

**CITY OF MOUNTLAKE TERRACE
CIVIC FACILITIES ADVISORY TASKFORCE**

Wednesday, July 23, 2008
7:00 P.M.

Ballinger Lake Golf Course
23000 Lakeview Drive

ATTENDEES

Present: Chairperson Vic Sood, Vice Chairperson Pat McMahan, Yvonne Jones, Alice Kier, Gerald Conner, Steve Lahti, Al O'Brien, Robert Downing, Patrick Pierce
Absent: Judy Ryan and Robert Dybing
Staff: John J. Caulfield, Shane Hope, Christina Smith, Leslie Lavoie

CALL TO ORDER

Chairperson Vic Sood called the meeting of the Mountlake Terrace Civic Facilities Advisory Taskforce to order at 7:04 P.M.

Chairperson Vic Sood stated that Judy Ryan and Robert Dybing have an excused absence.

APPROVAL OF MEETING NOTES FROM JULY 9, 2008

Gerald Conner moved to approve the July 9, 2008 meeting notes as presented. Seconded by Yvonne Jones. Motion carried unanimously.

STATUS OF SELECTION OF ARCHITECTURAL/DESIGN FIRM

Shane Hope briefed on the status of selecting an architectural/design firm and that there were two finalists and are in negotiations.

Steve Lahti presented a going away card to Christina Smith.

REVIEW AND BRIEF PRESENTATION OF WORK COMPLETED BY CLEARPATH

Christina Smith handed out a revised fishbone list. She stated that ClearPath will be attending the August 6 to make final corrections.

REPORT ON THE COLLAPSE OF THE CITY COUNCIL CHAMBERS CEILING

City Manager John J. Caulfield reported that the ceiling in the Council chambers collapsed late Tuesday night. The ceiling cover had been added several years ago to cover exposed asbestos. Fortunately, the air handling was turned off, so not dust had been circulated. As a precautionary City Hall was closed and an asbestos abatement contractor, Argus, was called immediately.

City Manager John J. Caulfield reviewed the air quality test, the abatement process/cost, temporary meeting room locations/recordings, insurance claim, other safety/health/code concerns with the building, possibility of a temporary building, and revenue stream.

The Taskforce and staff discussed budget, options of a lease to purchase of a temporary City Hall, timeframe, liability issues, consultants, and making a recommendation to the City Council.

Al O'Brien moved to recommend to the City Council items 1-3, listed below. Seconded by Alice

Kier. Motion carried unanimously.

1. No more dollars be spent on the City Hall building, except to mitigate safety or health issues;
2. Evaluate alternative locations to locate a temporary City Hall immediately to include both lease and purchase options; and
3. Lease a facility with expansion capabilities.

The Taskforce gave Chairperson Vic Sood authorization to sign all letters on their behalf.

Chairperson Vic Sood called for a recess at 8:03 P.M. to take a group photo. Reconvened at 8:14 P.M.

DEVELOPMENT OF COMMUNITY OUTREACH PLAN

The Taskforce and Christina Smith discussed display boards, handouts, the website and ideas for community events, such as National Night Out and Tour De Terrace.

The Taskforce discussed Town Hall meeting dates and times.

PRESENTATION OF REVENUE ALTERNATIVES AND OPTIONS: PART I

The presentation has been moved to a later date.

MISCELLANEOUS BUSINESS BY CALL OF THE TASK FORCE MEMBERS AND/OR STAFF

The Taskforce asked who the new staff contact person will be and that they would like to be added to the e-mail weekly updates.

NEXT MEETING – 08-06-08 (TIME: 7:00 P.M. – 9:00 P.M.)

Christina Smith reminded the Taskforce of the August 6 meeting.

ADJOURN

Chairperson Vic Sood adjourned the meeting at 8:58 P.M.