

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MINUTES (Approved 2-9-10)**

January 12, 2010  
7:00 p.m.

Recreation Pavilion  
Mountlake Terrace, WA.

**PRESENT**

Linda Rogers, Chair  
Joe Skidmore, Vice Chair  
Gerald Conner  
Keith Edholm  
Ann Nygaard  
Andrew Funk

**EXCUSED**

Chris Shields

**ABSENT**

**City Council Liaison**

Rick Ryan

**City Staff**

Don Sarcletti, Recreation and Parks Director  
Ken Courtmanch, Parks and Property Management Superintendent

**10 CALL TO ORDER:**

Chair Rogers called the meeting to order at 7:00 p.m.

**20 ROLL CALL:**

The roll was called with Commissioners Conner, Edholm, Nygaard, Funk, Vice Chair Skidmore and Chair Rogers present. Commissioner Shields requested to be excused from the meeting. Commissioner Edholm made a motion to excuse Commissioner Shields from the meeting. Commissioner Nygaard seconded the motion. Motion passed 6 yes 0 no.

**30 APPROVAL OF MINUTES:**

Commissioner Edholm said that he did not receive the information about RPAC attendance for 2009. Chair Rogers said that she requested this information to reconfirm RPAC's excellent meeting attendance for 2009. Director Sarcletti said that he would forward a copy of the attendance summary to Commissioner Edholm.

Commissioner Edholm requested the minutes include the time the meeting is adjourned. The RPAC concurred with Commissioner Edholm's request.

Commissioner Edholm made a motion to approve the revised December 8, 2009 minutes as presented. Commissioner Nygaard seconded the motion. Motion passed 6 yes 0 no.

**40 PUBLIC COMMENT:**

There were no public comments.

**50 AGENDA CONSIDERATIONS:**

There were no other agenda considerations.

**60 ORAL AND WRITTEN COMMUNICATIONS:**

Chair Rogers introduced Council Liaison Rick Ryan.

**70 OTHER BUSINESS:**

**70.1 NPIS – Jack Long Park representative.** Superintendent Courtmanch reported that he received a letter of interest from Ms. Sandy VanSickle regarding serving on the Neighborhood Parks Improvement Subcommittee (NPIS) as the representative for Jack Long Park. Superintendent Courtmanch read the letter of interest submitted by Ms. VanSickle and asked the RPAC if they would like to interview the candidate or make the appointment tonight.

Vice Chair Skidmore made a motion to appoint Ms. VanSickle to the NPIS as the representative for Jack Long Park. Commissioner Nygaard seconded the motion. Motion passed 6 yes 0 no.

Chair Rogers suggested a future meeting with NPIS. Chair Rogers suggested meeting with the NPIS. Director Sarcletti said a joint meeting with the City Council is being planned for either April or May. Director Sarcletti said meeting with the NPIS in March would allow time to include the NPIS 2010 Work Plan as part of the joint meeting with the City Council. Superintendent Courtmanch said that he could arrange a meeting with the NPIS for the second Tuesday in March. Superintendent Courtmanch said that the NPIS will be meeting in February.

**70.2 RPAC Work Plan.** Chair Rogers opened discussion regarding the 2009/10 RPAC Work Plan.

Vice Chair Skidmore provided information obtained from discussions with the NPIS regarding the park master planning projects at Terrace Ridge Park, Bicentennial Park and Fire Fighters Memorial Park. Vice Chair Skidmore reported on a number of ideas that emerged from the NPIS meeting including tying together both sections of Terrace Ridge Park, addressing the playground equipment and tire. Improvements at Bicentennial Park included improving the trail, upgrading the playground equipment, maintaining the park theme, keeping the hay wagon,

evaluating the need for disc golf and addressing park frontage improvements as funding becomes available for sidewalks. Improvements at Firefighter Memorial Park included removing the Fire Station, as recommended by the Civic Facilities Task Force, expanding the park area to include a reflexology path, similar to the reflexology path at Bastyr University, constructing a basketball court and improving the playground area. The Commission also discussed possible trail improvements at the Interurban Trail and a pea patch at Terrace Ridge Park. Vice Chair Skidmore also commented on the need for public input and outreach to gain additional ideas about potential park improvements.

Chair Rogers reported on the Wayfinding project. Superintendent Courtmanch provided existing maps of the Interurban Trail. Superintendent Courtmanch said that he could set up a meeting with Mr. Greer from the Planning Department to discuss mapping needs for both the Interurban Trail and other park sites. Superintendent Courtmanch said that once he receives available dates and times from the RPAC he would set up the meeting with Mr. Greer.

**80 REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Funk reported that he participated in the Eagle Scout project at Forest Crest Playfield and commented on the Bicentennial Park Eagle Scout project.

Commissioner Edholm said that while driving part Terrace Creek Park on a rainy day he observed a number of disc golfers using the park.

**90 REPORTS FROM COUNCIL LIAISON:**

Council Liaison Ryan introduced himself to the RPAC and mentioned that he was a previous RPAC member in 1993 and a prior member of the Police Advisory Board. Council Liaison Ryan said that he did not have any information about the role of the Liaison and is seeking input from the RPAC about the duties of the Liaison. The RPAC provided input about the role of the Liaison. Council Liaison Ryan said the subject of Council Liaisons will be discussed further at the Council retreat in February. Council Liaison said that he selected the RPAC as his first choice of City boards and commissions.

**100 STATUS REPORT:**

**100.1 Department Status Report – January 2010.** Director Sarcletti and Superintendent Courtmanch reviewed the items contained within the January 2010 Department Status Report. Director Sarcletti said that Pavilion program attendance has increased since the closure of the Lynnwood Recreation Center in December 2009. Superintendent Courtmanch provided an update on the status of the city hall demolition project and the Community Development Block Grant application for playground equipment for Evergreen Playfield.

Vice Chair Skidmore mentioned the proposed service cuts for bus service by Community Transit. Chair Rogers provided information about bus routes to be terminated and increased number of stops that have been proposed including fare increases.

**110 AGENDA RECONSIDERATION:**

There were no agenda reconsiderations.

**120 ADJOURNMENT:**

As there were no further items for discussion, Chair Rogers adjourned the meeting at 8:15p.m.

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