

BOARDS AND COMMISSIONS

The Mountlake Terrace City Council seeks candidates for vacancies on its advisory boards and commissions. Appointed by the City Council, board and commission members offer their knowledge and experience to advise and inform the City Council on a variety of issues to help shape the community.

Most boards and commissions meet about once per month at a regularly scheduled time. Each year, the City will have a recruitment period to fill terms beginning on July 1. Applicants must be residents of Mountlake Terrace and able to regularly attend meetings.

ARTS ADVISORY COMMISSION - The seven-member commission seeks out, promotes, and sponsors activities that enhance the cultural atmosphere of the community. Each year in September, the Commission sponsors the Arts of the Terrace Juried Art Show along with The Friends of the Arts. Terms on this commission are three years and meetings are held on the third Tuesday of each month at 7:00 p.m. at the Civic Center.

BOARD OF ADJUSTMENT - The Board of Adjustment makes decisions on applications for zoning variances and conditional use permits. It has original jurisdiction to review appeals of decisions related to the code and to make decisions on certain kinds of conditional uses, pursuant to code requirements. The five-member Board meets the third Tuesday of each month at 6:30 p.m. as needed and terms are four years in duration. Board members must be familiar with the zoning code.

COMMUNITY POLICING ADVISORY BOARD - This advisory board meets monthly to assist in enhancing police-community relations and communications. In addition, they help organize community events such as National Night Out and other special projects as determined by the Board. The board consists of at least five residents, two of which are business representatives, one Edmonds School District 15 representative, and one high school age resident of the City. Meetings are scheduled for the last Tuesday of each month at 5:30 p.m. at the Mountlake Terrace Police Station and terms expire after three years.

LIBRARY BOARD - The five-member Library Board serves as an advisory board to the City Council regarding the general supervision of the City's library, and it works with the City and Sno-Isle Library District to develop long-range plans for use of the City-owned Library. Terms are three years in duration and meetings are held every other month on the second Wednesday at 4:00 p.m. at the Mountlake Terrace Library.

PLANNING COMMISSION - The Planning Commission makes recommendations to the City Council about community development issues, especially those affecting future land use and growth. This includes review of some development proposals, as well as revisions to the City's Comprehensive Plan and development code. This commission meets on the second and fourth Monday of each month at 7:00 p.m. and consists of seven members. The terms expire in four years. Commissioners should be knowledgeable about planning and development issues.

RECREATION AND PARK ADVISORY COMMISSION - The RPAC promotes the use of recreation facilities and programs, participates in city wide special events and volunteer park projects, including playground installations, park clean-up activities, maintaining communication with subcommittees, and other related volunteer organizations providing recreation services within the community. Major projects include updating the Comprehensive Recreation and Park Plan as part of the City's Comprehensive Plan and making recommendations on these projects to the City Council. RPAC meets on the second Tuesday of each month at 7:00 p.m. at City Hall.

HOW TO APPLY - Applications are available at City Hall or by mail by calling the City Clerk at (425) 744-6206. **An annual recruitment is conducted each spring, however current openings necessitate having an interim recruitment.** Please complete and return your application to the City Clerk who will hold it until the recruitment closes. A City Council subcommittee may contact you for an interview once they have reviewed your application. The subcommittee will make their recommendation for appointments to the full City Council who will confirm appointments at a City Council meeting.

OTHER VOLUNTEER OPPORTUNITIES - If serving on a board or commission does not interest you, but you are still interested in volunteering in Mountlake Terrace, please call Virginia Olsen, City Clerk, at (425) 744-6206 for contact information.