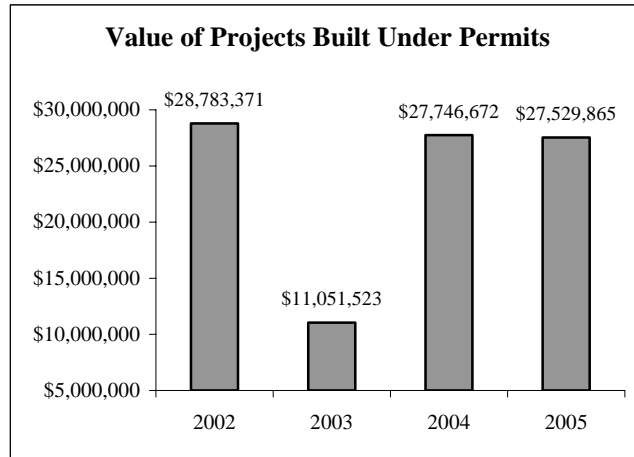


Mission and Responsibilities:

Assist clients in improving and developing their properties, consistent with the Comprehensive Plan and city regulations. The Development Services Program is responsible for conducting plan review, issuing permits, and performing inspections for building, plumbing, mechanical and electrical applications, engineering applications (e.g., side sewers, driveways, grading), fire safety (e.g., fire sprinkler permits) and land use applications (e.g., site plans, subdivisions).



Goals and Objectives:

Council Goal: Generate economic development throughout the City

- Improve permitting system so that it works faster and more clearly to encourage economic development projects consistent with community standards

Council Goal: Develop and implement more effective communication and outreach with the Community

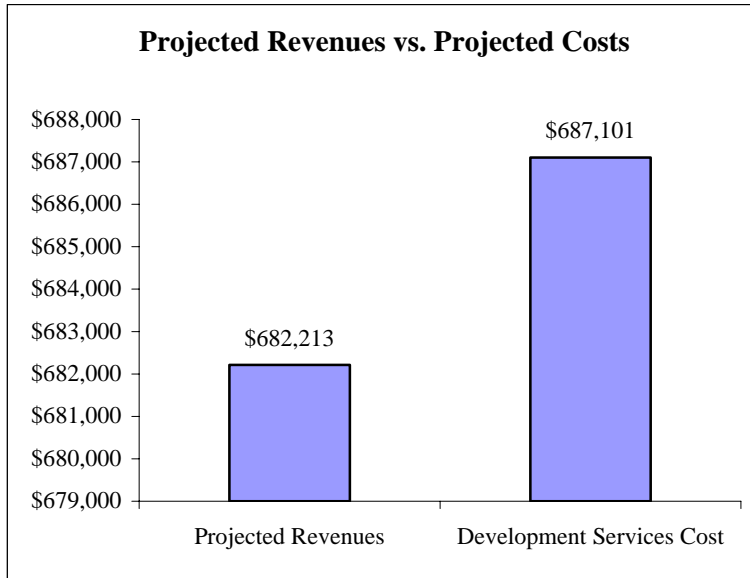
- Improve website information to help people obtain permits and land use approvals
- Ensure that public notices adequately explain development proposals

Council Goal: Maintain appropriate and essential public services in a cost-effective manner

- Cover 85% of program costs (over a three-year period) from permit fee revenues

PERFORMANCE MEASURES	2003 Actual	2004 Actual	2005 Actual	2006 Estimate	2007 Adopted	2008 Adopted
Value of projects for which permits are finalized	\$11,051,523	\$27,746,672	\$27,529,865	\$34,151,973	\$35,859,571	\$37,652,549
Average number of days for City's review of Site Plans	100	90	110	60	50	45
Number of electrical permits finalized	292	322	248	350	368	386
Number of building permits finalized	422	543	387	426	447	469
Number of pre-applications	25	43	41	38	45	48

Highlights and Changes:



- Implement quality improvements and efficiencies identified in 2006 – including addition of 2nd Permits Specialist
- Provide more public communication regarding projects (e.g., City Happenings and webpage)
- Implementation of Permits Management System software
- Implementation of easy retrieval electronic system for storing map records

Financial Summary:

EXPENDITURES BY OBJECT	2003	2004	2005	2006	2007	2008
	Actual	Actual	Actual	Revised	Adopted	Adopted
Salaries & Wages	\$ 411,296	\$ 424,333	\$ 445,774	\$ 457,716	\$ 427,594	\$ 443,412
Benefits	51,614	75,731	97,623	128,594	106,726	113,248
Supplies	8,162	7,369	7,585	9,078	13,348	9,522
Services & Charges	137,493	155,227	120,812	192,177	133,784	137,440
Intergovernmental	144	94	163	431	194	194
SUB-TOTAL	\$ 608,708	\$ 662,755	\$ 671,956	\$ 787,996	\$ 681,646	\$ 703,816
Equipment Rental Charges	6,122-	9,687	2,975	7,411	5,455	9,929
SUB-TOTAL OPERATING	\$ 614,830	\$ 672,442	\$ 674,931	\$ 795,407	\$ 687,101	\$ 713,745
Capital	\$ -	\$ -	5,361	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 614,830	\$ 672,442	\$ 680,292	\$ 795,407	\$ 687,101	\$ 713,745

PERSONNEL	2004	2005	2006	2007	2008
	Actual	Actual	Revised	Adopted	Adopted
Planning Development Director	.30	.30	.30	.35	.35
Civil Engineer II/Development Svcs	.75	.75	.75	.75	.75
Building Official	0	1.0	1.0	.75	.75
Building/Electrical Inspector	.95	1.0	1.0	.95	.95
Permit Specialist	.90	.90	.90	1.8	1.8
Senior Planner	1.0	1.0	1.0	.70	.70
Associate Planner	.70	.70	.70	.70	.70
Construction Inspection	.25	.25	.25	.25	.25
GIS/Planning Technician	.60	.60	.60	.05	.05
Administrative Assistant	1.0	.75	.25	.30	.30
Clerk II	.30	.50	.50	.30	.30
PERSONNEL TOTALS	6.75	7.75	7.25	6.9	6.9