

CITY MANAGER'S WEEKLY UPDATE

April 3, 2020

CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. As a result, City Council meetings are required to be held over the telephone or internet and that the public be able to hear the meeting live via telephone.

The proclamation also temporarily restricts City Council action to items that are "necessary and routine" (such as approving minutes and vouchers) or "matters necessary to respond to the COVID-19 outbreak and the current public health emergency." The purpose of these restrictions is to limit action on items until such time as regular public participation is possible.

The City Council's next regular meeting is on **Monday, April 6, 2020 beginning at 7:00 p.m. via telephone and internet.** The City Council agenda includes: (1) Approval of Payment of Claims; and (2) Approval of Minutes. A telephone number will be available prior to the meeting time or download the Zoom app on your mobile device and use the Meeting ID.

The City Council's work/study session scheduled for Thursday, April 16, 2020 is cancelled as the Governor's proclamation limits the business that can be conducted.

Please stay tuned for more information as the city works through the logistics of meeting access via telephone. Currently, audio of City Council and Planning Commission meetings is streamed live and on demand at www.cityofmlt.com/129.

GET OUTSIDE!

Need to get out of the house? This is a great time to explore the city's passive parks and trails (with proper distancing of course). **Go take a walk and send us pictures of the flora and fauna you find!** [Find a list of parks and trails here.](#)

CITY CLERK AND COMMUNITY RELATIONS

- **COVID-19:** The Executive Leadership Team continues to monitor the situation and is following direction from the Governor's Office, Snohomish Health District, Snohomish County Department of Emergency Management, and Washington State Department of Health, particularly as it relates to the extension of the "Stay Home, Stay Healthy" order through May 4, 2020.

This week, the City Manager's Office prepared to conduct the April 6 City Council meeting via teleconference and developed the city's plan to provide essential city services during the extended Order while keeping employees as safe as possible.

While most city services will continue during this extended order, it is anticipated that City Hall and the Police Station will be closed to the public in the coming week to minimize exposure for both the public and city employees. The Recreation Pavilion remains closed to the public through May 4 with the exception of the child care program.

Please email City Hall at cityhall@ci.mlt.wa.us or call (425) 776-1161 instead of in-person contact so you can "Stay Home, Stay Healthy."

City updates on COVID-19 related news are available at www.cityofmlt.com/2060. "Community Updates" are posted along with news releases and other information on the public health emergency. Visit this webpage or the city's social media accounts ([Mountlake Terrace Government on Facebook](#) or [CityofMLT](#) on Twitter) for more information.

- **Supporting Mountlake Terrace Businesses:** Community & Economic Development took the lead again this week in supporting our local eateries by coordinating a daily rotation of takeout from restaurants in the city. The city encourages the community to view [this list](#) of Mountlake Terrace establishments created by MLTNews.com and ordering take out if you are able to.
- **Meeting and Event Cancellations:** The following meetings and events have been postponed or cancelled due to the current public health emergency. Future meetings will be determined at a later date.
 - April 8 Coffee with the City is cancelled
 - April 11 Easter Egg Hunt is cancelled (by Cheeseburger Babies Foundation)
 - April 11 April Pools Day is cancelled
 - April 14 Recreation and Parks Advisory Commission meeting is cancelled
 - April 25, 9:00 a.m., Earth Day/Arbor Day Event – Cancelled

FINANCE

- **Relief Due to COVID-19 Emergency:** Effective March 19, there will be no water utility service shutoff to customers for failure to pay during the COVID-19 emergency. *The action is in effect through April 24 and may be extended if the Governor extends the period of school shutdowns.* No late fees or penalties will apply during this time.

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online.

The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at (425) 744-6214 or utilitybilling@ci.mlt.wa.us to make payment arrangements if they are unable to pay at this time.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

RECREATION, PARKS, AND PROPERTY MANAGEMENT

- **Childcare Programs:** The Recreation Pavilion is still providing care during this time that kids are out of school. Care is provided for Junior Kids Krew (preschool aged kids) and kids within our existing Kids Krew sites, all held at the Pavilion. Email rmorton@ci.mlt.wa.us if you would like to register.
- **Fall Registration:** Registration is still being taken for fall Preschool, Kindergarten Readiness, Kids Krew and Junior Kids Krew. You can print forms, fill out and send back to us with a phone in payment. Please contact rmorton@ci.mlt.wa.us if you would like to register.
- **Youth Programs:** Enrollment for summer camps and fall registration is happening now! You can get the enrollment packet on the website and return it to mltrec.com or call the front desk at (425) 776-9173, there are plenty of spots available at this time.
- **Parks:** All city-owned playgrounds, athletic fields, sport courts, outdoor restrooms, the dog park and fishing pier are closed until further notice to assist with keeping the public safe from COVID-19 exposure. Passive parks and trails are still open for exercise.
- **Facilities Department:** The Mountlake Terrace Facilities Department is completing some maintenance items during the unexpected closure of the Recreation Pavilion. The time has allowed them to drain some of the water out of the pool and replace some of the valves and do some general maintenance to pumps and other critical systems. They are also working with the Recreation staff to replace the sauna flooring and complete some patching work to the liner in the lazy river of the pool.
- **Aquatic Staff Projects:** Staff took advantage of the Pavilion closure to catch up on needed maintenance:
 - The laundry and lifeguard rooms were prepped and painted this week.
 - Scrubbed rental tables and chairs and prepared broken grates for replacement;
 - Scrubbing the tiles in the Lazy River and around the deep area;
 - Installed new drain covers as required by federal law;
 - Head guards will create and present a water safety station video to post on Facebook/Instagram;
 - Rebuilt racks and pool dividers;
 - Prepared the pool deck for professional cleaning next week.

POLICE DEPARTMENT

MONTHLY ACTIVITY								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
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YTD	378	351	95	43	8	26	10	19

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On March 25, patrol responded to a domestic assault at a residence located in the 22800 block of Lakeview Drive. Investigation revealed the couple to be in a dating relationship and arguing about infidelity. The victim stated her boyfriend was throwing things at her and when she attempted to leave he held her against a wall while hitting her repeatedly. The suspect was arrested for the offense and booked at the Snohomish County Jail without incident.
- On March 25, patrol responded to a fraud investigation at a residence located in the 22800 block of Lakeview Drive. The reporting person stated his girlfriend was using his personal information to steal from him. Investigation continues.
- On March 25, patrol responded to a fraud complaint at a residence located in the 21300 block of 50th Avenue W. The victim reported discovering his credit card was used to make several unauthorized purchases. There is no suspect information. Investigation continues.
- On March 25, patrol responded to a hit-and-run collision in the 21200 block of 58th Avenue W. The victim stated he legally parked his vehicle on the side of the road and it was struck by another motorist. The suspect fled the scene. There is no suspect information. Investigation continues.
- On March 25, patrol responded to a theft that just occurred from a business located in the 4300 block of 212th Street SW. The reporting person explained the suspect was previously trespassed from the store for shoplifting. Prior to police arrival the suspect entered the store with two additional suspects. All three fled from the store with stolen items. An area check was negative. Investigation continues.
- On March 26, patrol responded to a welfare check at a residence located in the 23800 block of 60th Avenue W. The resident's mother was at the location to check on him after not being able to get in touch with him for a week. Patrol was able to see the deceased resident through a window. Investigation revealed the resident to have had a variety of health issues and narcotics were located in the residence. A deputy medical examiner responded to the scene. Investigation continues.
- On March 26, patrol responded to a domestic disturbance at a residence located in the 4000 block of 212th Street SW. Upon arrival the subjects involved were uncooperative with officers. Due to the absence of probable cause that a crime had occurred no enforcement action was taken.

- On March 26, patrol responded to a theft that just occurred at a business located in the 4300 block of 212th Street SW. The reporting person stated they observed two subjects steal several hundred dollars of merchandise and flee in a vehicle. A witness was able to photograph the vehicle. An area check for the suspects was negative. Investigation continues.
- On March 27, patrol responded to suspicious circumstances at a business located in the 7100 block of 224th Street SW. Investigation revealed several subjects were sleeping/loitering on the closed property. One of the subjects had an arrest warrant; however, it was not served due to jail restrictions. A third subject was discovered trespassing in a shed. This subject was arrested for the violation and found to be in possession of narcotics and drug paraphernalia. Due to jail restrictions the suspect was released and charges were forwarded to the City Prosecutor for review.
- On March 27, patrol responded to a theft/malicious mischief complaint at a business located in the 21200 block of 52nd Avenue W. The victim stated suspect(s) damaged equipment in an apparently successful attempt to steal the money. Total loss was estimated at \$2,600. There is no suspect information. Investigation continues.
- On March 29, patrol responded to a domestic disturbance at a residence located in the 6600 block of 225th Place SW. Investigation revealed the residents lived together and were in a dating relationship. Both were heavily intoxicated and began to argue about their relationship. The suspect hit the victim on the face repeatedly. Visible injuries were present. The suspect was arrested for the offense and booked at the Snohomish County Jail without incident.
- On March 30, patrol responded to a theft that just occurred in a parking lot located in the 21200 block of 44th Avenue W. The reporting person stated two subjects broke into a donation bin and stole property inside. An area check was negative. Suspect information was provided. Investigation continues.
- On March 30, patrol responded to a report of malicious mischief at a business located in the 21900 block of 66th Avenue W. The victim reported the exterior walls of the business complex were vandalized with graffiti. There is no suspect information. Investigation continues.
- On March 30, patrol responded to a fraud report at a residence located in the 22800 block of 44th Avenue W. The victim stated she responded to a job ad and was given instruction to purchase gift cards and provide the numbers. The victim did as instructed and had no further contact with the suspect, thus realizing she had been defrauded. Investigation continues.
- On March 30, patrol responded to a hit-and-run collision in the 6600 block of 220th Street SW. The victim reported being stopped at the intersection when she was struck by another motorist. The suspect vehicle fled without providing information. The victim was able to photograph the suspect and vehicle. Investigation continues.
- On March 30, patrol responded to a domestic disturbance at a residence located in the 21900 block of 64th Avenue W. Investigation revealed the residents were involved in an altercation and one assaulted the other by hitting them and making a dog bite the victim on the hand.

Upon contacting the suspect he fled the residence by jumping out a window. An area check was negative. Investigation continues.

- On March 31, patrol responded to a theft that just occurred at Veterans Park. The victim stated while visiting the park she left her backpack unattended and suspect(s) stole it. Inside was her wallet and other valuables. There is no suspect information. Investigation continues.
- On March 31, patrol responded to a domestic disturbance at a residence located in the 4300 block of 236th Street SW. Investigation revealed one of the residents had been diagnosed with mental health disorders and was experiencing delusions, possibly due to not been taking medication as prescribed. The resident had broken a television and was threatening to harm herself. She was determined to be a danger to herself and was taken into protective custody. She was transported to Swedish and committed for a mental health evaluation.

Weekly Investigations Update

Cases Assigned

- 20-2307 Death Investigation
- 20-3806 Theft
- 20-3804 Theft
- 20-2602 Theft
- 20-4036 Malicious Mischief

Cases Cleared

- 20-416 Theft
- 20-214 Burglary
- 20-207 Burglary
- 20-237 Burglary
- 20-589 Burglary
- 20-172 Burglary
- 20-285 Death Investigation
- 20-3392 Theft
- 19-17764 Death Investigation
- 20-2876 Fraud
- 20-1482 Collision

Community Outreach & Directed Enforcement

- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Four reported self-initiated community outreach contacts.
- Multiple contacts for violations of Governor Inslee's order on gatherings and social distancing. All contacts were of the educational variety and were met with voluntary compliance.
- Multiple contacts with elderly residents to ensure their welfare and access to essential goods/services.
- Patrol emphasis at Veterans Park, Library, and Ballinger Park.

Code Enforcement Property of the Week

On January 30, Code Enforcement found multiple nuisance violations on a property located near the 23000 block of 55th Avenue W: vegetation exceeding 12 inches in height and multiple piles of trash and debris. Code Enforcement issued a civil notice of violation in accordance with 8.15.040.A.1 (Vegetation exceeding 12 inches in height located in the front, back or side yard, adjacent public right-of way), 8.15.040E.2 (Toxic or caustic substances. Improper storing or keeping of any toxic substance, flammable, or caustic substance or materials), 8.15.040.H.1 (All broken or discarded household furniture, furnishings or equipment, or any appliance not in an approved enclosed structure, in the front, side, or back yard of a property), and 8.15.040.I

(Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property).

Code Enforcement met with the property owner to ensure they understood expectations and to answer any questions regarding the civil process. On March 27, Code Enforcement returned to the property and noted all violations had been corrected.



Other Items of Interest

- The Police Department received a narcotics K9 from the Department of Corrections - a boxer mix named 'Floyd.' Officer Froisland and Floyd will begin their certification process with a local trainer in the coming weeks.
- The Police Department received the email below from the victims of a crime in another jurisdiction and described what the work officers did to help them (edited for brevity):

Hi Wonderful Police,

We have numerous occasions where our mail has been broken into over our time living at Lake Cavanaugh... Normally we don't put outgoing mail for pick-up that might stay in the box overnight - but this time we did. So it was caught in our episode of mail theft last week. And yippee got a call from one of your people. My package was found in Mountlake Terrace torn from being opened. Your person checked inside for me, taped it back up and asked for the recipient's name, which I provided and just like that it was put in your outgoing mail - and it was on its way to my customer. Now that is customer service to your community. THANKS A BUNCH!!!

AND ON A MORE IMPORTANT NOTE: THANKS FOR MAKING IT SAFE FOR US. YOU HAVE A TOUGH JOB - BUT APPRECIATED BY MOST OF US!!!

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- April 25, 9:00 a.m., Earth Day/Arbor Day – Canceled
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 21, 5:30 p.m., Snohomish County Cities Meeting
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion

- June 23-26, AWC Annual Conference, Tri-Cities
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 16, 5:30 p.m., Snohomish County Cities Meeting
- July 24, 25, 26, Tour de Terrace, Evergreen Playfield
- August 4, 6:00 - 9:00 p.m., National Night Out (Tentative), Evergreen Playfield
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 17, 5:30 p.m., Snohomish County Cities Meeting
- September 18, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace