

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

April 25, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, May 1, 2014 beginning at 7:00 PM in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Stormwater Management Code Update Ordinance; 2) Review of Comprehensive Plan Community - Livability Chapter Update; 3) 2014 First Quarter Police Department Report; and 4) Review of 2014 Tour de Terrace Agreement.

The City Council's next regular meeting is scheduled for Monday, May 5, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Award of Contract for the Pavilion Therapy Pool; 2) Public Hearing of Comcast Franchise Ordinance; 3) Public Hearing and Adoption of Stormwater Management Update Ordinance.

COMMUNITY MEETINGS AND EVENTS

- **Volunteers to Gather April 26 to Celebrate Earth Day at Evergreen Playfield:** The City of Mountlake Terrace is recognizing Earth Day with a volunteer park cleanup event on Saturday, April 26 from 9:00 a.m. until 1:00 p.m. Volunteers should meet at the Evergreen Playfield parking lot, 22205 56th Ave W, at 9:00 a.m. in comfortable work clothes, with gloves and tools in hand (no power equipment please), to get their assignment. This year's projects include general clean up, brush and debris removal, and painting of buildings and benches (weather permitting). Following the work party, the City Council will host an appreciation lunch for the volunteers. For more information, or to register, groups can contact Parks and Facilities Superintendent Ken Courtmanch at (425) 776-1811.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, May 14, 2014 from 8:00 to 9:00 a.m. in the Jungle Room
 - Wednesday, June 11, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
 - Wednesday, July 9, 2014 from 8:00 to 9:00 a.m. in the Jungle Room
- **Police Station Open House:** A Police Memorial Week ceremony and department open house will be held on Thursday, May 15 from 5:00 to 7:00 p.m. at the Mountlake Terrace Police Station, 5906 232nd Street S.W.

- **Evergreen Awards:** The City opened nominations for its sixth Annual Evergreen Awards program on April 1, 2014. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2014. Anyone can submit a nomination and a property owner may nominate their own home or business. Properties being marketed for sale are not eligible. Properties will be photographed for judging and for a presentation at the awards ceremony that takes place in September. This program was established in 2009 to recognize property owners who take great care of their properties. Citizens are encouraged to help us find those hidden gems that have been significantly improved, especially over the past year.
- **2014 "Arts of the Terrace" Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans' works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. "Arts of the Terrace" is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under "most requested services" click on "Arts of the Terrace".

ADMINISTRATIVE SERVICES UPDATES

- Last week City Treasurer Mick Horton attended the annual Washington Municipal Treasurers Association conference held in Chelan, Washington. Mick was awarded a scholarship from the Snohomish County Clerks and Finance Officers Association to attend the conference. Finance officers from all entities across Washington State attended the conference. Mick attended classes that covered updates from the State Auditor's Office, PCI (Payment Card Industry) compliance, bankcard fraud prevention, investment updates and internal controls.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Development interest is increasing:** Applications have been received for four new development proposals in the past two weeks. The project proposals are wide ranging and include:
 - Site Development Plan to redevelopment the City Church property (at 217th between 56th and 58th Ave W) for a planned unit development on 4.35 acres for 31 single-family homes on smaller lots with a ¾ acre park and pedestrian trails served by a private road network (Sonata PUD).
 - A concurrent Conditional Use Permit application to convert the City Church buildings into a private school which includes an update of the existing structure(s) and creating a new playfield south of the school (Nobel School).
 - Site Development Plan to construct 12 fee-simple lot townhomes in six buildings in the Town Center Subdistrict E by combining two residential lots and removing the two existing structures.
 - A Short Plat application to subdivide one single-family residential lot into two lots in the RS 7200 zoning district.

Staff will make a preliminary evaluation of each project. A pre-application conference will be held with each proponent to discuss the proposal's compliance with city codes, regulations and design standards and what the application, review and approval process is expected to be.

Staff representatives from CED, Engineering, Public Works and Fire all provide input to applicants at these conferences.

- **Andorra Estates:** Land use approval was given for the larger-scale site development plan to construct seven new buildings, with 242 multifamily units, on a site already developed with 193 multifamily units in seven buildings located at 22817 Lakeview Drive, across the street from Ballinger Playfield. Three buildings and a clubhouse will be retained and four buildings along the street frontage of Lakeview Drive will be demolished. The proposal also includes landscaping, open space, parking (vehicular and bicycle), storm drainage, pedestrian activity area and street frontage improvements. Upon completion, there will be 403 units.
- **Premera Earth Day Fair:** Associate Planner Paula Schwartz and Community Relations Specialist Penny Merkley attended Premera's Green Fair held on April 24. Materials provided included information on sustainability, development activities in MLT, Town Center investments, Evergreen Awards, *City Happenings*, and city social media sites.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay is scheduled for the summer of 2014.
- **228th/Cedar Way Overlay and Rechannelization Project: Lane Closures and Detours** For the week of April 28, expect lane closures and detours beginning Wednesday, April 30. Normal work hours are 7:00 a.m. to 7:00 p.m. Monday through Friday. **Expect delays of 20 minutes or more during that time. Using alternate routes is recommended.** There may also be nighttime lane closures. This work is weather dependant. This project will restore the roadway and re-channel 228th St. SW from 39th to 44th Avenues W. and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling and repairs, and asphalt overlay. In selected areas, the roadway will be widened. Bike lanes will be provided on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Pl & 44th and at 228th & 42nd Place.
- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater project that will provide a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The library is open regular hours during construction. During the construction, parking will be reconfigured to accommodate library customers in the former Civic Center parking area just north of the library, with overflow parking located across 58th Avenue West. **58th Avenue W, between 234th and 232nd, may be closed Monday, April 28 – Wednesday, April 30, from 7:00 a.m. to 6:00 p.m. A detour route** using 56th Avenue W will be marked. Access to the library will be from 232nd Street SW.
- **Decant Facility:** Construction has been completed on the decant facility at the Public Works Operations Center and is being utilized by Public Works. A rockery wall contractor has been selected from the Small Works Roster and will begin work to complete the wall along the northern portion of the site. The decant facility will be used to settle wet sediments collected

during maintenance activities for the water, sewer, and stormwater utility systems. The decanted water is then discharged to the sanitary sewer for treatment at a wastewater treatment plant. The sediments are reused or sent to a landfill, if contaminated. The decant facility improvements include the decant basins, a three-sided metal building, outside material storage areas and site paving.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Lake Ballinger Boat Launch:** Public Works and Parks Department staff are working together to replace parking lot lighting at the boat launch. The project includes replacing two metal halide parking lot light poles with four energy efficient LED light poles. The new system will use less energy while increasing the illumination of the area.
- **The Recreation Park Advisory Commission (RPAC)** participated in the “Spot Light” program at the Recreation Pavilion on Saturday, April 19. Commissioners were on hand from 10:00 a.m. to 2:00 p.m. to discuss the role of the RPAC and invite participants to the upcoming Earth Day Volunteer event on April 26.
- **The Neighborhood Park Improvement Subcommittee (NPIC)** has a vacancy for Terrace Creek Park (23200 48th Ave W). The NPIC is comprised of citizen volunteers assigned the responsibility for annually inventorying the neighborhood parks and recommending improvements to the Recreation and Parks Advisory Commission. There are nine designated neighborhood parks or areas represented by a Mountlake Terrace citizen living within a half mile of each park or area. Interested residents should contact Parks Services and Property Management Superintendent, Ken Courtmanch at (425) 776-1811 for more information.

VOLUNTEER PROJECTS:

- **Eagle candidate Ryan Clemens** has had his eagle project approved by park staff and the Mount Baker Council of the Boy Scouts of America. Ryan is planning the installation of a new 25-foot aluminum flagpole at Matt Hirvela\Bicentennial Park and extending a gravel trail. Ryan is hoping to schedule the project for the weekend of May 3.
- **Nathan Jennings** from the Boy Scout Jaguar Patrol has contacted Park Services with an interest in a service project for his patrol group. Staff will work with Nathan to generate a list of possible projects for the troop to consider and implement this spring.

POLICE DEPARTMENT UPDATES

(April 16 – 22, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	20	19	10
Week	1	1	0

Patrol Statistics	Week	Year to date
Police Reports	65	1023
Arrests / Misd. / Felony	16	300

Traffic Infractions	57	1400
Verbal Warnings	64	1287
Traffic Collisions	4	73
DUI's	1	9
FIR'S	21	355

Burglaries	Commercial	Residential
21300 52 nd Ave W		X
22300 48 th Ave W		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	10	5	104	85

Vehicle Thefts/Recoveries/Prowls

- 6000 242nd St SW Stolen Vehicle Recovery
- 4700 212th St SW Vehicle Theft
- 6100 St Albion Way Vehicle Theft
- 21300 44th Ave W Theft from Vehicle
- 22800 66th Ave W Theft from Vehicle
- 6700 232nd Pl SW Theft from Vehicle
- 6600 234th St SW Theft from Vehicle

Significant Incidents:

- On 4-16-15 at about 5:15 p.m., patrol officers were advised that a subject wanted for domestic violence assault that occurred the night before had come back to the residence. Mountlake Terrace patrol units were unable to locate the subject in the apartment complex. Additional units from Edmonds PD and Brier PD were requested to help search the area. After an extensive search of the complex, the subject was located. The subject attempted to flee and was arrested after a short foot pursuit by Edmonds Police Officers. The subject was arrested for domestic violence assault, misdemeanor warrants and he was booked into Lynnwood Jail.
- On 4-16-14 at about 1:25 p.m., Mountlake Terrace High School staff found a note that stated, "The bomb will arrive at the airport at 3:30". The investigating officer made contact with SEATAC airport, Paine Field, and the TSA to advise them of the note. Detectives will conduct the follow up investigation.

Detective Unit Update:

- A suspect was identified in a burglary case from January. The suspect was interviewed and confessed to two additional burglaries. Detectives were also able to identify two additional suspects caught on surveillance selling stolen property from the burglaries. Charges on all suspects were forwarded to prosecutor.
- Two students at MLTHS had their vehicles vandalized with damages estimated at \$6,000. Surveillance was obtained and identified the suspect as a student's father. The case was sent to the prosecutor.

- A suspect was identified in a burglary from last June. Charges in the case have been sent to the prosecutor.

Other items of interest:

- Chief Wilson, Commander Hansen and Acting Commander Pickard attended the TAC (SNOCOM Technical Advisory Committee) meeting at the Mill Creek City Hall on April 16.
- The police department is planning for its Open House, which is scheduled for May 15, 2014 and National Night Out, which is on August 5, 2014.

Code Enforcement Property of the Week:

On 2/26/2014 Code Enforcement received an anonymous complaint for property located near the 4700 block of 224th PI SW involving accumulations of debris and trash, multiple vehicles parked on unimproved grass surface and garbage overflowing from trash receptacles. When Code Enforcement arrived they observed birds rummaging through trash spilling out of the garbage containers, vehicle(s) parked on unimproved grass surfaces and miscellaneous debris located on the east side of the property. On 2/27/2014, Code Enforcement issued a Notice of Violation for the following; 8.15.040.I (Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property); 8.15.040.G.1 (Garbage not kept in proper receptacle with a tight-fitting lid); 8.15.040.E.4 (Insect or vermin attractions by creating or maintaining accumulations of matter, including food stuffs, that harbors or is an attraction for the infestation of insects or vermin); and 8.15.050.B.3 (All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface) per MTMC 19.125.070. On 3/19/2014, Code Enforcement re-inspected the property and noted minimal improvements. Code Enforcement issued a Failure to Comply Notice for the above violations. On 4/15/2014, Code Enforcement noted substantial improvements to the property including removal of the majority of debris and trash, and vehicles no longer parked on an unimproved surface. Code Enforcement will continue to monitor this property for continued compliance



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Celebrate Earth Day at Evergreen Playfield April 26
- Council Adopts Freeway/Tourist Zoning Amendment Ordinance
- Sustainability Report Shows More Sidewalk, Less Electric, Fuel, Paper and Water Usage in MLT

MARK YOUR CALENDARS:

- April 26, 9:00 a.m. to 1:00 p.m., Earth Day — Volunteer Clean-Up Day.
- June 17 - 20, AWC 's Annual Conference, Spokane
- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace