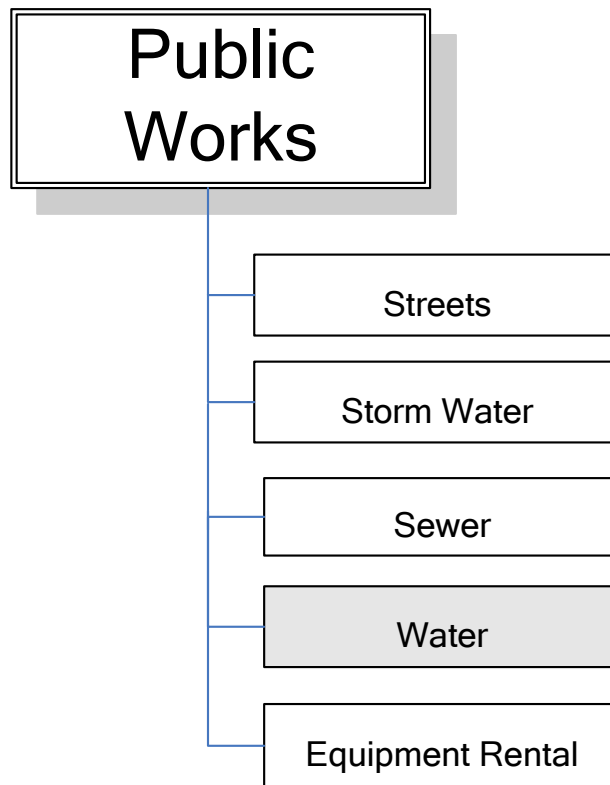


WATER

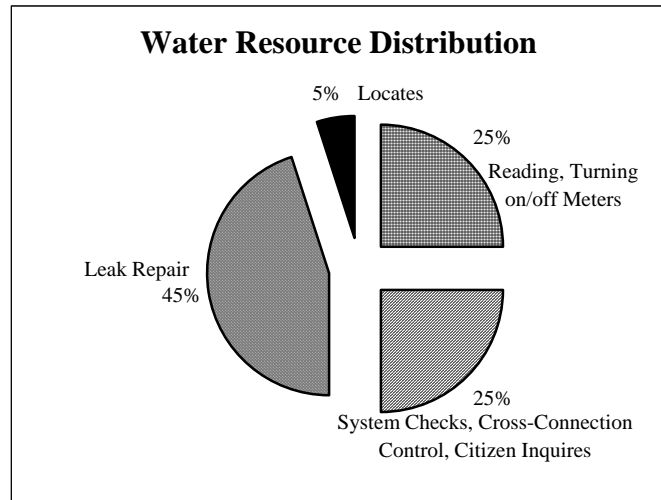


Positions – Public Works Water Only:

	2003 <u>Actual</u>	2004 <u>Actual</u>	2005 <u>Actual</u>	2006 <u>Actual</u>	2007 <u>Adopted</u>	2008 <u>Adopted</u>
Public Works Director	0.26	0.26	0.35	0.35	0.35	0.35
Public Works Supervisor	0.31	0.31	0.40	0.40	0.40	0.40
Maintenance Worker I/II	3.70	3.70	3.70	3.70	3.70	3.70
Administrative Assistant	<u>0.13</u>	<u>0.13</u>	<u>0.25</u>	<u>0.25</u>	<u>0.20</u>	<u>0.20</u>
Total	4.40	4.40	4.7	4.7	4.65	4.65

Mission and Responsibilities:

The Water Division provides reliable water service and water quality to the Community of Mountlake Terrace. This is done by maintaining and repairing 79 miles of water pipe, one pump station, three water tanks, 850 hydrants, 2,700 system valves and over 5,500 service connections. Hundreds of water samples are taken each year to assure water quality meets all standards. Water for Mountlake Terrace is delivered to us by Alderwood Water and Wastewater District, which gets its water from the City of Everett.



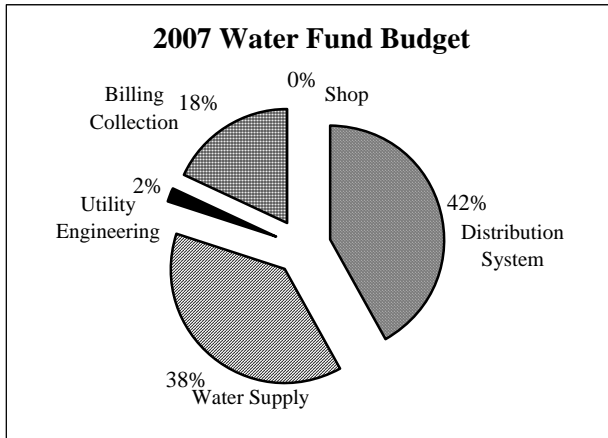
Goals and Objectives:

Council Goal: Maintain appropriate and essential public services in a cost-effective manner

- Respond to water system emergencies immediately upon notification
- Respond to non-emergencies (slow leaks in service lines) the same day as notification
- Respond to citizen inquiries about water system issues (pressure, quality, service) within two working days of the request
- Repair and maintain system components (pumps, storage, piping, valves, hydrants etc.) consistent with State and Federal water system standards
- Update to the City's Comprehensive Water System in 2007

PERFORMANCE MEASURES	2004 Actual	2005 Actual	2006 Estimate	2007 Adopted	2008 Adopted
All meters for each billing cycle read	98%	98%	98%	98%	98%
Service lines repaired w/in six hours of break notification (depends on the nature, size of the break)	90%	90%	90%	90%	90%
% of hydrant and blow-offs flushed each year	60%	60%	60%	60%	60%
% of air vacuum valves maintained	75%	75%	75%	75%	75%
Administer the backflow prevention program – get annual letters (424) out to owners of all backflow prevention devices	100%	100%	100%	100%	100%
Reinspect for changes to backflow prevention devices	2%	2%	2%	2%	2%
Complete all locates w/in the time required by State law	100%	100%	100%	100%	100%

Highlights and Changes:



- New testing and system analysis being done, at an annual cost of \$10,000 to comply with the new disinfectant byproduct rules from EPA
- Engineering services for the water operations will be charged directly to the Water Utility Operating Fund rather than supported by transfers to the General Fund
- Update to the City's Comprehensive Water System in 2007 (budget carryover from 2006)

Financial Summary:

	2003 Actual	2004 Actual	2005 Actual	2006 Revised	2007 Adopted	2008 Adopted
SOURCES & USES						
BEGINNING FUND BALANCE	\$ 2,295,056	\$ 2,306,665	\$ 2,354,122	\$ 2,354,201	\$ 1,716,079	\$ 348,072
REVENUES						
Water Service	2,402,393	2,353,948	2,173,625	2,378,383	2,271,021	2,409,154
Reimb Public Works Shop	121,105	101,418	113,551	151,576	9,000	9,000
Rents, Leases	68,824	57,027	66,721	73,016	69,390	72,165
Investment Interest	97,387	92,479	92,007	85,648	86,299	66,754
Other Revenues	66,280	34,139	17,688	20,348	90,000	90,900
Total Operating Revenues	\$ 2,755,989	\$ 2,639,011	\$ 2,463,592	\$ 2,708,971	\$ 2,525,710	\$ 2,647,973
Other Financing Sources:						
Transfers From Other Funds	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -
Total Other Financing Sources	-	-	14,000	-	-	-
TOTAL REVENUES & OTHER SOURCES	\$ 5,051,045	\$ 4,945,676	\$ 4,831,714	\$ 5,063,172	\$ 4,241,789	\$ 2,996,045
EXPENDITURES						
Engineering Services	\$ 36,963	\$ 46,656	\$ 76,123	\$ 71,919	\$ 45,761	\$ 47,937
Water Supply	763,510	681,431	668,877	919,917	822,128	867,345
Billing/Collection	333,500	382,858	536,641	493,803	389,295	371,261
Water Distribution System Maint	822,595	880,305	863,290	995,692	923,238	960,685
Public Works Shop	205,346	123,266	47,262	82,139	10,100	10,100
Interest - Public Works Trust Fund	-	108,160	-	106,877	105,695	105,206
Total Operating Expenditures	\$ 2,161,914	\$ 2,222,676	\$ 2,192,193	\$ 2,670,347	\$ 2,296,217	\$ 2,362,534
Other Financing Uses:						
Transfers to Other Funds	\$ 582,466	\$ 492,995	\$ 285,320	\$ 676,746	\$ 1,590,000	\$ 265,000
Easy Retrieval Elect Map Records Sys	-	-	-	-	7,500	7,500
TOTAL EXPENDITURES & OTHER USES	\$ 2,744,380	\$ 2,715,671	\$ 2,477,513	\$ 3,347,093	\$ 3,893,717	\$ 2,635,034
Operating Revenues over (under) Operating Expenditures	\$ 594,075	\$ 416,335	\$ 271,399	\$ 38,624	\$ 229,493	\$ 285,439
ENDING FUND BALANCES						
Reserved For:						
Operating Reserve - 15% of Op Exp	\$ 324,287	\$ 333,401	\$ 328,829	\$ 400,552	\$ 345,558	\$ 355,505
Contingency Reserve	250,000	250,000	250,000	250,000	-	-
Unreserved/Undesignated:	1,732,378	1,646,604	1,775,372	1,065,527	2,514	5,506
ENDING FUND BALANCES	\$ 2,306,665	\$ 2,230,005	\$ 2,354,201	\$ 1,716,079	\$ 348,072	\$ 361,011
TOTAL EXPENDITURES, OTHER USES & FUND BALANCES	\$ 5,051,045	\$ 4,945,676	\$ 4,831,714	\$ 5,063,172	\$ 4,241,789	\$ 2,996,045