Interlocal Agreement with Alderwood Water and Wastewater District for Sewer Pipe Lining; (5) Adoption of Business License Code Amendment Ordinance; (6) Adoption of 2020 City Employee Salary Ordinance; (7) Public Hearing and Adoption of Ordinance to Vacate Street Right-of-Way (218th Street SW at 64th Avenue W); and (8) Award of Bid for Civic Campus Redevelopment Projects.

The City Council's next Work/Study session is on **Thursday, December 12, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Tree Policy Ordinance; (2) Discussion of Diversity, Equity, and Inclusion Commission; (3) Review of Pet Licensing Code Amendment Ordinance and Fee Resolution (4) Review of 2020 Professional Services Contract with the Johnston Group for Federal Lobbying Services; (5) Review of 2020 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs for State Lobbying Services; (6) Review of City Council Subcommittee Recommendation for Interim Planning Commission Member Appointment; and (7) Quarterly Discussion and Update of City Council Goals.

COMMUNITY MEETINGS AND EVENTS

- **Salary Commission Public Hearing December 4:** A public hearing has been scheduled at a special meeting on **Wednesday, December 4, 2019 at 5:00 p.m.** regarding the Commission's consideration of a salary increase to Council and Mayor salaries. The Commission is considering adjusting Council salaries from the current \$800 per month to \$900 per month in 2020 for Councilmembers, and from \$1,000 per month to \$1,100 per month in 2020 for the Mayor. Salaries would then increase by two percent (2%) per year to 2024. Comments may be in-person at the hearing or provided via email to cityhall@ci.mlt.wa.us or sent/delivered to City Hall by 4:00 p.m. on December 4 for those who cannot attend the meeting. The meeting takes place at the Interim City Council Chambers, 6100 219th Street SW, Suite 220. More information on the Mountlake Terrace Salary Commission is available at www.cityofmlt.com/2036.

- **Tree Lighting Ceremony, Sponsored by Mountlake Terrace Plaza, December 6:** The annual Tree Lighting Ceremony is scheduled to take place on Friday, December 6 at Evergreen Playfield. Thanks to Mountlake Terrace Plaza for sponsoring the event again this year. Additional thanks to the Tour de Terrace volunteers for serving warm drinks and cookies, as well as Santa Claus and South County Fire & Rescue for their participation.

With the anticipated construction of the field turf at Evergreen Playfield next year, the event could move to the Civic Campus in 2020 since the City Hall project should be close to completion by that time. Stay tuned for more updates as further discussion takes place.

- **Coffee with the City, December 11:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Happenings:** The December city newsletter was mailed this week. This issue includes articles on the Town Center Subarea Plan Adoption, Evergreen Awards, Utility Rates, ADA Transition Plan, Main Street Next Steps, Winter Weather Tips (with snow removal map), Weather Policy Information for the Recreation Pavilion and Waste Management Collection, Business License Renewals, Tree Lighting Ceremony, and Community Recognitions. Staff is currently working on the February 2020 issue.
- **Utilities Public Education:** A “Utilities 101” webpage was featured in the October issue of *City Happenings* and another article on the sewer and stormwater rates is included in the December issue. The webpages include helpful videos, photos of utility facilities and budget information. Additionally, an informational flyer will be included in the next utility billing cycle to explain the new sewer and stormwater rate increases. The flyer is also available at the front counter at City Hall.
- **Lodging Tax Advisory Committee:** Two applications were received this year for 2020 lodging tax funds – one from Friends of the Arts for the “Arts of the Terrace Juried Art Show” and one from Tour de Terrace. The Lodging Tax Advisory Committee will meet on Tuesday, December 3 to review the applications.
- **Snohomish County Historic Preservation Commission Grants:** The City Clerk is considering ideas to apply for a grant to fund historical displays in the new City Hall. Under consideration are a kiosk for photos, videos and information, enlarged and framed photographs, and a mural or painting of “Historical Mountlake Terrace.” The grant application is due on January 13, 2020.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **66th Pavement Reconstruction – TIB Grant Awarded for \$2.3 Million:** At the statewide Transportation Improvement Board (TIB) meeting last Friday, the board selected the city's proposed 66th Avenue W pavement reconstruction project for design, construction, and project administration funding. Thank you to everyone who helped over the past several years as the city pursued solutions and grant funds.
- **Veterans Trail Closure begins Monday, December 2:** Sound Transit is closing the Veterans Memorial Park Trail access point to the Mountlake Terrace Transit Center to safeguard passage of pedestrians during construction of the Mountlake Terrace Light Rail Station. The trail will remain open, but access to the transit center will be blocked off. Pedestrian detour routes include south to 236th Street SW (travel south on 58th Avenue W, then cross to the south side of 236th Street SW, and travel west on 236th Street SW to the crosswalk to the Transit Center).

Commuters can also catch a shuttle to the Transit Center from the former Roger's Market site at 58th and 232nd.

- **City Hall & Police Station Addition: Bidding:** Six bids were opened in the Council Chambers on November 19, 2019. The bid results and tabulation of additives for the project were e-mailed to participants by mid-afternoon on the November 19.

The City Council will review bid results at the December 2, 2019 City Council meeting. Following the presentation, the Council will consider awarding the contract to Allied Construction, the firm with the lowest responsive bid.

- **Call for Artists Process:** The City Council approved an agreement with artist CJ Rensch on November 18 for the second of two art installations at the Civic Campus.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **City Seeks Input on ADA Transition Plan:** The city is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit www.cityofmlt.com/2053/ to take the survey. The deadline to complete the survey is January 1, 2020.



More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mlt.wa.us or (425) 744-6265.

- **Main Street Revitalization Project 56th/236th:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Rubber Ducks:** We have many Holiday and Winter themed rubber duckies to choose from at the Recreation Pavilion front desk. Only a buck a duck (plus tax) while supplies last!
- **Espresso Special:** Next week's espresso special will be either a Peppermint Mocha or a Peppermint Hot Chocolate. December 2 - 8 stop by the Recreation Pavilion's 'Spresso Splash and get \$.50 off a 16oz.
- **Thanksgiving Weekend Schedule:** The schedule for Thanksgiving weekend starts on Wednesday, November 27 and is available online and in the lobby of the Recreation Pavilion. It is a modified schedule starting Wednesday with the Pavilion closing early at 6:30 p.m. There is a special Recreation Swim from 4:45-6:30 p.m. November 28, Thanksgiving, the Pavilion will be closed. November 29. The hours of operation will be 7:30 a.m. (late opening) to 4:30 p.m. (early closure). November 30 will be a normal opening time of 7:00 a.m. and an early closure at 4 p.m. December 1 will be a regular opening at 8:30 a.m. and an early closure at 4:00 p.m. There are no swimming lessons scheduled during this time frame and all Recreation Swims will be \$3.00.
- **Register NOW for the December Lifeguard Training Class:** Aquatics will be holding a Lifeguard training class December 21, 22, 28, & 29 from 9:00 a.m.-4:00 p.m. on Saturday & Sunday during winter break. This is a Blended Learning class where participants complete the lecture portion online (must be completed before the first class) and will attend the pool sessions at the Pavilion. There is a required swimming pre-requisite that must be completed before registering for the class. This can be arranged with one of the Coordinators for aquatics by calling (425) 776-9173 ext. 1120 or ext. 1106. Registration can be completed in person or online. Fees are: \$185 for MLT Residents or \$203 for non-residents. For questions contact the Aquatic staff at the above number.
- **Aquatics** is taking applications for part time employees as swim instructors and lifeguards. In-house training is available for swim instructors and lifeguard applicants, who must hold a current lifeguard training certification. Those who take Lifeguard Training courses are often recruited to work straight out of the Lifeguard class. Those who teach for 6 months and successfully complete their orientation period may be offered the Lifeguard class free of charge.
- **Adult Winter Sports Leagues:** Registration is open for adult winter sport leagues. Men's basketball and co-ed volleyball are available. Winter leagues begin the week of January 6,

2020. Basketball is played on Monday or Wednesday nights. Volleyball is played on Tuesdays. Both leagues run 10 weeks. For more information visit <http://www.mltrec.com/391/Athletics> or call (425) 640- 3105.

- **Youth Programs “Giving Tree”:** It is that time of the year again, when the youth programs participate in the holiday gift giving project, through the Pioneer Counseling Services in Lynnwood. Every year they help families in need by purchasing items from their wish list. If you would like to participate, pick up a tag off of the “giving tree” in the lobby of the Pavilion.
- **Kids Krew:** Hiring a site leader for Mountlake Terrace before and after Kids Krew Program. To apply please go to www.mltrec.com
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, 1:00 p.m. and 3:30 p.m., the Dance Academy students and some of the quarterly adult / teen classes will perform in two different one-hour shows at the Mountlake Terrace High School Theater. Tickets are \$10 at the door. A two-show lineup will help make sure everyone gets a seat and has a fun, short, performance day during this busy time of year. For more information or placement in the Academy program, contact Dance Director Chloe Davenport at (425) 640-3107.
- **Dance Quarterly Classes Fall Session 2:** Studies show that dancing is one of the healthiest ways to stay fit. We have something for everyone, adults and children. Beginning and intermediate Ballet, beginning and intermediate Tap, open level Jazz, Salsa, Bachata, Flamenco, Swing & Two Step, happen Monday through Thursday evenings. For more information, visit our brochure at www.crazedigital.com.
- **Fitness Classes Fall Session 2:** Classes are convenient, inexpensive ways to take care of yourself here at the Recreation Pavilion including PiYo, Thai Chi, Therapeutic Stott Pilates, Yoga, and Zumba. You can join our quarterly classes at any time. Look for Cardio Kickboxing on Monday nights starting January 6.
- **Dance & Fitness Registration for Winter 2020:** Look for the new Craze brochure at www.crazedigital.com starting in the first week of December. Registration for Dance & Fitness programs including second semester of the Dance Academy will begin on December 2. For more information, contact dance and fitness programmer Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us
- **Adult Sports:** Registration is open for adult winter sport leagues. Men’s basketball and co-ed volleyball are available. Winter leagues begin the week of January 6, 2020. Basketball is played on Monday or Wednesday nights. Volleyball is played on Tuesdays. Both leagues run 10 weeks. For more information visit <http://www.mltrec.com/391/Athletics> or call (425) 640-3105.
- **Eagle projects:** Eagle Candidate Nathan Hjellen has had his project approved. Nathan will be installing a new swing set and borders at Bicentennial Park and has secured donations from the Mountlake Terrace Community Foundation. Nathan expects to complete his project early

in 2020. Eagle Candidate Steven Mudaliar has submitted a project as well and is interested in refurbishing all benches and tables at the Ballinger Boat launch. Steven is waiting for final approval and hopes to begin before the end 2019.

- Tree Lighting Ceremony:** Parks, Facilities and Public Works staff are beginning preparations for this year's Tree Lighting Ceremony. Public Works crews have climbed the water tower and have installed and tested the well-known tree. Parks and Facilities staff are blowing and cleaning the area and will begin moving necessary items to the field prior to the event. Volunteers from the Tour de Terrace, the Recreation Park Advisory Commission and the Neighborhood Park Improvement Subcommittee will assist with the event. The Tree Lighting Ceremony is held annually on the first Friday evening in December at 6:30 p.m. at the Evergreen Playfield, 22205 56th Avenue W. This year it will be held on December 6. Cocoa, coffee and cookies will be available at the Evergreen Playfield concession stand while local school children sing carols and Santa makes his grand entrance on a Fire Truck!

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1826	2637	546	217	32	81	49	129

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- Among the incidents this week were:
 - Four warrant arrests;
 - Five verbal domestic arguments;
 - Two stolen vehicles:
 - 4700 block of 212th St. SW
 - 21500 block of 48th Ave. W
 - Two vehicle recoveries.
- On November 20, 2019, officers responded to the 23400 block of 52nd Avenue W for a vehicle prowl report. Tires and rims were stolen sometime overnight. No suspects or leads.
- On November 20, 2019, an unknown subject broke into a city storage facility at the 22200 block of 56th Avenue W and stole several pieces of audio equipment. Investigation is ongoing.
- On November 20, 2019, officers were dispatched to the 5500 block of 236th Street SW for a possible hit and run / DUI. Officers located the suspect vehicle occupied on 44th Avenue W. During the contact, officers noticed the driver of the suspect vehicle had an odor of intoxicants coming from their breath. After voluntary field sobriety tests were performed, the driver was arrested and booked for DUI and Hit-and-Run.

- On November 21, 2019, officers were dispatched to a commercial burglary at the 22400 block of 44th Avenue W. Several computers and tablets were stolen, as well as cash from inside the business. Investigation is ongoing.
- On November 21, 2019, three commercial burglaries occurred at the business complex located at the 22700 block of Cedar Way. Inside the business area there were several doors that appeared to have been pried open with damage to the doors but nothing was taken in two of the business. The third business owner found that several pieces of computer equipment were missing. Investigation is ongoing.
- On November 22, 2019, a customer of the Red Dragon Casino used a \$50.00 bill that ended up being counterfeit. The customer appeared to be unaware that the bill was counterfeit.
- On November 22, 2019, at 12:40 a.m., officers were dispatched to the QFC for shoplifting that had just occurred. A suspect and vehicle description was given over the air after the suspect had left. A Mountlake Terrace officer located the suspect vehicle about 15 blocks away and stopped the vehicle. Probable cause was developed, the suspect was arrested and booked for theft.
- On November 22, 2019, a vehicle prowling was reported at the 5500 block of 222nd Street SW. Various hand tools and personal items were taken from an unlocked vehicle. No suspects or leads at this time.
- On November 22, 2019, officers were dispatched to a missing person in the area of 233rd and 56th Avenue W. A juvenile subject was supposed to meet his father at a local business but did not show up. The juvenile was eventually found, unconscious, behind the business but had no obvious signs of injury. After medics checked on the juvenile he was questioned; however, he had no recollection of what happened to him. Investigation is ongoing.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- Runaway
- Burglary
- Burglary
- Burglary
- Burglary
- Vehicle Prowl
- Suspicious
- Suspicious

Cases Cleared

- Burglary
- Burglary
- Burglary
- Fraud
- Fraud
- Fraud
- Theft
- Theft
- Burglary
- CPS

SIGNIFICANT CASES

- Detectives booked one person for weapons violations in connection with a disturbance that occurred at the Lakeside Apartments.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of November 20 through November 26 was active with officers making several contacts with many residents. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel, Gateway Plaza, Ballinger Park, Interurban Trail, Veterans Park, Mountlake Terrace Library and the marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects and homeless camps

- Officer Marshall checked in with the EZ Corner Mart. He regularly spends time with staff there to check how they are doing.
- Officer Nguyen and Sergeant Moss helped a disabled motorist at 236th and 56th Avenue W. They helped push the driver's vehicle off the road.
- Sergeant Moss helped a disabled motorist who ran out of fuel.
- Officer Nguyen did several sweeps of First Security Bank and located a large homeless encampment. He removed subjects from the private property and supervised while they removed their shelter from the parking garage. (see photo)
- Sergeant Moss conducted some surveillance at QFC due to late night shoplifts.
- Officer Elrod checked on elderly female friend.
- Homeless contact at 236th and 56th Avenue W COP



CODE ENFORCEMENT PROPERTY OF THE WEEK

Code Enforcement observed a black Cadillac DeVille being stored on a public street, located near the 5200 block of 238th Street SW. Code Enforcement chalked the rear driver's side tire and issued a correction notice in accordance with 10.10.190 – (Storing vehicles on a public street in excess of 72-consecutive hours prohibited). On November 13, 2019, Code Enforcement returned to the location and noted no changes had been made. Towing was dispatched, and the vehicle was impounded and towed.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- December 4, 5:00 p.m., Salary Commission Public Hearing, Council Chambers
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- January 8, 2020, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace