

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

March 14, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

City Council's next regular meeting is scheduled for Monday, March 17, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Presentation of Housing Data Report; 2) Public Hearing on Comcast Franchise; 3) Cancellation of April 17, 2014 Work/Study Session and Reschedule on April 16, 2014.

City Council's next work/study session is scheduled for Thursday, April 3, 2014 beginning at 7:00 PM in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items will be: 1) F/T Zoning Code Update; 2) Review 2014 Tour de Terrace Agreement; and 3) Fourth Quarter 2013 Financial Report and Performance Measures.

## COMMUNITY MEETINGS, EVENTS & VOLUNTEER EVENTS

- **Town Hall Meeting:** Senator Maralyn Chase, 32<sup>nd</sup> Legislative District, will be hosting a town hall meeting from 12:30-2:30 p.m. on Saturday, March 15 at the Mountlake Terrace Community Senior Center at Ballinger Park, 23000 Lakeview Drive. Senator Chase's office noted the intent of the town hall meeting is for candid discussions of the issues and priorities important to the 32nd District and the state. Following the end of the 2014 legislative session, this meeting will include an update of legislation action during the session along with questions and answers to constituents' concerns.
- **MLT Senior Center Open House:** Mark your calendars for Thursday, March 27 as the MLT Senior Center at Ballinger Park (23000 Lakeview Drive) is open to the public to tour and check out all the improvements. The organization received a \$60,000 capital grant from Verdant Health Commission and they've made tremendous upgrades to the facility. Many makeovers have taken place in the kitchen, banquet room, and bathrooms. There's a new dining area, media room, founders room and reception desk in the entrance hallway. The open house begin at 3:00p.m. and a special ribbon cutting event will take place later – more details to come in next week's update. Congratulations to the MLT Seniors for a job well done! <http://www.mltseniorcenter.net/>
- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW as follows:

- Tuesday, April 8, 2014 from 6:00 to 7:00 PM in the Center Court

## **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Comp Plan Open House:** The first open house to launch the public input process for Mountlake Terrace’s Comprehensive Plan “major” review and update was held March 10. Webpage announcements, news releases, emails to boards and commissions, Twitter and Facebook posts, hand-outs, and other means were used to announce the meeting. About eight members of the public (not counting staff) came to the event. The Open House featured maps and graphics about the community’s land use, housing, economic development, transportation, environment, and other topics. A special website ([www.cityofmlt.com/majorupdate](http://www.cityofmlt.com/majorupdate)) has been launched to help people track the update process, see the timeline, view background documents, and sign-up for email notices. Information will be added to the website on an ongoing basis.
- **Affordable housing Forum:** The Housing Consortium of Everett and Snohomish County sponsored a forum on March 6 to increase awareness of the community partnership opportunities and spectrum of services available to veterans in Snohomish County. Although veterans are a small percent of those in need of affordable housing assistance, their needs are a microcosm of the affordable housing needs of other groups. The Housing Consortium notes that, by 2035, 22,000 households in Snohomish County will be in need of housing that is affordable to them. The City of Mountlake Terrace is working on this issue as part of the Alliance for Affordable Housing. The forum was attended by Councilmember Kyoko Matsumoto-Wright and Senior Planner Edith Duttlinger.
- **Sustainable Cities Roundtables Celebrate Green:** King County’s Green Tools department celebrated 5 years of significant accomplishments made through the Sustainable Cities Roundtables. Some Snohomish County cities with active sustainability programs—such as Mountlake Terrace—were invited too. Local jurisdictions interested in learning about sustainability ideas and implementation strategies, attend and participate in the roundtables. The Regional Code Collaboration effort (which includes Mountlake Terrace) is part of the Sustainable Cities initiatives. The event recognized the important work and progress resulting from the Roundtable’s cross-jurisdictional conversations and efforts. National leaders on sustainability issues spoke, providing another learning opportunity. Some of the communities recognized for their leadership and successes with Build Green codes, climate change actions and other sustainable policies and practices, included Issaquah, Shoreline, King County, and Kirkland. The event was hosted at the [Bullitt Center](#) – the greenest commercial building in the world. CED Director and Senior Planner Duttlinger attended.

## **ENGINEERING SERVICES UPDATES**

- **Puget Sound Energy (PSE) Natural Gas Main:** Work continues on the PSE gas main extension project on 56th Avenue W. The contractor is now working on pavement repairs and minor asphalt patching. The work began near 244th Street SW, and is progressing to the north, ending by 230th Street SW. Minor patching work remains and completion is weather dependent. Work is currently focused on 56<sup>th</sup> Ave W north of 236<sup>th</sup> Street SW. Expect lane closures but no detours. There may be occasional delays while equipment is moved. Normal work hours are 8:00 a.m. to 4:00 p.m., Monday through Friday.

- **228th/Cedar Way Overlay and Rechannelization Project:** This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. For the week of March 17, expect lane closures and delays, but no detours. This includes nighttime lane closures. If there is work in the 228th/44th intersection this week, there will be an officer directing traffic during that time. At Cedar Plaza, the north entrance (on 228th Street SW) to the QFC parking lot is closed. Use the entrances on 44th Avenue W. The north entrance will re-open sometime during the week of March 17.
- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The Library is open regular hours during construction. The existing temporary library parking lot has been reopened. The stockpile of native material will begin to be moved the week of March 10 to the service road behind the Recreation Pavilion. The Contractor will utilize the planned haul route of 58<sup>th</sup> Ave W, 220<sup>th</sup> Street SW, and 52<sup>nd</sup> Ave W. There will be no construction traffic in front of the Recreation Pavilion or Terrace Park Elementary.
- **Decant Facility:** Construction continues on the decant facility at the Public Works Operations Center. The decant facility will be used to settle wet sediments collected during maintenance activities for the water, sewer, and stormwater utility systems. The decanted water is then discharged to the sanitary sewer for treatment at a wastewater treatment plant. The sediments are reused or sent to a landfill if contaminated. The decant facility improvements include the decant basins, a three sided metal building, outside material storage areas and site paving. It will be constructed west of the City's Operations Facility on 215th Street SW. Pavement of the site has been completed and some minor site work remains prior to a punch list walkthrough.
- **216th Street SW sidewalks:** Sidewalk construction has been completed in front of the Cedarwood Park Apartments. A walkthrough and punch list has been prepared and the contractor will be returning for some minor corrections.

### **RECREATION UPDATES**

- **WRPA Training** - Last Thursday, March 6, Recreation Manager Jeff Betz attended the WRPA training in Shoreline entitled “The Changing Economics of Parks & Recreation-Embrace It”. This training, highlighted by lead presenter Jamie Sabbach, centered on trend setting techniques for analyzing Recreation & Parks programs like a business, and how to maximize revenues. Jamie has previously been the Parks & Recreation Director in Boulder, CO and now has her own consulting firm called “110% LLC”.

- **Childcare Training**-On Tuesday, March 11<sup>th</sup>, Recreation Youth Programmer Tracie Neal attended a training on ACE'S ( ADVERSE CHILDHOOD EXPERIENCES) looking at how ACE'S affect our lives and society. Adverse childhood Experiences is the term given to describe all types of abuse, neglect and other traumatic experiences that occur to individuals under the age of 18. The landmark Kaiser ACE study examined the relationship between these experiences during childhood and reduced health and well-being later in life. Tracie will be sharing this information with Recreation Pavilion employees at a staff meeting this week.
- **Espresso Machine** - The Recreation Pavilion's espresso stand, 'Spresso Splash, has been plumbed and will be getting a brand new espresso machine installed early next week. Stop by the Pavilion for your morning coffee or afternoon pick-me-up! Mention that you read this in the City Manager's update and receive 10% off any espresso drink March 16-21.
- **Therapy Pool RFP** - This past Monday, March 10, Recreation and Parks staff hosted a pre-bid walk through for the Recreation Pavilion's Therapy Pool RFP. Several contractors showed and inspected the proposed site. The new Therapy Pool RFP includes demolition of the existing hot tub, design of a new therapy pool, construction and installation. It also includes a pool lift and other amenities. The deadline for proposals is Wednesday, March 19 at 3pm.

## **PARK SERVICES & PROPERTY MANAGEMENT UPDATES**

- **Baseball fields** have been opened for the season. Park staff has completed renovating the fields including roto-tilling, spiking and leveling all infields as well as adding a polymer surface to help with water absorption in conjunction with the Mountlake Terrace Youth Association (MTYAA)
- **A main pump that creates the current for the "River"** amenity in the pool at the Recreation pavilion has failed. Facilities Staff has ordered a replacement pump and expect delivery in the next few weeks. This does not affect the operations of the rest of the pool or programs at the Pavilion.
- The Neighborhood Park Improvement Subcommittee (NPIS) met on Thursday March 6, to review proposals for the **Evergreen Play Equipment installation**. The top three recommendations were forwarded to the Recreation Pavilion for input from the children's programs. There was a top choice by an overwhelming vote from the children's program participants of 56 votes for the top proposal to 26 for the second proposal, to 4 for the third proposal. The Recreation Park Advisory Commission (RPAC) reviewed the final recommendations at the March 11 meeting. Park Services staff has ordered the top proposal and expect delivery in 4 to 6 weeks. The funding for this project has been secured through a Community Development Block Grant through Snohomish County.



**VOLUNTEER PROJECTS**

- **Eagle Candidate Aaron Cox** has completed his Eagle project in the Mountlake Terrace Park system. His project consisted of designing and building a mount for a memorial to Matt Hirvela at the Matt Hirvela\Bicentennial Park as well as installing a bench and concrete pad. The plaque for the memorial is being created by the NPIS.



**POLICE DEPARTMENT UPDATES**

*(March 5, 2014 thru March 11, 2014)*

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	12	9	3
Week	2	1	

Patrol Statistics	Week	Year to date
Police Reports	61	654
Arrests / Misd. / Felony	14	191
Traffic Infractions	108	827
Verbal Warnings	79	765
Traffic Collisions	3	47
DUI's	0	5
FIR'S	25	215

Burglaries	Commercial	Residential
3800 220 <sup>th</sup> Pl SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	3	4	67	65

**Vehicle Thefts/Recoveries/Prowls**

- 6200 St Albion Way                      Stolen Vehicle Recovery
- 24300 56<sup>th</sup> Ave W                      Vehicle Theft
- 6700 220<sup>th</sup> St SW                      Vehicle Theft

**Significant Incidents:**

- On 03-9-2014 Mountlake Terrace Patrol Officers took a domestic violence court order violation report from a female resident who received a threatening voice mail from her ex- boyfriend. At approximately 1800 hours the suspect arrived at the police department to report a different harassment issue and was arrested without incident for the order violation. The suspect was booked at Snohomish County Jail for the court order violation.

**Detective Unit Update:**

- Cell Phone Robbery, Theft and Prevention by Joie Worthen,

Although no significant incidents have been reported in Mountlake Terrace, there appears to be an increasing number of robberies where the target is cell phones. The FCC reports that one in three robberies now involves the theft of a cell phone. There also seems to be a rise in robberies that are violent, and may involve a number of attackers. Often a lone person may be on their cell phone when they are confronted or assaulted. The Mountlake Terrace Police Department is concerned about this trend.

Theoretically, this may be a situation of increased demand. More and more companies are offering cell phone service on a month to month basis for a reduced cost, but an “unlocked” cell phone is required. This usually means having to buy a new phone up front to use the service. Since new cell phones usually run in the \$400-\$500 range, many people may be shopping for a “like-new” used phone. These can be purchased through sale websites like “Craigslist” and “OfferUp”. These sites are also used by criminals to sell stolen property.

To help prevent being a victim of a cell phone robbery, be conscientious of where you are using your cell phone. If you are alone, it may be best to keep your phone put away. If a stranger asks to use your phone or even to make call for them, be very cautious or just tell them you don't have a phone. Cell phones are very engaging and you may not be paying attention to what is going on around you, so if you do need to be on your phone, look up and around. Teens and young adults are primary targets, so discuss safety measures with kids and friends who may be of that age group.

Report stolen cell phones to the Police, immediately if possible, especially if they are physically taken from you. It may be unlikely that the phone will be found, but tracking apps are improving and recommended. If these crimes are not reported, there is no way to accurately gage the magnitude of the problem. It also gives information on patterns of crimes; similarities of descriptions, times and locations, to help catch criminals or prevent future crimes.

**Other items of interest:**

- Chief Wilson attended the SERS Board meeting.

- **Code Enforcement Property of the Week:**

On March 5, 2014, Code Enforcement observed nuisance code violations at a property located in the 5700 block of 240<sup>th</sup> ST SW. Observed in the driveway of the property was an inoperable/unused vehicle, having an expired license and elevated up on tires. This is a violation of MTMC 8.15.050B1-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure and MTMC 8.15.050F-leaving vehicles unattended on blocks, jacks, ramps or otherwise elevated above the ground is prohibited. Also observed in the driveway area of the property were miscellaneous vehicle parts, including an old motorcycle, which is a violation of MTMC 8.15.050D-all vehicle parts and accessories including, but not limited to, containers of oils and fluids must be appropriately stored in an approved structure. Code Enforcement generated a code violations case and notified the property owner of the violations. A follow up inspection will be performed on March 19.



## **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Community and Economic Development Director Stepping Down
- Open House Kicks Off Comp Plan Update
- City Council to Hold Public Hearing on Comcast Franchise

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace