

# **CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL**

January 24, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

## **CITY COUNCIL MEETINGS**

- The City Council will hold a Special Meeting beginning at 2:15 on Saturday, January 25, at Interim City Hall. Agenda items include: (1) Adjourn into Executive Session for the purpose of evaluating qualifications and interviewing City Manager applicants (anticipated time of return to Open Session is 5:30 p.m., with possible action to follow); (2) Selection of a preferred candidate subject to a mutually agreeable employment contract; (3) Motion to direct the Interim City Manager and City Attorney to negotiate an employment contract with selected applicant with mutually agreeable terms.
- The City Council's next work/study session is scheduled for Thursday, January 30, beginning at 7:00 p.m. Agenda items include: (1) Review of 2015 Comp Plan and Development Regulations Update Process; (2) Review of 2014 Library Board Workplan; and (3) Review City Council Subcommittee Recommendation for Arts Advisory Commission Member
- The City Council's next regular meeting is scheduled for Monday, February 3, beginning at 7:00 p.m. Agenda items include: (1) Review 2013 Comprehensive Plan Performance Measures and 2014 Planning Commission Work Program; (2) Appoint Arts Advisory Commission Member; and (3) Resolution Appointing City Clerk as the City's Claims Agent.

## **COMMUNITY MEETINGS, EVENTS AND VOLUNTEER EVENTS**

- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW as follows:
  - Wednesday, February 12, 2014, at 6:00 p.m. in the Jungle Room

## **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Sound Transit Field Work:** As part of its preliminary engineering work for the light rail system that will include Mountlake Terrace, Sound Transit is conducting some field work. This requires obtaining right of entry to visit some properties along the corridor. Field work will include noise monitoring, vibration testing, geotechnical drilling and surveying. It does not mean that the property will be needed later for building the track. Owners of property

where the field work may occur are receiving flyers from Sound Transit to explain what is being done. If they have questions, they may contact Roger Iwata of Sound Transit at 206-689-4904 or [roger.iwata@soundtransit.org](mailto:roger.iwata@soundtransit.org). Information about the light rail project is online at: [www.soundtransit.org/LLE](http://www.soundtransit.org/LLE).

- **Bike Facilities Workshop:** A workshop on bicycle facilities was hosted January 24 by Cascade Bicycle Club and Alta Planning and Design, with support from the Verdant Health Commission, to address how communities may select appropriate bike facilities that offer the greatest amount of protection for those interested in cycling, within the existing roadway. New design guidance focused on how facilities can be designed to provide safe, comfortable and convenient connections for those who wish to ride a bike more often. The overall intent is to create more opportunities for healthy communities. The workshop was attended by Janet Hall, Traffic Engineer, and Edith Duttlinger, Senior Planner.
- **Permit Software Upgrade:** Permit software for the City’s permitting system is being upgraded. The upgraded system will be “cloud-hosted,” which allows an existing City-owned data server to be freed up for other City needs. It also will result in a more efficient permitting process and more online options. Other cities, such as Mukilteo, use the same cloud-based permit system. The Community and Economic Development Department is aiming at a March launch date for its upgrade.
- **Final Certificate of Limited Tax Abatement:** An application has been submitted by Arbor Village for final City approval of a limited property tax exemption for multifamily residences, based on City requirements. The application would exempt the 123 residential units from property taxes for up to eight years; the commercial space and the underlying land is not exempt and would still pay the requisite property taxes. The tax abatement option was a factor in the project being financially feasible and proceeding to construction. (It was also a factor for the Vineyard Park assisted living project.) The limited tax abatement is based on an ordinance adopted in 2011 by the City Council to encourage economic development. It provides mutual benefits to the community and the development. The community gets attractive new buildings with businesses and services close at hand, plus new infrastructure and more walkability. Also, revenues are collected from land use and construction permit fees, impact fees, utility taxes, and certain business taxes; ultimately, these revenues will be significant and will help reduce the taxes that existing residents would otherwise be paying. Meanwhile, the development’s overhead costs are reduced for the 8-year period. During this period, the property owner must prepare an annual report to the City demonstrating the property is in compliance with the necessary criteria. If it does not comply, the tax abatement status is ended.
- **Regional 2040 Transportation Plan:** A major update of Transportation 2040, our region’s broad transportation plan, has been released by the Puget Sound Regional Council (PSRC) as a Draft Report for public comment and review. Comments are due by March 10, 2014. Community and Economic Development Director Shane Hope served on a working committee that recommended the update. It includes new forecasts, new analysis tools, and a revised financial strategy to deal with the lingering impacts of the 2008 recession. The updated plan is expected to reduce greenhouse gas emissions, delay, vehicle miles traveled

and vehicle hours traveled. As revised, Transportation 2040 also updates the Coordinated Transit-Human Services Plan and Regional Transportation Demand Management Plan and adds a new Active Transportation Plan. The draft report and appendices are available for review online. A City team will be considering whether to provide or recommend comments on behalf of Mountlake Terrace. (Note: PSRC coordinates the distribution of about \$240 million in Federal Highway Administration and Federal Transit Administration funds each year.)

## **ENGINEERING UPDATES**

- **Puget Sound Energy (PSE) Natural Gas Main:** Work continues on the PSE gas main extension project on 56th Avenue W. The contractor is now preparing for the final pavement repairs. The work began by 244th Street SW and is progressing to the north, ending by 230th Street SW. For the week of January 27, work will focus on 56th Avenue W, north of 236th Street SW. Expect lane closures but no detours. There may be occasional delays while equipment is moved. Normal work hours are 8 am to 4 pm, Monday through Friday.
- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. The RRFBs will be similar to those now installed at 216th & 68th near Premera Blue Cross. For the week of January 27, expect lane closures and delays, but no detours.
- **Town Center Regional Stormwater Facility:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The library is open regular hours during construction. The existing library parking lot is currently closed. Follow the signs off 58th Avenue W for parking.

## **RECREATION UPDATES**

- **Donation to the Michelle Ringler Recreation Scholarship Fund:** On Thursday, January 9, the participants in the Low Impact Fitness class led by long-time employee Vaila Powell, donated \$130.00 to the Michelle Ringler Recreation Scholarship Fund. This fund provides financial assistance to help enrich people's lives of all ages through recreation programs and activities. The donated money will go a long way towards providing swim lessons, pre-school programming and other recreational opportunities for families with financial hardships. Thanks to the class for contributing to such a positive program for families in our community.

- **Friday Fitness Fun:** Friday evening programming is continuing to excel with Friday Fitness Fun class having 8 people in the class in its second week. Also, the new Swing Dance class had strong second week numbers as well with 7 people attending the class.
- **WRPA Software Symposium:** Recreation staff had a conference call with fellow WRPA members regarding a follow-up to the October Software Symposium held in Tukwila. This conference call went over all recreation software vendors that were in attendance, comparing and contrasting vendor from the point of view of different agencies. Recreation staff will be putting together an Requests for Proposals (RFP) regarding software at the Pavilion in 2014.
- **Therapy Pool:** Recreation, Parks and Property Management staff met to discuss the upcoming RFP process for a new therapy pool. Shaping the outline of the proposal is essential to getting companies to bid and perform the work associated with demolition and installation. The hope is to have the RFP out in the coming weeks and construction start this summer.
- **Verdant Grant Awards:** Aquatics Supervisor Rose Ploeg attended the Creating Community Connections (CCC) meeting this past Wednesday. CCC is a network of partnerships that serves the Edmonds, Lynnwood, Mountlake Terrace, Brier and Woodway areas. The Verdant Health Commission announced three grant awards: one for connecting bike paths between Mountlake Terrace, Edmonds and Lynnwood areas; turf replacement for Old Edmonds Woodway fields; and a nutrition grant to Edmonds School district. George Kosovich from Verdant also presented a community needs assessment. Supervisor Ploeg reported that Mountlake Terrace had 31 swim vouchers (grant funded by Verdant) redeemed in the January Swim Session and 27 in the Oct/Nov Session. She also reported that the City of Mountlake Terrace, along with Swedish/Edmonds and Edmonds Family Medicine, will be sponsoring April Pools Day on April 12 at the Recreation Pavilion. This is a statewide Water Safety Education Event. Other organizations represented included the Boys & Girls Club, Cascade Bicycle Club, a Bicycling group from Edmonds, and the Edmonds School District.
- **Snohomish Aquatic Center Grand Opening:** Aquatic Supervisor Rose Ploeg will be attending the Grand Opening of the Snohomish Aquatic Center on Saturday, January 25. The dedication will take place from 11:00 a.m. to 11:30 a.m. followed by community tours of the facility.

**POLICE DEPARTMENT UDPATES**

*(January 15<sup>th</sup> thru January 21st, 2014)*

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	4	5	1
Week	3	3	0

Patrol Statistics	Week	Year to date
Police Reports	73	189
Arrests / Misd. / Felony	10	41

<b>Patrol Statistics</b>	<b>Week</b>	<b>Year to date</b>
Traffic Infractions	84	213
Verbal Warnings	56	230
Traffic Collisions	4	16
DUI's	0	2
FIR'S	20	64

<b>Burglaries</b>	<b>Commercial</b>	<b>Residential</b>
23900 60 <sup>th</sup> Ave W		<b>X</b>
5100 219 <sup>th</sup> St SW		<b>X</b>
4500 219 <sup>th</sup> St SW		<b>X</b>
4700 216 <sup>th</sup> St SW		<b>X</b>
4700 229 <sup>th</sup> Pl SW		<b>X</b>

<b>Investigations</b>	<b>Assigned / Week</b>	<b>Closed / Week</b>	<b>Assigned YTD</b>	<b>Closed YTD</b>
<b>Cases (Including DV)</b>	8	7	21	19

#### **Vehicle Thefts/Recoveries/Prowls**

- 4200 214<sup>th</sup> St SW            Stolen Vehicle Recovery
- 22800 60<sup>th</sup> Ave W        Stolen Vehicle Recovery
- 22100 48<sup>th</sup> Ave W        Stolen Vehicle Recovery
- 22800 44<sup>th</sup> Ave W        Vehicle Theft
- 4500 222 St SW          Vehicle Theft
- 6100 St Albion Way      Vehicle Theft
- 7000 220<sup>th</sup> St SW x2      Theft from Vehicle
- 4400 212<sup>th</sup> St SW        Theft from Vehicle
- 7100 220<sup>th</sup> St SW        Theft from Vehicle
- 4500 222<sup>nd</sup> St SW        Theft from Vehicle
- 6300 St Albion Way      Theft from Vehicle
- 22800 Lakeview Dr        Theft from Vehicle

#### **Significant Incidents:**

- On January 19 at approximately 1:45 a.m., Mountlake Terrace responded to the Taluswood Apartments for a domestic assault in progress. Upon arrival there were several witnesses that reported yelling and hearing the sound of breaking glass in the apartment. Officers attempted contact at the apartment. No one would answer the door, but a female could be seen in the bedroom walking around. While attempting contact it was noticed that there was what appeared to be fresh blood on the door frame. After several attempts at the front door, a family member arrived on scene looking for a male in the apartment. According to the family member, the male had reported that his girlfriend had just attacked him leaving him with bleeding wounds to his head and mouth. The male's vehicle was still on scene and it was believed that he was still in the apartment. Repeated attempts at the front door continued and only a female could be seen in the apartment. Eventually a key was obtained for the

apartment from an apartment maintenance employee. Entry was made into the apartment and a male and female were located. The male had injuries consistent with what the family member had reported. The 20-year-old female half was arrested for assault.

- On January 16 at about 11:30 p.m. officers responded to the 23900 block of 60<sup>th</sup> Ave W where a homeowner found an unknown subject in his residence prowling around. Also in the home were the homeowner's wife and their small child. The homeowner confronted the suspect as the suspect attempted to flee. As the homeowner attempted to detain the suspect for police, the suspect attempted to assault the homeowner. The homeowner defended himself. The suspect sustained injuries to his face and leg and was sent to the hospital. The suspect was eventually transported to Harborview with non life-threatening injuries.
- On January 16 at approximately 12:45 a.m. officers responded to Swedish Hospital to take a report from a robbery assault victim who was there being treated. The male victim, a 28-year-old Mountlake Terrace resident, stated he was walking home through the park in the 23300 block of 48<sup>th</sup> Ave W when he observed six subjects (three male and three female), approximately 20-years-old, smoking methamphetamine. The victim said the group confronted him and demanded his cell phone. The victim declined and was attacked by the three male subjects. During the altercation the victim stabbed one of his assailants with a kubaton. One of the suspects struck the victim in the face with a straight razor causing a laceration of several inches. The victim fled and went to Swedish Hospital where the staff called 911. Detectives are investigating, but the victim has been uncooperative.

#### **Code Enforcement Property of the Week:**

- On December 12, Code Enforcement observed two vehicles appearing inoperable located in a driveway near the 22800 block of 45<sup>th</sup> Place W. Code Enforcement issued a Notice of Violation to the property owner in accordance with MTMC 8.15.050.B.1 (all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure) and MTMC 8.15.050.B.2 (motor vehicles belonging to a person other than a resident may not be stored on a property outside a fully enclosed structure). On January 10, Code Enforcement returned to the above location and noted both vehicles had not been moved. As a result, Code Enforcement issued a Failure to Comply Notice to the property owner. On January 16 the property owner came into the Police Station and provided updated registrations to Code Enforcement for all the vehicles, including the above two previously unlicensed vehicles.

#### **NEWS RELEASES**

The following news release was issued this week and can be found [here](#):

- Open House for City Manager Finalists

## **MARK YOUR CALENDARS**

- **AWC Legislative Action Conference:** January 29-30, Olympia.
- **Upcoming City Council meeting dates:**
  - Saturday, January 25, 2014 - Interviews of City Manager applicants 9:00 a.m. - 5:00 p.m., Interim City Hall.
  - Thursday, January 30, 2014 - Regular work/study session, 7:00 p.m.
  - Monday, February 3, 2014 - Regular City Council Meeting, 7:00 p.m.

Sincerely,

Scott Hugill  
Interim City Manager  
City of Mountlake Terrace