

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

May 2, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, May 5, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Award of Contract for the Pavilion Therapy Pool; 2) Public Hearing of Comcast Franchise Ordinance; 3) Public Hearing and Adoption of Stormwater Management Update Ordinance.

The City Council's work/study session scheduled for Thursday, May 15, 2014 is CANCELLED.

COMMUNITY MEETINGS AND EVENTS

- **Boards and Commissions Recruitment:** The city is recruiting citizens to serve on its Boards and Commissions to help organize events, inform and advise the City Council, and get involved in the community. Volunteers use their time and talents to promote Mountlake Terrace and its events like National Night Out and Arts of the Terrace. Applications are due May 23, 2014. Visit the city's website for more details and an application at www.cityofmlt.com, click on For Residents/ Advisory Boards & Commissions or contact Virginia Olsen, City Clerk/Community Relations Director at (425) 744-6206 or volsen@ci.mlt.wa.us.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, May 14, 2014 from 8:00 to 9:00 a.m. in the Jungle Room
 - Wednesday, June 11, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
 - Wednesday, July 9, 2014 from 8:00 to 9:00 a.m. in the Jungle Room
- **Police Station Open House:** The Police Memorial Week ceremony and department open house will be held on Thursday, May 15 from 5:00 to 7:00 p.m. at the Mountlake Terrace Police Station, 5906 232nd Street S.W.
- **Evergreen Awards:** The City opened nominations for its sixth Annual Evergreen Awards program on April 1, 2014. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at

www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2014. This time of year, we are in the field taking photos of the nominated properties.

- **2014 “Arts of the Terrace” Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under “most requested services” click on “Arts of the Terrace”.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Comprehensive Plan Applications Due June 30:** Each year the City accepts applications to amend the City’s Comprehensive Plan. This year applications must be submitted by Monday, June 30, 2014 at 4:30 p.m. to the City of Mountlake Terrace Interim City Hall at 6100 219th Street SW, Suite 200, Mountlake Terrace. Application forms, together with applicable fees, are available at the Interim City Hall and online from the “City Services/ Development Services” webpage at www.cityofmlt.com.

The Comprehensive Plan is a broad-based twenty-year plan that guides the city’s livability. It includes goals, policies, and a land use map that indicates where land use districts (such as single family, community business, or industrial areas) are located throughout the city. The State Growth Management Act requires cities to conduct major updates of their comprehensive plans on a ten-year cycle. The next major update is due by the end of June 2015. In order to complete the state required update, individual requests to amend the City’s plan that are received by June 30, 2014 will be processed in accordance with the June 2015 update.

All amendment applications and proposals for study will be announced through news releases, publications, mailings, postings, website announcements, City Happenings articles, and other appropriate means. Interested parties may sign up for email, facebook or twitter notifications at www.cityofmlt.com.

For more information about applying for a Comprehensive Plan amendment, or to confirm meeting dates, please refer to the Comprehensive Plan webpage at <http://www.cityofmlt.com/majorupdate> or call the Community and Economic Development Department at (425) 744-6266.

- **Mountlake Terrace receives PSRC VISION 2040 Award for Arbor Village:** Mountlake Terrace’s Arbor Village was selected as a winner of a 2014 VISION 2040 Award by the Puget Sound Regional Council (PSRC). This award honors an outstanding real-life example of how the region is achieving its collective and ambitious vision for growing wisely and creating great quality of life in all the region’s communities. Arbor Village is a catalyst project which implements the Town Center vision for a livable downtown that is compact, promotes housing choices, is walkable and transit oriented. The project also took advantage of the city’s tax abatement program. The award will be presented on Thursday, May 29, 2014, as part of the PSRC General VISION 2040 Awards Dinner. Special thanks to staff who prepared this successful nomination including Senior Planner Edith Duttlinger, Economic Development Director Dave Baron, and Administrative Assistant Leslie Lavoie.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay is scheduled for the summer of 2014.
- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. The majority of the paving work is complete. For the week of May 5, some minor asphalt tie-in work may occur on both 228th and 44th that would result in lane closures, no detours. There will be flaggers to direct traffic during the work. Normal work hours are 7:00 a.m. to 7:00 p.m. Monday through Friday. This work is weather dependent.
- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The Library is open regular hours during construction. For the week of May 5, paving will be installed in the new parking lot and on 58th Ave W. Expect 58th to be closed for up to two days, with a detour route in place. The temporary parking lot north of the site will remain open during the closure of 58th.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW.

RECREATION UPDATE

- **Swimming Lesson Pre-registration and Open Registration:** Pre-Registration for those currently in weekday swimming lessons, who want to continue into the second spring session is Monday, May 5 for Monday/Wednesday classes or Tuesday, May 6 for Tuesday/Thursday. Mountlake Terrace Residents who are not currently in lessons can register May 7. Registration opens up to everyone on May 8. The class schedule will be available online and in the Recreation Pavilion lobby at noon Friday, May 2.
- **Lifeguard and Instruction Staff In-Service Training:** All Aquatic staff in-service training will be held Friday, May 2 from 4:15-6:30 p.m. CPR/FA/BBP and Emergency Action Plans are the focus. As a result, the Pool will close at 4:15 p.m.
- **Summer group swim reservations:** Every summer the Mountlake Terrace Pool takes reservations for groups of 10 or more to attend our Recreation Swim or Camp Swim. Groups that have used our pool in the past include Boys and Girls clubs, Recreation Department day camps, churches and preschools. The reservations are coming in steadily as groups are

planning their summer field trips. Interested groups should contact Aquatic Supervisor, Rose Ploeg at (425) 776-9173, ext 1109.

- **Aquatic Facility Operator (AFO) Course:** Aquatic Supervisor Rose Ploeg will be attending an Aquatic Facility Operator (AFO) Course in Kirkland to update her AFO Certification. The AFO course is a two-day training program designed for pool operators and management staff in aquatic facility operation and management on the systematic approach to pool operations including pool chemistry, management, pool safety and risk reduction. Washington Cities Insurance Authority (WCIA) covers the course fee. This is a National Recreation and Park Association certification requirement for the Aquatic Supervisor position.
- **Dog Obedience:** A new session of dog training classes will begin the week of May 5. Basic Dog Obedience for dogs 5 months and older will begin Monday, May 5, Intermediate Dog Obedience for dogs that have completed Basic Dog Obedience will begin Wednesday, May 7. Puppygarten, for puppies 8-16 weeks, will begin Thursday, May 8. More information and registration is available at the Recreation Pavilion at (425) 776-9173.
- **Popcorn Machine:** The Recreation Pavilion’s popcorn machine broke down last week. Parts were secured and repair was finished this week. After three days and countless crying children, the Recreation Pavilion’s famous popcorn machine is back up and running. Stop by for a bag of crispy, hot popcorn for only \$.50.
- **Lazy River Pump:** The pump and impeller have arrived! It is currently being retrofitted for our operation and should be up and running next week.
- **Spring Soccer season has arrived:** Evergreen Playfield #6 opened officially on May 1. Goals have been placed on the field in readiness for soccer players from organizations that have rented the facility. The field has been rested in order to regenerate turf since October 31, 2013 per our annual maintenance schedule.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Lake Ballinger Boat Launch:** Public Works and Parks Department staff are working together to replace parking lot lighting at the boat launch. The project includes replacing two metal halide parking lot light poles with four energy efficient LED light poles. The new system will use less energy while increasing the illumination of the area.

POLICE DEPARTMENT UPDATES

(April 23 – 29, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	22	20	10
Week	2	1	0

Patrol Statistics	Week	Year to date
Police Reports	68	1091

Arrests / Misd. / Felony	19	319
Traffic Infractions	86	1486
Verbal Warnings	77	1364
Traffic Collisions	10	83
DUI's	3	12
FIR'S	20	375

Burglaries	Commercial	Residential
22100 37 th Ave W		X
23200 53 rd Ave W (Attempted)		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	9	4	113	89

Vehicle Thefts/Recoveries/Prowls

- 4000 212th Street SW Stolen Vehicle Recovery
- 4100 212th Street SW Vehicle Theft
- 21300 52nd Ave W Vehicle Theft
- 22100 66th Ave W Theft from Vehicle and Attempted Vehicle Theft
- 23700 58th Ave W Theft from Vehicle
- 5900 237th Street SW Theft from Vehicle
- 21400 48th Ave W Theft from Vehicle
- 23600 58th Ave W Theft from Vehicle
- 22800 58th Ave W Theft from Vehicle
- 21800 44th Ave W Theft from Vehicle
- 4300 236th Street SW Theft from Vehicle

Significant Incidents:

- On 4-26-14 at 8:21 p.m., Mountlake Terrace patrols responded to the Terrace Heights Apartments for a robbery that had just occurred. It was reported the victim was attempting to purchase a cell phone from an online advertisement. Upon arrival to the listed location, the victim met with two male subjects. The two male suspects then attempted to strike the victim by throwing punches. The two male suspects then took over \$200.00 from the victim and fled the scene on foot without giving the cell phone to the victim. The suspects were not located. Detectives are investigating this matter.

Detective Unit Update:

- A search warrant was served on a vehicle impounded by Mountlake Terrace Patrol Officers. Located inside the vehicle was heroin. Charges were forwarded to the prosecutor.
- An investigation continues in regards to a CPS referral where a juvenile reported she was held against her will by a number of men at an unknown location and given narcotics.
- Identity theft victim/recovering cancer patient. Investigation into fraudulent charges revealed her neighbor was the suspect, who paid for a large quantity of pornography and cell phone bills with her stolen financial information. An Investigation continues into this matter.

- Residential burglary in the early morning while house was occupied. Suspect fled when confronted by the occupant. The suspect also left some DNA at the scene. The DNA sample was collected and submitted for analysis. The DNA analysis revealed a confirmed match. Suspect has an extensive criminal history and is currently in custody on another felony charge. This case was referred to the prosecutor.

Other items of interest:

- The police department continues to plan for its Open House, which is scheduled for May 15, 2014, and National Night, which is on August 5, 2014.

Code Enforcement Property of the Week:

On 12-07-2013, Mountlake Terrace Code Enforcement received an anonymous complaint regarding the property located at the 22200 block of 64th Ave W involving an accumulation of junk, debris and trash located in the front, side and backyard. On 1/2/2014, Code Enforcement verified the complaint and issued a Notice of Violation in accordance with 8.15.040.I – (Debris and Trash. Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), 8.15.040.H.1 – (All broken or discarded household furniture, furnishings, or equipment, or any appliances not in an approved enclosed structure, in the front, side, or backyard of a property), and 8.15.040.G.1 – (Garbage not kept in proper receptacle with a tight-fitting lid). Code Enforcement continued to work with the property resident(s) for the next few months in order to eliminate the nuisance conditions. On 04-15-2014, Code Enforcement re-inspected the property and noted the junk, trash and debris had been abated.

BEFORE



AFTER



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Mountlake Terrace Recruiting Boards and Commissions
- Comprehensive Plan Applications Due June 30
- Volunteers Cleanup Evergreen Playfield for Earth Day

MARK YOUR CALENDARS:

- June 17 - 20, AWC 's Annual Conference, Spokane
- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace