

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 28, 2014

Members of the City Council
City of Mountlake Terrace, Washington

CITY COUNCIL MEETINGS

- The City Council's next regular meeting is scheduled for Monday, March 3, beginning at 7:00 p.m. Agenda items include: (1) Swearing In of City Manager Arlene Fisher; (2) Award of Contract for Emergency Operations Center Improvements; (3) Approval of Surplus Vehicles; (4) Authorization to enter into a Grant Agreement with the Department of Ecology for Implementation of the NPDES Phase II Permit; (5) Approval to Purchase Emergency Operations Center Equipment; (6) Appointment of Library Boardmember; (7) Presentation of Comcast Franchise Renewal.
- The City Council's next work/study session is scheduled for Thursday, March 13, beginning at 7:00 p.m. Agenda items include: (1) Update on Development Activities; and (2) Presentation of Community Satisfaction Survey Results.

COMMUNITY MEETINGS, EVENTS AND VOLUNTEER EVENTS

- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, March 12, 8:00 a.m.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Comp Plan Update:** An Open House will be held March 10, starting at 6:00 pm at Interim City Hall, for the public to learn about and share ideas on updating the City's Comprehensive Plan for the next 20-year period. Also, the Comp Plan Update webpage (www.cityofmlt.com/majorupdate) now has a place for people to sign up so they can be on a list-serve to get email announcements about the Comprehensive Plan and the major update process.
- **Transit Access Studies:** Several studies about access to transit are underway. One is being conducted jointly by King County Metro and Sound Transit. At a meeting last week (attended by Mountlake Terrace staff), representatives explained that their study would focus on common measurements for access to transit for pedestrians and cyclists. A special task

force on transit access is also being assembled by PSRC; Community and Economic Development Director Shane Hope has been invited to participate. The group's first meeting is next week.

- **Hazard Mitigation Planning:** A countywide effort to organize updates to local hazard mitigation plans included a multi-jurisdiction meeting this week. Mountlake Terrace Planner Paula Schwartz attended the meeting. Mountlake Terrace's Hazard Mitigation Plan was last updated in 2010 and a new update is due in 2015. Hazard mitigation refers to avoiding hazards or minimizing the damage from them (especially natural hazards, such as earthquakes and flooding).
- **Sound Transit Long Range Plan:** The next steps to preparing a new Long-Range Plan for Sound Transit were presented to an interagency committee on February 26. (The committee includes Mountlake Terrace Community and Economic Development Director.) The Long-Range Plan will identify key goals and priorities through 2040—the same period for which PSRC's Vision 2040 focuses. Based on analysis of public comments received during Sound Transit's Scoping Period, the transit agency will consider two basic options: (1) Using the existing Long-Range Plan with some additions to reflect "ST-2"; and (2) Developing a Modified Long-Range Plan that would include a variety of new transit options.
- **Solar Grant Application:** City staff submitted a preliminary grant application for approximately \$35,000 to Snohomish County PUD for the agency's solar demonstration program. The agency's program is meant to demonstrate solar technology in ways and places that the public can easily view. Mountlake Terrace's application proposes a solar-charged electric vehicle charging station for public use near the Library. If the preliminary application is approved by the PUD, the City may submit a more detailed application for the final round of the selection process. We will report back on this when more is known.
- **Development Projects:**
 - A small scale site plan was submitted February 20, which has been deemed complete. It is for a new 3,344 square foot, single-story office/storage building in the LI/OP district at 21602 66th Ave W. The proposal includes parking, landscaping, and street frontage improvements along 66th Ave W. The existing single-family residential home will be demolished.
 - At the Vineyard Park project (assisted living facilities at 23008 56th Avenue West), a second level of post-tension flooring to be poured soon on the north and east sides. Meanwhile, framing on the south end is above-ground and rising.
- **PSRC Certification:** The Puget Sound Regional Council (PSRC) Executive Board voted on February 27 to certify the last several years of amendments to the Mountlake Terrace Comprehensive Plan Transportation Element. PSRC's certification, which is an indication of consistency with the Growth Management Act, as well as with VISION 2040 and Transportation 2040, is necessary to obtain certain transportation grants and loans.

- **AWC Information on Telecommunications:** The Association of Washington Cities sponsored a webinar on current issues for local governments dealing with telecommunication facilities. The webinar included a presentation from Mountlake Terrace's Community and Economic Development Director. It is now available on MRSC's website [here](#) (first bullet under regulations). The recording of the webinar can be viewed [here](#).

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** Work continues on the PSE gas main extension project on 56th Avenue W. The contractor is now working on pavement repairs. The work began by 244th Street SW and is progressing to the north, ending by 230th Street SW. Pavement repair work may be completed the week of March 3, weather dependent. Expect lane closures but no detours. There may be occasional delays while equipment is moved. Normal work hours are 8:00 a.m. to 4:00 p.m., Monday through Friday.
- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. For the week of March 3, expect lane closures and delays, but no detours. This includes night time lane closures.
- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The Library is open regular hours during construction. The existing temporary library parking lot is scheduled to be reopened beginning Monday, March 3.
- **Decant Facility:** Construction continues on the decant facility at the Public Works Operations Center. The decant facility will be used to settle wet sediments collected during maintenance activities for the water, sewer, and stormwater utility systems. The decanted water is then discharged to the sanitary sewer for treatment at a wastewater treatment plant. The sediments are reused or sent to a land fill if contaminated. The decant facility improvements include the decant basins, a three-sided metal building, outside material storage areas and site paving. It is being constructed west of the City's Operations Facility on 215th Street SW.

RECREATION UPDATES

- **Swimming Lessons:** Weekend swimming lessons begin Friday, February 28, Saturday, March 1 and Sunday, March 2 with weekday and evening lessons beginning Monday, March 3 and Tuesday March 4. Registration for the next session will remain open until the third lesson.
- **Swim Team:** Pre-registration for the 2014 Marlins Summer Swim Team will take place on Wednesday March 5 (for those who participated in 2013) and Thursday March 6 (for swimmers currently in the Advanced and Competitive levels). Registration will open up to all on March 10.
- **Dog Training Classes:** Registration is open for Basic Dog Obedience, Intermediate Dog obedience and Puppygarten, courses that will begin March 10, 12 & 13.
- **Dog First Aid:** Classes on Dog First Aid will be held on Saturday March 8 from 9:30 a.m. to noon. This course will teach participants how to be prepared for emergencies that involve a dog, and how to protect yourself and the animal from further harm, injury or suffering. CPR and First Aid are components of the course with an opportunity for hands-on practice on a canine manikin. Participants will also receive the American Red Cross Dog First Aid Manual and DVD.
- **Field Schedule:** Ballfields will open this Saturday, March 1, to scheduled rentals. This includes Evergreen Playfields, Ballinger Playfields, and Forest Crest Playfields. Baseball practices will begin in earnest for all local teams. Parks crews are continuing efforts to ready fields for play.
- **Softball Leagues:** Spring registration for Softball Leagues at Mountlake Terrace (Men's, Coed, and Women's) is ongoing until filled. Games begin the week of March 23. The cost for all leagues is \$564 for 8 games (doubleheaders). The Men's league has available nights Tuesday, Thursday, and Friday, (E and E-Rec). Coed has available leagues Sunday, Wednesday (Lower) and Monday (Upper). The Women's league will be on Wednesdays.
- **Basketball League:** Registration for the Men's Basketball League in Mountlake Terrace ends March 23. Games begin week of April 7. There are two divisions to choose from: B (Intermediate) on Wednesdays, and C (Recreational) on Mondays and Wednesdays. Cost is \$630 per team for ten games plus playoffs. HS Association officiates games.
- **Volleyball League:** Registration for the Co-ed Volleyball League in Mountlake Terrace ends March 23. Matches begin April 8. There are two divisions to choose from: Competitive and Recreational. The format is six-on-six, rally scoring, with matches played on Tuesday evenings. The cost is \$334 per team for ten officiated matches plus playoffs.
- **Racquetball Tournaments:** There is a Racquetball Tournament on March 8. Drop-in reservations also accepted daily!

- **Friday Evening Happy Hour:** The new Friday evening \$3.00 Happy Hour recreation swim is showing great results. The Pavilion experienced heavy numbers last week with up to 80 participants during happy hour swim. Also, the weekend recreation swims were very busy, with a couple of recreation swims this last weekend sold out.

POLICE DEPARTMENT UPDATES

(February 19th, 2014 thru February 25th, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	9	7	1
Week	2	0	0

Patrol Statistics	Week	Year to date
Police Reports	65	534
Arrests / Misd. / Felony	27	160
Traffic Infractions	74	645
Verbal Warnings	80	620
Traffic Collisions	5	42
DUI's	0	5
FIR'S	13	156

Burglaries	Commercial	Residential
0		

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	8	6	59	57

Vehicle Thefts/Recoveries/Prowls

- 6100 St Albion Way Stolen Vehicle
- 4100 222nd Street SW Stolen Vehicle Recovery
- 4100 236th Street SW Theft from a Vehicle
- 7100 220th Street SW Theft from a Vehicle
- 6600 220th Street SW Theft from a Vehicle

Significant Incidents:

- On February 24 at 6:10 p.m. Mountlake Terrace patrols responded to a third party report of a suicidal male at 21100 52nd Ave W. The family member reporting the incident arrived on scene and showed officers a suicide note that had been sent via email. Checking the home, officers were able to see a male sitting on a couch in the living room with a white garbage

bag over his head. Officers approached the male and it was obvious that he had passed away some time before the call for service came out. Fire arrived on scene and pronounced the male deceased. The Medical Examiner arrived on scene and took possession of the body. Family members were on scene and notified.

- Detectives identified a fraud suspect who had used his aunt's debit card to make over \$600 worth of withdrawals at various ATMs. Detectives were able to locate, arrest and book the suspect on felony charges. At the time of the arrest he happened to be wearing the very distinctive sweatshirt that he had worn during the ATM transactions and was easily identified from the pictures taken by the ATM machines.
- A burglary suspect was recently located using his prior history of pawning items. The suspect is a heroin addict who had tried to pawn items he had stolen from relatives in a burglary of their home. He was arrested and charged with burglary and trafficking in stolen property.
- Patrol officers had seized a vehicle during a traffic stop after a narcotics K9 indicated on the vehicle and it was believed the car contained drugs. Detectives applied for and served a search warrant on the car. During the search they located methamphetamine, heroin, cocaine and cash, with paraphernalia indicative of sales. Felony charges on two suspects who had been in the car are being forwarded to the prosecutor's office

Code Enforcement Property of the Week:

On February 21, 2014, Code Enforcement observed several code violations in the backyard of a property located in the 5000 block of 238th PL SW. Observed in the backyard of the property were miscellaneous debris including old toys, wood, tires, piles of bricks and piles of tree branches. All of these items appeared to have been sitting exposed for an extended period of time. These are violations of MTMC 8.15.040I (accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), MTMC 8.15.040A6 (woodpiles that are not properly stacked or accumulations of wood debris, such as branches, that could become a fire hazard or harbor rodents), and MTMC 8.15.050D (all vehicle parts and accessories including, but not limited to, containers of oils and fluids must be appropriately stored in an approved structure). A code violations case was generated and notice sent to the property residents. Code Enforcement will perform a follow up inspection on March 12, 2014.

NEWS RELEASES

The following news release was issued this week and can be found [here](#):

- Public Invited to Comp Plan Open House
- MLT Recreation Receives Lifejacket Grant
- MLT Development Projects on the Map

Sincerely,

Scott Hugill
Interim City Manager
City of Mountlake Terrace