



Mountlake Terrace Civic Facilities Advisory Taskforce Agenda

August 27, 2008
7:00 P.M.

Mountlake Terrace Library
23300 58th Avenue West

- 1. Call to order**
- 2. Approval of meeting notes from August 6, 2008**
- 3. Miller Hull Architects30 minutes**
Miller Hull Architects has been selected to assist the Taskforce with determining space needs and preliminary design options for the City's facility needs. Staff will provide a summary of the firm's scope of work over the coming four months.
- 4. ClearPath20 minutes**
ClearPath is the firm helping the Taskforce to identify various property options to meet the City's facilities needs. At this meeting the firm will discuss some preliminary criteria for the Taskforce to use when selecting properties to locate facilities.
- 5. Facility tours10 minutes**
We have scheduled a tour of five facilities on Wednesday, September 3, beginning at 7:00 a.m. This item is on the agenda to take a count of those who will be able to attend. The locations include Bellevue City Hall, Redmond City Hall, Mercer View Community Center, Puyallup City Hall, and Northgate Community Center.
- 6. Discussion of open houses30 minutes**
Four open houses are scheduled during the month of September for the purpose of gathering community input into our facility needs. This item is on the agenda to confirm the dates, locations, facilitators and format. A list of the dates, locations and facilitators is attached.
- 7. Future meeting schedule30 minutes**
In order to meet the timeline for the Taskforce's work as outlined by the Council, staff has drafted a tentative meeting schedule into December. The schedule includes the facility tours and open houses in September, a visioning workshop with Miller Hull Architects in early October, and a review of the firm's space needs analysis and contextual drawings later the same month. A detail schedule is attached for the Taskforce's review and discussion.
- 8. Adjourn**

Mountlake Terrace Civic Facilities Advisory Taskforce Open Houses

Date	Time	Location	Facilitators
Saturday, September 6	10:00 a.m. to 12:00 p.m.	Recreation Pavilion	Gerald Connor Patrick Pierce Judy Ryan
Wednesday, September 10	7:00 p.m. to 9:00 p.m.	Merrill Gardens Senior Retirement Center	Steve Lahti Pat McMahan Al O'Brien
Saturday, September 20	10:00 a.m. to 12:00 p.m.	Recreation Pavilion	Bob Dybing Yvonne Jones Pat McMahan
Wednesday, September 24	7:00 p.m. to 9:00 p.m.	Ballinger Lake Golf Course Clubhouse	Bob Downing Alice Kier Vic Sood

**Mountlake Terrace
Civic Facilities Advisory Taskforce
Future Agenda Schedule**

Wednesday, August 27, 7:00 p.m. to 9:00 p.m.

- Miller Hull Architects
- ClearPath
- Discussion of facility tours
- Discussion of open houses
- Future Meetings

Wednesday, September 3, 7:00 a.m. to 5:00 p.m.

- Facility tour

Saturday, September 6, 10:00 a.m. to 12:00 p.m.

- Open house, Recreation Pavilion

Wednesday, September 10, 7:00 p.m. to 9:00 p.m.

- Open house, Mountlake Terrace Plaza, Merrill Gardens Senior Retirement Center

Saturday, September 20, 10:00 a.m. to 12:00 p.m.

- Open house, Recreation Pavilion

Wednesday, September 24, 7:00 p.m. to 9:00 p.m.

- Open house, Ballinger Lake Golf Course Clubhouse

Wednesday, October 1, 7:00 p.m. to 9:00 p.m.

- Visioning workshop with Miller Hull Architect

Wednesday, October 29, 7:00 p.m. to 9:00 p.m.

- Review of Miller Hull's service and space needs analysis, including contextual drawings
- Review of potential sites for the Civic Center

Wednesday, November 12, 7:00 p.m. to 9:00 p.m.

- Review of Miller Hull's preliminary design alternatives

Wednesday, December 3, 7:00 p.m. to 9:00 p.m.

- Review of Miller Hull's final product

Wednesday, December 10, 7:00 p.m. to 9:00 p.m.

- Discussion of financing options for facilities needs