

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

May 9, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's work/study session scheduled for Thursday, May 15, 2014 is CANCELLED.

The City Council's special work/study session is a City Council goal-setting session scheduled for Saturday, May 17, 2014 beginning at 9:00 a.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220.

The City Council's next regular meeting is scheduled for Monday, May 19, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Adoption of Comcast Franchise Ordinance; 2) Cancellation of May 29, 2014 Work/Study Session.

COMMUNITY MEETINGS AND EVENTS

- **The Police Station Open House is Cancelled:** Due to unforeseen circumstances, the city must regretfully cancel the Police Station Open House scheduled for Thursday, May 15, 2014. Residents who would like to tour the Police Station should contact the Police Department directly to schedule a date and time at (425) 670-8260.
- **Boards and Commissions Recruitment:** The city is recruiting citizens to serve on its Boards and Commissions to help organize events, inform and advise the City Council, and get involved in the community. Volunteers use their time and talents to promote Mountlake Terrace and its events like National Night Out and Arts of the Terrace. Applications are due May 23, 2014. Visit the city's website for more details and an application at www.cityofmlt.com, click on For Residents/ Advisory Boards & Commissions or contact Virginia Olsen, City Clerk/Community Relations Director at (425) 744-6206 or volsen@ci.mlt.wa.us.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, May 14, 2014 from 8:00 to 9:00 a.m. in the Jungle Room
 - Wednesday, June 11, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
 - Wednesday, July 9, 2014 from 8:00 to 9:00 a.m. in the Jungle Room

- **Evergreen Awards:** The City opened nominations for its sixth Annual Evergreen Awards program on April 1, 2014. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2014. This time of year, we are in the field taking photos of the nominated properties.
- **2014 "Arts of the Terrace" Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans' works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. "Arts of the Terrace" is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under "most requested services" click on "Arts of the Terrace".

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Gateway:** Staff received Gateway Boulevard 30% design plans from KPG last Friday. The Edmonds School District and the developer interested in developing the Gateway area site were made aware of the plans and we have shared them via our FTP site.
- **Public Works Board Low-Interest Loan Application:** Staff participated in a webinar put on by the Public Works Board (PWB) on May 6. The webinar dealt with the PWB low-interest loan application that staff has been working on, and that is due to Olympia by May 16.
- **Launch Lab:** The city held another *Launch Lab* workshop on May 7. The topic was 'Show Me the Money', which deals with how and where to source funding for entrepreneurs. There was a panel discussion followed by questions and time for networking with the panelists. Nineteen attendees were present along with staff and panelists. There are two more Launch Lab modules scheduled. *Launch Lab* is a program of workshops for aspiring entrepreneurs and small businesses hosted by the city and with partners from Work Source Snohomish County, the Small Business Administration, and Girandola Enterprises.
- **Transit Oriented Development (TOD):** On May 7, staff met with two representatives from Cairncross & Hempelmann, a Seattle law firm. The two lawyers represent a TOD developer backed by British construction/engineering firm Balfour Beatty. Staff drove the representatives past several excellent potential areas/sites for TOD. The tour was very positive and staff will follow-up to assess further opportunities.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay is scheduled for the Summer/Fall of 2014.
- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement

repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. The majority of the paving work is complete. For the week of May 12, structures are being raised and striping work will be performed that will result in lane closures, no detours. There will be flaggers to direct traffic during the work. Normal work hours are 7:00 a.m. to 7:00 p.m. Monday through Friday. This work is weather dependent.

- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232nd Street SW & 58th Avenue W). The Library is open regular hours during construction. For the week of May 12, structures will be raised and parking lot striping will be installed in the new parking lot. The temporary parking lot north of the site will continue to be used as the new library parking lot remains closed.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW.

PUBLIC WORKS UPDATE

- **Installation of LED Lights at Ballinger Boat Launch:** Park Maintenance and Street Maintenance crews completed installation of four new parking lot light poles and installed six new LED fixtures at Ballinger Park Boat Launch. Previously there were three fixtures installed on three poles at the park site. The project was undertaken as the existing wood poles were rotting and replacement was required. The new fixtures will supply more distributed and better quality light while using less total power.
- **Water Main and Hydrant Flushing:** Water Department employees are flushing hydrants this week in the general vicinity of 66th and 220th. This is a preventative maintenance task and is undertaken to ensure hydrants and valves operate correctly, the flushing also clears accumulated sediment from the water mains improving water quality.
- **Tree Replacement and Walkway Repair Project:** Public Works crews will begin the second phase of a project started earlier this year to replace trees and repair a paved walkway along 48th Ave W between 236th and 244th. In this next phase, stumps will be removed and the asphalt repaired. The second phase was delayed waiting for required utility locates by other agencies.

RECREATION UPDATE

- **Cultural Diversity Training:** On Wednesday, May 7, Recreation Programmer Tracie Neal attended a 2-hour training session on cultural diversity in the work place. Items discussed included how everybody is different. This training allowed participants to view adults and children as equals, even though we come from different cultural experiences. The training also went over strengths and challenges when addressing cultural differences and finding

ways to connect the bridge of all our differences. Tracie will be training youth staff on cultural diversity in the classroom at the next staff meeting.

- **Summer Camps and Summer Program Registration:** Registration is underway for all summer youth programs! Sign up for day camps, dance/fitness camps and classes, aqua kids camp, Marlins summer swim team, and much more! Look for the summer brochure available at the Pavilion and online at www.mltrec.com or at www.crazedigital.org.
- **Weekly dance camps:** Camps of various styles and age ranges are offered for all youth. Choose from “My First Dance Camp”, “Get Movin’- Hip Hop”, “Ballet & Contemporary Intensive” and many more. Weekly classes are also offered every summer for both children and adults. Tai Chi, Yoga, Ballet, East Coast Swing and Zumba Kids are just a few of the many options. Registration has already begun. Take a look at the craze at www.crazedigital.org to plan your summer activities. For more information, please contact Chloe Davenport at (425) 776-9173 x1107 or cdavenport@ci.mlt.wa.us.
- **Memorial Day Weekend:** The modified pool schedule has been posted on-line and is available at the Recreation Pavilion for Memorial Day weekend. There will be no swimming lessons scheduled for May 23, 24 and 25. Monday, May 26 the Recreation Pavilion will be closed in observance of Memorial Day.
- **Session 2 Spring Swim Lessons:** Lessons for weekdays began Monday, May 12 and Tuesday, May 13. Weekend lessons are continuing through mid-June. Pre-Registration for summer swimming lessons will be Monday, June 9 for Monday/Wednesday lessons; Tuesday June 10 for Tuesday/Thursday lessons; Saturday, June 14 for Saturdays and Sunday; and June 15 for Sundays. Summer Registration will be open June 18 for Mountlake Terrace residents and June 19 is Open Registration for anyone not currently registered.
- **The NEW Friday Night schedule:** The new scheduled includes a leisure pool and river swim from 3:00-4:15 p.m., a \$3 recreation swim from 4:30-6:15 p.m. while the Fun Fitness Friday class is meeting from 5:00-6:00 p.m. A rental time is available from 6:15-7:15 p.m. If the pool is not rented, a drop-in Happy Hour is available during the rental time.
- **Fun Fitness Fridays:** A new fitness opportunity has been added from 5:00-6:00 p.m. Participants can sample a different class each month. May features Water Walk. A modified Recreation Swim for \$3 is at the same time as this class. The parts of the pool not being used by the fitness class are available for others to enjoy. This class meets on the three Fridays that Lifeguard in-service does not meet.
- **New Pet Care Classes:** Senior Pet Care & Info will meet June 3. Participants will learn about specific needs older pets have, how to recognize common age related health issues and begin end of life planning for your elderly pet and their family. Dental Care for Pets will meet May 27 participants will learn how to provide dental care for pets at home. Gain a better understanding of periodontal disease and learn about the details of a professional veterinary dental cleaning. Registration is open for these classes.
- **Adult Sport Leagues:** Summer Softball leagues registration started on April 7 and ends June 1. For more information about adult sport leagues, contact the Recreation Pavilion at (425) 776-9173. Summer Basketball league registration begins May 19. Leagues begin play July

14. Church League softball just began on May 5. Spring leagues are now in playoffs and will finish in the next week.

- **One-Day Racquetball Tournament and Clinics:** A one-day Racquetball Tournament was held Saturday, May 10 with over 20 participants in attendance. Tournaments will start up in the fall. The courts are available for drop-in play 7 days per week. Call the Pavilion for times and information at (425) 776-9173.

POLICE DEPARTMENT UPDATES

(April 30 – May 6, 2014)

NOTE: Due to a software problem, the Agency Assists and Patrol Statistics occurring between April 30 and May 6 will not be included in this weekly report.

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	22	20	10
Week			

Patrol Statistics	Week	Year to date
Police Reports		1091
Arrests / Misd. / Felony		319
Traffic Infractions		1486
Verbal Warnings		1364
Traffic Collisions		83
DUI's		12
FIR'S		375

Burglaries	Commercial	Residential
6000 244 th Street SW	X	

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	9	13	122	102

Vehicle Thefts/Recoveries/Prowls

- 4700 212th Street SW Stolen Vehicle Recovery (2)
- 4400 212th Street SW Stolen Vehicle Recovery (2)
- 22800 44th Avenue West Stolen Vehicle Recovery
- 4500 216th Street SW Stolen Vehicle Recovery
- 6000 236th Street SW Stolen Vehicle
- 4400 212th Street SW Stolen Vehicle
- 23000 51st Avenue West Theft from Vehicle

Significant Incidents:

- On 05-01-2014 at 4:50 a.m., Mountlake Terrace Patrol Officers responded to 6009 244th Street SW for an alarm at the Cinebarre Theaters. Patrol arrived and found a glass front door had been shattered. The main office door had also been propped open and a safe inside had been cut open to access the cash. Several nearby police agencies arrived to assist, however the suspect(s) was not located. No suspect information is available at this time.
- On 05-04-2014 at 1:59 a.m., Mountlake Terrace Patrol Officers responded to the 4100 Block of 214th Street SW, for a suspicious circumstance in the parking lot of the above location. Officers learned a felony warrant subject had possibly fled the location. With assistance from nearby agencies, a search for the suspect was conducted. However, the suspect was not located.

Detective Unit Update:

- Nothing of significance to report.

Code Enforcement Property of the Week:

On 05-04-2014, Code Enforcement observed a property located in the 5700 block of 241st St SW with multiple code violations. Observed in the front of the property was a vehicle appearing inoperable and unused. The vehicle was covered with dirt and moss. Also observed in the front of the property was tall grass and weeds. These are violations of MTMC 8.15.050B1-(all motor vehicles that are junk, inoperable, or unused for 30 days or more shall be stored inside a fully enclosed structure) and MTMC 8.15.040A1-(vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back or side yard, adjacent public right of way or planting strip, or any vacant property). A code violations case was generated and notice sent to the property owner. CE will perform a follow up inspection on May 21, 2014.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Schulhauser to Lead MLT Engineering Services

- Police Station Open House Cancelled
- Contract Awarded for Pavilion Therapy Pool
- MLT Receives VISION 2040 Award for Arbor Village
- Coffee with the City May 14, 8 a.m.
- Call for Artists

MARK YOUR CALENDARS:

- June 17 - 20, AWC 's Annual Conference, Spokane
- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace