

**CITY OF MOUNTLAKE TERRACE
CIVIC FACILITIES ADVISORY TASKFORCE**

Wednesday, October 29, 2008
6:00 P.M.

Ballinger Lake Golf Course Clubhouse
23000 Lakeview Drive

ATTENDEES

Present: Chairperson Vic Sood, Vice Chairperson Pat McMahan, Bob Downing, Gerald Connor, Yvonne Jones, Robert Dybing, Judy Ryan, Alice Kier and Patrick Pierce.
Excused: Al O'Brien and Steve Lahti
Staff: Scott Hugill and Shane Hope

CALL TO ORDER

Chairperson Vic Sood called the meeting of the Mountlake Terrace Civic Facilities Advisory Taskforce to order at 6:14 p.m.

APPROVAL OF MEETING NOTES

MOTION:

Motion to approve meeting notes from 10/01/08

Seconded:

Motion passed 9-0

ECONOMIC VITALITY STRATEGY

Ms. Shane Hope distributed copies of the *Sustainability Strategy* (adopted August 4, 2008 by the City Council) and the *Economic Vitality Strategy* (adopted October 20, 2008 by the City Council).

Ms. Hope called attention to page 36 of the *Sustainability Strategy* related to increasing energy and water efficiency and establishing a policy to meet a minimum of the LEED silver standard for all new City buildings over 5,000 gross square feet.

Ms. Hope also called attention to the four main goals on page 10 of the *Economic Vitality Strategy*. She also pointed out page 24, which calls for locating City Hall and other civic and community facilities in the Town Center area to activate streets and increase support for future retail and restaurant uses. The Strategy recommends including multiple community uses at the City Hall site and perhaps an expanded Recreation Pavilion, and exploring "opportunities for a performing arts center, community/senior center, and/or farmer's market". It also recommends encouraging the use of art and design and siting the new City Hall "strategically to augment but not displace commercial uses on desirable parcels." Discussion followed.

EXECUTIVE SESSION

Chairperson Vic Sood called a recess at 6:30 p.m. for an executive session on the civic center site selection. He said there was no action anticipated, and the session would last approximately 25 minutes.

The meeting reconvened at 7:00 p.m. with no action taken.

CLEARPATH

Rob Larsen distributed and reviewed a copy of the Site Selection Criteria Ranking Matrix, Preliminary Study of Site Alternatives, Civic Site Selection Map and Taskforce Discussion Notes – Civic Site Selection Criteria.

During review of the Civic Site Selection Map, Mr. Larsen told the Taskforce that site A (184,259 square feet) includes existing civic center, library, police station and FD #19. Of site D, Roger's Market, (198,633 square feet) only approximately 20,000 square feet is available to the City. There is a third-party interested in the full site on which Roger's is located.

MILLER HULL

Bob Hull and Mike Jobs gave an overview of the preliminary needs assessment presently taking place with City staff. The needs assessment will be presented to the Taskforce at the November 12, 2008 meeting along with Recreation Pavilion conceptual designs.

Mr. Hull distributed four conceptual drawings (A – D) for a new civic center at the location of the present civic center (232nd and 58th). New civic and community buildings would be located near the street to provide easy public access and connect with the Town Center. Mr. Hull told the Taskforce approximately 120 parking stalls are needed for the library, police station and city hall. Of the 120 stalls, approximately one-half can be met with diagonal on-street parking. Mr. Jobs told the Taskforce that diagonal parking also provides traffic calming properties. The site could also feature a farmer's market, a new park and plaza area with room for public art and seating, and possibly an amphitheatre. The top story of one building could feature an outdoor viewing area, useable by the public.

Mike Jobs told the Taskforce the designs are intended to use passive energy, making use of the steady supply of solar energy by means of building designs that carefully balance their energy requirements with the building's site and window orientation.

One Taskforce member commented that a drop-box for the library needs to be maintained. Taskforce members discussed options for adding to the existing police station in various directions.

There was discussion about needing expandability in the new buildings and access via a natural pathway to the transit center.

Miller Hull will present two schematic site plans at the November 12, 2008 meeting incorporating the Taskforce's comments on a community center building with walkways on both sides, city hall, parking, amphitheatre and farmer's market. Preliminary ideas for the Recreation Pavilion will also be presented.

NEXT MEETING

The next meeting will be at the Mountlake Terrace Library on November 12 starting @ 7:00 p.m.

ADJOURN

Chairperson Vic Sood adjourned the meeting at 9:07 p.m.