

Mountlake Terrace Transportation Benefit District

2014 Annual Report

March 2, 2015

Report Purpose

This report provides information on the status of the Mountlake Terrace Transportation Benefit District (“District” or “TBD”) and fulfills the requirements of the State of Washington and the District for an annual report. Below are excerpts from the relevant state law and local documents.

RCW 36.73.160(2): A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

Mountlake Terrace District Bylaws (Section 6.3): Pursuant to Chapter 36.73 RCW, the District shall issue an annual report to the public and to the newspaper of record. The District’s annual report shall indicate the status of transportation improvement costs, transportation expenditures, revenues, and construction schedules.

Mountlake Terrace District Organizational Rules (Section 6.05): ...In addition, the District, upon approval by the Board, shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and the newspapers of record in the District...

Background

Cities and counties are authorized to form Transportation Benefit Districts under state law (Chapter 36.73 RCW) for the purpose of funding transportation projects. A Transportation Benefit District may cover an entire city; if so, it must be governed by a board comprised of the same members that are on the City Council. Funding may be from various sources, including a vehicle license fee.

In late 2011, the Mountlake Terrace City Council adopted Ordinance No. 2584 to establish a Transportation Benefit District that could fund selected transportation projects. The new District Board, comprised of City Council members acting in an independent capacity (per state requirement), held its first meeting on January 3, 2012. The meeting included a public hearing to consider adopting a \$20 vehicle license fee, which would be collected by the state Department of Licensing. After the public hearing, the Board voted to adopt the \$20 fee via Mountlake Terrace Transportation Benefit District Ordinance No. 1.

In 2014, TBD Board held meetings as described below.

February 3, 2014

- Election of Officers
- 2013 Annual Report

December 15, 2014

- Adoption of 2014 Budget Amendment Resolution
- Public Hearing and Adoption of the 2015 Transportation Benefit District Budget Resolution

Regular monthly meetings of the District were canceled for the months of January, March, April, May, June, July, August, September, October, and November as no District business needed to be considered.

Transportation Improvement Projects and Costs

Main Street Revitalization

The District's highest priority project is "Main Street Revitalization." This project is to reconstruct "Main Street"—i.e., the portion of 56th Avenue West between 236th and 230th Streets SW, along with connecting segments of 236th and 230th Streets SW (see the attached map). The project is estimated to cost \$18 million. Using the District's ability to obtain revenues from a vehicle license fee, the City won a grant, in the amount of \$643,461 for the first stage of the Main Street Revitalization project. In September 2013, the City was selected for a state appropriation, in the amount of \$2 million, for the Main Street Revitalization project. In November 2014, the City was selected for a federal grant, in the amount of \$1 million, for the Main Street Revitalization project.

Gateway Boulevard

The "Gateway Boulevard" project was added in 2013 as a project that may be funded in part by TBD revenues. This project is to construct a new roadway to connect the Freeway/Tourist district with 236th Street SW near the Transit Center. Preliminary design for the project was approved for a low interest Public Works Trust Fund (PWTF) loan, in the amount of \$120,000, that has been closed out and will be repaid from TBD revenues. The preliminary design work has been completed. Final design and construction costs have not yet been determined.

Transportation Improvement Expenditures

To continue the District's operation, the following expenditures were made in 2014:

- \$623 for professional services (attorney services).
- \$100 for advertising costs (publish public hearings).
- 2,500 for insurance (from Washington Cities Insurance Authority).
- \$578,500 transferred to the Street Construction Fund for Main Street design costs.
- \$3,271 for Washington State Auditor's office services.
- \$40 for debt service (interest) on Public Works Board loan for Gateway Boulevard.

As of December 31, these expenditures totaled \$585,034.

Transportation Improvement Revenues

Vehicle license fee revenues for 2014 through December 31, 2014 amounted to:

Vehicle license fees	\$307,930
Investment interest	\$ 1,185
TOTAL:	\$309,115

With a beginning fund balance of \$301,020, and 2014 revenues totaling \$309,115, and 2014 expenditures totaling \$585,034, as of December 31, the unspent fund balance at the end of 2014 was \$25,101.

Construction Schedules

A consultant, KPG, Inc., was selected and a professional services agreement executed for design of the Main Street Revitalization project and preliminary design of the Gateway Boulevard project. Preliminary design of the Gateway Boulevard project has been completed, and the Main Street Revitalization project design is expected to be completed in 2015. Construction for either project depends on securing additional funds. A construction schedule has not yet been decided.

Attachment

- Main Street Revitalization Project Map

