

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 6, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## **COUNCIL MEETINGS**

The City Council's next work/study session is scheduled for Thursday, June 12, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Review of City Council Subcommittee Recommendation for Board and Commission Member Appointment.

The City Council's next regular meeting is scheduled for Monday, June 16, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Appointment of Board and Commission Member, 2) Award of Contract for Vineyard Park-Utilities Undergrounding (tentative), 3) Adoption of Comcast Franchise Ordinance, 4) Update on Utility Connection Fees, 5) First Quarter Financial Report and Performance Measures, 6) Approval of Interlocal Agreement with Snohomish County for Road Maintenance (tentative), and 7) Approval of Interlocal Agreement with Snohomish County Housing and Community Development Urban County Consortium for Cooperation Agreement Amendment 1.

## **COMMUNITY MEETINGS AND EVENTS**

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW as follows:
  - Wednesday, June 11, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
- **2014 “Arts of the Terrace” Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to [www.cityofmlt.com](http://www.cityofmlt.com) and on the home page under “most requested services” click on “Arts of the Terrace”.

## **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- Staff attended the June 4 Launch Lab workshop held in the Mountlake Terrace Interim Council Chambers. There were 16 participants and the workshop dealt with how to effectively make a ‘pitch’ to potential investors. Our next workshop is the culmination of this

6-month program, and is called the ‘Dolphin Tank’. It will be a chance for three or four entrepreneurs to present their pitch to real world potential investors in a low-pressure environment and to learn from the experience. No actual funding is promised, rather this will be a chance for participants to put everything that they have learned to the test. The overall program is currently being evaluated and suggestions will be made regarding future similar programs for entrepreneurs and small businesses in our area.

## **ENGINEERING SERVICES UPDATES**

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay on 56th Ave W is scheduled for summer/fall of 2014, with the work beginning at 244th Street W and continuing north.
- **228th/Cedar Way Overlay and Rechannalization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannalization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. The paving work is complete. Signage, signal, and push button work is being finished. This may result in lane closures, no detours. There will be flaggers to direct traffic during the work as necessary. Normal work hours are 7:00 a.m. to 7:00 p.m. Monday through Friday.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW.
- **McAler Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAler Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the replacement bridge was completed in September. The contractor will be mobilizing into the site on June 16 to begin culvert removal and bridge construction at the two remaining locations.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently reviewing the design plans in anticipation of advertising the project this fall. An open house will be held in the summer of 2014.

## **RECREATION UPDATE**

- **Ballinger Park Rentals Now Available:** The Recreation and Parks Department is now accepting applications to rent the area directly behind the Mickey Corso Community Clubhouse (home to the Mountlake Terrace Senior Center). Please see the Recreation Pavilion or Senior Center for the rental permit, map of the area, and guidelines for use. This area is expected to be highly used in conjunction with weddings at the Clubhouse and other events.
- **Dance Recital:** The City of Mountlake Terrace Yearly Dance Program is presenting an eclectic and entertaining yearend dance production Saturday, June 14. The first show begins at 11 a.m. and the second at 3:30 p.m. at the Mountlake Terrace High School Theater located at 21801 44th Avenue West. Tickets are on sale for \$9 through [www.brownpapertickets.com](http://www.brownpapertickets.com) until June 10. After that, tickets will be sold during dress rehearsals and one hour before each show at the Mountlake Terrace High School Theater.
- **Fall 2014 Registration for Preschool and Kindergarten Readiness Classes, Junior Kids Krew (Ages 3-5) and Kids Krew (Kindergarten through 6<sup>th</sup> grade):** Registration will continue until classes are full. Sign up now as they fill quickly. These programs are certified by the Department of Early Learning and accept DSHS subsidies for qualified applicants. Contact the Recreation Pavilion about class options, sites and fees.
- **Summer Camps and Summer Program Registration:** Registration has begun for all summer youth programs! Sign up for day camps, dance/fitness camps and classes, aqua kids camp, Marlins summer swim team, and much more! Look for the summer brochure available at the Pavilion and online at [www.mltrec.com](http://www.mltrec.com) or at [www.crazedigital.org](http://www.crazedigital.org) .
- **Summer Camp Staff Training:** Friday, June 20, the Recreation Pavilion will close at 1 p.m. for an All Staff Training. This training will bring together Support Services, Aquatics, Youth, Athletics, and Dance/Fitness. Some of the topics will be emergency procedures, CPR/First Aid, Registration Procedures, Water Safety, and Positive Guidance Techniques.
- **Summer Swim Lesson Registration:** The last session of spring lessons is wrapping up. Pre-registration for summer swimming lessons begins June 9 and 10 for twice a week swimming lessons (MW & TTh), June 13 for Fridays, June 14 for Saturdays and June 15 for Sundays. Mountlake Terrace Residents not currently in lessons may register June 18 and everyone else on June 19. Swim lessons will transition to a summer schedule where daytime lessons will be Monday-Fridays for two weeks, with afternoon and evening lessons expanding their timeframes to start after the afternoon Camp Swim.
- **Summer Swim Schedule:** The [summer swim schedule](#) begins on June 23, which is also the first day of all summer programs. Adjustments to the morning schedule were made to increase the number of swimming lessons available. The Marlins Swim Team was added to the daytime and evening timeframes, as well as the 12:05-1:35 p.m. Recreation Swim and 1:40-2:40 Camp Swim. Several of the morning fitness classes will begin earlier to avoid congestion in the locker rooms. Based on past year's data, the Saturday swim schedule has

been shortened by dropping one of the rentals and moving the Recreation Swim up to 5:30-7:00 p.m. to save on staff costs.

- **Aqua Kids Camp:** This camp is for 4-7 year-olds who love the water. Campers spend a lot of time in the leisure pool for games and activities. They also participate in crafts, songs, story time, outdoor play and learning water safety. On Fridays, campers go to Lake Ballinger for canoeing and a barbeque (weather permitting). Each week is a new theme. Register early as this camp fills quickly. Super Sleuths week is already full.
- **Lifeguard In-Service/Exhibition (EXPO):** Friday, June 6 from 4:30-6 p.m., the EXPO will be free to the first 120 participants. The lifeguards will be practicing basic rescues (on each other) while the public enjoys a free swim. Participants may be asked to clear the pool during major injury/rescue simulations. Each month lifeguards are required to train a minimum of two hours by State Health Department code to maintain their skills in several areas of rescue including CPR/First Aid, patron surveillance, and recognition of swimmers in trouble.
- **Fun Fitness Fridays:** There are two opportunities to participate in Aqua Zumba, one on June 13 and one on June 20. At the same time as this class is a modified Recreation Swim for \$3. The parts of the pool not being used by the fitness class are available for others to enjoy. This class meets on the three Fridays that Lifeguard in-service does not meet. Fun Fitness Fridays will not meet during the summer due to home swim meets or Lifeguard In-Services scheduled on Fridays that will cancel the drop-in recreation swim and rental for those evenings. This program is slated to return in the fall.
- **Basic, Intermediate and Puppygarten Dog Obedience:** These classes are offered throughout the year. Dogs must have current vaccinations. The summer session of Dog Training classes will begin June 7 for Basic, June 9 for Intermediate and June 10 for Puppygarten. Registration is open for these classes.
- **Kids Love Soccer:** Spring session for KLS (ages 2 – 10 years) ends Thursday, June 5 at Ballinger Playfield. The next session will begin June 19 at Forest Crest Playfields. This program emphasizes sportsmanship, effort, learning and fun.
- **Adult Sport Leagues:** Summer Softball leagues registration started on April 7 and ended June 1. Managers' meeting is June 11 and league play begins June 22. Summer basketball league registration ends June 29. Leagues begin play July 14. For more information about adult sport leagues, contact the Recreation Pavilion at (425) 776-9173.

## **PARK SERVICES AND PROPERTY MANAGEMENT UPDATES**

- **Evergreen Playfield Complex Play Equipment:** Parks and Public Works staff have been working together to complete the installation of new play equipment at the Evergreen Playfield Complex (22205 56<sup>th</sup> Ave W). The equipment acquisition was made possible through a \$50,000 Community Development Block Grant from Snohomish County. Installation is nearly complete and the intent is to be open for use by May 30. Further amenities may be added this summer. Input on the type of structure was received from the Neighborhood Park Improvement Subcommittee (NPIS), the Recreation Park Advisory

Commission (RPAC), as well as the before and after school program participants at the Mountlake Terrace Recreation Pavilion.



**VOLUNTEER PROJECTS**

- **Entry Sign Flowerbeds:** The Mountlake Terrace Garden Club tilled and cleaned the entry sign flowerbeds over the weekend of May 24, and intend to place plant material at all sites on May 30 and 31.
- **Eagle candidate:** Ryan Clemens has completed his eagle project in the Park system for the City of Mountlake Terrace. Ryan’s project included the installation of a new twenty-five foot flagpole and extension of a pathway at Matt Hirvela\Bicentennial Park (4501 222<sup>nd</sup> St SW).
- **Eagle Candidate:** Lars Shager has contacted the Mountlake Terrace Park staff with an interest in completing his Eagle project in the park system. Park Staff met with Lars to discuss possible projects including a permanent entry to the Mountlake Terrace Off Leash Dog Park and other possible enhancements to Terrace Creek Park.

**POLICE DEPARTMENT UPDATES**

*(May 28 – June 3, 2014)*

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	26	23	13
Week	2	1	1

Patrol Statistics	Week	Year to date
Police Reports	87	1477
Arrests / Misd. / Felony	10	408
Traffic Infractions	95	1894
Verbal Warnings	72	1704
Traffic Collisions	6	115

DUI's	0	17
FIR'S	21	486

Burglaries	Commercial	Residential
21300 50 <sup>th</sup> Ave W		X
4400 219 <sup>th</sup> St SW		X
7100 230 <sup>th</sup> St SW		X
21400 52 <sup>nd</sup> Ave W		X
4400 212 <sup>th</sup> St SW		X
5300 216 <sup>th</sup> St SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	8	1	157	112

#### Vehicle Thefts/Recoveries/Prowls

- 21400 40th Ave W Stolen Vehicle Recovery
- 5700 241<sup>st</sup> St SW Stolen Vehicle Recovery
- 21800 53<sup>rd</sup> Ave W Theft from Auto
- 21800 52<sup>nd</sup> Ave W Theft from Auto
- 21500 52<sup>nd</sup> Ave W Theft from Auto
- 21300 48<sup>th</sup> Ave W (x2) Theft from Auto
- 5204 216<sup>th</sup> St SW Theft from Auto
- 22000 54<sup>th</sup> Ave W Theft from Auto
- 21800 44<sup>th</sup> Ave W Theft from Auto
- 4500 224<sup>th</sup> Pl SW Theft from Auto
- 23000 54<sup>th</sup> Ave W Vehicle Prowl
- 6200 St Albion Way Vehicle Theft
- 21300 52<sup>nd</sup> Ave W Vehicle Theft
- 4300 236<sup>th</sup> St SW Vehicle Theft
- 4200 236<sup>th</sup> St SW Vehicle Theft
- 4500 224<sup>th</sup> Pl SW Vehicle Theft

#### Significant Incidents:

- On 6-1-14 at 11:20 p.m., Mountlake Terrace Officers responded to a call of an unknown, unwelcome male subject who had entered an occupied apartment in the 21400 block of 52<sup>nd</sup> Ave W. The suspect had made entry through an unsecured window. The lone female occupant yelled at the intruder to leave and told him that she was calling the police. The victim described the suspect as unknown race, "not white" and in his 30's. The victim told officers that the suspect acted like he was on drugs. After a lengthy K9 track, officers were unable to locate any suspects.
- On 6-3-14 at about 7:30 p.m., Mountlake Terrace patrols responded to the Recreation Pavilion for an assault report. Multiple people were reporting that a female subject was being abusive to her 3-year-old son. Reports came from witnesses at Roger's Market and the Recreational Pavilion. Investigating Officers contacted the female and determined

that she hit her 3-year-old son in the mouth hard enough to knock him to the ground splitting his lip. Officers contacted CPS and were advised that there were other cases involving this family where abuse had been reported. The female was arrested and booked into Snohomish County Jail for assault 4. The child was taken into protective custody and transferred into CPS care.

#### **Detective Unit Update:**

- Detectives, with the assistance of patrol, conducted an “Offerup.com” sting of suspected robbers at the Lynnwood Park and Ride (last week these subjects assaulted and took cash from someone trying to buy an iPhone). The subjects have robbed at least three people via meetings established through the website. The sting was successful and the suspects were identified and arrested. The investigation continues with further charges forthcoming.

#### **Other items of interest:**

- Mountlake Terrace Police Department members participated with personnel from the Edmonds Police Department in the Washington State Special Olympics’ Torch Run on May 30, 2014. The course was on Hwy 99 between 212<sup>th</sup> Street SW and 244<sup>th</sup> Street SW. The total distance was approximately 3 miles. Evidence Manager Erin Kelly coordinated the Mountlake Terrace portion of the torch run. Acting Commander Kevin Pickard, Officer Heidi Froisland, and Code Enforcement Officer Becky Hill ran the distance.
- Sergeant Scott King recently completed all of the requirements for his first level supervisory certification. After a review by the Training Commission, he was awarded his certificate.
- Acting Commander Pickard attended Community Day at Naval Station Everett on May 31, 2014 between 8:00 a.m. and 5:00 p.m. to pass out recruiting information to entry and lateral police officer applicants.
- The police department is preparing for Tour de Terrace, which is scheduled for July 25-27, 2014, and National Night Out, which is scheduled for August 5, 2014.

#### **Code Enforcement Property of the Week:**

On May 29, 2014, Code Enforcement observed a property located in the 22800 block of 55<sup>th</sup> Ave W having code violations. Observed in the driveway of the property were two vehicles appearing inoperable and unused. Both of the vehicles appeared to have been sitting for an extended period of time. One of the vehicles had a flat tire and was parked partially on an unimproved grass surface. These are violations of MTMC 8.15.050B1 (all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure) and MTMC 8.15.050B3 (all motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface) per MTMC19.125.070. A code violations case was generated and notice sent to the property owner. A follow up inspection will be performed on June 13.



## **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Osguthorpe to Lead Community and Economic Development
- MLT Capital Projects Revitalizing the City
- Council Adopts 2014-2016 Goals to Continue Progress
- MLT Garden Club Beautifies City with Flowers

## **MARK YOUR CALENDARS:**

- June 17 - 20, AWC 's Annual Conference, Spokane
- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6<sup>th</sup> Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36<sup>th</sup> Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace