

## CITY MANAGER'S WEEKLY UPDATE May 15, 2020

### CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. As a result, City Council meetings are required to be held over the telephone or internet and that the public be able to hear the meeting live via telephone.

The proclamation also temporarily restricts City Council action to items that are "necessary and routine" (such as approving minutes and vouchers) or "matters necessary to respond to the COVID-19 outbreak and the current public health emergency." The purpose of these restrictions is to limit action on items until such time as regular public participation is possible.

The City Council's next regular meeting is on **Monday, May 18, 2020 beginning at 7:00 p.m. via telephone and internet.** The City Council agenda includes: (1) Roll Call and Verification Each Remote Councilmember Can Hear All Other Councilmembers; (2) Approval of Payment of Claims & Approval of Minutes; (3) Approval of Professional Services Agreement with SAFEbuilt, LLC for Plan Review and Inspection Services; (4) Approval of Interlocal Agreement for BikeLink Grant with City of Lynnwood; (5) Adoption of Resolution to Apply for Land Water Conservation Fund (LWCF) Grant for Evergreen Playfield #3; (6) Adoption of Resolution to Apply for Youth Athletic Facilities (YAF) Grant for Evergreen Playfield #3; (7) Adoption of Resolution to Apply for Youth Athletic Facilities (YAF) Grant for Evergreen Tennis Courts; (8) Adoption of Resolution to Apply for Washington Wildlife Recreation Program (WWRP) Local Parks Grant for Evergreen Playfields Restrooms; (9) Adoption of Resolution to Apply for Aquatic Land Enhancement Account (ALEA) Grant for Ballinger Park Viewing Platform and Trails; and (10) Adoption of Resolution to Approve, Ratify and Confirm Addendum to Edmonds Wastewater Treatment Plant Agreement Extending the Term of the Agreement to August 17, 2020.

A telephone number will be available prior to the meeting time or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City's [Facebook page](#) (City of Mountlake Terrace Government) and [Twitter account](#) (City of MLT) following the meeting. Public comment will be accepted via email for this meeting. Check [www.cityofmlt.com/129](http://www.cityofmlt.com/129) for more information and the city's social media pages.

### CITY CLERK AND COMMUNITY RELATIONS

- **Public Access to City Facilities:** During Governor Inslee's "Stay Home, Stay Healthy" order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure.

The Recreation Pavilion is closed to the public with the exception of the city's child care programs. Playground facilities are closed. Park trails, the boat launch, and fishing pier are open, subject to gathering and social distancing requirements.

Here are some helpful phone numbers and emails should you need assistance:

**City Phone Numbers:**

Building Permits:	425-744-6267
City Hall – General:	425-776-1161
Code Enforcement:	425-744-6254
Non-Emergency Police/Fire:	425-407-3999 (Call 9-1-1 if emergency)
Recreation Pavilion:	425-776-9173
Traffic Tickets/Violations:	425-744-6228
Utility Billing:	425-744-6214

**City Emails:**

City Hall General:	<a href="mailto:cityhall@ci.mlt.wa.us">cityhall@ci.mlt.wa.us</a>
Code Enforcement:	<a href="mailto:codeenforcement@ci.mlt.wa.us">codeenforcement@ci.mlt.wa.us</a>
Traffic Tickets/Violations:	<a href="mailto:Violations@ci.mlt.wa.us">Violations@ci.mlt.wa.us</a>
Utility Billing:	<a href="mailto:utilitybilling@ci.mlt.wa.us">utilitybilling@ci.mlt.wa.us</a>

Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232<sup>nd</sup> Street SW, Mountlake Terrace, WA 98043.

City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219<sup>th</sup> Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city's vendor is currently waiving the \$2.00 convenience fee. Visit [www.cityofmlt.com/167](http://www.cityofmlt.com/167) to learn more about making utility payments.

- **Meeting and Event Cancellations:** The following meetings and events have been postponed or cancelled due to the current public health emergency. Future meetings will be determined at a later date.
  - May 19 Arts Advisory Commission meeting – Cancelled
  - May 28 City Council Work/Study Session – Cancelled
  - July 3 Fireworks Event – Cancelled by Cheeseburger Babies Foundation
  - July 24-26 Tour de Terrace – Cancelled
  - August 4 National Night Out Against Crime – Cancelled
  - September 19-October 3 Arts of the Terrace Juried Art Show – Cancelled
- **Information on COVID-19:** City updates related to COVID-19 are available at [www.cityofmlt.com/2060](http://www.cityofmlt.com/2060) and a quick link is located in **red text** at the top of our website. "Community Updates" are posted along with news releases and other information on the public health emergency. Visit this webpage or the city's social media accounts ([Mountlake Terrace Government on Facebook](#) or [CityofMLT](#) on Twitter) for more information.

- **City Newsletter:** Layout of the June issue was completed this week and will be printed and mailed by the end of May. This issue will feature community resources and updates related to COVID-19 including “KeepMLTStrong.com,” a community partnership the city is involved in.
- **CARES Act Funding:** The city’s leadership team has been working with our state delegation to evaluate the newly allowed uses of this funding and how it can help our community. This item will be discussed at an upcoming City Council meeting.
- **Civic Campus Construction:** Primary construction activities this week consisted of pouring concrete for the Police Station addition, grading the Town Center Plaza area, constructing foundations for the seat wall and water feature, framing the first floor of City Hall, installation of first floor plumbing and electrical rough-in, and grinding existing asphalt and replacing with a new layer of asphalt along 232<sup>nd</sup> Street SW and 56<sup>th</sup> Avenue West.



## FINANCE

- **Relief Due to COVID-19 Emergency:** Effective March 19, there will be no water utility service shutoff to customers for failure to pay during the COVID-19 emergency. *The action is*

*in effect through May 31 and may be extended based on the continuance of the Governor's "Stay Home, Stay Healthy" order. No late fees or penalties will apply during this time.*

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online.

The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at (425) 744-6214 or [utilitybilling@ci.mt.wa.us](mailto:utilitybilling@ci.mt.wa.us) to make payment arrangements if they are unable to pay at this time.

### **RECREATION, PARKS & PROPERTY MANAGEMENT**

- **Aquatics:** Aquatics continues to work on projects around the pool deck. The underwater automatic vacuum has been put in the water every day since last week to pick up all the dirt and debris off the bottom of the pool. The concrete around the hot tub was sealed along with staff locker rooms, a storage closet and the family changing stall.

Unfortunately, the Craze Swim League has been cancelled due to many pools not reopening (and those planning on opening finding it difficult to maintain safe distancing during meets). Credits/refunds for the Marlins were processed.

Aquatic leadership are working on a reopening plan for the pool. Aquatic leadership also took part in a webinar and an American Red Cross Pacific Northwest Zoom meeting about reopening guidelines.

- **May is Water Safety Month:** A Facebook post will go up on Friday to remind everyone to stay safe in, on and around the water. There will be a link to a safety quiz on Colin's Hope website. Complete the quiz, print your certificate and bring it to the pool when its re-opens to add it to the Water Safety Wall of Fame!
- **Dance & Fitness:** Mountlake Terrace Recreation launched a new YouTube Channel in April, currently being used to distribute dance and fitness instructional videos. The future will see all programs uploading fun content. The excellent dance & fitness instructors, under supervision of program director Chloe Davenport, have made recordings at home that focus on the classes they were teaching before the "Stay Home" order was issued. However, others are invited to join in and stay active during this time at home too!

There's a wide variety of level and style available with complete workouts organized into playlists. Currently, there are dance playlist for pre-school level dance in tap, ballet, jazz and creative dance. Dance classes for elementary school through adult include tap, ballet, lyrical and Irish step. Fitness classes with uploads include Gentle Yoga and Stott Pilates both of which are great fitness activities in small spaces.

To find the channel on YouTube, go to [www.youtube.com](http://www.youtube.com) and search “Recreation Pavilion.” To see the channel organized into playlists, choose a playlist option and you’ll see playlists of videos labeled by class. Links to the channel are also posted on the “Mountlake Terrace Recreation and Parks” Facebook page. Be sure to subscribe and receive notifications when new videos are uploaded.

- **Eagle Project Postponed:** Eagle Candidate Nathan Hjellen was scheduled to complete his Eagle project in April. Nathan has been preparing to install a swing set as well as play area borders at Bicentennial Park. Nathan has asked the Mount Baker Council of the BSA to grant an extension with the intent of completing the installation later in the summer if he can do the installation while following all COVID-19 safety guidelines.

**POLICE DEPARTMENT**

MONTHLY ACTIVITY								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>April</i>	157	11	18	9	3	10	7	15
<i>YTD</i>	676	437	143	70	13	39	20	40

*\*Activity is updated the first full week of each month*

**Weekly Patrol Synopsis**

- On May 6, patrol responded to a disturbance at a residence located in the 5200 block of 238<sup>th</sup> Street SW. Investigation revealed a subject located what he believed to be his stolen property at the location. Officers were unable to confirm ownership of the property and collected it for safekeeping pending additional investigation.
- On May 6, patrol responded to a theft report at a residence located in the 4000 block of 228<sup>th</sup> Place SW. The reporting person stated suspect(s) stole his garbage/recycling cans. There are no suspects or investigative leads.
- On May 6, patrol responded to a malicious mischief report at a residence located in the 5200 block of 238<sup>th</sup> Street SW. The victim reported leaving her travel trailer at the residence recently as a favor. Upon returning to retrieve the trailer she discovered it was severely vandalized and all furnishings and other items were removed. Investigation continues.
- On May 6, patrol responded to a theft report at a business located in the 4300 block of 212<sup>th</sup> Street SW. The reporting person stated a prolific thief stole merchandise from the store and upon being confronted by the business she fled in a vehicle. An area check for the suspect was negative. Investigation confirmed the identity of the suspect. Charges forwarded to the city prosecutor for filing.
- On May 7, patrol responded to a theft report at a residence located in the 23400 block of Lakeview Drive. The victim reported suspect(s) entered his carport, cut a cable lock securing his bicycle and stole it. There is no suspect information and investigation continues.

- On May 7, patrol contacted a subject in the 21900 block 76<sup>th</sup> Avenue W. He was arrested for several outstanding warrants. During a search incident to arrest he was found to be in possession of methamphetamine. He was booked for the warrants, and charges for the narcotics were forwarded to the prosecutor for filing.
- On May 7, patrol responded to a vehicle theft report at a residence located in the 4500 block of 224<sup>th</sup> Place SW. The victim reported known suspects stole his vehicle. The vehicle and suspects were not located. Investigation continues.
- On May 7, patrol responded to a malicious mischief complaint at a residence located in the 22200 block of 48<sup>th</sup> Avenue W. The reporting person stated he discovered his vehicle tires slashed and suspects someone he knows. At this time there is no evidence to support the allegation. Investigation continues.
- On May 7, patrol responded to a malicious mischief complaint at a residence located in the 6300 block of St. Albion Way. The reporting person stated a known person vandalized her boyfriend's vehicle by scratching the paint intentionally. There is no evidence to support the allegation. Investigation continues.
- On May 8, patrol responded to a fraud complaint at a residence located in the 22700 block of 56<sup>th</sup> Avenue W. The reporting person stated suspect(s) used his personal information in order to file unemployment claims and have been receiving payments without his permission. Investigation continues.
- On May 8, patrol responded to a vehicle prowling in progress in the 4300 block of 214<sup>th</sup> Street SW. The suspect was located nearby and detained pending investigation. Probable cause could not immediately be developed. The suspect was identified and released.
- On May 9, patrol responded to a malicious mischief complaint at a residence located in the 23100 block of La Pierre Drive. The victim reported suspect(s) broke out the windows of her vehicle. There is no suspect information or investigative leads at this time.
- On May 9, patrol responded to a harassment complaint at a residence located in the 21700 block of 51<sup>st</sup> Avenue W. The victim reported she is working from home and contacted a subject as part of her job. Subsequently the subject has been harassing her electronically. Investigation continues.
- On May 9, patrol responded to a burglary report at a residence located in the 21900 block of 52<sup>nd</sup> Avenue W. The victim stated suspect(s) broke into his shed and stole his tools. There is no suspect information and investigation continues.
- On May 9, patrol responded to a disturbance located in the 6600 block of 220<sup>th</sup> Street SW. The reporting person said he was being accosted by a subject not known to him. The other person stated he recognized the reporting person as someone who damaged his vehicle in the past. The reporting person denied the allegation. The two agreed to go their separate ways, yet 20 minutes later the reporting person called 911 again, this time stating he was assaulted by the

suspect. Upon arrival the victim did not want to cooperate with police. Due to the suspect's unusual demeanor he was taken into protective custody and transported to Swedish Hospital for a mental health evaluation.

- On May 9, patrol responded to a hit and run collision in the 4800 block of 238<sup>th</sup> Street SW. Several witnesses reported hearing the suspect strike a parked vehicle and were able to see the vehicle back up and flee the scene. Significant damage occurred to the victim vehicle. An area check for the suspect vehicle was negative. Investigation continues.
- On May 9, patrol responded to a malicious mischief complaint at a residence located in the 22500 block of 56<sup>th</sup> Avenue W. The reporting person said he discovered suspect(s) broke out a vehicle window and potentially prowled the vehicle. It did not appear anything was stolen. There is no suspect information and investigation continues.
- In the early morning hours of May 10, patrol responded to a report of gunshots at a residence located in the 23900 block of 60<sup>th</sup> Avenue W. Upon arrival officers located a recently-deceased subject on the side of the roadway who appeared to have sustained multiple gunshot wounds. Detectives responded to the scene. The gunshots came from a disturbance at a house in the neighborhood. Investigation continues.
- On May 10, patrol responded to a trespass complaint at a construction site located in the 23900 block of 55<sup>th</sup> Avenue W. Upon arrival several people were detained for investigation. Investigation revealed the suspects trespassed inside the buildings and removed construction materials. Charges were referred to the prosecutor for filing.
- On May 10, patrol responded to an assault in progress at a business located in the 21800 block of 66<sup>th</sup> Avenue W. Upon arrival the suspect had already fled and was not located. The victim stated while moving property from his storage unit he had argued with his roommate. The suspect pushed him and they engaged in a physical altercation. The victim had a number of visible injuries. Based upon victim and witness statements, charges were referred to the prosecutor for filing.
- On May 10, patrol responded to a trespass complaint at a business located in the 4300 block of 212<sup>th</sup> Street SW. The suspect fled prior to police arrival. Investigation revealed a prolific thief was observed at the store despite having been issued a trespass notice previously. Shortly thereafter patrol received a substance abuse complaint at a business located in the 22800 block of Cedar Way. The reporting person said a female was in the store and appeared to be under the influence of narcotics. Upon arrival the female was located and confirmed to be the same suspect from the earlier call. She was removed from the store and charges for trespassing were referred to the prosecutor for filing.
- On May 10, patrol responded to an assault that just occurred in the 5300 block of 241<sup>st</sup> Place W. Investigation revealed the suspect engaged in a physical altercation with his wife over what appeared to be drug use and infidelity. The suspect retreated to his residence and did not cooperate. After a protracted negotiation the suspect agreed to exit the residence and was taken into custody for the assault. He was later booked at the Lynnwood Jail for the offense.

- On May 10, patrol responded to an assault that just occurred at a residence located in the 21900 block of 64<sup>th</sup> Avenue W. The suspect fled prior to police arrival. The suspect was later located in the 23500 block of Lakeview Drive. He was uncooperative with officers and fled on foot. After a foot chase the suspect was apprehended and taken into custody. Due to mental health issues he was transported to Swedish Hospital for an evaluation. Charges referred to the prosecutor for filing.
- On May 10, patrol responded to a disturbance in a parking lot located in the 21400 block of 52<sup>nd</sup> Avenue W. Investigation revealed two residents of the complex began to argue about driving habits. The suspect armed himself with a tire iron and threatened to kill people. Upon arrival the suspect was initially uncooperative, but was eventually taken into custody without incident. He was later booked at the Snohomish County Jail for disorderly conduct.
- On May 11, patrol responded to a death investigation at a residence located in the 5500 block of 244<sup>th</sup> Street SW. Investigation revealed the resident to have been experiencing a medical episode and her neighbor called 911 due to her inability to breathe. Lifesaving efforts were performed without success.
- On May 11, patrol responded to an assault report at a residence located in the 21700 block of 53<sup>rd</sup> Avenue W. Investigation revealed the suspect tied up his wife and threatened her with a shotgun. She was eventually able to free herself and flee the residence. The suspect was arrested for the offenses. A search warrant was executed on the residence and evidence was seized. The suspect was booked for multiple offenses at the Snohomish County Jail without incident.
- On May 11, patrol responded to an assault report in a parking lot located in the 6000 block of 244<sup>th</sup> Street SW. The suspect had fled prior to arrival. Investigation revealed a homeless couple were arguing when the suspect assaulted the victim and damaged her vehicle. The suspect was later located in Shoreline and arrested for the offenses. He was booked at the Snohomish County Jail without incident.
- On May 11, patrol responded to a theft report at a residence located in the 22200 block of 68<sup>th</sup> Place W. The reporting person said she met the two suspects to sell jewelry (rings) to them via OfferUp. The suspects replaced the genuine items with fake rings during the visit. The victim later realized what happened and helped officers identify the suspects using the OfferUp app. Both suspects were contacted and blamed the other. Investigation continues.
- On May 11, patrol responded to a burglary report at a residence located in the 23600 block of 56<sup>th</sup> Avenue W. The victim stated when she had left earlier in the day she had not locked the door as she was expecting visitors. Upon returning she discovered her residence was ransacked and property was stolen. There is no suspect information, investigation continues.
- On May 11, patrol responded to an assault that just occurred at a residence located in the 4200 block of 236<sup>th</sup> Street SW. The suspect had fled prior to arrival. The victim stated she was arguing with the suspect when she was choked and hit several times. The suspect was located

nearby and stated the argument was over her alleged infidelity and she provoked the assault. He was arrested for the offense and booked at the Snohomish County Jail without incident.

- On May 12, patrol responded to a theft from vehicle report located at a residence in the 4700 block of 216<sup>th</sup> Street SW. The victim stated suspect(s) broke into his secured vehicle and stole property. There is no suspect information.
- On May 12, patrol responded to a fraud report at a residence located in the 23900 block of 48<sup>th</sup> Avenue W. The victim reported suspect(s) using his identity to file for and receive unemployment benefits without his knowledge. Investigation continues.
- On May 12, patrol responded to a burglary report at a residence located in the 23500 block of Lakeview Drive. Investigation revealed suspect(s) forced entry into the victim's storage area and stole her property. There is no suspect information, investigation continues.
- On May 12, patrol responded to assist the fire department at a residence located in the 4900 block of 226<sup>th</sup> Street SW. Upon arrival patrol located a subject without a pulse who appeared to have overdosed on narcotics. Patrol began CPR while administering Narcan. Within a few moments the subject regained consciousness. Aid personnel arrived and transported the subject to the hospital. Narcotics paraphernalia was seized.

#### **Weekly Investigations Update**

- |                         |                        |
|-------------------------|------------------------|
| • <u>Cases Assigned</u> | • <u>Cases Cleared</u> |
| ○ 20-5541 Assault       | ○ 20-4929 Humane       |
| ○ 20-5477 Homicide      | ○ 19-7613 Assault      |

#### **Community Outreach & Directed Enforcement**

- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Five reported self-initiated community outreach contacts.
- Traffic emphasis on Lakeview Drive.
- Multiple social distancing education contacts.
- Interurban Trail emphasis.
- Patrol assisted Mountlake Terrace High School with traffic control at the cap and gown event.

#### **Code Enforcement Property of the Week**

On April 13, Code Enforcement followed up to an abandoned vehicle complaint involving a black Volkswagen parked at the 6300 block of 232<sup>nd</sup> Street SW. When Code Enforcement arrived, they observed the vehicle with a broken-out driver's side window and expired license. Code Enforcement chalked the rear driver's side tire, and issued a correction notice in accordance with MTMC 10.10.230 (Abandoned vehicles) and MTMC 10.10.190 (Storing vehicles on the public street over 72 consecutive hours prohibited).

On April 30, Code Enforcement returned to the location and noted the previously issued correction notice was intact, along with police marker and chalk marks, indicating the vehicle had not moved. Towing was dispatched and the vehicle was impounded.



### **Other Items of Interest**

Officer Froisland and K9 'Jax' underwent state certification testing as a drug detection unit and successfully passed. They are now officially state certified.

### **NEWS RELEASES**

News releases can be found on the [city's webpage](#).

### **UPCOMING MEETINGS AND EVENTS**

- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion (To Be Determined)
- June 23-26, AWC Annual Conference, **Cancelled** (Virtual Event)
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion (To Be Determined)
- July 16, 5:30 p.m., Snohomish County Cities Meeting
- July 24, 25, 26, Tour de Terrace, Evergreen Playfield, **Cancelled**
- August 4, 6:00 - 9:00 p.m., National Night Out, Evergreen Playfield, **Cancelled**
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 17, 5:30 p.m., Snohomish County Cities Meeting
- September 18, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library, **Cancelled**
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace